

Executive Team Report - April 2022

Stephanie Trowbridge, President

1. Executive Director Check-In

Stephanie and Micah touched base with David at the end of March to be updated by David. We reviewed the agenda and calendar for April's meeting.

2. Agenda Planning

We will potentially have an update from staff this month. Stephanie will follow-up the 2022-2023 Board meeting schedule at the meeting. The recommended change is the third Tuesday of the month. We will move into executive session for David's annual evaluation.

3. Strategic Planning

The reassessment of the Strategic Plan will happen in June per previous discussion. The consensus is June 2nd 6-9 p.m.. Stephanie will work on an outside location for the meeting.

4. Board Playbook

If you have not done so, the next items needed for the playbook are committee and chair roles and officer roles. Please send the following on or by April 11th:

- i. Your committee's role in one paragraph.
- ii. Your role as Chair in bullet points.
- iii. Annual timelines from your committees.
- iv. Anything else you think is important.

5. Board Training

Stephanie and Doug will offer a Board review for new members or anyone interested in being on the Board in the future in August.