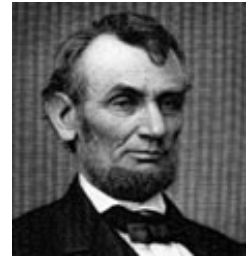




The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



Lincoln Academy Board of Directors

Regular Business Meeting

Minutes for Monday, September 10, 2012

Lincoln Academy Library

6:30 p.m.

1. Preliminaries
 - a. Call to Order: President Doug Neely called the meeting to order at 6:30 pm.
 - b. Welcome to Guests and Introductions:
 - i. LA staff member present was Cindie Poulter.
 - ii. Other guests present were Ross Campbell, Ben DeGrow, Brittany Donaldson, Marjorie Gilbert, and Kayla Henson.
 - c. Roll Call: All directors were present: Jeff Baucum, Kristi Geisz, Janelle Johnson, Derek Luyk, Doug Neely, Donna Randall, and Carrol Robinson.
 - d. Hearing of Persons: None
2. Consent Agenda: The following items were approved by unanimous consent:
 - a. Minutes of the last regular business meeting (8/13/12)
 - b. Tonight's agenda
3. Reports to Board
 - a. Board Finance Training: Lincoln Academy Financial Secretary, Cindie Poulter, gave a PowerPoint presentation (see attached). There was some discussion.
 - b. Principal's Report: Janelle presented her written report (see attached). There was some discussion.
4. Committee Reports
 - a. Governance: Chairman Derek Luyk had nothing to report.
 - b. Facilities: Master Planning
 - i. Chairman Carrol Robinson and Doug Neely proposed a change to the Facilities Master Plan, which offers a slightly different version of the previous proposal to tear down and rebuild building A and renovate building B.
 - ii. This proposal would allow for 3 classes of 24 students for each grade level, with a total of 650 students.
 - iii. There was much discussion.
 - c. Finance
 - i. Current Financials (see attached)
 - ii. Approve revised budget: ***Motion 05-09-2012***
Based on the revised budget as presented by Cindie Poulter, which includes pay increases for 5 staff members due to the completion of college credit hours, Donna moved that we approve the budget as presented. The motion was seconded and unanimously approved with no further discussion.
 - d. Academic Excellence/School Accountability Committee: Chairman Donna Randall presented her written report (see attached).
 - e. Development: Chairman Kristi Geisz presented her written report (see attached).
5. Unfinished Business
 - a. Policy Review: Current Committee Structure and Principles (See *Lincoln Academy Board Policy* document, p. 16) for the Development Committee and School Accountability Committee (SAC) were

To prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.

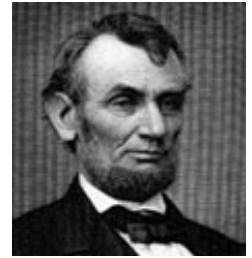
- reviewed.
- b. Visioning Workshop:
 - i. Doug is planning the schedule for the day.
 - ii. 17 people have RSVP'd.
 - iii. Chipotle will be ordered for lunch. Directors were asked to supply breakfast and snacks for the group.
6. New Business: There was discussion of the following:
- a. Policy Review: Board/Principal Linkage (See *Lincoln Academy Board Policy* document, p. 9.)
 - b. Board Training Modules for this month
7. Board Lessons Learned and Action Items
- a. Lessons Learned:
 - i. We receive PPR payments quarterly.
 - ii. The TABOR Amendment states that we must keep 3% of our income in reserve with which to begin the next school year.
 - b. Action Items:
 - i. Foundation/Building/Property Corporations meetings – Derek & Carrol
 - ii. Sign lease agreement with Building Corp - Derek
 - iii. New members learn who is on what boards/committees
 - iv. Look into Communication Policy – Derek
 - v. Make PDFs of charter addendum, district buybacks - Doug
 - vi. Think of things to include on a financial report “dashboard” – Jeff and all
 - vii. Post financial presentation to website - Kristi
 - viii. Post Visioning Seminar date to bulletin board - Kristi
 - ix. Climate survey of admin sent out from BoD (teachers and support staff) not anonymous, names given to Doug only. In November ready in October – Doug.
 - x. Investigate teacher pay raise procedure – Finance Committee
 - xi. Put Cindie’s presentation on dashboard – Finance Committee
 - xii. Signed minutes from last year’s meetings to Cindie – Kristi
 - xiii. Ongoing Board Training – Modules to do prior to next month’s meeting:
 - *Charter Schools Act*
 - *Charter School Finance*
 - *Board Financial Oversight*
8. Announcements
- a. Visioning Seminar – Saturday, September 22nd, 8 AM-4 PM in the Lincoln Academy gym
 - b. Next PTO meeting – Thursday, October 5th, 6:30 PM
 - c. Next BoD meeting – Monday, October 8th, 6:30 PM
9. Adjourn to Executive Session: ***Motion 06-09-2012***
As authorized by C.R.S. 24-6-402(4) and JCSD Policy BE/BEA/BEB
- a. At 8:24 pm, Derek Luyk moved that we adjourn to executive session for the purpose of property negotiations as authorized by C.R.S. 24-6-402(4)(a). The motion was seconded and unanimously approved via roll call vote.
 - b. At 8:33 pm, executive session was begun after a short break.
10. At 9:21 pm, both the executive session and the regular meeting of the Lincoln Academy Board of Directors were adjourned via general consent.

Minutes respectfully submitted,
 Kristi Geisz, Secretary
 Lincoln Academy Board of Directors
 Minutes approved 10/8/12

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Lincoln Academy Board of Directors

Regular Business Meeting

Agenda for Monday, September 10, 2012

Lincoln Academy

Library

6:30 p.m.

	<u>Time Allotted(min)</u>	<u>Motion</u>
1. Preliminaries (Doug Neely)	5:00	
a. Call to Order		
b. Welcome to Guests and Introductions		
c. Roll Call		
d. Hearing of Persons		
2. Consent Agenda (Doug Neely)	1:00	
a. Approve Minutes of Last Board Meeting		
b. Approve Agenda		
3. Reports to Board		
a. Board Finance Training (Cindie Poulter)	15:00	
b. Principal's Report (Janelle Johnson)	10:00	
4. Committee Reports		
a. Governance (Derek Luyk)	5:00	
b. Facilities (Carrol Robinson)	10:00	
i. Master Planning		
c. Finance (Jeff Baucum)	15:00	
i. Current Financials		
ii. Approve revised budget		Yes
d. Academic Excellence (Donna Randall)	1:00	
e. Development (Kristi Geisz)	5:00	
5. Unfinished Business		
a. Policy Review: Committee Structure and Principals	5:00	
b. Visioning Workshop	5:00	

To prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.

