

CHARTER SCHOOLS
BUDGET PLANNING WORKSHEETS—2019-20

For use only by charter schools who purchase Finance, Payroll and HR services from Jeffco
(Revised 2-1-19)

The following school district revenue sources are expected for Charter Schools:

Per Pupil Revenue 19/20-- \$8,295.42 current estimate from CDE.

Special Education State funds--\$3,135.00 (Tier A \$1,250.00 and Tier B \$1,885.00) per identified student (approximate).

Mill Levy Override & Performance Promise funds--\$1,797.79 per FTE (95% FTE & 5% FRL).

State Facilities Assistance (Capital Construction)--\$291.79 per prior year FTE. Revised figure not available at this time. Projection is that the amount will decrease for the 19/20 school year.

Attached you will find tables that indicate the services that are **available for purchase** by Charter Schools. If a Charter School decides to opt out of those services identified with asterisks, the Charter must provide written guarantees, and evidence, that certain minimum requirements have been met. NOTE: This purchased service agreement is hereby incorporated into the Charter Contract between the District and the Charter School, pursuant to Sections 7.1 and 9.1 of the Contract.

Central Administrative Overhead-- \$190.79 (2.3%)

Sec. 7.2.2 Purchased Services - \$223.98 (2.7%)--payroll, purchasing, communication services, purchasing services, accounting, accounts payable (but not accounts receivable), cash management, communications and tax anticipation note interest expense, compensation and records, benefits enrollment and processing and related costs for integration with the state, student data services, district wide mandated assessments, access to legal consultation (other than consultation on employment issues) as described in contract and the ability for charter school staff to participate in school district staff development activities and programs on the same basis as staff employed by the school district as described in contract such as email, schoology, access to secure websites through @jeffcoschools.us or terminal servers and departmental consultation.

Certain other costs of federally mandated programs are **considered mandatory by the district**, as a cost borne by the PPR for each student in Jefferson County, and will be deducted from the PPR provided for each student. These costs include:

\$475.00 per student for District-Wide Special Education Programs and oversight related to special education. Funds for site level special education programs, as well as state special education funds will be distributed to schools to address local building issues related to special education programs and the following services under the special education programs: Gifted & Talented, Severe and Profound, Dropout prevention (Student Engagement), Student Services – emergency crisis response, Expulsion & Discipline.

\$130.00 per student for District-Wide ESL (English as a Second Language) instruction. These services will be available to any school that has identified ESL students, including charter schools.

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The following services have been deemed **unavailable for purchase** by Charter Schools.

Small Engine Repair	Facilities Management
Rout Transportation	Telecommunications
Post-secondary Options	Energy Management
Early Retirement	Custodial Services

CALCULATION OF REVENUE AND DISTRICT SERVICE EXPENSES
FISCAL 2017, 2018, 2019 AND PRELIMINARY FISCAL 2020
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School: Lincoln Academy
Date March 12, 2019

Board of Director Signature _____
Principal/Director Signature _____

	Fiscal Billed 2017 (Actual)	Fiscal Billed 2018 (Actual)	Fiscal Billed 2019 (Actual)	Preliminary Billed 2020 (Estimated)
<i>Per Pupil Revenue</i>	7,243.55	7,473.15	7,934.82	8,295.42
Fiscal Emergency Contingency Reserve	0.00	0.00	0.00	0.00
<i>Per Pupil Revenue</i>	7,243.55	7,473.15	7,934.82	8,295.42
Central Administrative Overhead	158.60	164.41	179.85	190.79
Sec. 7.2.2 Purchased Services	201.86	209.25	211.13	223.98
<i>Mandatory Dedications----</i>				
District Special Education	400.00	450.00	475.00	475.00
English as a Second Language	110.00	130.00	130.00	130.00

Purchased Services Projected FTE's 721.04 (Used for funding, billing and school budgets)
Cost Per Pupil Total Cost

1. Central Administrative Overhead	190.79	\$137,567.23
2. Sec 7.2.2 Purchased Services	223.98	\$161,498.54
3. Employ Assistance	n/a	\$ 100.00
4. NEWA – MAPS (2ND- 8TH)	8.25	\$ 4,801.50
5. Special Education	475.00	\$342,494.00
6. District Wide ESL	130.00	\$ 93,735.20

