



Lincoln Academy Charter School
Principal's Report to the Board
August 2016
"Educating with Excellence"

Mission

The mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content rich educational program in a safe, orderly, and caring environment.

Vision

The vision of Lincoln Academy is to prepare all students for their future endeavors by providing a comprehensive Core Knowledge education.

Theme for 2016-2017

Engagement Changes Everything.

Final Staffing Report

Positions Currently Open	Positions that have been filled
<ul style="list-style-type: none">EA positions	<ul style="list-style-type: none">Erin Schettone - 5th Grade TeacherKerrie Hill - 3rd, 4th, 5th grade Special Ed. TeacherDawn Bennett AM Kindergarten TeacherKatie Neely – Front Office SecretaryDiane Potter – DSS SupportCheryl Wade-Casados– 3rd grade EANicolene Giambri-Library EASandy Strauss- 5th Grade EAShila Trinkle – 5th Grade EAAmy Jenkins – AM/PM Kinder EAJim Fries – IT Coordinator

Standardized Testing Data

8th grade science data is embargoed until August 11th. Math and English/Language Arts data is embargoed until September 1st.

Administrative Team Roles and Responsibilities

To assist the board in understanding the roles and responsibilities of the administrative team, attached you will find a document outlining the updated responsibilities of each member.

Emergency Principal Succession Plan

In the unforeseen event that I was not able to complete my duties and responsibilities as acting principal, Andrew Weir and Lindsey Tomsick would take over the roles and responsibilities as the interim principals of Lincoln Academy until the Board of Directors were able to duly appoint a new principal.

Lead in Schools Remediation Program

Why is Jeffco Public Schools testing school drinking water for lead?

In recent months there have been incidents where lead has been found in drinking water in a variety of cities and public buildings. Though there is no state or federal regulation or mandate that schools test for lead (unless the school district provides the water), Jeffco's Environmental Services Department staff felt it would be

a good, proactive measure to test school drinking water sources because a healthy, safe environment for our students and staff in our schools is a priority.

Which schools will be tested?

All Jeffco Public Schools will be tested before school starts August 18. Samples from every possible drinking water source at each school will be collected and sent to a lab to determine lead content. In general, older schools are being tested first; though collecting samples from schools close to each other is also done to make the process more efficient. Please note that charter schools handle their own facilities and will need to be contacted directly about this issue.

Since Jeffco is not testing Charter Schools, what is Lincoln Academy doing?

As a proactive measure, Lincoln will be following the same testing measures of our drinking water as that of the district. We have access to the same testing facility, but we have to pay for the samples to be done out of our own operating budget. Once we have the results, they will be shared with our community.

Update on Choice Enrollment 2016

Grade	Total Applications received 1-29-16	Total Applications received 8-5-16	Total Applications still on Waitlist as of 8-5-16	Projected Class Size	Currently Enrolled 2016-2017
K	154	168	36	88	88
1	26	34	16	88	88
2	22	31	4	84	85
3	21	30	17	84	84
4	15	20	14	84	85
5	13	19	7	84	84
6	12	17	14	56	58
7	20	26	1	60	64
8	3	4	3	56	59
Totals	286	349	112	684	695

- 1-29-16 was the end of 1st round enrollment
- Since June our total applications received have increased by 20
- The total number still on the waitlist represents the number after making offers to the families on the waitlist
- Total Budgeted FTE=649.04
- Total to date FTE = 658.04 (9 over our projected and does not include possible full funding of kinders repeating)

Board Attendance Welcomed

With the beginning of school right around the corner, there are several events that I would warmly welcome board attendance. You do not have to attend every event, but a board representative at each event would be great!

- August 12th – Pictures at 11:30, Lunch at 12:00 (Doug addressing all staff this morning)
- August 13th – Volunteer Day 8:30
- August 15th – PreK & K Parent Academy & New Family Night 6:30
- August 16th – Welcome Back BBQ 5:00
- August 18th – First Day of School 7:45
- August 23rd – MS Parent Academy 6:00
- August 25th – 1st-5th Grade Parent Academy 6:00

The board will be getting shirts that say "Board" on the back. Please make sure to give me your shirt size during the board meeting on Monday.

Principal Goals 2016-2017

Principals demonstrate instructional leadership. – Quality Standard II from the CDE Rubric for Colorado Principals

Principals support teachers through ongoing, actionable feedback and needs-based professional development to ensure that rigorous, relevant and evidence-based instruction and authentic learning experiences meet the needs of all students.

Developing	Proficient	Accomplished	Distinguished
- Provides needs based professional development. -Supports staff in the implementation of a rigorous instructional program.	...and -Aligns professional development offerings with the school's needs. - Actively engages in professional development activities along with staff.	...and -Provides performance feedback to teachers that is: Actionable & Timely	...and -Ensures that the school's instructional program is: ~ Relevant to students' needs and interests ~Focused on quality of classroom instruction. -Ensures that teachers apply lessons learned through professional development -Teachers are able to Identify their professional development needs.

Key Actions

1. Focusing on our theme this year; Engagement Changes Everything, teachers will have the opportunity to participate in professional development that will develop their skills to increase student engagement. I will join the staff in participating in these trainings.
 - August 11 – Kagan Training – It is all About Engagment
 - October 10 – Kim Bevill – Gray Matters- The Magic that makes the Brain work
 - Book Study throughout the year – *Teach Like a Pirate* by Dave Burgess
2. I will increase the frequency and impact of classroom observations by conducting 10/15 minute observations with feedback.
 - Goal is to conduct nine classroom visits a week
 - Prioritizing classroom visits in advance
 - Feedback will be timely and will enable teachers to be reflective thinkers about their teaching practice
3. I will develop my instructional leadership role by participating in the High-Performance Instructional Conversations webinar produced by The Principal Center-Building Capacity for Instructional Leadership.
 - This webinar focuses on what matters most as an instructional leader vs. day to day triage
 - How to facilitate evidence based conversations with teachers that are professionally rewarding for both teacher and administrator
4. In the spring, staff will have an opportunity to identify their professional development needs as well as articulate how professional development helped them grow as professionals and student performance.
 - Teachers will complete a survey that will enable the leadership team to collect and then reflect on the data and enable us to plan for next year's professional development,

Principals demonstrate school culture. – Quality Standard III from the CDE Rubric for Colorado Principals

Principals articulate, model and positively reinforce a clear vision and values of the school's culture and involve students, families and staff in creating an inclusive and welcoming climate that supports it.

Developing	Proficient	Accomplished	Distinguished
-Establishes a school culture that is inviting to students, staff and visitors.	-Communicates with families and the community: ~Frequently ~Focusing on including them in the school's activities.	-Invites families and community members into the school to participate in ~ Decision making processes (PTO, Board, SAC) ~Parent conferences ~School community events	-Establishes an inclusive school culture based on collaboration among and between students, parents, staff and the community.

Key Actions

1. By September 1st, I will begin meeting with all new students (by grade level) to Lincoln this year, to learn their names and more about them as a student.
2. I will actively participate in the New Parent welcome in August. Additionally, I will set up two more gathering times to meet with new families during the year. I would like to do this in conjunction with our parent/partner program.
3. I will send out individual emails to families before board meetings, PTO meetings, or SAC meetings personally inviting families to attend.
4. Whenever possible I will continue to be present at school functions to represent the school and make connections with families. I will keep a log of school functions I attend throughout the year and share with the board.