



LINCOLN ACADEMY

**Executive Director Report
January 17, 2023**

LINCOLN ACADEMY MISSION AND VISION

The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.

Our Vision is to prepare all students for their future endeavors by providing a comprehensive Core Knowledge Education.

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MATH ADOPTION WORK SESSION

See Presentation document

SAFE, ORDERLY, CARING

Kindness Week

For the week of January 23rd Lincoln Academy will be doing a school wide Kindness Week! Each homeroom will be collecting food for the Community Table Food Bank in Arvada. Every day your student will be discussing a different aspect of Kindness in their homerooms and at the end of the week celebrate our learning! Please incorporate talking to your child about kindness during this week and ask for their ideas around each day's questions!

Monday	What is kindness?
Tuesday	Why is it important to be kind?
Wednesday	How can we be kind to others?
Thursday	How can we be kind to ourselves?
Friday	How do we bring kindness into our own community? How do we be kind even when we don't get along?

Stock Show Field Trip

On January 13th, 2nd grade and 7th grade attended the stock show together as part of their Buddy Classrooms.

OPEN ENROLLMENT PROCESS

K-8 Classrooms

	Budgeted Number	Number Enrolled for 23-24	Projected Number	Number who applied elsewhere	Suggested number of offers	Number of openings	Total Number of Applications Received for First Round 2023-2024	Total Number of Applications Received for First Round 2022-2023	Total Number of Applications Received for First Round 2021-2022
K	88	88	92	N/A	88	88	183	146	153
1	88	86	92	3	6	2	22	22	21
2	84	88	87	0	1	-4	19	11	20
3	84	79	87	4	8	5	15	21	12
4	84	86	87	1	1	-2	22	9	9
5	84	85	87	3	2	-1	17	18	12
6	84	83	87	4	4	1	48	43	24
7	84	83	87	9	0	4	9	12	13
8	84	79	84	1	0	5	10	13	8
Total	764	757	790		110		345	295	272

PK Classrooms

2023-24 school year Preschool will go to a 5-half-day morning program and a 4-half day afternoon program. (Currently running a 4-day morning program and a 3-day afternoon program)

Lincoln PreK is licensed for 24 students in one classroom and 16 students in the other classroom. We have 40 students enrolled in the morning and 24 students enrolled in the afternoon.

UPK- (Colorado Universal Preschool) is set to begin enrollment on Jan. 17th. Any child who turns 4 by Oct. 1st (2023) is eligible to sign up to enroll their 4-year-old for UPK funding. They will then also enroll their students through Enroll Jeffco to ensure matching with Lincoln Academy Preschool.

UPK funding is priced according to our area LCO (Local Coordinating Organization). According to our LCO, we will receive \$5890 yearly for each 5-half-day student and \$4713 yearly for each 4-half-day student.

Parents of students that are not age-eligible or who wish not to apply for state funding will need to pay tuition to attend Lincoln Academy Preschool (or any other Colorado preschool). This includes students who are 5 but parents want to hold their child back in PreK for one my year.

Paid tuition will be as follows: 5 day- Yearly tuition of \$4950, 10 monthly payments of \$495
4 day- Yearly tuition of \$4050, 10 monthly payments of \$405

MAP WINTER DATA

Please see the Student MAP Growth Summary Report for a detailed view of the student growth from Fall to Winter on MAP data.

MATH According to the 2021-2024 Lincoln Academy Strategic Plan, when compared to the previous year data for math, each grade-level will show an increase of 2-3 median growth percentiles with a minimum median growth percentile of 55. This does not apply to cohorts already at the 65th percentile.

Grade	21-22 Fall to Winter	22-23 Fall to Winter
2	45	37
3	71	73
4	47	29
5	54	53
6	73	66*
7	62	44
8	65	56

- In 2 out of 7 grades, the median growth percentile and minimum median growth percentile are on pace to achieve the goals set for this year.
- Most notable growth increases from last school year to this school year:
3rd Grade 71 to 73 (Note 3rd Grade was at 87 at the end of the year last year).
- Teachers are beginning to analyze the skills in which students struggled and are crafting strategies to address through the rest of the school year.
- Overall, Lincoln's median growth percentile was 8 points higher than the district median growth percentile.

READING According to the 2021-2024 Lincoln Academy Strategic Plan, when compared to the previous year data for math, each grade-level will show an increase of 2-3 median growth percentiles with a minimum median growth percentile of 50. This does not apply to cohorts already at the 65th percentile.

