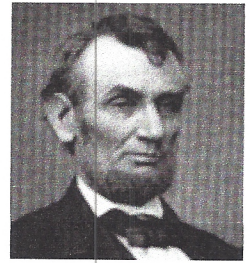




*++The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.*



## Lincoln Academy Board of Directors

### Regular Business Meeting

Minutes for Monday, April 8, 2019

Lincoln Academy

Student Center

6:30 p.m.

#### 1. Preliminaries

##### a. Call to Order

- i. President Phil Courtney called the regular business meeting to order at 6:35 PM.

##### b. Welcome to Guests and Introductions

- i. LA Staff Members Present: Cindie Poulter (Business Manager); Henry Prescott (PE)
- ii. Community Members Present: Amber Bilby (Parent); Kris Horn (Community Member) Christina Linz (Parent)
- iii. Directors Present: Lori Woods, Janelle Johnson, Sarah Wasinger, Nathan Alley, Phil Courtney, and Nina Sloan.
- iv. Directors Late: Dan Burrows
- v. Directors Absent: None.

##### c. Hearing of Persons

- i. None.

#### 2. Consent Agenda

##### a. The following items were approved by general consent:

- i. Minutes of the last regular business meeting held 3/11/2019 with minor changes.
- ii. Tonight's agenda with minor changes.

#### 3. Reports to Board

##### a. Staff/Student Presentation

- i. The Board enjoyed a presentation by Physical Education teacher, Henry Prescott. He highlighted 21<sup>st</sup> century Physical Education practices that focus on the overall health and wellness of our students. He also discussed the integration of technology in the PE classroom.

##### b. Principal's Report

- i. Principal Johnson presented her report, **as posted online**, and there was some discussion.
- ii. She recognized the Value Awards Winners for 2018.

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1. **Kim Carroll, Production Assistant:** Exemplary Performance Kim does it all! She radiates positivity in whatever she does and is always willing to go the extra mile for staff and students alike.
2. **Carrie Giddings, 1st Grade Teacher:** Integrity Carrie is committed to building strong community both within the classroom as well as within the Lincoln community. She handles challenges with kindness, integrity, and grace.
3. **Taegen Haller, 6th Grade Educational Assistant:** Teamwork Taegen is a true asset to our school community. As a staff member and coach, she positively touches the lives of many.
4. **Mick McGrenaghan, Facilities Crew:** Valuing People Mick makes Lincoln Academy a bright and cheerful place. He genuinely values and cares for the people around him. Smiles follow him wherever he goes.

#### 4. Committee Reports

##### a. Finance

##### i. 2019-2020 Budget – **Motion 33-4-2019**

1. Board Treasurer, Nathan Alley, presented the 2019-2020 Draft Budget, **as posted online in March**, and there was some discussion.
2. Nina Sloan motioned that the Board approve the 2019-2020 Budget as posted. Sarah Wasinger seconded. 6 approved, 0 against. The motion passed unanimously.

- ii. Budget Update: Board Treasurer, Nathan Alley reviewed financial reports, **as posted online**, reporting the school is in a very good financial position with no major concerns.

##### b. Governance

##### i. Board Election – April 15<sup>th</sup> – 18<sup>th</sup>, 2019

1. Candidate Interviews – The Board held a brief discussion with Board candidates Amber Bilby, and Kris Horn.
2. After a review of the bylaws, Committee Chair, Dan Burrows noted that there were no candidate applications submitted within the election timeline, and therefore motioned that the upcoming election be cancelled. The board recognizes there are 3 vacancies. Nathan Alley seconded. 6 approved, 0 against. The motion passed unanimously.
3. A discussion was had regarding filling the future vacancies.

##### c. Facilities

- i. Committee Chair, Lori Woods, gave her report, **as posted online**, and there was some discussion.

##### ii. Jeffco 5B Bond: **Motion 34-4-2019**

1. Due to District restrictions, it was made known that debt payoff was not an option for 5B funds.
2. Lori Woods moved that the Board charge the Facilities Committee to move forward with “Option A” of the updated Master Plan as presented at the March

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meeting. Nina Sloan seconded. 6 approved, 0 against. The motion passed unanimously.

d. School Accountability Committee

i. School Survey

1. Committee Chair, Sarah Wasinger reviewed the parent survey with the Board and there was some discussion.

5. Old Business

a. None

6. New Business

a. Lease Agreement with Building Corp: **Motion 35-4-2019**

- i. Board President, Phil Courtney motioned to approve the 2019-2020 Lease Appropriation Resolution with the Building Corp. Nathan Alley seconded. 6 approved, 0 against. The motion passed unanimously.

7. Board Training Module: When Things Go Wrong

- a. The Board reviewed this month's training module and there was some discussion.

8. Announcements

- a. JCSC meeting – The April meeting has been cancelled
- b. Next PTO meeting – Tuesday, April 16<sup>th</sup>, 6:30 PM at LACS Student Center – Nina Sloan attends.
- c. Next Regular BoD meeting – Monday, May 13<sup>th</sup>, 6:30 PM at LACS Student Center
- d. Next Finance Committee meeting – Thursday, May 9<sup>th</sup>, 8:00 AM – Upstairs Conference Room
- e. Next SAC meeting – Done for the School Year
- f. Next SAC Diversity Subcommittee meeting – April 25<sup>th</sup>, 6:30 PM – Upstairs Conference Room
- g. Next Facilities Committee Meeting – TBA

9. Board Lessons Learned and Action Items

a. **Lessons Learned**

- i. None.

b. **ACTION ITEMS**

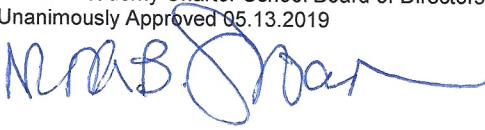
- i. Charge to Finance Committee for modification of Ends Policy in regards to financial condition - Nathan Alley & Finance Committee (update in February; finished document in April)
- ii. Recruit Board Members – All
- iii. Bi-annual Board Letter – Phil
- iv. **Board Module to be completed in May:**
- v. Thank you note to staff for completed survey - Nina
- vi. Letters to Value Award Recipients – Nina
- vii. Discuss release of Staff Survey Data – Put on May Agenda - Phil

10. Adjourn: Monday, April 8<sup>th</sup> at 8:43 pm the regular business meeting of the Lincoln Academy Charter

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School Board of Directors was adjourned by general consent.

Minutes respectfully submitted,  
Nina Sloan, Secretary  
Lincoln Academy Charter School Board of Directors  
Unanimously Approved 05.13.2019

A handwritten signature in blue ink, appearing to read "Nina Sloan", written over the printed name.

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