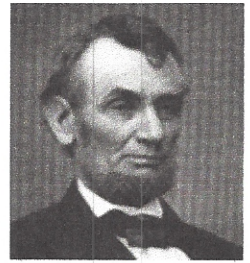




The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



Lincoln Academy Board of Directors

Regular Business Meeting

Minutes for Monday, August 6, 2018

Lincoln Academy

Student Center

6:30 p.m.

1. Preliminaries

- a. Call to Order: President Phil Courtney called the regular business meeting to order at 6:39 pm.
- b. Welcome to Guests and Introductions:
 - i. LA Staff Members Present: Cindie Poulter (Business Manager)
 - ii. Community Members Present: None
 - iii. Directors Present: Phil Courtney, Nina Sloan, Lori Woods, Janelle Johnson, Sarah Wasinger, Nathan Alley, and Bernie Templeton.
 - iv. Directors Absent: Dan Burrows - excused.
- c. Hearing of Persons: None.

2. Consent Agenda

- a. The following items were approved by general consent:
 - i. Minutes of the last regular business meeting held 06/11/2018 with no changes.
 - ii. Tonight's agenda with minor changes.

3. Reports to Board

- a. Principal's Report: Principal Janelle Johnson presented her report (as posted) and there was some discussion.

4. Committee Reports

- a. Finance
 - i. Board Treasurer, Nathan Alley reported that the 2017-2018 year-end financials showed a healthy positive margin (as posted).
 - ii. Nathan also gave an overview of the carry forward, and projected large items costs coming into the 2018-2019 school year.
 - iii. Next Finance Committee meeting: September 6th at 8:10 AM.
- b. Compensation Sub-Committee
 - i. Committee Chair, Dan Burrows had nothing to report.
 - ii. Next Compensation Sub-Committee meeting – TBD.
- c. Development

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- i. Chairwoman, Nina Sloan reported that she and Board member Bernie Templeton will be meeting soon to establish a Development Committee strategy for the coming year. She also reported there will be a Lincoln Academy Foundation report coming to the Board in September.
 - ii. Next Development Committee meeting – TBD.
 - d. Governance
 - i. President, Phil Courtney requested Board reports be completed and uploaded the Friday before the coming Board meeting.
 - ii. Nina Sloan recommended creating a team to coordinate the 2019-2020 Board elections, to include a potential revision of the bylaws.
 - e. Facilities
 - i. Chairwoman, Lori Woods reported an update on the Fire Alarm project.
 - ii. The Facilities Committee met over the summer with Principal, Janelle Johnson to discuss potential upcoming projects.
 - iii. Next Facilities Committee meeting – TBD.
 - f. School Accountability Committee
 - i. Chairwoman, Sarah Wasinger reported that work has begun on the School Dashboard.
 - ii. Next SAC meeting – TBD.
- 5. Old Business
 - a. President, Phil Courtney updated the board regarding the status of the amendment to the Charter Addendum.
 - b. Board Secretary, Nina Sloan gave a brief update regarding Board technology.
- 6. New Business
 - a. The board discussed the 2018-2019 Strategic Plan Review and scheduled it for Tuesday, September 4th at 6:30 PM.
 - b. Secretary, Nina Sloan gave a brief tutorial regarding how to make changes to the Board web pages.
 - c. President, Phil Courtney led a discussion regarding the setting of “Principal Objectives/Goals”, as well as the evaluation process for the coming 2018-2019 school year. A Special Meeting done in Executive Session has been scheduled for Monday, November 5th at 6:30 PM and Monday, March 4th at 6:30 PM.
- 7. Announcements
 - a. The Board reviewed key Back to School and school event dates in August and made sure someone would be in attendance.
 - b. The Board will be organizing a table for the Back to School BBQ.
 - c. Nina Sloan sent out a sign-up genius to coordinate Board attendance at PTO meetings in the

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coming year.

- d. CLCS September Summit – September 24th from 8:00 AM – 4:00 PM.
- e. JCSC August Meeting – Wednesday, August 15th
- f. Board Legal Training – September 18th from 5:30 pm – 7:00 PM.

8. Board Training Module

- a. None

9. Board Lessons Learned and Action Items

a. Lessons Learned

- i. None.

b. ACTION ITEMS

- i. Incorporate recent policy updates into Ends and Means document. – Dan
- ii. Schedule Board photos and upload bios. – Nina Sloan
- iii. Amend the bylaws regarding Board elections – Dan Burrows
- iv. Charge to Finance Committee for modification of Ends Policy in regards to financial condition - Nathan Alley & Finance Committee (due in November)
- v. Town Hall questions for Dr. Glass – All
- vi. Send Board report template to all Board members – Nina
- vii. Recruit Board Members – All
- viii. Send Principal Strategic Objective ideas to Phil before the Strategic Planning Meeting – All
- ix. Add Nathan and Bernie to Board Training Modules and start them again in September – Phil
- x. Schedule Compensation Sub-Committee meeting – Nina and Dan

10. Adjourn: 9:29 PM, the regular business meeting of the Lincoln Academy Charter School Board of Directors was adjourned by general consent.

Board Training Module to complete by September Meeting: None

Minutes respectfully submitted,
Nina Sloan, Secretary
Lincoln Academy Charter School Board of Directors
Approved unanimously 8/10/18



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