6. New Business
 - a. Policy Review: Board/Principal Linkage 5:00
7. Board Lessons Learned and Action Items 5:00
8. Announcements 1:00
 - a. Parent Academy Tuesday – August 21st
 - b. BoD Monday – October 8th
 - c. PTO Thursday- October 5th
9. Adjourn to Executive Session
C.R.S. § 24-6-402(4)(a) – Property Negotiations

Ongoing Board Training – Modules to do prior to next month’s meeting

- *Charter Schools Act*
- *Charter School Finance*
- *Board Financial Oversight*

To prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.

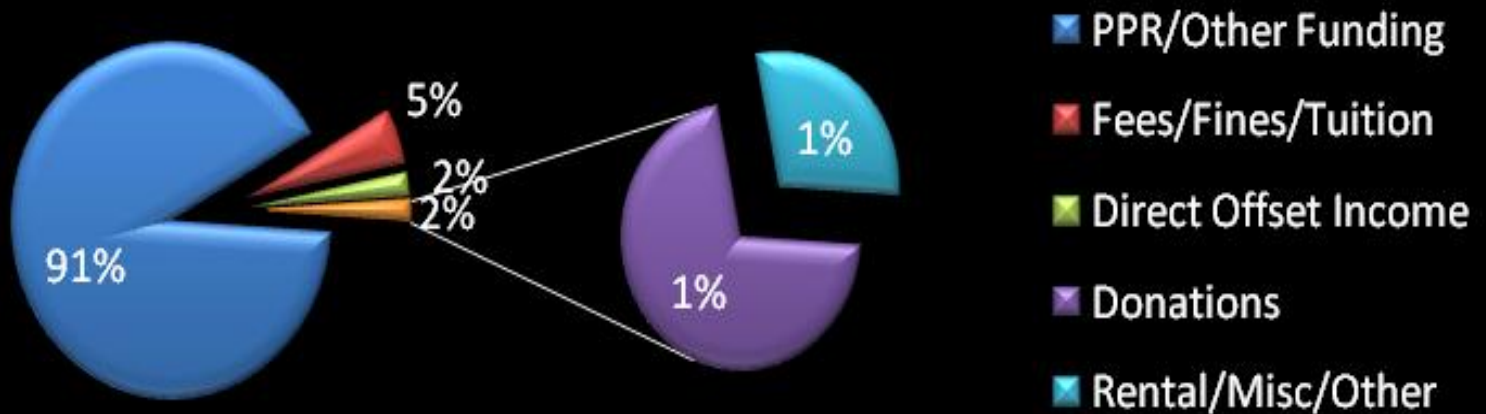
LINCOLN ACADEMY FINANCIAL REPORT

- PRESENTED TO THE BOARD ON 9-10-2012
BY: CINDIE POULTER
- Hand out Lincoln Academy Financial
Statement July 1, 2011 – June 30, 1012

Summary of the Financial Standing as of 6-30-12

• Prior Year Carry Forward	\$1,022,403.52
• Total Revenues	\$3,637,617.16
• Salaries & Benefits	-\$2,366,265.55
• Purchased Services	-\$ 978,079.71
• Materials & Supplies	<u>-\$ 163,127.25</u>
• Pre Adjusted	\$1,152,548.17
• Restricted Cash	-\$ 339,237.64
• Tabor Reserve	<u>-\$ 107,625.00</u>
• Available Cash 6-30-12	\$ 705,685.53
• Net Increase of	\$ 13,725.95

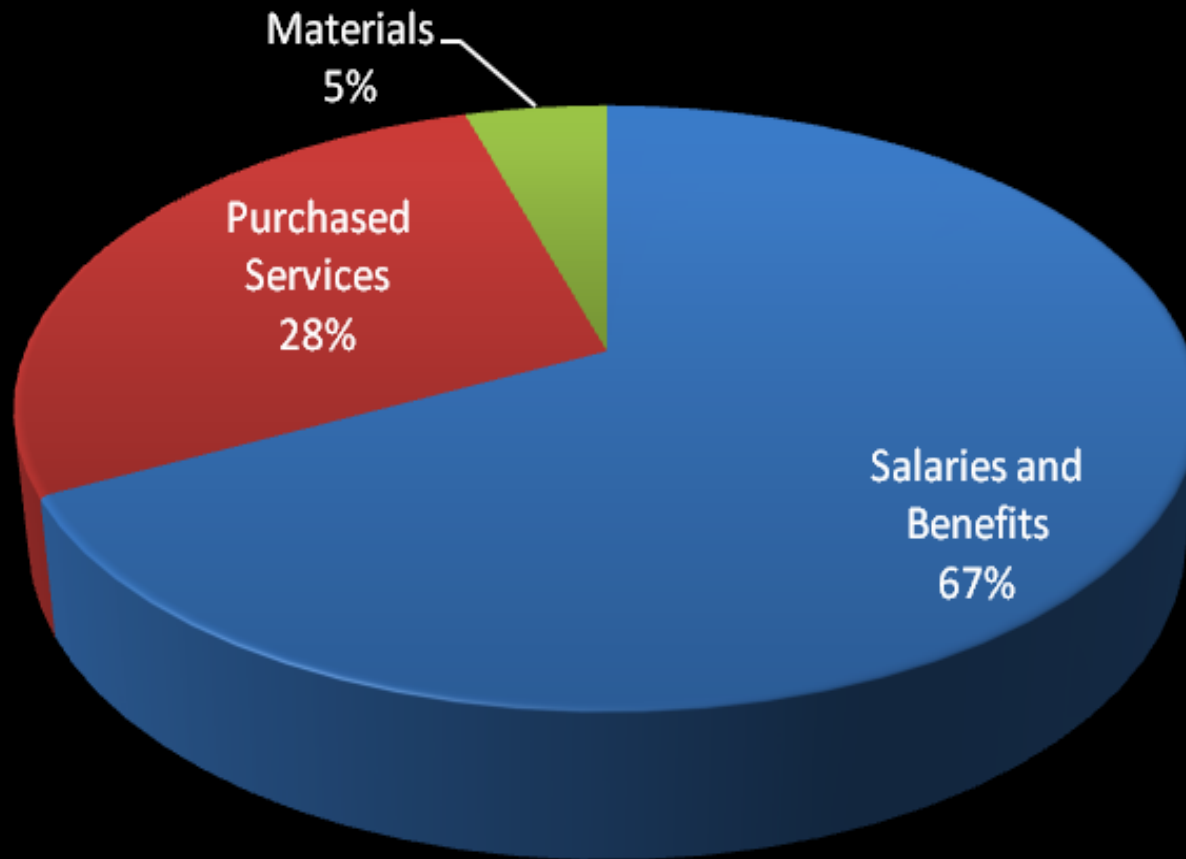
11-12 Income \$3,637,617.16



11-12 Funding

• Per Pupil Revenue	\$3,149,309.40
• Performance Promise	\$ 24,961.00
• Voter Approved Override	\$ 48,424.34
• ECEA Funding	\$ 42,197.55
• State Fiscal Stabilization	\$ 3,076.58
• Capital Construction	<u>\$ 39,424.50</u>
•	\$ 3,307,393.34