Grade	21-22 Fall to Winter	22-23 Fall to Winter
1	—	43
2	55	44
3	38	65
4	54	41
5	45	53
6	67	66
7	58	57
8	78	57

- In 2 out of 8 grades, the median growth percentile and minimum median growth percentile are on pace to achieve the goals set for this year.
- Most notable growth increase from last school year to this school year:
3rd Grade 38 to 65.
- In 5 out of 8 grades, the observed growth is higher than the grade-level norm projected growth between the fall and winter assessments.
- Teachers are beginning to analyze the skills in which students struggled and are crafting strategies to address through the rest of the school year.
- Overall, Lincoln's median growth percentile was 3 points higher than the district median growth percentile.

Student Growth Summary Report

Aggregate by School

Term: Winter 2022-2023
District: Jeffco Public Schools

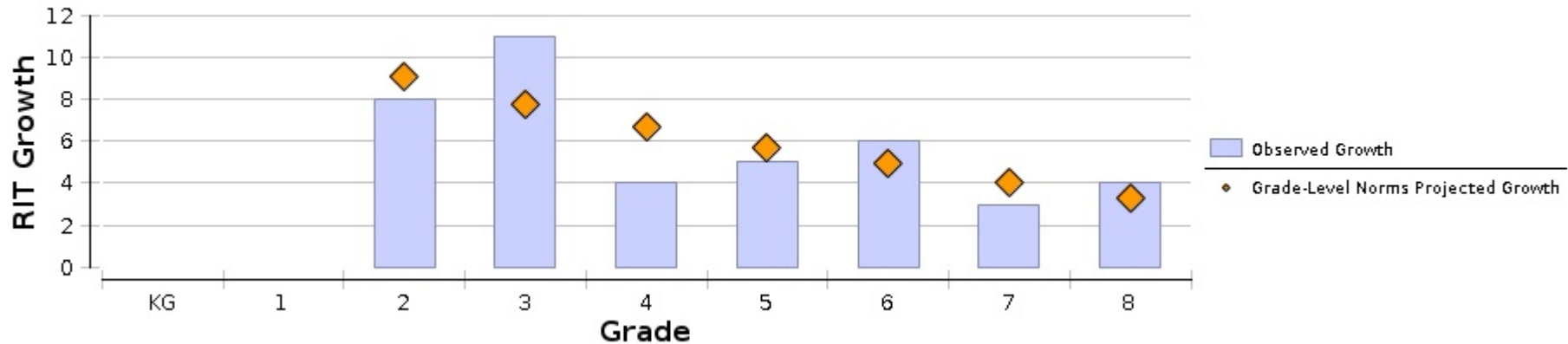
Norms Reference Data: 2020 Norms.
Growth Comparison Period: Fall 2022 - Winter 2023
Weeks of Instruction: Start - 4 (Fall 2022)
End - 20 (Winter 2023)
Grouping: None
Small Group Display: No

Lincoln Academy

Math: Math K-12

		Comparison Periods								Growth Evaluated Against							
		Fall 2022			Winter 2023			Growth		Grade-Level Norms			Student Norms				
Grade (Winter 2023)	Total Number of Growth Events‡	Mean RIT Score	Standard Deviation	Achievement Percentile	Mean RIT Score	Standard Deviation	Achievement Percentile	Observed Growth	Observed Growth SE	Projected School Growth	School Conditional Growth Index	School Conditional Growth Percentile	Number of Students With Growth Projections	Number of Students Who Met Their Growth Projection	Percentage of Students Who Met Growth Projection	Student Median Conditional Growth Percentile	
KG	0	**			**			**					**				
1	0	**			**			**					**				
2	75	178.2	10.2	71	185.7	9.0	61	8	0.7	9.0	-1.19	12	75	31	41	37	
3	86	189.2	10.1	55	200.5	10.5	75	11	0.7	7.8	2.93	99	86	66	77	73	
4	82	204.2	13.3	76	208.1	12.7	62	4	0.8	6.7	-2.45	1	82	34	41	32	
5	82	211.7	12.8	64	217.1	11.1	62	5	0.7	5.7	-0.23	41	82	46	56	53	
6	82	219.3	11.2	72	224.9	10.9	74	6	0.6	5.0	0.51	70	82	50	61	56	
7	78	229.3	13.7	85	232.1	14.6	82	3	0.8	4.1	-1.07	14	78	35	45	44	
8	66	232.7	15.6	79	236.2	15.6	79	4	0.9	3.3	0.17	57	66	38	58	56	

Math: Math K-12



Explanatory Notes

** Calculations not provided because students have no MAP results in at least one of the terms. The Growth Count is zero.

