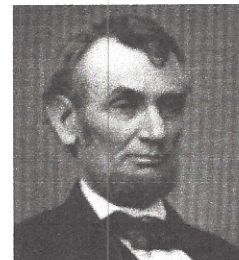




The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



Lincoln Academy Board of Directors

Regular Business Meeting

Minutes for Monday, December 10, 2018

Lincoln Academy

Student Center

6:30 p.m.

1. Preliminaries

a. Call to Order

- i. President Phil Courtney called the regular business meeting to order at 6:33 pm.

b. Welcome to Guests and Introductions

- i. LA Staff Members Present: Cindie Poulter (Business Manager); Debbie McNutt (Technology); Jessie Tanguma (Instructional Coach); Andrew Weir (Elementary Assistant Principal)
- ii. Community Members Present: Heather Church
- iii. Directors Present: Janelle Johnson, Bernadette Templeton, Sarah Wasinger, Lori Woods, Nathan Alley, Nina Sloan, Phil Courtney
- iv. Directors Late: Dan Burrows
- v. Directors Absent: None

c. Hearing of Persons

- i. None.

2. Consent Agenda

a. The following items were approved by general consent:

- i. Minutes of the last regular business meeting held 11/12/2018 with no changes.
- ii. Tonight's agenda with no changes.

3. Reports to Board

a. Student/Staff Presentation

- i. Debbie McNutt, K-6th grade technology teacher, gave a presentation on how she is integrating coding into her K-2nd grade curriculum. She demonstrated methods being used at each grade level.

b. Report on UIP

- i. Assistant Principal, Andrew Weir, and Instructional Coach, Jesse Tanguma gave the board an update on the 2018/2019 Lincoln Academy UIP (Unified Improvement Planning), focusing on how our staff is working on differentiation (the tailoring of instruction to individual needs) and depth of knowledge as it relates to meeting our student's educational needs and providing support to our teachers.

c. Principal's Report

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- i. Principal Johnson presented her report, [as posted online](#), and there was some discussion.

4. Committee Reports

a. Finance

- i. Board Treasurer, Nathan Alley reviewed financial reports, [as posted online](#), reporting the school is currently on budget with no major concerns.

- 1. Budget Update: The Finance Committee presented an update to the 2018/2019 budget as it relates to the adjustment of the PPR (Per Pupil Revenue).

- a. **Motion 13-12-2018** – 2018-2019 Budget Adjustment

Nathan Alley motioned to approve the Budget Adjustment as presented by the Finance Committee in December. Nina Sloan seconded. The motion passed unanimously.

- 2. Compensation Sub-Committee:

- a. Nothing to update.

b. Development

- i. Development Chair, Nina Sloan presented her reports, [as posted online](#). She discussed the current status of the LA BoD Development Committee and the Lincoln Academy Foundation highlighting similarities, redundancies, and proposed a new strategy for external development efforts.

c. Governance

- i. Governance Chair, Dan Burrows had nothing new to report.

d. Facilities

- i. Facilities Chair, Lori Woods presented her report, [as posted online](#), and there was some discussion.

e. School Accountability Committee

- i. SAC Chair, Sarah Wasinger presented her report, [as posted online](#), and there was some discussion.

5. Old Business

a. Strategic Plan

- i. The Board reviewed the most recent draft of the 2018-2019 Strategic Plan and had some discussion surrounding specific objectives.

- 1. **Motion 14-12-2018** – 2018-2019 LA BoD Strategic Plan

Nina Sloan motioned to approve the 2018-2019 Strategic Plan as finalized at the regular December meeting. Dan Burrows seconded. The motion passed

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unanimously. The Strategic Plan has been posted online.

6. New Business

- a. None.

7. Announcements

- a. JCSC meeting – Wednesday, December 12th, 5:30 PM – Mountain Phoenix
- b. Next PTO meeting – Tuesday, January 15th, 6:30 PM – Bernadette Templeton attends
- c. Next Regular BoD meeting – Monday, January 14th, 6:30 PM – Student Center
- d. Next Finance Committee meeting – Thursday, January 10th, 8:00 AM – Upstairs Conference Room
- e. Next Compensation Committee meeting – Wednesday, December 12th, 7:00 AM – Upstairs Conference Room
- f. Next SAC meeting – January 29th
- g. Next SAC Diversity Subcommittee meeting – January 10th
- h. Next Facilities Committee Meeting – Tuesday, December 18th, 3:45 PM
- i. Colorado League of Charter Schools Conference – Feb 28th/March 1st – Register through Cindie Poulter

8. Board Training Module: Accountability

- a. The Board briefly discussed last month's module on Accountability.

9. Board Lessons Learned and Action Items

a. Lessons Learned

- i. None.

b. ACTION ITEMS

- i. Incorporate recent policy updates into Ends and Means document. – Dan
- ii. Schedule Board photos and upload bios. – Nina Sloan
- iii. Charge to Finance Committee for modification of Ends Policy in regards to financial condition - Nathan Alley & Finance Committee (update in February; finished document in April)
- iv. Recruit Board Members – All
- v. Create "High School Readiness" and "Alumni" survey for Lincoln graduates – Nina and Sarah
- vi. Bi-annual Board Letter – Phil
- vii. Update Lincoln Academy Bylaws to Sharepoint and web site – Nina Sloan and Dan Burrows.
- viii. Confidentiality Affidavit – Janelle

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- ix. Board Module to be completed by January: Strong & Stable Governance
- x. SAC Committee to draft a 360 principal review survey – Sarah (January)
- xi. Definitions for the Mill Levy Increases - (Janelle and Lori)

10. Adjourn: 10:12 PM, the regular business meeting of the Lincoln Academy Charter School Board of Directors was adjourned by general consent.

Minutes respectfully submitted,
Nina Sloan, Secretary
Lincoln Academy Charter School Board of Directors
Unanimously Approved 1.14.2019



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