11-12 Expenses \$3,507,472.51



ASSET BALANCES 6-30-2012

		Beginning	Y-T-D	Ending
Account	Description	Balance	Activity	Balance
111500	Restricted Cash	327,896.23	11,341.41	339,237.64
119000	Petty Cash	700.00	-	700.00
152000	Accounts Rec-Short Check	393.00	(393.00)	-
164000	Site Improvements	3,330,077.30	(493,639.50)	2,836,437.80
165000	Moveable Equipment	6,022.00	(4,634.00)	1,388.00
170000	Land	554,052.36	-	554,052.36
180000	Due To/From Other Funds	657,696.71	142,782.10	800,478.81
	TOTAL	4,876,837.60	(344,542.99)	4,532,294.61

Newman Street Property 6-30-12

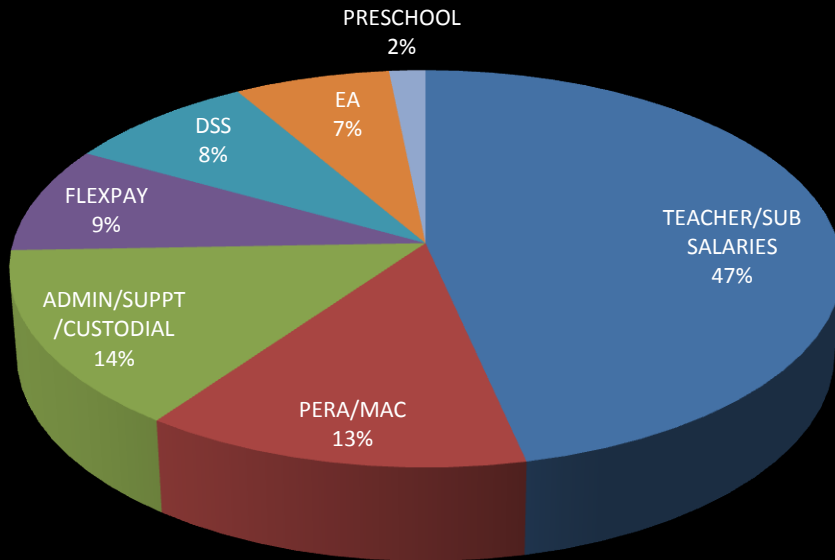
• Prior Year Carry Forward	\$ 3,556.64
• Total Rent Collected	\$10,910.47
• Maintenance/Repair	-\$ 2,874.66
• Marketing/Advertising	-\$ 300.00
• Gas and Electric	-\$ 538.64
• Water and Sanitation	-\$ 503.46
• Insurance	<u>-\$ 2,134.16</u>
• Carry Forward	\$ 8,116.20

Gym Remodel Project

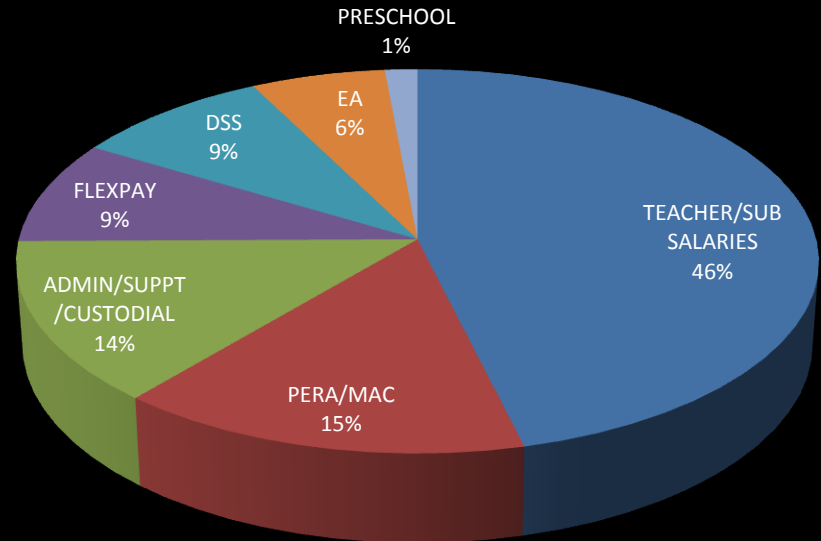
• New Floor	\$40,500.00
• Volleyball System	\$ 4,127.00
• Scoreboards	\$ 1,740.00
• Screen and Projector	\$14,038.18
• Sound System	\$ 2,280.40
• Computer	\$ 1,484.95
• Wall/Ceiling Repair	\$ 792.35
• Curtain	<u>\$ 123.74</u>
• Total	\$65,086.62

Salary Budget for 12-13 Up by 3.83%

Actual Salaries/Benefits 11-12
\$2,366,265.55



Budgeted Salaries/Benefits 12-13
\$2,457,061.32



Additional Handouts

- Modified Budget for 12-13
- Financial Report as of 8-31-12



Lincoln Academy Charter School

Office of the Principal
 September 2012 Report to the Board
 "Educating with Excellence"

Dream Big! Become More! Inspire Others!

"If your actions inspire others to dream more, learn more, do more & become more, you are a leader."
 ~John Quincy Adams

CSAP Data

- See attached document with some comparison data for our middle school in regards to the state, district and other similar charter schools in Jeffco.

School Performance Framework

- The school performance framework is CDE's new way to rate schools. This is the 3rd year of this process and data and replaces the school's accreditation plan.
- Schools are assigned a plan based on their overall framework score, which is a percentage of the total points they earned out of the total points eligible in each performance indicator. The overall score is then matched to the scoring guide of performance, improvement, priority improvement, or turnaround. There are 3 performance indicators: Academic Achievement (25 points), Academic Growth (50 points), and Academic Growth Gaps (25 points). This data is taken from students' overall CSAP performance. The following data is **NOT OFFICIAL** until a December 2012 time frame.
- Our unofficial rating at this time is **Performance** meeting 73.1% out of 100% of our indicators. Performance is awarded to schools meeting at or above 59%. Last year our school was at 60%. However, last year we were "graded or rated" on Postsecondary and Workforce Readiness a high school indicator and that is why our school was so low. This year it is corrected and we no longer have a score on this indicator.
- A team has been formed to complete the Unified Improvement Planning Process – the accreditation process. This plan needs to be completed by October 15th and submitted to the district. In the spring, the district will then submit our report to CDE for publication on CDE's website.