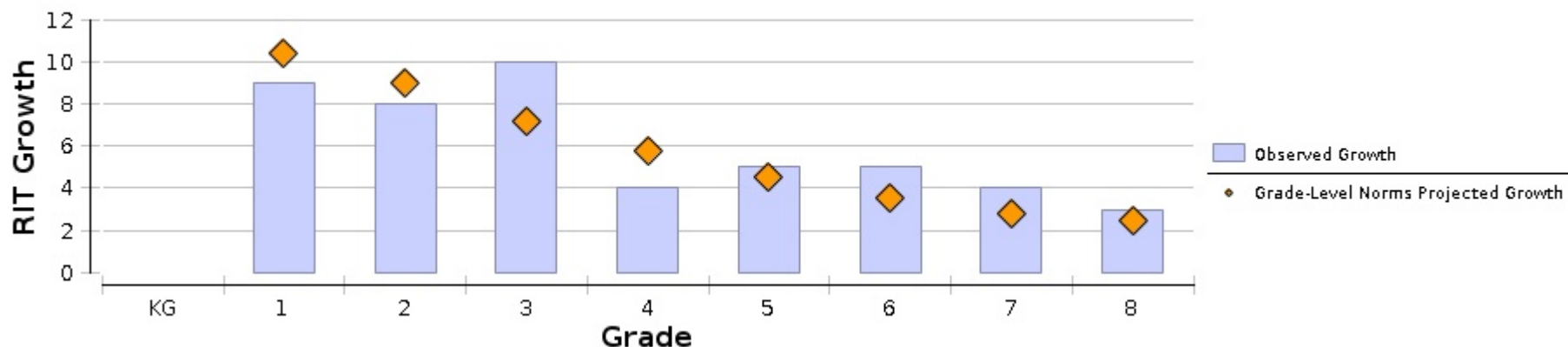
‡Growth Count provided reflects students with MAP results in both the Start and End terms. Observed Growth calculation is based on that student data.

Lincoln Academy

Language Arts:
Reading

		Comparison Periods								Growth Evaluated Against						
		Fall 2022			Winter 2023			Growth		Grade-Level Norms			Student Norms			
Grade (Winter 2023)	Total Number of Growth Events†	Mean RIT Score	Standard Deviation	Achievement Percentile	Mean RIT Score	Standard Deviation	Achievement Percentile	Observed Growth	Observed Growth SE	Projected School Growth	School Conditional Growth Index	School Conditional Growth Percentile	Number of Students With Growth Projections	Number of Students Who Met Their Growth Projection	Percentage of Students Who Met Growth Projection	Student Median Conditional Growth Percentile
KG	0	**			**			**					**			
1	87	164.9	11.6	95	173.5	11.5	90	9	0.8	10.4	-1.23	11	87	39	45	43
2	75	178.6	16.7	83	186.9	15.9	80	8	0.9	9.0	-0.46	32	75	36	48	44
3	86	190.5	15.2	71	200.4	12.8	82	10	1.0	7.2	2.24	99	86	53	62	65
4	81	199.5	15.0	65	203.7	15.0	57	4	0.8	5.7	-1.29	10	81	35	43	40
5	82	207.6	14.0	67	212.8	11.8	70	5	0.9	4.5	0.58	72	82	45	55	53
6	82	214.4	13.1	72	219.5	11.1	79	5	0.8	3.5	1.61	95	82	51	62	66
7	76	216.4	15.6	62	219.9	12.6	65	4	0.9	2.8	0.67	75	76	43	57	57
8	73	220.8	14.5	64	223.3	13.6	64	3	1.1	2.4	0.06	53	73	42	58	57

Language Arts: Reading



Explanatory Notes

** Calculations not provided because students have no MAP results in at least one of the terms. The Growth Count is zero.

†Growth Count provided reflects students with MAP results in both the Start and End terms. Observed Growth calculation is based on that student data.

2022-2023 Executive Team Report

Stephanie Trowbridge, Board President

January 2023

1. Agenda Meeting

Mr. Schoenhals, Micah and Stephanie met at the beginning of January to review the agenda, issues that have arisen and process the Math Curriculum workshop and community night.

2. Recruitment

We will continue to recruit as a full Board for elections. We have connected with several new parents.

