

Lincoln Academy Board of Directors Special Meeting Minutes



Date: Monday, March 13, 2023 at 6:30 p.m.

Location: Lincoln Academy Charter School, 7180 Oak Street, Arvada, CO

Recording of Meeting

- You may view a recording of the meeting at https://lincolnacade-my.sharepoint.com/:v:/g/personal/lacyleveland_lincolnacade-my.net/EaCqINbeIM9AmHnsRyio14IBbkj3B8OdcpxDwnJlOUePAQ?e=9QX5Xs. The link expires on June 13, 2023.

Mission & Vision

- The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.
- The Vision of Lincoln Academy is to prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education

Meeting Minutes

1. Preliminaries

President Stephanie Trowbridge called the meeting to order at 6:35 p.m. Roll call was taken. Attendees included: Vice President Micah Gilreath, Treasure Amanda Corrión, Secretary Lacy Cleveland, Governance Chair Doug Neely, School Accountability Chair Sarah Wasinger, and Executive Director David Schoehnals.

After roll call Micah Gilbreth read Lincoln Academy's mission and vision statements. President Trowbridge welcomed our guests, including 15 in person and 18 virtually.

Zero individuals provided public comment.

2. Consent Agenda (6:38 p.m.)

The board approved the consent agenda. The consent agenda included the three items listed below.

- February 21, 2023, Board of Director Regular Meeting Minutes
- March 1, 2023, Special Meeting Minutes
- March 12, 2023, Board of Director Regular Meeting Agenda

3. Executive Director Report (6:38 p.m.)

Executive Director Schoehnals presented his report, including information on enrollment numbers, math adoption, new Title IX requirements, professional growth of the administrative team, and staff plaudits.

President Stephanie Trowbridge presented Motion 22-3-12 (below). The motion was seconded and voted on: Cleveland (yes), Corrion (yes), Gilbreath (yes), Neeley (yes), Trowbridge (yes), and Wasinger (yes). The motion passed 6-0.

Motion 22-3-13: Move to adopt K-8 grade level math curriculum Reveal.

President Stephanie Trowbridge presented Motion 23-3-12 (below). The motion was seconded and voted on: Cleveland (yes), Corrion (yes), Gilbreath (yes), Neeley (yes), Trowbridge (yes), and Wasinger (yes). The motion passed 6-0.

Motion 23-3-13: Move to approve the 2023-2024 school calendar as presented to the Board of Directors and on the Lincoln Academy website.

4. Committee Reports (7:07 p.m.)

Beginning at 7:07 p.m. the board heard and discussed committee reports. First, Stephanie Trowbridge provided the Executive Team report, including information from the staff survey.

Next (7:11 p.m.), School Accountability Committee Chair, Sarah Wasinger, provided a School Accountability Committee update. No official written report was presented, as the committee's next meeting is scheduled for 3/14/2023. After the March meeting, SAC will provide recommendations to the board, based on the family survey.

The Facilities Committee Chair, Micah Gilbreath, had no official written report. She reported that families received an email communication regarding the abatement and demolition of the two onsite properties. In April the committee will report more on the internal driveline construction.

Board Treasurer, Amanda Corrion, presented the monthly finance report. This month's report included information regarding the 2022-2023 financials, a draft 2023-2024 working budget, an analysis of Lincoln's salaries compared to other local charter schools, and a tax update.

Amanda Corrion presented Motion 24-3-12 (below). The motion was seconded and voted on: Cleveland (yes), Corrion (yes), Gilbreath (yes), Neeley (yes), Trowbridge (yes), and Wasinger (yes). The motion passed 6-0.

Motion 24-3-13: Move to approve the purchase 6 years of Reveal Math Curriculum for \$110,00 in the 2022-2023 budget.

Amanda Corrion also presented Motion 25-3-12 (below). The motion was seconded and voted on: Cleveland (yes), Corrion (yes), Gilbreath (yes), Neeley (yes), Trowbridge (yes), and Wasinger (yes). The motion passed 6-0.

Motion 25-3-13: Move to approve the filing of the 2021-2022 Form 990 as proposed.

Development Committee Chair, Lacy Cleveland, note that the committee did not meet since the last board meeting and no official (written) report was provided. Since receiving the family survey results, Cleveland emailed those expressing interest in serving on a Board Committee. The Board encouraged individuals who are interested in serving on a Board Committee but did not provide their email to reach out to a board member.

Governance Chair, Doug Neeley, reviewed the election process, including determining an election committee. The Board of Directors has two openings for the 2023-2024 Board of Directors. Those interested in running for the Board of Directors need to apply and submit their application 5 days prior to the April board meeting. Doug Neeley presented Motion 26-3-12 and Lacy Cleveland provided a friendly amendment. The motion was seconded and voted on: Cleveland (yes), Corrion (yes), Gilbreath (yes), Neeley (yes), Trowbridge (yes), and Wasinger (yes). The motion passed 6-0.

Motion 26-3-13: Move that board elections are held April 24th – 27th. The election will be for a minimum of two open positions and a maximum of four open positions. The membership of the election committee shall consist of Doug Neely (board member), Suzanne Fries and Lori Woods.

5. Old Business (8:09 p.m.)

Stephanie Trowbridge presented Motion 26-3-12 (below). The motion was seconded and voted on: Cleveland (yes), Corrion (yes), Gilbreath (yes), Neeley (yes), Trowbridge (yes), and Wasinger (yes). The motion passed 6-0.

Motion 27-3-13: Move to approve the reduction of days of the Executive Director to 110 days as presented by David Schoenhals for the 2023-2024 school year.

6. Board Training (8:29 p.m.)

The Board did not participate in any board training this month but will resume their monthly training in April.

7. Announcements

The Board will showing their appreciation to volunteers on Thursday, April 20th. President Trowbridge asked available board members to assist at dismissal on this day.

8. Adjourn

President Stephanie Trowbridge adjourned the meeting at 8:32 p.m.

Respectfully Submitted by

Lacy M. Cleveland

Secretary

Lincoln Academy Board of Directors