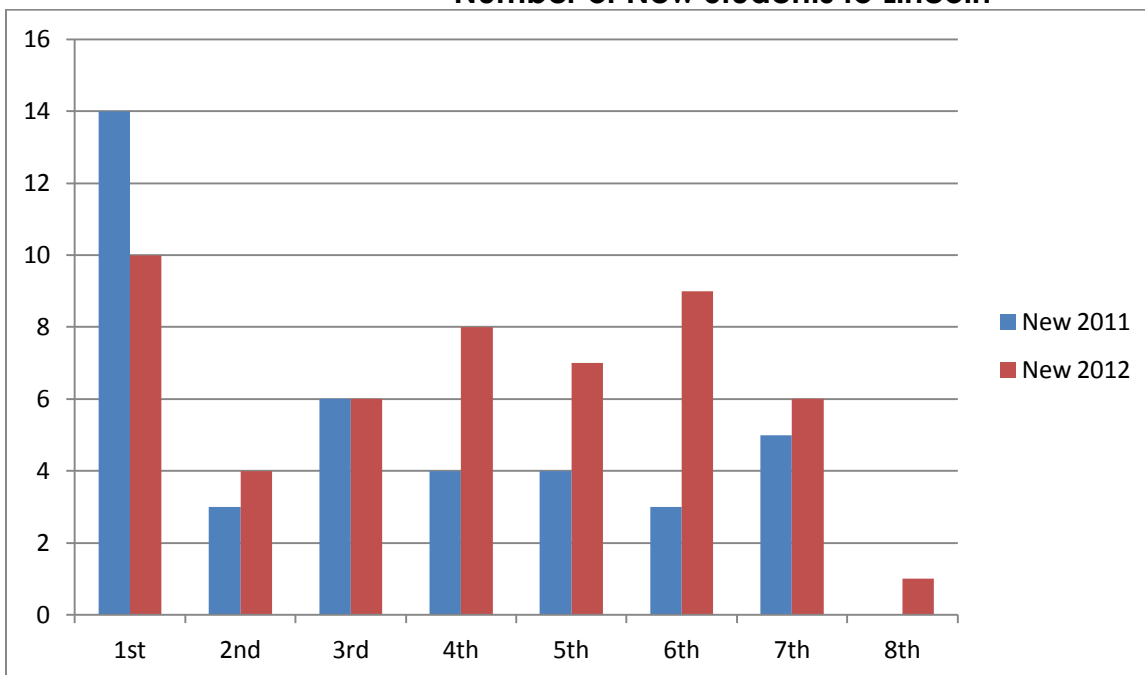
Wait List & Enrollment Numbers

Grade Level	Total # of Students on Wait List in 2011	Total # of Students on Wait List 2012	# of Students still Waiting as of 9-7-12	# of Students Enrolled
K	105	125	41	62
1 st	42	20	5	64
2 nd	33	17	8	60
3 rd	28	17	16	62
4 th	27	19	1	58
5 th	23	20	0	57
6 th	26	11	3	60
7 th	23	13	0	59
8 th	4	6	6	50
TOTALS	311	248	80	533/505.96 FTE

Enrollment Information/Update

- 45 students did not return to Lincoln (an increase of 21 since June)
 - 11 of those students moved to Jefferson Academy (an increase of 3 since June)
 - 16 moved out of state or out of country (an increase of 11 since June)
 - 1 to Excel Academy
 - 2 to the GT program at Hackberry Hill
 - 6 moved back to neighborhood schools for convenience
 - 1 to Manning to coincide with gymnastics program
 - 1 chose to home school
 - 1 going to school where sister is currently going
 - 1 attending school where mom is teaching
 - 2 Lincoln is not a good fit academically and LA recommended another school
 - 3 Unknown reasons for leaving

Number of New Students to Lincoln



• Lunch with New Students

- Currently, I am working on having lunch with all new students to get to know them and for them to get to know me. So far I have had lunch with 22 out of the 51 new students.
- Also new this year, Mrs. Jennings and I had cookies and juice with every kindergartner student. Again to help them know us, but also for us to know them. It was a very fun event and one that we will repeat next year.

• 8th Grade Ambassadors

- New this year, we are finding leadership opportunities for our 8th grade students. 8th grade students are helping with traffic, raising our flag, assisting students to their classrooms in the morning, as well as leading the school in pledge, announcements and words of wisdom. Additionally, they assisted in counting spirit wear on Friday. We continue to think of ways in which to use the leadership skills of the class to have a positive impact on the school community as a whole.
 - Teachers have reported that the 8th grade class as a whole has a better attitude and is truly rising to the occasion of being leaders of the school.

- **Principal's Goals 2012-2013 Update**

- *To better equip myself to serve in a more active and supportive role on the board, I will complete the CDE board training modules in alignment with the board time frame.*
- I am up to date with the board training modules.

2012 TCAP State and District Rankings

SCIENCE	State Ranking	No. of State Schools Reporting	District Ranking	No. of District Schools Reporting	Ranking Among Comparable Charters¹	
8th	35	422	5	41	1	--

READING	State Ranking	No. of State Schools Reporting	District Ranking	No. of District Schools Reporting	Ranking Among Comparable Charters¹	
8th	39	442	5	36	1	--
7th	172	446	19	33	3	JA, Woodrow
6th	8	567	2	99	1	--

WRITING	State Ranking	No. of State Schools Reporting	District Ranking	No. of District Schools Reporting	Ranking Among Comparable Charters¹
8 th	85	457	7	34	1 --
7 th	107	437	10	32	1 --
6 th	95	638	22	100	2 <i>JA</i>

MATH	State Ranking	No. of State Schools Reporting	District Ranking	No. of District Schools Reporting	Ranking Among Comparable Charters¹
8 th	211	422	22	36	4 <i>JA, Woodrow, Excel</i>
7 th	84	422	12	34	2 <i>Woodrow</i>
6 th	24	536	7	102	1 --