3. Upcoming Workshops

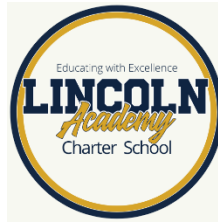
The Math workshop is planned for this month and then finances with the budget in the spring. Registration is open for the charter conference in March.

4. Committee Support

Stephanie will attend the Finance Committee in January or February. She will also continue to work on the Board Playbook to hand off to the Governance Committee by April.

5. Other

Head-of-School evaluation will be done in April. Annual survey feedback to the SAC committee is needed prior to the approval process. Specific evaluation will be reviewed in February or March.



SAC Report

The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich education in a safe, orderly, and caring environment.

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- I. The most recent SAC meeting took place via Teams on January 10, 2023 with 1 faculty, 1 administrator, 1 community member, 1 PTO member, 1 Board member, and . 5 additional parents.
- II. Lincoln Academy Family Survey
 - a. Survey was discussed and approved by SAC members.
 - b. Survey will be released February 13-March 3.
 - c. **Motion:** Sarah Wasinger moves for the LA Board to approve the 2022-23 Family Survey as submitted via Survey Monkey link on behalf of the School Accountability Committee.
 - d. SAC will receive the survey results and identify family concerns for the Board and administration to evaluate and respond to.
- III. SAC discussed classroom discipline procedures and the avenues for families and students to express concerns around discipline. Mr Younkerman explained how teachers are empowered to handle classroom issues and that families can request a meeting to discuss issues around staff and discipline measures.
- IV. Summer Activities List
 - a. SAC members will update the list and provide it to the front desk with a request to include a link in the Lincoln Loop along with a mention to families that Summer Activity Registrations are open for many camps and programs, noting that some fill well in advance of summer break.
- V. Math Curriculum Change feedback
 - a. SAC members are encouraged to attend the Community Night presented by the Math Curriculum committee and to provide feedback to administration about potential family needs.

Facilities Committee Report January 2023

The facilities committee is responsible for providing guidance, oversight, and, when appropriate, specialized expertise to the operations team in order to create and maintain a safe, healthy, and functional campus. As needed, this committee will make recommendations to the Board of Directors in relation to Operational and Fiscal Planning.

Committee Members in attendance: Lori Woods (Operations Manager), Norm Miendl (Facilities Manager), Alicia Borrego (Committee member) & Micah Gilbreath (LA Board Chair)

Facilities meetings will typically occur the first Friday of every month.

Next meeting February 3rd (8:00 AM).

Executive Summary

- 72nd Project Update
- Update for Lincoln Internal sitework
- Rental Properties update
- Fiber/co-axial cable install

72nd Project update <https://arvada.org/w-72nd-avenue-project>:

- City will not proceed with Construction Package 3 (CP3) this summer and predicts underpass work will not occur until Quarter 1 of 2024
- City is going to change order CP3 items into CP2 to ensure our project moves forward
 - Oak Street, Ponds, Entrances, Utilities in Late Spring and Summer of 2023
 - Facilities has given permission to begin site work prior to summer break (May) that will not affect Lincoln Academy entrances i.e.(pond work in NW corner and East side of Oak sidewalk work)
 - Facilities committee has requested a pedestrian plan and traffic plan, so we are able to communicate with school community
- City and Contractor (Muller) continue to nurture a friendly and professional relationship

Internal drive lane/parking lot design (Muller Engineering):

- Bid alternate discussion (See attached figure for defined bid alternate project areas)
- Facilities committee will receive construction pricing from SEMA after facilities committee, Muller, and Owner's Rep meet January 20th for working review of engineering plans
- Facilities committee has decided to sole source SEMA for this project

Fiber cable/co-axial upgrade:

- Up and running.
- Tech is an ongoing improvement.

Rental Properties update (Motion below):

- Receiving an emergency bill for boiler and electrical issues over break. Freeze was concern due to upcoming abatement and State of Colorado requirements.
- Problem was resolved and appeared to be power related. Facilities has been checking daily. Thank you.
- Plan for demolition work is to commence at start of spring break with abatement happening prior to that
- Bids back 2/20, BoD meets 2/21. See attached Draft schedule prepared by Ulteig.
- Colorado Abatement Specialist has provided a total project cost ranging from \$140,000 to \$200,000
- Cash reserves will fund abatement and demolition if Board approves to proceed.

Proposed Motions:

Motion: Motion to approve the abatement and demolition of both properties on campus with a not to exceed of \$200,000.

