

Facilities Committee Report

Executive Summary

If things stay on schedule, we are expecting to get our certificate of occupancy for the modular on Wednesday. This past week, after many delays and additional fees from the city of Arvada, we finally have the water line complete. They are needing to do some additional ground preparation to lay the pavement. This is necessary to get the CO as it provides our ADA path to the existing property. The plan is for the teachers to move in on Friday the 17th in preparation for students being in there on the 21st. Due to the delays caused by the city of Arvada, some of our expenses have been higher than expected, but we are not anticipating an increase in the costs beyond the additional owner's rep fee we approved last month.

I would like to express my appreciation to Himmelman for their help on this project. I really see so many areas that they have gone above and beyond to make this successful. In addition, Vanir has been an excellent owner's rep to work with, making sure that all of our challenges with the city have been handled and really looking out for our best interest.

I also want to make the board aware of a teacher that I feel has really gone above and beyond through some of our facility deficiencies. One of our first grade students broke his leg and is in a wheelchair. Due to this, he could no longer make it to where his classroom is on the second floor in building B (since this building is not ADA compliant). Erin Schettone, the new 5th grade teacher, without hesitation, offered to move her classroom upstairs so that this first-grade class could be downstairs for this student. This is really what Lincoln is all about! She was willing to move, disrupt what she was doing, knowing that there is another move in store for her and her class to allow this younger student to continue attending class. Thank you Erin Schettone!

The fire alarm project is continuing on schedule. All of the wiring for the new system has been installed in building B. Some more work will be done on this during spring break and it will all be wrapped up by early summer. We have not had a discussion yet with the fire department on the requirement to upgrade the rest of the fire system in building A. This project continues on budget.

One other outstanding item is related to the roof replacement done this summer. While the bulk of the work has been paid, Planet Roofing came back with an additional \$30,000 supplement. In working with the district insurance, they think that approximately \$10,000 of this fee would be covered by insurance. We need to have a conference call with the district, their insurer, ourselves and Planet Roofing to work through these additional costs. Some of the additional costs may have been already part of the original agreement. I am working with Mark to help me look over the agreement and the additional work that was done to get his thoughts. I will keep the board informed on this.

Strategic Plan

As part of our strategic plan, I have asked Mark Miller to provide the committee with a list of smaller dollar items (items that wouldn't qualify to be on our larger master plan) that should be addressed at some point. This list is by no means final, nor have we prioritized it yet. Our goal is to look at the master plan items, this list of smaller items and prioritize both lists. This will enable the board to look at the list and select things from either one that needs to be done when the budget allows. We will also have the admin team look over this list to provide us feedback on it and help with the prioritizing of it.

Here is that rough initial list:

- 1) Improve play area East of building "B".

Preliminary thinking: Remove asphalt and old tree stumps. Install underground piping and eliminate open ditch. Cover area with soft-surface play material. Install new fencing. Install playground equipment for small children.

Ball-park cost estimate: \$30-45,000.

2) Student center

The "Vonnie Sue Diner" area, booths and serving bar appear to be more of a liability than an asset. The area is difficult to maintain and clean, and seems underutilized. As the school continues to expand, it appears more space will soon be needed for seating/eating.

Preliminary thinking: Remove booths, serving counter and bar. Install new VCT tile to match existing. Improve freezer storage (add another reach-in freezer; eliminate outside freezer storage).

Ball-park cost estimate: \$8,000-12,000

3) Remodel Building "B" teacher's lounge

Preliminary thinking: Remove all the cabinetry, dishwashers, counters/sinks from old kitchen area. Install simple cabinetry/counter and single sink on east wall. Improve lighting. Repaint. Install eating bar & stools or table with chairs for teacher lunch-break area.

Ball-park cost estimate: \$2,500-3,000.

4) Carpets

a. Upgrading/replacing carpets looks like an ongoing improvement effort. Middle school seems to be most in need.

b. Purchase a carpet extractor. At the moment, we only have a small spot cleaner/extractor. A larger (18" swath) machine would make it possible to clean the student center, hallways and classroom carpets on a regular basis without having to call in outside services. Cost estimate: \$4-6,000.

Next Meeting

TBD