¹ Jefferson Academy, Woodrow Wilson, Excel, and Lincoln





Account Number	Description	Estimated Revenue	Budget	Current Year		Current Year Total	Variance	Percent Spent
				Operational Funds	Capital Funds			
	Prior Year Carryforward			813,310.53	339,237.64	1,152,548.17		
401300	Vending Machines	250.00	0.00	-	-	-	250.00	0%
408000	Resale	-	0.00	-	-	-	-	n/a
409000	Sales-Fund Raising	-	0.00	1,374.32	-	1,374.32	(1,374.32)	n/a
415000	Earnings On Investments	-	0.00	-	-	-	-	n/a
416000	Proceeds Lease/Purchase	10,000.00	0.00	2,880.00	-	2,880.00	7,120.00	29%
419000	Other Revenue	-	0.00	-	-	-	-	n/a
433000	State Revenue - Other	39,400.00	0.00	-	3,644.18	3,644.18	35,755.82	9%
450000	Transfers	3,124,448.00	0.00	807,118.74	-	807,118.74	2,317,329.26	26%
451000	Fees/Dues	61,000.00	0.00	55,931.50	-	55,931.50	5,068.50	92%
451500	Student Fees-Registration	-	0.00	95.00	-	95.00	(95.00)	n/a
455000	Tuition from Individuals	54,000.00	0.00	16,006.20	-	16,006.20	37,993.80	30%
456000	Tuition-Extended Day Kdgn	60,000.00	0.00	24,162.00	-	24,162.00	35,838.00	40%
461000	Building Rental	2,000.00	0.00	180.00	-	180.00	1,820.00	9%
474000	Trans - Field Trips	20,000.00	0.00	19,250.80	-	19,250.80	749.20	96%
481000	Concession Revenue	29,000.00	0.00	2,561.80	-	2,561.80	26,438.20	9%
482000	Resale/Activity Revenue	12,000.00	0.00	8,630.00	-	8,630.00	3,370.00	72%
492000	Textbook Fees	500.00	0.00	685.00	-	685.00	(185.00)	137%
498000	Donations	-	0.00	60.00	-	60.00	(60.00)	n/a
499000	Miscellaneous Revenue	-	0.00	1,408.99	-	1,408.99	(1,408.99)	n/a
950500	Mandatory Transfers	(10,800.00)	0.00	-	-	-	(10,800.00)	0%
	Revenues	3,401,798.00	-	940,344.35	3,644.18	943,988.53	2,457,809.47	28%
	Available	3,401,798.00		1,753,654.88	342,881.82	2,096,536.70	2,457,809.47	62%
512100	Principal		83,000.00	13,833.34	-	13,833.34	69,166.66	17%
513100	Assistant Principal		66,750.00	11,124.00	-	11,124.00	55,626.00	17%
521100	Teacher		1,324,500.00	227,247.41	-	227,247.41	1,097,252.59	17%
521900	Substitute Teacher		17,000.00	-	-	-	17,000.00	0%
522200	Teacher Librarian		34,500.00	5,747.20	-	5,747.20	28,752.80	17%
524200	Coordinator - Classified		6,000.00	2,700.00	-	2,700.00	3,300.00	45%
526500	Administrator		22,100.00	4,143.08	-	4,143.08	17,956.92	19%
529200	Occupational Therapist		10,000.00	-	-	-	10,000.00	0%
529400	Nurse		0.00	1,405.00	-	1,405.00	(1,405.00)	n/a
529500	Psychologist		20,000.00	-	-	-	20,000.00	0%
529600	Social Worker		10,000.00	-	-	-	10,000.00	0%
529800	Speech Therapist		22,000.00	-	-	-	22,000.00	0%
552100	School Secretary		116,500.00	19,183.17	-	19,183.17	97,316.83	16%
557100	Paraprofessional		215,400.00	1,596.75	-	1,596.75	213,803.25	1%
591100	Custodian		50,000.00	11,714.84	-	11,714.84	38,285.16	23%
592150	Food Services Manager		0.00	-	-	-	-	n/a
599400	Unused Sick Leave		12,000.00	-	-	-	12,000.00	0%
599810	Additional Pay - Certificated		4,000.00	800.00	-	800.00	3,200.00	20%
599820	Additional Pay-Classified		1,500.00	-	-	-	1,500.00	0%
599830	Additional Pay-Administrative		1,500.00	-	-	-	1,500.00	0%
	Salaries		2,016,750.00	299,494.79	-	299,494.79	1,717,255.21	15%
699000	Employee Benefits		355,553.00	47,194.99	-	47,194.99	308,358.01	13%
	Benefits		355,553.00	47,194.99	-	47,194.99	308,358.01	13%
	Total Salaries and Benefits		2,372,303.00	346,689.78	-	346,689.78	2,025,613.22	15%
701000	Mileage And Travel		1,000.00	-	-	-	1,000.00	0%
702000	Employee Training & Conf		7,000.00	1,220.00	-	1,220.00	5,780.00	17%
703000	Awards And Banquets		0.00	-	-	-	-	n/a
708000	Employee Background Verificatn		500.00	158.00	-	158.00	342.00	32%
710000	Meals/Refreshments		1,500.00	1,098.33	-	1,098.33	401.67	73%
713000	Student Transportation		5,000.00	-	-	-	5,000.00	0%
715000	Student Admission/Entry Fees		15,000.00	-	-	-	15,000.00	0%
717000	Athletic Trainers		5,000.00	-	-	-	5,000.00	0%
723000	Printing		2,000.00	-	-	-	2,000.00	0%
729000	Contract Labor		0.00	-	-	-	-	n/a
731000	Contracted Services		50,000.00	1,390.00	-	1,390.00	48,610.00	3%
735000	Bank Fees & Other Expense		0.00	-	-	-	-	n/a
736000	Bad Debt Expense		0.00	-	-	-	-	n/a
743000	Equipment Rental		250.00	-	-	-	250.00	0%
745000	Contract Maint/Eq Repair		5,000.00	213.98	-	213.98	4,786.02	4%



Account Number	Description	Estimated Revenue	Budget	Current Year		Variance	Percent Spent
				Operational Funds	Capital Funds		
745500	Technology Services		11,000.00	99.85	-	10,900.15	1%
746000	Const Maint/Repair-Bldg		11,000.00	5,829.44	-	5,170.56	53%
747000	Software Purch/Lease		4,000.00	4,640.95	-	(640.95)	116%
752000	Marketing - Advertising		300.00	-	-	300.00	0%
760000	Telephone/Pagers/Modems		50.00	-	-	50.00	0%
761000	Natural Gas		12,000.00	182.18	-	11,817.82	2%
764000	Electricity		44,000.00	3,486.23	-	40,513.77	8%
765000	Voice Communication Line		5,000.00	543.76	-	4,456.24	11%
766000	Water & Sanitation		9,000.00	477.98	-	8,522.02	5%
768000	Postage		500.00	46.25	-	453.75	9%
769000	Permits/Licenses/Fees		7,000.00	490.89	-	6,509.11	7%
770000	Risk Management Charges		13,000.00	2,750.75	-	10,249.25	21%
770800	Unemployment Comp Insur		6,000.00	-	-	6,000.00	0%
775000	Community Relations		500.00	-	-	500.00	0%
781000	Lease Purch-Other-Principal		102,000.00	-	-	102,000.00	0%
781500	Lease Purch-Other-Interest		87,000.00	-	-	87,000.00	0%
950000	Transfers		475,880.00	110,907.19	-	364,972.81	23%
	Purchased Services		880,480.00	133,535.78	-	746,944.22	15%
803000	Subscriptions/Books		0.00	50.45	-	(50.45)	n/a
805000	Materials/Supplies-Other		0.00	66.23	-	(66.23)	n/a
806000	Materials/Supplies Resale		12,000.00	-	-	12,000.00	0%
810000	Office Material/Supplies		3,500.00	652.29	-	2,847.71	19%
810001	Office Equipment - Under \$5K		0.00	2,109.90	-	(2,109.90)	n/a
812000	Clinic Supplies/Materials		100.00	304.07	-	(204.07)	304%
814000	Custodial Supplies		7,500.00	872.07	-	6,627.93	12%
820000	Instructional Material/Supply		40,000.00	2,416.01	-	37,583.99	6%
820001	Instructional Equip-Under \$5K		0.00	3,317.50	-	(3,317.50)	n/a
822000	Textbooks		15,000.00	-	-	15,000.00	0%
823000	Copier Usage		15,000.00	-	-	15,000.00	0%
824000	Testing Materials		1,000.00	-	-	1,000.00	0%
826000	Graduation Materials		0.00	-	-	-	n/a
840000	Maint Materials/Supplies		14,000.00	5,818.18	-	8,181.82	42%
870000	Library Materials		2,000.00	183.72	-	1,816.28	9%
880000	Purchased Food		29,000.00	-	-	29,000.00	0%
885000	Miscellaneous Expense		1,000.00	559.31	-	440.69	56%
889000	Consumable Supplies		500.00	16.34	-	483.66	3%
	Materials and Supplies		140,600.00	16,366.07	-	124,233.93	12%
	Capital Outlay		-	-	-	-	n/a
	Total Expenditures		3,393,383.00	496,591.63	-	496,591.63	
	Pre-Adjusted Carryforward			1,257,063.25	342,881.82	1,599,945.07	
	TABOR (school enters amount) BASED ON BUDGETED REVENUE			-	-	-	
	Adjusted Carryforward			1,257,063.25	342,881.82	1,599,945.07	
	Less Prior Year Carryforward			(813,310.53)			
	Projected Revenue			2,457,809.47			
	Projected Expenses						
	Salaries and Benefits			(2,025,613.22)			
	Purchased Services			(746,944.22)			
	Materials and Supplies			(124,233.93)			
	PROJECTED NET FOR 12-13			4,770.82			
						Per Pupil Revenue	6,025.00
						One-day Count	500.00
						Annual Pupil Funding	3,012,500.00



