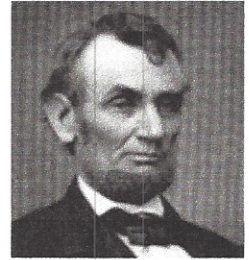




The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



Lincoln Academy Board of Directors

Regular Business Meeting

Minutes for Monday, June 11, 2018

Lincoln Academy

Student Center

6:30 p.m.

1. Preliminaries:

- a. Call to Order: President Phil Courtney called the regular business meeting to order at 6:37 pm.
- b. Welcome to Guests and Introductions:
 - i. LA staff members present: Cindie Poulter (Business Manager)
 - ii. Community Members present: None
 - iii. Directors present were: Phil Courtney, Nina Sloan, Lori Woods, Janelle Johnson, Sarah Wasinger, Dan Burrows, Nathan Alley, and Bernie Templeton.
 - iv. Directors Absent: None.
- c. Hearing of Persons: None.

2. Consent Agenda: The following items were approved by general consent:

- a. Minutes of the last regular business meeting held 05/14/2018 with minor changes.
- b. Tonight's agenda with no changes.

3. Announcements: Board Secretary Nina Sloan announced 2 conferences relevant to Board Members in the coming Board year.

4. Reports to Board:

- a. Principal's Report: Principal Janelle Johnson presented her report (as posted) and there was some discussion.
 - i. MAP Test Results: Janelle reviewed MAP testing results outlining student growth in comparison to previous years. She also discussed the resources offered to teachers to help them achieve continued student growth.

5. Committee Reports:

- a. Finance:
 - i. Business Manager Cindie Poulter reviewed the current 2017-2018 financials (through June 5, 2018). She reported everything as being on track with minor adjustments.
 - ii. 2017-2018 Final Budget Approval: **Motion 01-06-2018**
 1. Business Manager Cindie Poulter reviewed the current 2017-2018 budget (as posted).
 2. Board Member, Nathan Alley, motioned to approve the 2017-2018 budget as

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given, including the contingency appropriation of \$1,563,678 in order to comply with CRS 22-44-106. Seconded by Lori Woods. The motion was unanimously approved.

- iii. 2018 – 2019 Budget: **Motion 02-06-2018**
 - 1. Board Treasurer, Nathan Alley reviewed the proposed 2018 – 2019 budget (as posted) and there was some discussion.
 - 2. Board Member, Nina Sloan, motioned to approve the 2018-19 budget as presented. Nathan Alley, seconded. 6 in favor, 1 abstained. The motion passed after much discussion.
 - 3. Board Member, Dan Burrows, motioned to amend **Motion 02-06-2018**, approving the 2018-2019 budget in the categories of Total Salaries and Benefits, Purchased Services, Materials and Supplies, and Capital Outlay. Nina Sloan seconded. 2 approved, 4 against, 1 abstained. The amendment failed.
 - 4. Charge to Finance Committee: **Motion 03-06-2018**
Board Member, Dan Burrows, motioned to charge the Finance Committee to recommend a modification of the Ends Policy with regard to financial condition and activities by the November Regular Meeting of the Lincoln Academy Board of Directors. Lori Woods seconded. 6 approved, 1 against. The motion passed.
- b. Compensation Sub-Committee:
 - i. Board Member, Dan Burrows, will be heading up the 2018/2019 Compensation Sub-Committee to create and recommend the staff compensation “Plus Option.”
 - ii. 2019/2020 Staff Benefits Package – Board Member, Nathan Alley, charged the committee to work with Administration in reviewing the options of a 2019/2020 benefits package for the staff.
- c. Development:
 - i. Nothing to report.
 - ii. Next Development Committee meeting – TBD.
- d. Governance:
 - i. Committee Chairman, Dan Burrows, created an amendment to the Action Item to review board updates and integrate them into the Ends and Means Policy.
- e. Facilities:
 - i. The Board heard brief facilities updates from Chairwoman, Lori Woods, and there was some discussion.
 - ii. Next Facilities Committee meeting – TBD.
- f. School Accountability Committee:
 - i. Chairwoman, Sarah Wasinger, reported that Andrew Weir will be the admin representative on the committee this coming year.
 - ii. The committee has begun work on reviving the School Dashboard.
 - iii. Next SAC meeting – TBD.

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6. Old Business

- a. Charter Contract 2018-2019 Addendum – President, Phil Courtney, gave an update on the status and there was some discussion.

7. New Business

- a. New Board Year Orientation – Board Secretary, Nina Sloan, and President, Phil Courtney, reviewed onboarding board member information and there was some discussion.
- b. 2018-19 Board Committee Assignments: **Motion 04-06-2018** – Phil Courtney motioned to appoint board members as chairs on board committees. Bernadette Templeton seconded. The Board unanimously approved the following:
 - i. Finance Committee – Nathan Alley
 - ii. Governance – Dan Burrows
 - iii. Facilities – Lori Woods
 - iv. Development – Nina Sloan
 - v. SAC – Sarah Wasinger
- c. Property Corporation Board Member Assignments: **Motion 05-06-2018** - President Phil Courtney, motioned to appoint Lori Woods as the board member on the Property Corp. Bernadette Templeton seconded. The Board unanimously approved.
- d. Foundation, Building, and Property Corps Meetings. Phil Courtney states these entities need to meet once annually.
- e. 2018-2019 Board Calendar – President, Phil Courtney, reviewed the Board Calendar for the 2018-2019 school year and there was some discussion.
- f. Board Self-Evaluation – President, Phil Courtney, reviewed the Board Self-Evaluation form and there was some discussion regarding strategic goals and improvement.
- g. Strategic Plan Review – President, Phil Courtney, lead a discussion reviewing the 2017-2018 Strategic Plan, identifying successes, and areas for growth.

8. Board Training Module: None

9. Board Lessons Learned and Action Items

a. **Lessons Learned**

- i. Phil Courtney asked that board members do what they can to arrive a few minutes early to ensure meetings start on time.
- ii. Time keeper to be appointed to help keep future Board meetings on track.

b. **ACTION ITEMS**

- i. Incorporate recent policy updates into Ends and Means document. – Dan
- ii. Schedule Board photos and upload bios. – Nina Sloan
- iii. Amend the bylaws regarding Board elections – Dan Burrows
- iv. Charge to Finance Committee for modification of Ends Policy in regards to financial condition - Nathan Alley & Finance Committee (due in November)
- v. Host a JCSC monthly meeting – all (Janelle?)
- vi. Send out Signup Genius for upcoming Board events – Nina

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vii. Doodle Poll for Strategic Planning Meeting – Nina/Phil

viii. Town Hall questions for Dr. Glass - All

10. Adjourn: 10:50 pm, the regular business meeting of the Lincoln Academy Charter School Board of Directors was adjourned by general consent.

Board Training Module to complete by August Meeting: None

Minutes respectfully submitted,

Nina Sloan, Secretary

Lincoln Academy Charter School Board of Directors

A handwritten signature in blue ink, appearing to read "Nina Sloan", with a stylized flourish at the end.

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