Monitoring:

- Building B Boiler (outdated, manufactured in 2001)
- Utilities bill for December prior to cold spell 12/21-12/24 was \$2,000 more than November

Action items for next Facilities meeting:

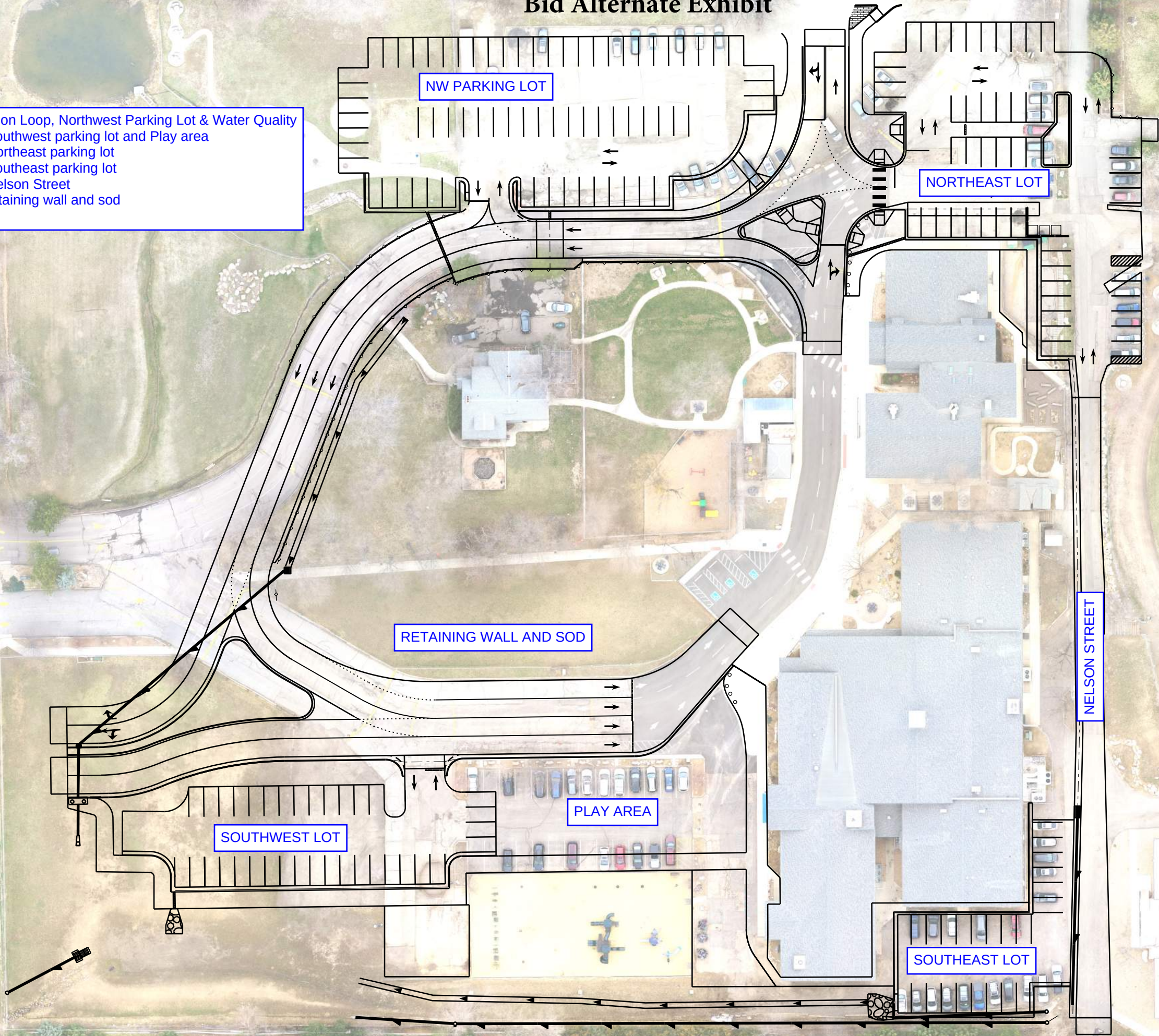
- Finalize budget review and project scope with consultant to proceed to 90% submittal process
- Develop presentation for board of Bid Alternates and associated costs that will occur during Summer 2023
- Select abatement and demolition contractor and award contract day of BoD meeting
- Revisit project(s) schedules with Ulteig, Muller, and SEMA

Next Facilities meeting at Lincoln Academy will be February 3rd at 8 AM.