Budget for 12-13

Account		BUDGET APPROVED MARCH 2012		REVISED BUDGET SEPT 2012	
Number	Description	Estimated Revenue	Budget	Estimated Revenue	Budget
	Prior Year Carryforward				
401300	Vending Machines	250.00	0.00	250.00	0.00
408000	Resale	-	0.00	-	0.00
409000	Sales-Fund Raising	-	0.00	-	0.00
415000	Earnings On Investments	-	0.00	-	0.00
416000	Proceeds Lease/Purchase	10,000.00	0.00	10,000.00	0.00
419000	Other Revenue	-	0.00	-	0.00
433000	State Revenue - Other	39,400.00	0.00	43,730.00	0.00
440600	Federal/State Reimb Food Svc	-	0.00	-	0.00
450000	Transfers	3,124,447.52	0.00	3,124,447.52	0.00
451000	Fees/Dues	61,000.00	0.00	61,000.00	0.00
451500	Student Fees-Registration	-	0.00	-	0.00
455000	Tuition from Individuals	54,000.00	0.00	54,000.00	0.00
456000	Tuition-Extended Day Kdgn	60,000.00	0.00	60,000.00	0.00
461000	Building Rental	2,000.00	0.00	2,000.00	0.00
474000	Trans - Field Trips	20,000.00	0.00	20,000.00	0.00
481000	Concession Revenue	29,000.00	0.00	29,000.00	0.00
482000	Resale/Activity Revenue	12,000.00	0.00	12,000.00	0.00
492000	Textbook Fees	500.00	0.00	500.00	0.00
498000	Donations	-	0.00	-	0.00
498100	Sponsorship Revenue	-	0.00	-	0.00
499000	Miscellaneous Revenue	-	0.00	-	0.00
950500	Mandatory Transfers To Capital Reserve to cover the R & R Payment to the Bond @ \$900 per month	(10,800.00)	0.00	(10,800.00)	0.00
	Revenues	3,401,797.52	-	3,406,127.52	-
	Available	3,401,797.52		3,406,127.52	

ACTUAL NUMBER FROM CDE



Budget for 12-13

Account		BUDGET APPROVED MARCH 2012		REVISED BUDGET SEPT 2012	
Number	Description	Estimated Revenue	Budget	Estimated Revenue	Budget
512100	Principal		83,000.00		83,000.00
513100	Assistant Principal		66,750.00		66,750.00
521000	Dean				
521100	Teacher		1,324,500.00		1,391,000.00
521900	Substitute Teacher		17,000.00		17,000.00
522100	Counselor				
522200	Teacher Librarian		34,500.00		34,500.00
524200	Coordinator - Classified		6,000.00		6,000.00
526500	Administrator		22,100.00		22,695.00
529200	Occupational Therapist		10,000.00		10,000.00
529400	Charter Nurse		-		16,900.00
529500	Psychologist		20,000.00		20,000.00
529600	Social Worker		10,000.00		10,000.00
529800	Speech Therapist		22,000.00		22,000.00
552100	School Secretary		116,500.00		113,760.00
557100	Paraprofessional		215,400.00		205,550.00
591100	Custodian		50,000.00		50,650.00
599400	Unused Sick Leave		12,000.00		12,000.00
599810	Additional Pay - Certificated		4,000.00		4,000.00
599820	Additional Pay-Classified		1,500.00		1,500.00
599830	Additional Pay-Administrative		1,500.00		1,500.00
	Salaries		2,016,750.00		2,088,805.00
699000	Employee Benefits		355,553.03		368,256.32
	Benefits		355,553.03		368,256.32
	Total Salaries and Benefits		2,372,303.03		2,457,061.32



Budget for 12-13

Account		BUDGET APPROVED MARCH 2012		REVISED BUDGET SEPT 2012	
Number	Description	Estimated Revenue	Budget	Estimated Revenue	Budget
701000	Mileage And Travel		1,000.00		1,000.00
702000	Employee Training & Conf		7,000.00		7,000.00
703000	Awards And Banquets		0.00		0.00
704000	Orientation-Inserv-Workshops		0.00		0.00
708000	Employee Background Verificatn		500.00		500.00
710000	Meals/Refreshments		1,500.00		1,500.00
713000	Student Transportation		5,000.00		5,000.00
715000	Student Admission/Entry Fees		15,000.00		15,000.00
717000	Athletic Trainers		5,000.00		5,000.00
721000	Legal Fees		0.00		0.00
723000	Printing		2,000.00		2,000.00
729000	Contract Labor		0.00		0.00
731000	Contracted Services		50,000.00		50,000.00
735000	Bank Fees & Other Expense		0.00		0.00
736000	Bad Debt Expense		0.00		0.00
743000	Equipment Rental		250.00		250.00
745000	Contract Maint/Eq Repair		5,000.00		5,000.00
745500	Technology Services		11,000.00		11,000.00
746000	Const Maint/Repair-Bldg		11,000.00		11,000.00
747000	Software Purch/Lease		4,000.00		4,000.00
752000	Marketing - Advertising		300.00		300.00
760000	Telephone/Pagers/Modems		50.00		50.00
761000	Natural Gas		12,000.00		12,000.00
764000	Electricity		44,000.00		44,000.00
765000	Voice Communication Line		5,000.00		5,000.00
766000	Water & Sanitation		9,000.00		9,000.00
768000	Postage		500.00		500.00
769000	Permits/Licenses/Fees		7,000.00		7,000.00
770000	Risk Management Charges		13,000.00		13,000.00
770800	Unemployment Comp Insur		6,000.00		6,000.00
775000	Community Relations		500.00		500.00
781000	Lease Purch-Other-Principal		102,000.00		102,000.00
781500	Lease Purch-Other-Interest		87,000.00		87,000.00
950000	Transfers		475,880.00		435,880.00
	Purchased Services		880,480.00		840,480.00
					DECREASE IN DISTRICT NURSE FEES



