

# Governance Committee Report

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## Executive Summary

Here are updates to the strategic plan:

- Board Dashboard – Working on making the dashboard available to the board.
- Update policies and by-laws – No update
- Board Evaluation – No update – see current scoring
- Executive Director Evaluation – We are using the evaluation this month. Please provide any feedback on it.
- Board Training – List of modules to review for this month and next month.

## Strategic Plan

### Board Dashboard

Unfortunately, I was unable to get the board dashboard available this month. I will continue to work towards that goal.

I'm looking forward to working with each committee to add more details from each committee to the dashboard.

### Update Policies and By-laws

No update this month.

Review:

#### 1.1.1 President's Role

The President assures the integrity and fulfillment of the Board's process and occasionally represents the Board to outside parties.

- (1) The President is charged with assuring that the Board behaves consistently within its own rules and those legitimately imposed upon it from outside the organization.
  - a. Discussion content during meetings will only pertain to issues that, according to Board Policy, clearly belong to the Board to decide, not the Executive Director.
  - b. Deliberation will be fair, open and thorough but also timely, orderly and to the point.
- (2) The President is authorized to use any reasonable interpretation of the provisions within the Board's Governance Process and Board-Executive Director Linkage policies.
  - c. The President is empowered to chair Board meetings with all the commonly accepted power of that position (for example, ruling and recognizing).
  - d. The President has no authority to make decisions about policies created by the Board within the Ends and Executive Limitations (Means) policy areas. Therefore, the President has no authority to supervise or direct the Executive Director.
  - e. The President may represent the Board to outside parties in announcing Board-stated positions and in stating decisions and interpretations that are delegated to him.
  - f. The President may delegate authority but remains accountable for its use.

## Board Evaluation

I have created an online evaluation form to be filled out by board members. I have pulled from multiple different sources and tried to build one that is relevant for how our board operates. This should be completed by each board member (including David) by May 4<sup>th</sup>. Here are some details on the evaluation:

- I estimate that it will take 30 minutes to completely fill this out. I would recommend that you first spend some time looking at each of the questions before answering. You can't save the evaluation mid-way through, but will want to fully complete it.
- There are a total of 40 questions with a scale of 1-5 on each question broken into 10 different sections or "requirements".
- Each requirement also includes a text answer form for adding reasons as to why you put in your scores the way you did. It also has a text answer where you can add ways that the board can improve in that area of responsibility.
- There is also an individual response section at the end with 24 questions. This will not be shared with the full board, but will be used to see if there are ways we can improve our board training and processes.
- There is a final text answer to provide feedback on the overall process.

In addition, I will need to hear back from each committee chair the status of their goals for the year. If you can provide me updated status by May 1<sup>st</sup>, that would be helpful. Here are the current goals for each committee:

| Committee Name                  | Goal Title                                                   | Status      |
|---------------------------------|--------------------------------------------------------------|-------------|
| Facilities Committee            | 72nd and Entrance Planning                                   | In Progress |
| Facilities Committee            | ATV Purchase                                                 | Completed   |
| Facilities Committee            | Boiler Building A                                            | Completed   |
| Facilities Committee            | Commercial Freezer                                           | Not Doing   |
| Facilities Committee            | Exterior Security Doors                                      | Completed   |
| Facilities Committee            | HVAC Building C                                              | Proposed    |
| Facilities Committee            | PTO Playground                                               | In Progress |
| Facilities Committee            | Update Priority List                                         | Proposed    |
| Finance Committee               | Administrative structure comparison to other charter schools | Proposed    |
| Finance Committee               | Creation of Financial Scorecard with Goals                   | Proposed    |
| Finance Committee               | Development Grant Support                                    | Proposed    |
| Finance Committee               | Policies update - Approval levels and process                | Proposed    |
| Finance Committee               | Salary / Compensation Market Comparison                      | Proposed    |
| Governance Committee            | Board Dashboard                                              | In Progress |
| Governance Committee            | Board Evaluation Tool                                        | In Progress |
| Governance Committee            | Board Training                                               | In Progress |
| Governance Committee            | Executive Director Evaluation                                | In Progress |
| Governance Committee            | Update Board Policies                                        | In Progress |
| School Accountability Committee | Maximize Engagement                                          | Proposed    |

I will be using the board self-evaluation as 50% of the score and the metrics the other 50% of the score.

### Executive Director Evaluation

After using this evaluation process, please provide any feedback or recommendations on improvements.

### Board Training

Here is the list of training modules to review for the April meeting:

- Grant Writing
- Fundraising Resources
- Capital Improvements

Here are the modules to review for May:

- Special Education
- Pitfalls to Avoid
- Additional Best Practices

### Other Business

### Next Meeting

To be determined

### Board Evaluation Scoring for 2021 - 2022

| Mtg Item To Board | Mtg Item Posted | Motion to Board | Motion Posted | Eval to Evaluator | Eval to Board | Reg Mtg On Time | Special Mtg On Time | Mtg Length | Committee Goal | Total | Total % |
|-------------------|-----------------|-----------------|---------------|-------------------|---------------|-----------------|---------------------|------------|----------------|-------|---------|
| 8                 | 9               | 7               | 8             | 10                | 10            | 6               |                     | 2          | 2              | 62    | 69%     |

A few notes:

- Our current on-time percentage is 56%.
- Our meeting length average is now 4:32
- Our motions to the board prior to a meeting is 71%, while our posting of motions is 82%.