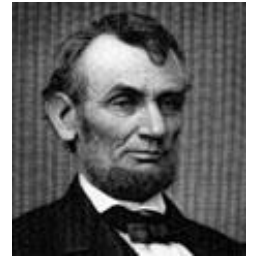




*The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.*



## Lincoln Academy Board of Directors

### Regular Business Meeting

#### Agenda for Monday, June 12, 2017

Lincoln Academy  
Student Center  
6:30 p.m.

1. Preliminaries
  - a. Call to Order: Board President Phil Courtney called the regular business meeting to order at 6:37 PM.
  - b. Welcome to Guests and Introductions:
    - i. LA Staff members present were Rose Auferio, Becky Furst, Jeanne Coyle, Cindie Poulter, Shila Trinkle.
    - ii. There were no additional guests present.
  - c. Roll Call: All directors were present. Jeff Baucum, Dan Burrows, Nina Sloan, Phil Courtney, Lori Woods, Sarah Wasinger, and Janelle Johnson.
  - d. Hearing of Persons: None
2. Consent Agenda: The following items were approved by general consent.
  - a. Minutes of the regular business meeting on 5/8/2017
  - b. Tonight's agenda with minor changes
3. Reports to Board
  - a. Middle School Math Curriculum Update – Presented by Rose Auferio and Becky Furst.
    - i. Discussion regarding the need for a Math Curriculum update for 6<sup>th</sup> through 8<sup>th</sup> grades with the desire of purchasing new Saxon math books/CDs. Coming to the Board to ask for approval to purchase. Curriculum compliments books that already exist in 3<sup>rd</sup> – 5<sup>th</sup> grades.
  - b. Principal's Report: Janelle presented her written report ([see attached](#)) and there was some discussion.
    - i. Jeannie Coyle discussed Read Plans (READ plan update) – kids who are not reading at grade level. READ Act Students – End of Year 2017.
    - ii. Janelle reviewed HR 17-1375
    - iii. Janelle reviewed MAP testing results reporting successes in student growth and resources to help teachers continue student growth, made comparisons from last year, and outlined resources and support given.
4. Committee Reports

*To prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.*

a. Finance

i. Financial Secretary, Cindie Poulter, reviewed the current year financials (see attached) stating that we are on track and will have a positive margin. Stated the projection of this positive margin could cover the purchase of the requested math curriculum update.

ii. Middle School Math Curriculum Budget Approval: **Motion 01-06-2017**

Jeff Baucum motions to approve the \$27K purchase of new math curriculum. Seconded by Sarah Wasinger. Considered based on the urgency of replacing the middle school math curriculum. Class coming up next year will be short on books. What was the basis of the board considering this motion? Current books are out of print. Having consistent curriculum throughout the grades. Unanimously approved after intentional budgetary discussion.

iii. Appropriation of Donations and Insurance Received Budget Approval: **Motion 02-06-2017**

Phil Courtney moved to approve the additional appropriation of revenues received from donations in the amount of \$3417 and the additional appropriation from insurance in the amount of \$25587.24. Seconded by Nina Sloan. Unanimously approved.

iv. State Legislation Requirement Budget Approval: **Motion 03-06-2017**

Jeff Baucum moves to appropriate \$952,000 in order to comply with CRS 22-44-106. Seconded by Phil Courtney. Unanimously approved.

v. Compensation Review

Nina Sloan gave the Compensation Committee update by reviewing the Staff Survey and outlining the next meetings.

b. Governance (Dan Burrows)

i. Board Code of Conduct – reviewed and submitted

c. Development

i. Nina Sloan reviewed a Development Committee Communication Plan and gave Board Admin Updates

d. Facilities

i. Phil Courtney and Janelle Johnson reported that our Facilities Manager, Mark was working on the summer project list. They reported Fire Alarm main panel is in and that testing will begin tomorrow.

e. School Accountability Committee Phil Courtney – no report; needs Board Member on Committee

f. Principal Evaluation Committee (Jeff Baucum) – no update

5. Old Business

a. Principal Salary

i. Janelle Johnson has a request to reconsider salary recommendation. Her request to reconsider was made in public session. After discussion, no action was taken.

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## 6. New Business

- a. Board Committee assignments – Phil Courtney motioned to appoint board members as chairs of board committees. **Motion 04-06-2017.** The Board unanimously approved the following:
  - i. Finance Committee – Jeff Baucum
  - ii. Governance – Dan Burrows
  - iii. Facilities – Lori Woods
  - iv. Development – Nina Sloan
  - v. SAC – Sarah Wasinger
- b. Board Committee Assignments: Some discussion was had regarding Board Appointments to the Property Corporation. No action was taken.
- c. Foundation, Building and Property Corps Meetings. Phil Courtney stated these entities need to meet once annually.
- d. Board Training Modules. Phil Courtney discussed the new Board Training Modules. Proposes each board member compete one module per month for the next 9 months.

## 7. Announcements (Phil Courtney)

- a. No regularly scheduled Board meeting in July
- b. Next regular BOD business meeting – Monday, August 7<sup>th</sup>, 6:30 PM – Student Center
- c. Strategic Plan meeting date – Monday, July 31st 6:00 PM – 9:00 PM – Student Center

## 8. Board Lessons Learned and Action Items

- a. Lessons Learned: None at this time
- b. Action Items
  - i. Send out link to new training modules – all
  - ii. Attempt to pare down rubric – Principal Evaluation Tool Committee - Jeff
  - iii. Meet with professional coach – Janelle
  - iv. Compile “homeless” board policies into a single document – Dan
  - v. Letter to the community about parking lot repairs, fire alarm – Phil
  - vi. Look at board self-evaluation form this summer and give feedback to Dan – all
  - vii. Update Board and Administrator roles – Dan
  - viii. Report to the board about MAP growth plan at the end of the first trimester (November) – Janelle
  - ix. August 11<sup>th</sup> – Board Member Credentials @ 7:30am - all
  - x. Create a Board Module Calendar - Nina
  - xi. Create PTO sign-up sheet for the coming year - Nina
  - xii. Create and post Board Meeting Calendar with Updated August Meeting – Nina
  - xiii. Make Facilities request for August Board Meeting and all other meetings - Nina
  - xiv. Send out Board Calendar for Individual Review - Nina
  - xv. Begin research of transition to school based system of Google Docs - Nina

9. Adjourn: At 10:36PM, Monday, June 12<sup>th</sup>, the regular business meeting of the Lincoln Academy Charter School Board of Directors were adjourned via general consent.

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## Board Training Modules: Complete, "Introduction" by August Meeting

Minutes respectfully submitted,  
Nina Sloan, Secretary  
Lincoln Academy Charter School Board of Directors

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