Account		Current Year	Current Year	Current Year
Number	Description	Operational Funds	Capital Funds	Total
	Prior Year Carryforward	694,507.29	327,896.23	1,022,403.52
401300	Vending Machines	506.68	-	506.68
408000	Resale	-	-	-
409000	Sales-Fund Raising	4,506.51	-	4,506.51
415000	Earnings On Investments	-	35.66	35.66
416000	Proceeds Lease/Purchase	10,910.47	-	10,910.47
419000	Other Revenue	2,217.00	-	2,217.00
433000	State Revenue - Other	-	39,424.50	39,424.50
440600	Federal/State Reimb Food Svc	-	-	-
450000	Transfers	3,267,968.87	197,623.36	3,465,592.23
451000	Fees/Dues	24,982.51	-	24,982.51
451500	Student Fees-Registration	35,451.60	-	35,451.60
455000	Tuition from Individuals	61,600.64	-	61,600.64
456000	Tuition-Extended Day Kdgn	59,878.50	-	59,878.50
461000	Building Rental	5,450.00	-	5,450.00
474000	Trans - Field Trips	22,942.17	-	22,942.17
481000	Concession Revenue	31,665.95	-	31,665.95
482000	Resale/Activity Revenue	16,189.71	-	16,189.71
492000	Textbook Fees	2,349.24	-	2,349.24
498000	Donations	50,113.24	-	50,113.24
498100	Sponsorship Revenue	-	-	-
499000	Miscellaneous Revenue	1,423.91	-	1,423.91
950500	Mandatory Transfers	(158,198.86)	(39,424.50)	(197,623.36)
	Revenues	3,439,958.14	197,659.02	3,637,617.16
	Available	4,134,465.43	525,555.25	4,660,020.68
512100	Principal	84,540.07	-	84,540.07
513100	Assistant Principal	68,208.88	-	68,208.88
521000	Dean	-	-	-
521100	Teacher	1,340,715.67	-	1,340,715.67
521900	Substitute Teacher	23,453.00	-	23,453.00
522100	Counselor	-	-	-
522200	Teacher Librarian	35,076.88	-	35,076.88
524200	Coordinator - Classified	5,812.50	-	5,812.50
526500	Administrator	15,124.56	-	15,124.56
529200	Occupational Therapist	10,363.20	-	10,363.20
529500	Psychologist	20,701.00	-	20,701.00
529600	Social Worker	13,117.20	-	13,117.20
529800	Speech Therapist	21,369.00	-	21,369.00
552100	School Secretary	119,719.95	-	119,719.95
557100	Paraprofessional	219,673.00	-	219,673.00
591100	Custodian	55,130.42	-	55,130.42
592150	Food Services Manager	421.33	-	421.33
599400	Unused Sick Leave	12,720.92	-	12,720.92
599810	Additional Pay - Certificated	5,225.61	-	5,225.61
599820	Additional Pay-Classified	1,027.28	-	1,027.28
599830	Additional Pay-Administrative	1,100.00	-	1,100.00
	Salaries	2,053,500.47	-	2,053,500.47
699000	Employee Benefits	312,765.08	-	312,765.08
	Benefits	312,765.08	-	312,765.08
	Total Salaries and Benefits	2,366,265.55	-	2,366,265.55



Account		Current Year	Current Year	Current Year
Number	Description	Operational Funds	Capital Funds	Total
701000	Mileage And Travel	888.61	-	888.61
702000	Employee Training & Conf	3,022.00	-	3,022.00
703000	Awards And Banquets	90.48	-	90.48
704000	Orientation-Inserv-Workshops	-	-	-
708000	Employee Background Verificatn	346.00	-	346.00
710000	Meals/Refreshments	2,577.46	-	2,577.46
713000	Student Transportation	4,145.76	-	4,145.76
715000	Student Admission/Entry Fees	20,024.05	-	20,024.05
717000	Athletic Trainers	2,934.47	-	2,934.47
721000	Legal Fees	-	-	-
723000	Printing	1,101.98	-	1,101.98
729000	Contract Labor	-	-	-
731000	Contracted Services	49,926.39	-	49,926.39
735000	Bank Fees & Other Expense	59.22	-	59.22
736000	Bad Debt Expense	-	-	-
743000	Equipment Rental	99.59	-	99.59
745000	Contract Maint/Eq Repair	13,832.03	-	13,832.03
745500	Technology Services	5,632.69	-	5,632.69
746000	Const Maint/Repair-Bldg	95,545.03	-	95,545.03
747000	Software Purch/Lease	4,788.81	-	4,788.81
752000	Marketing - Advertising	1,386.95	-	1,386.95
760000	Telephone/Pagers/Modems	33.00	-	33.00
761000	Natural Gas	10,881.64	-	10,881.64
764000	Electricity	45,630.29	-	45,630.29
765000	Voice Communication Line	5,057.95	-	5,057.95
766000	Water & Sanitation	10,823.13	-	10,823.13
768000	Postage	210.27	-	210.27
769000	Permits/Licenses/Fees	21,652.17	52.61	21,704.78
770000	Risk Management Charges	13,583.50	-	13,583.50
770800	Unemployment Comp Insur	6,631.99	-	6,631.99
775000	Community Relations	500.00	-	500.00
781000	Lease Purch-Other-Principal	-	95,000.00	95,000.00
781500	Lease Purch-Other-Interest	-	91,265.00	91,265.00
950000	Transfers	470,356.64	-	470,356.64
	Purchased Services	791,762.10	186,317.61	978,079.71
803000	Subscriptions/Books	153.74	-	153.74
804000	Fund Raising	-	-	-
805000	Materials/Supplies-Other	-	-	-
806000	Materials/Supplies Resale	7,904.75	-	7,904.75
810000	Office Material/Supplies	3,623.20	-	3,623.20
810001	Office Equipment - Under \$5K	-	-	-
812000	Clinic Supplies/Materials	77.80	-	77.80
814000	Custodial Supplies	7,939.41	-	7,939.41
820000	Instructional Material/Supply	41,150.96	-	41,150.96
820001	Instructional Equip-Under \$5K	-	-	-
822000	Textbooks	24,166.04	-	24,166.04
823000	Copier Usage	16,015.03	-	16,015.03
824000	Testing Materials	1,328.88	-	1,328.88
826000	Graduation Materials	996.55	-	996.55
840000	Maint Materials/Supplies	23,165.20	-	23,165.20
870000	Library Materials	2,022.97	-	2,022.97
880000	Purchased Food	32,188.50	-	32,188.50
885000	Miscellaneous Expense	2,122.07	-	2,122.07
889000	Consumable Supplies	272.15	-	272.15
	Materials and Supplies	163,127.25	-	163,127.25
929000	Athletic Equipment	-	-	-
931000	Site Acquisition	-	-	-
	Capital Outlay	-	-	-
	Total Expenditures	3,321,154.90	186,317.61	3,507,472.51
	Pre-Adjusted Carryforward	813,310.53	339,237.64	1,152,548.17
	Encumbrances	-	-	-
	Requisitions	-	-	-
	TABOR (school enters amount)	107,625.00	-	107,625.00
	Adjusted Carryforward	705,685.53	339,237.64	1,044,923.17

