



The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



Lincoln Academy Board of Directors

Regular Business Meeting

Minutes for Monday, December 12, 2016

Lincoln Academy Student Center

6:30 p.m.

1. Preliminaries

- a. Call to Order: President Doug Neely called the regular business meeting to order at 6:30 pm.
- b. Welcome to Guests and Introductions
 - i. LA staff members present were Jeanne Coyle, Kerrie Hill, Elizabeth Meyer-Chapman, Cindie Poulter, and Jennifer Roberts.
 - ii. Additional guests present were Larry McGure, Shila Trinkle, Sarah Wasinger and Lori Woods.
- c. Roll Call
 - i. Directors present were: Jeff Baucum, Phil Courtney, Kristi Geisz, Janelle Johnson, Doug Neely and Nina Sloan.
 - ii. Dan Burrows was excused.
- d. Hearing of Persons: None at this time

2. Consent Agenda: The following items were approved by general consent:

- a. Minutes of the last regular business meeting on 11/14/16
- b. Tonight's agenda

3. Reports to Board

- a. Kindergarten Waiver: Lincoln Academy Kindergarten teacher, Jennifer Roberts, explained the CAP4K (Colorado Achievement Plan for Kids) and why Lincoln Academy has a waiver from this state assessment.
- b. Department of Student Success: Lincoln Academy DSS Director, Jeanne Coyle, presented her report (see attached) giving an update on the Department of Student Success.
- c. Principal's Report: Janelle submitted her written report (see attached) and there was some discussion.

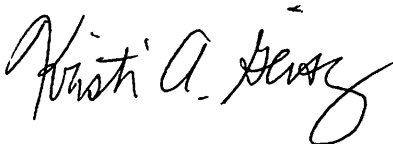
4. Committee Reports

- a. Finance
 - i. Board treasurer, Jeff Baucum, and financial secretary, Cindie Poulter, reported.
 - ii. Review 1st Quarter Financials: Current financials are on track with some variables for the modular building project.
- b. Governance: No report due to the absence of chairman, Dan Burrows.
- c. Facilities: Update on Modular Project and Facility Needs
 - i. Committee chairman, Doug Neely, submitted his written report (see attached).
 - ii. Unfortunately, we will be missing targets for our move in date due to a few issues.
 - iii. 5th grade will move into the building this year and then 6th grade next year.
- d. School Accountability Committee: Committee chairman, Kristi Geisz, submitted her written report (see attached) and there was some discussion.
- e. Development
 - i. Committee chairman, Nina Sloan, reported.
 - ii. The committee is meeting with the Lincoln Academy admin team, the development team at Mountain Phoenix Community School, and other outside sources to continue developing strategy.

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- iii. The LA Foundation is working to have taxes filed.
- f. Principal Evaluation Committee: Nothing to report
- 5. Old Business: None at this time
- 6. New Business
 - a. Admin Employee Reports to Board
 - i. Board president, Doug Neely, led discussion about when and what the board of directors would like administration to report regarding staff discipline.
 - ii. After much discussion, the Board directed Mrs. Janelle Johnson to submit a proposal.
 - b. Student/Staff Presentations to Board
 - i. The Board discussed whether or not to continue these presentations at meetings due to time constraints.
 - ii. By general consensus, the Board agreed to continue these presentations and find other ways to shorten meetings.
 - c. JCSC (Jeffco Charter School Consortium) Update
 - i. Board president, Doug Neely, reported.
 - ii. At the last Jeffco Board of Education meeting, discussion to remove PPR funding for option and charter schools was tabled.
 - iii. Approval of the new Great Work Montessori School charter was denied.
 - iv. The charter friendliness of the new state board of education is unknown but raising concerns in the charter community.
 - d. Board Training Modules: Waivers were briefly discussed.
- 7. Board Lessons Learned and Action Items
 - a. Lessons Learned: None at this time
 - b. Action Items
 - i. Add a teacher effectiveness report to the June principal's report and Board calendar – Doug/Janelle
 - ii. Meet about coaching resources by February meeting – Nina and Janelle
 - iii. Set strategic goals for CMAS/PARCC and MAP for 2017-18 by January – UIP committee
 - iv. Follow up on training module completion certificates – Jeff and Phil
 - v. Look into the effects of the modular loan and the funds from Jeffco on bond reporting – Jeff
 - vi. Board member recruitment – all
 - vii. Board Training Modules: Please review these modules prior to the next Board meeting:
 - Board Officer Roles and Responsibilities
 - Professional Development and Training
 - Strategic Planning
- 8. Announcements
 - a. Next regular BoD meeting – Monday, January 9th, 6:30 PM – Student Center
 - b. Next PTO meeting – Tuesday, January 17th, 6:30 PM – Library (Dan attends)
- 9. Adjourn: At 9:01 pm, the regular business meeting of the Lincoln Academy Charter School Board of Directors was adjourned by general consent.

Minutes respectfully submitted,
Kristi Geisz, Secretary
Lincoln Academy Charter School Board of Directors
Minutes approved 1/9/16



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