Contact Micah Gilbreath if you would like to join this committee micahgilbreath@lincolnacademy.net

Bid Alternate Exhibit

- Base Bid = Circulation Loop, Northwest Parking Lot & Water Quality
- Bid Alternate 1 = Southwest parking lot and Play area
- Bid Alternate 2 = Northeast parking lot
- Bid Alternate 3 = Southeast parking lot
- Bid Alternate 4 = Nelson Street
- Bid Alternate 5 = retaining wall and sod



Abatement and Demolition Schedule provided by Ulteig

[illegible]

Facilities Committee goals for the 2022-2023 school year:

- **In progress:** Building & Campus Safety measures from a facilities viewpoint
- **Completed:** Rental properties decision
- **In progress:** Addition of facilities data/metrics to BoD internal dashboard
- **Completed:** Partial Roof replacement on Building B
- **In progress:** assist in management of design package for Internal driveline work
- **Completed:** Coordinate with PTO on further playground enhancements

Facilities Committee goals for the 2021-2022 school year:

- **In progress:** Update our facilities priority list on a bi-annual basis. The list includes improvements and needs for campus buildings and grounds.
- **Completed:** boiler instillation on south end of building A
- **Completed:** two new exterior security doors.
- **In progress:** Continue to develop design and planning for interior infrastructure site improvements in coordination with the City of Arvada's 72nd project.
- **Completed:** Design and install the HVAC for the three existing condensers serving Building A office hallway as well as the ten units serving Building C.
- **Completed:** Discuss ATV pricing for snow removal and possible ways to fund

Finance Committee Report

The finance committee is responsible for planning, monitoring and recommending the yearly budget to the Board of Directors. As needed, this committee will make recommendations to the Board of Directors in relation to Operational and Fiscal Planning.

Executive Summary

- December 2022 Financial Review
- December 2022 Budget Review

December 2022 Financial Review:

- YTD Revenue of \$4.8 million (primarily PPR) offset by expenditures of \$4.6 million
- Additional unanticipated mill levy funds of \$87k received in final numbers from Jeffco bringing total mill levy funds from \$1.38 to \$1.46 million
- Additional unanticipated PPR funds of \$30 per student received in final number from Jeffco bringing per student PPR from \$9,320 to \$9,350 for a total of \$6.975 million.
- Additional pay for both certificated and classified over budget by 100%; will be reimbursed by ESSR funds; related to summer planning pay and READ Act training. Reimbursement request has been submitted to Jeffco.
- Larger spend on marketing that in prior years; related to significant push to hire teachers and staff
- Net margin for 2022-23 estimated at approximately \$311,000 or 3% after additional funding

Cash Reserves Review

- Budgeted unrestricted cash balance at end of 2022-23 year is \$1.9 million
- Budgeted bond project fund balance at end of 2022-23 year is \$2.3 million
- Available unrestricted cash balance at end of 2022-23 forecasted to be \$845,000 after accounting for proposed demo costs on rental properties and required reserves to remain in compliance with bond covenants

2022-2023 Finance Committee Goals:

- Assist executive team with salary review similar to 21-22 school year
 - What are “unseen” benefits that make us more competitive
- Work with facilities and executive team to begin plan for Building B

Proposed Motions

- None

Contact Amanda Corrion if you would like to join this committee amandacorrion@lincolnacadey.net.

Cash Carry Forward Projections			
	Unrestricted Cash Balance	Bond Project Fund	
Total Available Unrestricted Cash Reserves entering 22-23 School Year (excludes TABOR and restricted Bond reserves)	\$2,233,106	\$2,301,494	Bond Project Fund includes city proceeds for Arvada ROW purchase and committed contracts for the Driveline/Parking Project
Approximate Salary Recovery from ESSER3	\$95,000		Other ESSER3 initiatives are cash neutral
Approved 2022-23 Margin (Dec)	\$192,570		Further margin improvement from funding increases and unutilized benefits coming
Remaining Approved HVAC Project	-\$15,353		
Remaining Approved Asbestos Abatement Consult	-\$13,260		
Budgeted Cash Balance EOY 22-23	\$1,867,063	\$2,301,494	Remaining Driveline/Parking Project Fund
Proposed Asbestos Abatement and Rental Property Demo Costs	\$200,000		
Daily Operating Cost	\$20,547.95		Assumes average \$7,500,000 yearly expenditures
Resultant Cash Days on Hand	81		Bond Covenants require min. 40
Free Unrestricted Cash Balance EOY 22-23	\$845,145		After 40 days removed