



Lincoln Academy Board of Directors
Regular Business Meeting
Minutes for Monday, November 11, 2019
Lincoln Academy Student Center 6:30 p.m.

The Mission of Lincoln Academy is to help all students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.

1. Preliminaries (Phil Courtney)
 - a. Call to Order
 - i. President, Phil Courtney, called the regular business meeting to order at 6:36 pm.
 - b. Roll Call of Directors Present
 - i. Phil Courtney, Amber Bilby, Sarah Wasinger, Nathan Alley, Kara Bohannon, Jeff Baucum, and Janelle Johnson
 - c. Welcome to Guests and Introductions
 - i. LA Staff: Cindie Poulter (Business Manager), Lori Woods (Operational Manager)
 - ii. Additional Guests: Nina Sloan, Heather Church, and Wade Church
 - iii. Directors Late: None
 - iv. Directors Absent: Kris Horn (excused)
 - d. Hearing of Persons
 - i. None
2. Consent Agenda (Phil Courtney)
 - a. The following items were approved by general consent:
 - i. Minutes of the regular business meeting held October 14, 2019.
 - ii. Tonight's agenda with minor changes.
3. Reports to the Board
 - a. Lincoln Academy Foundation (Nina Sloan)
 - i. Presented pros and cons of having a Foundation. There was some discussion. The Board needs to set a clear vision for the needs of a Foundation.
 - b. Principal's Report (Janelle Johnson)
 - i. Janelle Johnson presented her report as [posted online](#). There was some discussion. Colorado Department of Education (CDE) School Unified Improvement Plan (UIP) will be submitted to CDE in April 2020. Thank you Kara and Sarah for editing our Charter Renewal documentation.
4. Committee Reports
 - a. Finance (Jeff Baucum)
 - i. Board Treasurer, Jeff Baucum, reported on the budget as [posted online](#). School finances are on target. There was some discussion.
 - b. Governance (Kris Horn)
 - i. Principal Evaluation: Kara Bohannon sent out new principal evaluation form for the board to review. Internal evaluation of the principal will take place in January.
 - c. Facilities (Nathan Alley)
 - i. Nathan Alley, Facilities Chair, presented his report as [posted online](#). Lori Woods, the Operational Manager, reported that there have been no major changes or decisions regarding 5B projects since the last board meeting. Lincoln Academy will be hosting an open house for the City of Arvada regarding the 72nd Avenue widening project on November 21st in the student center. There was some discussion.

- d. School Accountability Committee (Sarah Wasinger)
 - i. The next SAC meeting will be on November 12, 2019. The committee will begin updating the Parent Survey at this meeting. The updated survey will be presented to the board at the December board meeting. Next meeting will be December 3, 2019.
5. Old Business
 - a. None
6. New Business
 - a. Strategic Plan (Phil Courtney)
 - i. The board reviewed the plan. There was some discussion.
7. Board training
 - a. Nathan Alley facilitated training on the website and Office SharePoint.
8. Announcements
 - a. Next PTO meeting is November 19, 2019 6:30 pm - Sarah Wasinger will represent the board at this meeting
 - b. Next SAC meeting is November 12, 6:30 pm in the Conference Room
 - a. Next Diversity Committee meeting is January 14, 2020, 5:00 pm in the Conference Room
 - b. Next Finance Committee meeting is December 5, 8:15 am in the Conference Room
 - c. Next Board of Directors regular business meeting is December 9, 2019, 6:30 pm in the Student Center
9. Board Action Items & Lessons Learned
 - a. Board members should become familiar with SharePoint and start working on your folder
 - b. Board members should be brainstorming the needs and vision of a Foundation
 - c. Read and review training Modules #2 and #3 be ready to discuss
10. Adjourn
 - a. At 9:07 pm, the regular business meeting of the Lincoln Academy Charter School Board of Directors was adjourned by general consent.

Minutes respectfully submitted,

Amber Bilby, Secretary
Lincoln Academy Charter School Board of Directors