Return to Tom McMillen no later than April 1, 2019

District Services Available for Purchase 2019-2020

(Revised 2-1-19)

Administrator Janelle Johnson School Lincoln Academy Date 04/01/2019

Department	Cost	Service	Accept	Deny	Contact	Number
Homebound Students	34.00 per hour	-Teacher visits to home of homebound student		XX	Julie Wilken	2-7251
*Student Health— Includes vision and hearing screenings--see note below	85.00 per FTE	-Consultation for health needs and action plans -Letters to parent i.e. immunizations, disease -Delegation of authority to dispense medications		XX	Julie Wilken	2-7251
*Insurance Reserve— see note below	\$99.26 per FTE (estimate). Amount to go up by ?%	-Comprehensive general liability—bodily injury, property damage, professional -Property, boiler, machinery -Crime -Litigation defense		XX	Joel Hirschboeck	2-2439
Employee Assistance	\$100.00 Annual Flat Rate	-Assistance with personal issues of employees with school approval	XX		Kathleen Remington	2-0377
*Background Screening	Fingerprinting \$50.00 per employee (\$39.50 billed to employee \$10.50 admin fee billed to school) BISI Checks Actual cost \$9.00-39.50	-Schools will use the district for both fingerprinting and volunteer checks -Employee charged for fingerprinting -Schools charged for BISI checks -Electronic fingerprints with very quick results		XX	Robyn Fergus	2-6878

Early Learning Support (Prek)	\$300/annual per school	Weekly memos Preschool in-Service Professional Learning (including access to standard precautions, licensing pre-service, district learning, etc.		XX		
Prek Staff Fingerprinting Second set of prints billed the same as above	\$50.00 (39.50 and 10.50) as outline in Fingerprints above \$40.00 TRAILS Processing	Prek fingerprints Staff pre-screening Must use HR fingerprint services				
Substitute Teachers System	No Cost	-School will be able to access and use the district substitute teacher system. (not Prek) -Schools must follow district guidelines including pay rates and 89 day limit. See Substitute website for details	XX		Robyn Fergus	2-6878
NWEA – MAPS English, Language Arts & Math Science	8.25 per student tested 2.25 per student tested	Testing results are available through SOARS after the close of each testing window	XX		Justin Houch	2-6561
Mount Evans/Windy Peak Outdoor Education Centers	350.00 (5 days) per child includes transportation	-Outdoor Lab activities for schools who participate. Staff develop, contact OEL for pricing.		XX	Nicole Stewart	2-6845
Library Services – Follett Destiny Library Manager, Jeffcat	3.00 per FTE	Provides cataloging services for school library resources. Also provides technical and user support for TLC. NOTE: Inclusion in the Jeffco Follett Destiny Library, for new charters is an additional cost.		XX	Heidi Floyd	2-4944

Purchased Services As Needed.

Department	Cost	Service	Contact	Number
Instructional Services	300.00 half day 450.00 full day	Training and instruction for charter school staff	Matt Flores	2-0990
Property Management	Cost will be agreed upon prior to start of project.	Provide a Project Manager for school funded construction or repair projects.	Tim Reed	2-2376
Warren Tech Option School	25% PPR per ½ day per student per semester 50% PPR per full day per student per semester		Lisa Anderson	2-6641

*Finger Print/Background Checks—Should Charters decide to do their own finger print and background checks, the district will require assurances regarding meeting the requirements of state law. Background checks will be available to the schools that use the district's Finger Print/Background Checks process and not as a stand-alone service.

*Student Health—Should Charters decide not to access this service, the following assurances must be in place; documentation of appropriate state mandated immunizations for each student, and documentation of compliance with state laws and district policies regarding medications and health action plans

*Insurance Reserve-- Comprehensive general liability—bodily injury, property damage, professional Property, boiler, machinery-Crime-Litigation defense. Projections are that the cost of insurance will remain stable this year though the deductible may be adjusted. Additional information will be provided as it becomes available.