School Accountability Committee Report 9-12

Executive Summary

1) Parent Partner Program

- a) We currently have 7 Lincoln Families serving as mentors for new families. Dorothea Stankiewicz, Karen Erickson, Kristi Geisz, Maria Vaughn, Terri Nedele, Teddy Davis and Donna Randall.
- b) Our mentor families contacted 33 new families over the summer to welcome them to Lincoln Academy and to provide contact information and answer questions.
- c) One family had asked not to be contacted again and several that were contacted had made decisions to attend another school. However, the response to our initial contact was overwhelmingly positive.

2) SAC

- a). SAC sign up and participation was encouraged at Parent Academy on August 21st.
- b). Several (maybe 10, don't have an exact number yet) expressed interest in participating on SAC for this school year.

Strategic Plan

- 1) Continue to organize and recruit mentor families for our Parent Partner Program. Additionally, survey new families in order to better meet the felt needs of new families in coming years.
- 2) To develop a fully functioning SAC according to the legal definition. (See goals for more details).

Other Business

Next Meeting

SAC monthly meeting times TBD.

SAC GOALS 2012-2013

- 1) To develop a fully functioning SAC according to the legal definition.
 - a) State laws states that a SAC should have a chairperson, who is also an active Board Member (myself), participation and input from the Principal, as well as a balanced representation of parents and staff members.
 - b) The SAC will meet monthly at a time to be determined.
- 2) Responsibilities of SAC -- the function of a SAC is to give recommendations to the Board and the Principal on student achievement, parent satisfaction, and culture and climate of the school.
 - a) Student Achievement the SAC members will participate in evaluating data, looking for patterns and areas of weakness and making recommendations on how to improve test and student performance.
 - b) Parent Satisfaction - SAC members will participate in the development, distribution and analysis of the Parent Satisfaction Survey.
 - c) Culture and Climate – SAC will provide input on the Culture and Climate yearly goals required by the district.

Lincoln Academy

Development Committee Report

September, 2012

Grants

- Beginning research to identify sources of grant funding.
- Several people volunteered at BTSN and BBQ to help with this research. Will contact them.
- Ask staff for leads on any grants that they are aware of so we can help them do research.
- Ask staff for wish lists.

Sponsorships/LA Foundation

- We recently received 2 more checks for *Laps for Education* that brought us to our goal. According to my records, the fundraiser total has reached \$25,317.75.
- Would like to set up a Foundation page on the school website.
- Email sent to JA asking about the promotional video on their secondary homepage. Was done by an alumnus who made it as a side job. Paid for time planning, filming/editing, flying to Colorado and making a flyer.
- Will set up meeting with Daniel Nyquist (Lincoln parent with grant-writing/non-profit experience) to discuss effective strategies for the school.

Strategic Plan

See attached *2012-13 Lincoln Academy Development Committee Purpose and Goals*.

Next Meeting

TBA

2012-13 Lincoln Academy Development Committee Purpose and Goals

General Purpose

The Lincoln Academy Development Committee is commissioned by and responsible to the Lincoln Academy Board of Directors (herein sometimes referred to as Board) for:

1. Guiding the Board to procure funds through grants and marketing sponsorships to meet or supplement the budget of Lincoln Academy. This will be done in consultation with the Finance Committee and principal.
2. Marketing Lincoln Academy to the community. The community consists of parents, staff, school neighborhood, city of Arvada, other charter schools and the Jefferson County school district.

Appointments and Composition

1. The Board of Directors in accordance with the bylaws shall make appointment of the chairman of the Development Committee.
2. The chairman of the Development Committee shall be a member of the Board of Directors.
3. Members of this committee may be appointed by the chairman and need not be members of the Board of Directors.

Responsibilities

1. Procure funds:
 - a. Develop an annual strategic plan.
 - b. Annually submit objectives as part of the planning and budgeting process.
 - c. Arrange for Board training on Development issues, as needed.
 - d. Identify projects: clearly define proposals or bids for projects, their priority and purpose and the funds required.
 - e. Identify grant opportunities and write proposals.
 - f. Determine what the school can and will provide to a marketing partner who will be providing funding (signs, banners, flyers, advertising, etc.).
 - g. Make a list of sponsors that may or may not be acceptable to the Board of Directors or school.
 - h. Develop presentation materials (written proposals, Power Point presentations, school brochures, etc.).
 - i. Develop sponsorship or marketing partner proposals including levels of sponsorship, costs and benefits.
 - j. Cultivate individual donors/sponsors for the school.
 - k. Develop and maintain solid recordkeeping procedures.
2. Market Lincoln Academy to the community:
 - a. Work with the principal to advertise Lincoln Academy wherever and whenever possible, i.e. Arvada Harvest Festival, newspapers, school website, formal presentations, word-of-mouth.
 - b. Develop school brochure.
3. General responsibilities:
 - a. Annually evaluate its work as a committee and the objectives to which it has committed itself and report on these to the Board of Directors.
 - b. Report to the Board of Directors at regular meetings of the Board in a manner determined by the Board.

2012-13 Lincoln Academy Development Committee Purpose and Goals

Goals for the 2012-13 school year:

1. Solicit additional committee members
2. Identify projects
 - a. New computers for staff and elementary tech lab
 - b. Paint building B
 - c. Other?
3. Identify grant opportunities
4. Establish community contacts
5. Develop promotional materials (brochure, video, PowerPoint presentation)
6. Research current marketing techniques
7. Continue to assist in developing the Lincoln Academy Foundation

Meetings for the 2012-13 school year: TBA