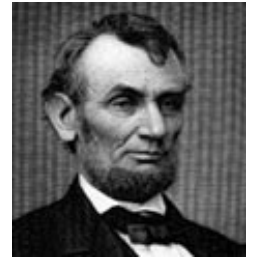




The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



**Lincoln Academy Board of Directors
Regular Business Meeting
Agenda for Monday, September 11, 2017**

Lincoln Academy
Student Center
6:30 p.m.

1. Preliminaries
 - a. Call to Order: Our Board President, Phil Courtney, called the meeting to order at 6:35 PM.
 - b. Welcome to Guests and Introductions
 - i. LA Staff members present: Cindie Poulter; Larry Niemiec; Imogene Salva; Shila Trinkle
 - ii. Guests present: Gary Wiebel (Parent); Rob McCreedy (Parent); Audra Pacheco (Parent)
 - c. Roll Call: Directors present: Phil Courtney, Nina Sloan, Lori Woods, Sarah Wasinger, Jeff Baucum, and Dan Burrows.
 - d. Hearing of Persons: None
2. Consent Agenda: The following items were approved by general consent.
 - a. Minutes of the regular business meeting held on August 7, 2017.
 - b. Tonight's agenda with no changes.
3. Reports to Board
 - a. Middle School Science
 - i. Middle School Science teacher Larry Niemiec reported on the recent school trip to Glendo Canyon to witness the total solar eclipse. The trip was a tremendous success and is a solid example of how our teachers go above and beyond to create unique opportunities and experiences for our students.
 - b. Spanish
 - i. Spanish teacher Imogene Salva gave a presentation to highlight her teaching methods for our 2nd through 8th grade students, promoting the benefits and successes of contextual and conversational learning.
 - c. Principal's Report
 - i. Principal Janelle Johnson reviewed her written report regarding the Core Knowledge Sequence and Elementary and Middle School Year Long Plans. (see posted report)
 - ii. Ms. Johnson then went on to review CMASS/PARCC testing results from the Spring of 2017. (see posted report)
 - iii. Ms. Johnson reviewed the School Performance Framework and reported overall student

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growth from the previous year. (see posted report)

4. Committee Reports

a. Finance Committee

- i. Financial Secretary, Cindie Poulter reported on the 16/17 financials. There is a \$75,500 positive margin. Everything is on track. The next step is for our auditors to review.
- ii. Current 17/18 financials were also reviewed. Overall our budget is tracking where it should be. We are on target with our revenues. New funding numbers are being presented by the district.

b. Compensation Subcommittee

- i. Committee member Nina Sloan reported a status update on the most recent committee meeting and asked for Board direction on how to move forward. Next steps are for the committee to present financial options both to the finance committee and the BOD by December 2017.

c. Development Committee

- i. Committee Chair Nina Sloan reported about the use of Tech Trek technologies in Elementary and Middle School Classrooms and briefly updated the group on pending communication strategies.

d. Governance Committee

- i. Nothing to report.

e. Facilities Committee

- i. Committee Chair Lori Woods reported on facilities repairs and upgrades as well as future potential facilities needs.

f. School Accountability Committee

- i. Committee Chair Sarah Wasinger reported that Lindsey Thomsick will be the administrative liaison to the committee. Next meeting is September 26th.

g. Principal Job Description and Evaluation Tool

- i. Jeff Baucum reported that the committee met yesterday and reviewed the tool. A final draft of the tool should be submitted to the Board by the next Board meeting in October.

5. Old Business

- a. Board Training Module: Governing and Board Basics – review of Board Training and scheduling of the next training.

6. New Business

- a. Principal Goals: President Phil Courtney asked Principal Janelle Johnson to present information on her goals for the 2017/2018 school year. She is currently working on a goal to aid in teacher growth – video coaching. Hopes to be through at least 6 teachers by May. Principal can make largest impact to student growth by focusing on teacher growth.
- b. Board Members were asked to present goals that they find important for the coming school year.

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c. Strategic Plan: Next Meeting - Thursday September 28th from 6:30 – 8:30.

7. Board Lessons Learned and Action Items

a. Lessons Learned

i. None

b. **ACTION ITEMS**

- i. Present Principal Evaluation tool/rubric to Board by October Meeting – Jeff
- ii. Compile “homeless” board policies into a single document – Dan
- iii. Look at board self-evaluation form by October and give feedback to Dan – all
- iv. Schedule board self-evaluation - All
- v. Update Board and Administrator roles October– Dan
- vi. Thank you notes to staff who presented at the September meeting – Nina
- vii. Create a proposal to discuss an ends and means policy change regarding changes to the budget. – Dan Burrows
- viii. Classroom visits – All
- ix. Questions about CMAS/PARCC results and SPF report due by October – all
- x. Next Board Training Module: Accountability – All
- xi. Post Strategic Plan Meeting on Public Board – Nina
- xii. Notify - Insurance Policies for Property Corp and Building Corp - Phil
- xiii. Recruit and Invite new potential board members – All
- xiv. Foundation – Administrative Representation - Janelle

8. Announcements

a. Next Board Meeting: October 9th

b. PTO Meeting/Attendee: Nina Sloan – September 19th

c. Strategic Plan Meeting: September 28th

9. Adjourn at 10:54 pm on Monday, September 11, 2017. The regular business meeting of the Lincoln Academy Charter School Board of Directors was adjourned by general consent.

Board Training Module to be completed by October Meeting: **Accountability**

Minutes respectfully submitted,
Nina Sloan, Secretary
Lincoln Academy Charter School Board of Directors
Minutes Approved 10/9/2017

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