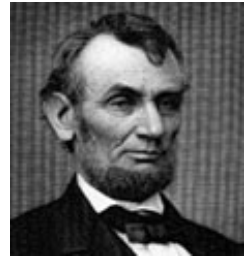




The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



Lincoln Academy Board of Directors

Regular Business Meeting

Minutes for Monday, November 14, 2016

Lincoln Academy Student Center

6:30 p.m.

1. Preliminaries

- a. Call to Order: President Doug Neely called the regular business meeting to order at 6:30 pm.
- b. Welcome to Guests and Introductions
 - i. LA staff members present were Jennifer Frost, Sharon Leasure, Larry Niemiec, Cindie Poulter, Barbara Robinson and Andrew Weir.
 - ii. Additional guests present were Kristen, Johanna and Annika Baucum; Tammy and Abby Brewer; Laurie and Dennis Frederickson; Ben, Niki and Nora Garfield; Carrol Robinson; Kelli and Connor Thibodeau; Shila Trinkle; Jason Wennen and Lori Woods.
- c. Roll Call: All directors were present: Jeff Baucum, Dan Burrows, Phil Courtney, Kristi Geisz, Janelle Johnson, Doug Neely and Nina Sloan.
- d. Hearing of Persons: None at this time

2. Consent Agenda: The following items were approved by general consent:

- a. Minutes of the last regular business meeting on 10/10/16 and the special meeting on 11/7/16
- b. Tonight's agenda with minor amendments

3. Reports to Board

- a. 3rd Grade Presentations: 3rd grade teachers, Sharon Leasure and Jennifer Frost, accompanied students who presented their animal projects.
- b. 6th Grade Bridge Program and Science
 - i. An 8th grade student presented her project on motion and forces.
 - ii. Larry Niemiec, middle school science teacher, reported that students also enjoyed dropping eggs from the 3rd floor as part of the motion and forces unit.
 - iii. Mr. Niemiec will be hosting a trip to view the total solar eclipse in Wyoming on August 21st, 2017.
 - iv. Mr. Niemiec also reported that middle school staff has noted better adjustment by 7th graders this year, which they feel is a result of the 6th grade bridge program initiated last year.
- c. UIP Review
 - i. Elementary assistant principal and UIP committee chair, Andrew Weir, reported.
 - ii. UIP goals from last year focused on academic growth gaps. Some problems have been resolved by focusing on depth of knowledge and differentiation in instruction.
 - iii. In the first draft of the UIP this year, Lincoln Academy has set the goal to make improvements in the area of academic growth through a continued focus on depth of knowledge in instruction.
 - iv. The board of directors would like to set a 2017-18 strategic goal by January using the updated UIP.
 - v. Standardized state testing results (CMAS, PARCC) do not always match the results of MAP testing. This is because Lincoln Academy follows the Core Knowledge Curriculum rather than the Common Core Curriculum.
- d. Principal's Report: Janelle submitted her written report (see attached).

4. Committee Reports

To prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.

- a. Finance
 - i. Approve Audit: **Motion 22-11-2016**
Jeff Baucum moved to approve the 2015-16 school financial audit as presented (see attached). The motion was seconded and unanimously approved after some discussion.
 - ii. Approve 990: **Motion 23-11-2016**
Jeff Baucum moved to approve the 2015 Form 990 as submitted (see attached). The motion was seconded and unanimously approved after some discussion.
 - iii. Review 1st Quarter Financials: Financial secretary, Cindie Poulter reported that current financials are on track. Effects of the modular building loan will be reflected in next month's financial report.
 - iv. Update Staff Bonus Motion: **Motion 24-11-2016**
Kristi Geisz moved to amend the motion previously adopted at the October 10, 2016 meeting to now read: "to approve staff bonuses as presented up to \$42,000 for currently employed staff who worked the entire 2015-16 school year at Lincoln Academy". The motion was seconded and unanimously approved after some discussion.
- b. Governance: Policy Review - Board Meeting Procedures: Committee chairman, Dan Burrows, reviewed the policy (See *Lincoln Academy Board Policy* document, pp. 14 & 15). There was some discussion.
- c. Facilities: Update on Modular Project and Facility Needs: Committee chairman, Doug Neely, submitted his written report (see attached) and there was some discussion.
- d. School Accountability Committee: Committee chairman, Kristi Geisz, submitted her written report (see attached).
- e. Development: Committee chairman, Nina Sloan, submitted her written report (see attached) and there was some discussion.
- f. Principal Evaluation Committee: See attached report.
5. Old Business: None at this time
6. New Business
 - a. Board Training Modules: Doug Neely reviewed Sunshine/Open Meeting Laws.
 - b. Jeffco Legal Training: Janelle reported on the highlights of the training that she attended at the district.
7. Board Lessons Learned and Action Items
 - a. Lessons Learned: Make use of legal counsel earlier in the process of building, loans, or other large projects.
 - b. Action Items
 - i. Compose letter to staff for bonus – Kristi
 - ii. Thank you notes to students and staff for presentations – Kristi
 - iii. Set strategic goals for CMAS/PARCC and MAP for 2017-18 by January – UIP committee
 - iv. Follow up on training module completion certificates – Jeff and Phil
 - v. Look into the effects of the modular loan and funds from Jeffco on bond reporting – Jeff
 - vi. Move "review year-end financials" to August on board calendar - Doug
 - vii. Board member recruitment – all
 - viii. Board Training Modules: Please review these modules prior to the next Board meeting:
 1. Waivers
 2. Legal and Policy Issues
 3. Policy Development
8. Announcements
 - a. Next PTO meeting – Tuesday, November 15th, 6:30 PM – Library (Jeff attends)
 - b. Next SAC meeting – Tuesday, December 6th, 6:30 PM – Admin conference room
 - c. Next regular BoD meeting – Monday, December 12th, 6:30 PM – Student Center
9. Adjourn to Executive Session: **Motion 25-11-2016**
As authorized by C.R.S. § 24-6-402(4) and JCSD Policy BE/BEA/BEB

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At 8:59 pm, Doug Neely motioned that we move into executive session for the purpose of discussing employee separation as authorized by C.R.S. § 24-6-402(4)(f)(I). The motion was seconded and unanimously approved via roll call vote. Discussion began at 9:08 pm after a short break.

10. Adjourn: At 9:25 pm, both the executive session and the regular business meeting of the Lincoln Academy Charter School Board of Directors were adjourned by general consent.

Minutes respectfully submitted,
Kristi Geisz, Secretary
Lincoln Academy Charter School Board of Directors
Minutes approved 12/12/16