

EXECUTIVE DIRECTOR

March 14, 2022

Lincoln Academy March Board Report

The mission of Lincoln Academy is to help all students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe orderly, and caring environment.

Executive Director

LINCOLN ACADEMY MARCH BOARD REPORT

Enrollment Update for 2022-2023

Grade	Number Enrolled for 22-23	Projected Number	Number of openings	Suggested enrollment number	Number on the waitlist as of 3-3-22	Total Number of Applications Received for First Round 2022-2023	Total Number of Applications Received for First Round for 2021-2022
K Full Day	80	88	8	92	20	146	153
1	91	88	-3	92	10	22	21
2	79	84	5	80	0	11	20
3	86	84	-2	87	9	21	12
4	84	84	0	84	0	9	9
5	85	84	-1	87	2	18	12
6	87	84	-3	87	32	43	24
7	83	84	1	84	7	12	13
8	76	78	0	78	14	13	8
Total	751	758	5	771	94	295	272

Student/Family Movement after 10-1-2021

Reason	Number of students
Moved out of state	5
Moved out of district	3
Private School	1
Total	9 (1.3%)

Calendar Change Request

In December, the administration had conversations with teachers about how to better support them with their work through the rest of the school year. One of the top priorities identified by staff was additional planning time. Through further discussions, it was determined that having an extra day of planning around Spring Break would be quite helpful in providing teachers with the necessary time to meet the needs of their students during a quite difficult year due to the pandemic. Teachers chose March 28th as the date that made the most sense for this planning date as it backed to Spring Break.

In the December 17th edition of the Lincoln Loop, the change of March 28th to a teacher workday was first communicated to the community. Unbeknownst to me, this change was supposed to have gone to the Board of Directors before becoming official. Tonight, I ask that the Board approve this calendar change.

CMAS Testing

CMAS testing will take place between April 5th and April 13th (Makeups April 29th). Information around CMAS testing will be updated on the website and will be communicated in this week’s Loop.

ESSER III Funds

ESSER (Elementary and Secondary School Emergency Relief): Purpose: ESSER must be used to address the impact COVID-19 has had and continues to have on elementary and secondary schools within the LEAs boundaries, including continuing educational services to students during school building closures and developing and implementing plans for the return to normal operations.

ARP ESSER III requires each school to set aside and use a minimum of 20% of allocated funds for interventions to address the academic impact of lost instructional time. These interventions must be evidence-based and designed to respond to students' social, emotional and academic needs with a specific focus on students who have been disproportionately impacted by the COVID-19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children and youth in foster care and migratory students.

Lincoln Academy is being provided with \$606,492.69 in ESSER III funds. Over the course of three years, the spending of this money can be adjusted as long as the overall spending meets the 20% requirement listed above.

Jobs (Salary Recovery – See Financial Presentation)	\$450,000	(≈ 74.2%)
Summer and/or Afterschool Core Class Catch Up/Enrichment	\$75,000	(≈ 12.4%)

Teacher Planning/Collaboration outside of contracted days	\$36,000	(≈ 5.9%)
CDE Reading Training (K-3)	\$36,000	(≈ 5.9%)
Social/Emotional and Mental Health Curriculum	\$10,000	(≈ 1.6%)

Administration Restructuring

Principal Hiring Process

February 15, 2022

Post and advertise the Principal position through March 4

February 15-22, 2022

LA Principal Interview Committee Application sent to staff. Application due on February 22. External Employee Relations Consultant will determine who will serve on the interview committee by February 25th

March 1, 2022

Interview committee meeting at 3:45

March 7-11, 2022

First round of interviews starting at 3:30 and ending before 7:30 (number of days based on number of applicants)

March 14 – 17, 2022

Finalist interviews from 3:30-6:00 (Number of days based on the number of finalists)

Assistant Principal Hiring Process

March 15, 2022

Post and advertise the Assistant Principal position through April 1

March 30, 2022

Interview committee meeting at 3:45

April 4-8, 2022

First round of interviews starting at 3:30 and ending before 7:30 (number of days based on number of applicants)

April 12, 2022

Finalist interviews from 3:30-6:00

Townhall Meeting

On Wednesday March 30th at 6:30 P.M. we will hold a townhall meeting to discuss the administrative restructuring and other related topics. More information will be communicated in this week's Loop.

Staff Bonus

The staff bonus discussion will take place during the finance portion of tonight's meeting. Below is information related to the motion during the February meeting.

Due to additional funding from federal grants, Lincoln Academy is estimating their projected operating margin for the 21-22 school year to be well over \$200,000 which will be significantly higher than originally budgeted for the year. Mr. Schoenhals and the finance council would like to propose a one-time bonus payment to staff members to say "thank you" for their work throughout the year.

Proposal: Bonus capped at \$2,000 per staff based on their FTE and who have been employed at Lincoln for at least one semester and remain employed until the end of the school year. (1.0 FTE - \$2,000; 0.67 FTE - \$1,340) Total Cost: ~\$185,000