

Facilities Committee Report August 2021

The facilities committee is responsible for providing guidance, oversight, and, when appropriate, specialized expertise to the operations team in order to create and maintain a safe, healthy, and functional campus. As needed, this committee will make recommendations to the Board of Directors in relation to Operational and Fiscal Planning.

In attendance: David Schoenhals (Executive Director), Lori Woods (Operations Manager), Norm Miendl (Facilities Manager), Annette Ernst (Vanir Construction), Alicia Borrego (Parent committee member), & Micah Gilbreath (LA Board Chair)

Executive Summary

- The facilities committee set committee goals for the 2021-2022 school year.
- Facilities meetings will occur the first Friday of every month
- Discussion of proposed boiler replacement
- Update on of roof drain replacement
- Overview of exterior door and interior door replacement/enhancement
- Update on MOA status
- Committee recommendation for a concept for interior infrastructure site improvements of site work completed by Muller Engineering (**includes proposed Motion for BoD**)
- Amendment 6 Vanir Construction proposal (**includes proposed Motion for BoD**)

Facilities Committee goals for the 2021-2022 school year:

- Update our facilities priority list on a bi-annual basis. The list includes improvements and needs for campus buildings and grounds.
- To be completed: boiler instillation on south end of building A
- To be completed: two new exterior security doors.
- Continue to develop design and planning for interior infrastructure site improvements in coordination with the City of Arvada's 72nd project.
- Design and possibly install the HVAC for the three existing condensers serving building A office hallway as well as the ten units serving Building C. Includes research for ESSER and Grant funding possibilities.
- Install commercial freezer in order to support breakfast for students. Offering breakfast for students is a new program at Lincoln for the 2021-2022 school year.
- Discuss ATV pricing for snow removal and possible ways to fund
- Coordinate with PTO on further playground enhancements

Boiler replacement located in the southwest corner of the main building (K-4th Technology Room):

- Annette and Lori updated facilities that the project is on schedule and will be completed after Labor Day
- Mrs. Kil was gracious and flexible to move her classroom while installation is completed.
- Facilities provided her was a large cart to move Chromebooks as needed.
- Project is currently estimated to come in under budget around \$20,000.

Roof Drain improvements:

- Norm Miendl reported to the Facilities committee that the work was completed over the summer break time period
- The fee for this work had been included in the 2020-2021 budget.

Safety increases for doors:

Norm Miendl reported to the Facilities committee on the status of the Two (2) exterior doors that are purchased and shipped. Additional Gym Office door has been received.

- Install for all doors should be completed within ten days of received.
- Fee will roll into the 2021-2022 budget.

Conceptual Design options provided by Muller Engineering

- The committee developed criteria for choosing a concept
 - Safety – the design must support a student safe campus. Pedestrian safety being the utmost importance.
 - Functionality – the design should bring a level of simplicity to the drop off and pick up process.
 - Cost – the improvements must fall within the appropriate budgeted funds from the bond refinance and land sale proceeds.
 - Aesthetics – visual support of our mission and values
- The committee recommended Concept 1 with the removal of the center house
 - Southern portion of campus re-design and relocation of staff lot supports a pedestrian safe route.
 - Play space adjacent to the school supports student safety with line of sight significantly closer to buildings
 - Access to a staff only lot during drop off and pick up times supports traffic flow.
 - Island to north directs traffic and provides pedestrian safety.
 - Single entrance/exit to northwest lot contains traffic during peak times
 - North east lot isolates Pre-K and Kindergarten parking to allow for families to drop off and pick up.
 - Additional improvements include:
 - Staff parking in paved lots
 - Dedicated play space

City of Arvada negotiation update MOA status:

- The Operations manager (Lori Woods), Owners Representation (Annette Ernst) and committee chair (Micah Gilbreath) and updated the committee on status of the negotiation process with the City of Arvada.
- The final minor edits were completed this past week and the MOA was in review with Lincoln's legal counsel
- The anticipated completion for the MOA with signature should occur next week (Start date August 9th)

Amendment 6 to Vanir Contract proposal:

- The proposal would contract the services of VANIR through the current fiscal year, date ending June 30, 2022.
- The not to exceed amount for the budgeted amount is \$40,156
- The relationship Lincoln has built with this consultant has provided support on several areas within facilities. This consultant provides a service of integrity and experience in the construction management sector.

Proposed Motions:

Motion: Motion to approve interior infrastructure site improvements CONCEPT 1 as recommended by the Facilities Committee.

Motion: Motion to approve the Vanir Proposal to *Provide Project Management Services-Amendment 6* with a not to exceed amount of \$40,156 through June 30, 2022.