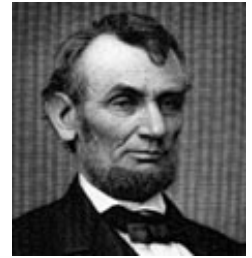




The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



Lincoln Academy Board of Directors

Regular Business Meeting

Minutes for Monday, April 10, 2017

Lincoln Academy Student Center

6:30 p.m.

1. Preliminaries

- a. Call to Order: Board President Doug Neely called the regular business meeting to order at 6:32 pm.
- b. Welcome to Guests and Introductions
 - i. LA staff members present were Rose Auferio, Becky Furst, Emily Hall, Lara Mathewson, Elizabeth Meyer-Chapman, Larry Niemeic, Marty Nishida, Cindie Poulter, Barbara Robinson, Matt Spahn, Lindsey Tomsick, Shila Trinkle, Andrew Weir, and Katie Will.
 - ii. Additional guests present were Carrol Robinson, Sarah Wasinger and Lori Woods.
- c. Roll Call: All directors were present: Jeff Baucum, Dan Burrows, Phil Courtney, Kristi Geisz, Janelle Johnson, Doug Neely and Nina Sloan.
- d. Hearing of Persons: None at this time

2. Consent Agenda: The following items were approved by general consent:

- a. Minutes of the special meeting and the regular business meeting on 3/13/17
- b. Tonight's agenda with minor changes

3. Reports to Board

- a. Staff Presentation to Board: The Board enjoyed hearing updates and feedback on the middle school program from the middle school team.
- b. Fundraising Proposal: **Motion 39-04-2017**
 - i. Elementary Assistant Principal, Andrew Weir, reported on the proposal for fundraising approval.
 - ii. Doug Neely motioned to table a vote until the next meeting for the purpose of making edits to the proposal. The motion was seconded and approved after discussion: 5 in favor, 1 opposed.
- c. Principal's Report: Janelle presented her written report (see attached) and there was some discussion.

4. Committee Reports

- a. Finance
 - i. Compensation Review: Board Treasurer, Jeff Baucum, reported.
 - 3 teachers have joined the committee.
 - The goal is to present a plan by February 2018.
 - ii. Construction Loan Down Payment: After much discussion there was general consent by the Board to continue with the current repayment plan as previously approved in the 2016-17 budget.
 - iii. 2017-2018 Proposed Budget: Board Treasurer, Jeff Baucum, gave a PowerPoint presentation (see attached).
- b. Governance
 - i. Board Candidate Presentations: Sarah Wasinger and Lori Woods addressed the Board to indicate their intent to run for the open Board positions.
 - ii. Board Elections: Ballots for the election will go home in elementary Monday folders on Monday, April 17th. Ballots may be filled out and returned with students before Friday, April 21st (there is no school that day). For middle school families or any who would prefer, voting will also be available in the office beginning Tuesday, April 18th and continuing through Thursday, April 20th.

To prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.

- iii. Policy Review – President’s Role: Deferred due to time constraints
- c. Development: Development Strategy for 2017-2018: Committee chairman, Nina Sloan, gave a PowerPoint presentation (see attached).
- d. Facilities
 - i. Approve Lease Agreement with Building Corp: **Motion 40-04-2017**
Doug Neely motioned to approve the 2017-18 lease with the Lincoln Academy Building Corporation. The motion was seconded and unanimously approved.
 - ii. Approve Lease Agreement with Property Corp: **Motion 41-04-2017**
Doug Neely motioned to approve the 2017-18 lease with the Lincoln Academy Property Corporation. The motion was seconded and unanimously approved.
 - iii. Pavement Repairs: **Motion 42-04-2017**
Doug Neely moved to approve an additional \$5,000 for pavement repairs. After much discussion the motion was seconded and approved: 4 in favor, 1 against, 1 abstention.
 - iv. JeffCo Bond Expenditure – Arvada Fire: **Motion 43-04-2017**
Dan Burrows moved that we authorize the agreement stating that we will fix the fire alarm system in Building A in 5 years. After much discussion the motion was seconded and approved: 5 in favor, 1 abstention.
- e. School Accountability Committee: See attached report
- 5. Agenda Items Deferred: The following agenda items were deferred by general consent due to the lateness of the hour:
 - a. Principal Evaluation Committee
 - i. Job Description
 - ii. Evaluation Rubric
 - b. Old Business
 - i. Principal Salary Recommendation
 - c. New Business
 - i. Enrollment Policy
 - ii. Board Training Modules
- 6. Board Lessons Learned and Action Items
 - a. Lessons Learned: Limit length of guest presentations when necessary
 - b. Action Items
 - i. Meet with Janelle and Doug to determine Development priorities – Nina
 - ii. Compile “homeless” board policies into a single document – Dan
 - iii. Letter to the community about parking lot repairs, fire alarm – Facilities/Doug
 - iv. Advertise Board elections – Kristi
 - v. Look at board self evaluation form and give feedback to Dan – all
 - vi. Update Board and Administrator roles – Dan
 - vii. Board Training Modules: Please review these modules prior to the next Board meeting:
 - Special Education
 - Pitfalls to Avoid
 - Additional Best Practices
- 7. Announcements
 - a. Next PTO meeting – Tuesday, April 18th, 6:30 PM – Library (Dan attends)
 - b. Next regular BoD meeting – Monday, May 8th, 6:30 PM – Student Center
- 8. Adjourn: At 11:40 pm, the regular business meeting of the Lincoln Academy Charter School Board of Directors was adjourned by general consent.

Minutes respectfully submitted,
 Kristi Geisz, Secretary
 Lincoln Academy Charter School Board of Directors
 Minutes approved 5/8/17

To prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.