



Lincoln Academy Board of Directors
Regular Business Meeting
Agenda for Monday, October 14, 2019
Lincoln Academy Student Center 6:30 p.m.

The Mission of Lincoln Academy is to help all students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.

1. Preliminaries (Phil Courtney)
 - a. Call to Order
 - i. President, Phil Courtney, called the regular business meeting to order at 6:33 pm.
 - b. Roll Call of Directors Present
 - i. Phil Courtney, Sarah Wasinger, Nathan Alley, Kris Horn, Kara Bohannon, Jeff Baucum, and Janelle Johnson
 - c. Welcome to Guests and Introductions
 - i. LA Staff: Cindie Poulter (Business Manager), Lori Woods (Operational Manager)
 - ii. Additional Guests: Heather Church, Micah Gilbreath
 - iii. Directors Late: Amber Bilby (excused)
 - iv. Directors Absent: None
 - d. Hearing of Persons
 - i. None
2. Consent Agenda (Phil Courtney)
 - a. The following items were approved by general consent:
 - i. Minutes of the regular business meeting held September 9, 2019, with minor changes.
 - ii. Tonight's agenda with minor changes.
3. Reports to the Board
 - a. Principal's Report (Janelle Johnson)
 - i. Janelle Johnson reported on our charter renewal application. Lincoln's charter renewal application will be delivered to the district before November 1, 2019. There was some discussion.
4. Committee Reports
 - a. Finance (Jeff Baucum)
 - i. Board Treasurer, Jeff Baucum, reported on the budget as [posted online](#). School finances are on target. There was some discussion.
 - b. Governance (Kris Horn)
 - i. Governance chair, Kris Horn, recommended the board continue to educate themselves on the roles and functions of the board by reading through the Colorado League of Charter School's board modules. There was some discussion.
 - ii. Principal Evaluation: Kara Bohannon, recommended updating the process and timeline for the principal evaluation. There was a lot of discussion.
 - c. Facilities
 - i. Lori Woods, the Operational Manager, gave a brief update of the fire alarm, Sonheim Spring project, and 5B bond projects.
 - d. School Accountability Committee (Sarah Wasinger)
 - i. The next meeting is on October 29, 2019. The committee will begin updating the Parent Survey at this meeting.
5. Old Business
 - a. Proposed by-law change to Section 3.2-Number, Tenure, and Qualifications
 - i. **Motion 8-9-2019:** Nathan Alley, vice-president, motioned that the board approve the posted proposed wording change to Section 3.2 Number, Tenure and Qualifications, as stated, "The Board shall have a maximum of ten members with a minimum of 6 members. Board members may not be teachers or other paid employees of the school except the principal and his/her designee or equivalent (as determined by

the board) shall serve as non-voting members of the board.” Jeff Baucum seconded 0 approved, 6 against - the motion fails.

6. New Business

- a. Nathan Alley was appointed to be the new chair of the Facilities Committee.
- b. Section 7.1 of the bylaws was discussed as it states, “There shall be the following standing committees:
 - i. Finance Committee
 - ii. Governance Committee
 - iii. Facilities Committee
 - iv. Academic Excellence Committee
 - v. Development Committee

Each committee shall be chaired by a Board member.....”

Discussion ensued about how the board no longer has a Development Committee and the wording should change from the Academic Excellence Committee to the School Accountability Committee. No decisions were made.

7. Announcements

- a. Robert Applegate and Susan Miller are candidates for the Jeffco School Board and have made it known that they are pro-charter.
- b. Next PTO meeting is October 15, 2019, 6:30 pm - Kris Horn will represent the board at this meeting
- c. Next SAC meeting is October 29, 2019, 6:30 pm in the Conference Room
- d. Diversity Committee meeting is November 3, 2019, 6:30 pm in the Conference Room
- e. Next Finance Committee meeting is November 7, 2019, 8:15 am in the Conference Room
- f. Next Board of Directors regular business meeting is November 11, 2019, 6:30 pm in the Student Center

8. Board Action Items & Lessons Learned

- a. All board members, please provide feedback about the content of the charter renewal application document to Janelle by Friday, October 18, 2019.
- b. Kara Bohannon and Sarah Wasinger will give any edits on the charter renewal application document to Janelle by Monday, October 21, 2019.
- c. All board members, please review and be ready to discuss the timeline of the principal evaluation process by the November board meeting.
- d. All board members, please review and be ready to discuss the first draft of the new principal evaluation tool by the November board meeting.
- e. All board members will read and will be ready to discuss Board Modular #2, posted on the SharePoint.
- f. Nathan Alley will give a short presentation to the board at the November board meeting on how to post documents to the school website.
- g. Nathan Alley will give the board training on how to use SharePoint.
- h. Nathan Alley will communicate with Jim Fries to ensure Cindie Poulter and Lori Woods have access to SharePoint.
- i. 2019-2020 Strategic Plan will be reviewed at the regular November board meeting.

9. Adjourn

- a. At 8:34 pm, the regular business meeting of the Lincoln Academy Charter School Board of Directors was adjourned by general consent.

Minutes respectfully submitted,

Amber Bilby, Secretary
Lincoln Academy Charter School Board of Directors