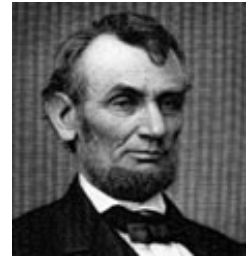




The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.



Lincoln Academy Board of Directors

Regular Business Meeting Agenda for Monday, May 13, 2013

Lincoln Academy Library
6:30 p.m.

1. Preliminaries
 - a. Call to Order: President Doug Neely called the meeting to order at 6:30 pm.
 - b. Welcome to Guests and Introductions: Guests present were Missy Low and Cindie Poulter.
 - c. Roll Call: All directors were present: Jeff Baucum, Kristi Geisz, Janelle Johnson, Derek Luyk, Doug Neely, Donna Randall, and Carrol Robinson.
 - d. Hearing of Persons: None
2. Consent Agenda: The following items were approved by unanimous consent:
 - a. Minutes of the last regular business meeting on 4/8/13
 - b. Minutes of the special meeting on 4/23/13 with amendment.
 - c. Tonight's agenda
3. Move Updates: Building Corp update to LA Board
 - a. Derek Luyk, Building Corp president and Janelle Johnson reported.
 - b. Packing will be done May 23-31 with the move on June 1 & 2.
 - c. 3 RFP's were taken with the general contractor, *Himmelman Construction*, hired. They have experience working with charter schools, Jeffco and the fire dept.
 - d. Everything will be moved to the gym and student center.
 - e. RFP's for the moving company are also in. *Mesa Moving & Storage* will work with our volunteers.
 - f. Construction priorities are complete.
4. Reports to Board: Principal's Report
 - a. Mrs. Johnson presented her written report (see attached).
 - b. There was some discussion of TCAP test scores and suspension data.
5. Committee Reports
 - a. Governance: Chairman Derek Luyk had nothing to report.
 - b. Facilities: Chairman Carrol Robinson had nothing to report.
 - c. Finance: Board treasurer, Jeff Baucum, reported.
 - i. Review 3rd Quarter Financials: Operations are on course and the budget remains in the black (see attached spreadsheet).
 - ii. Appropriation for Sale and Purchase of Property: ***Motion 34-05-2013***
Jeff Baucum moved that the board approve up to \$12,000,000.00 in appropriation of funds to support the sale of the Pierce St. property and issuance of the new bond debt obligation to be used for the purchase of the Oak St. property via the Building Corporation and the remaining bond obligations. The motion was seconded and unanimously approved with no further discussion.
 - d. School Accountability Committee: Chairman Donna Randall presented her written report (see attached).
 - e. Development: Chairman Kristi Geisz presented her written report (see attached). We were turned down for the playground grant.
6. Unfinished Business

To prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.

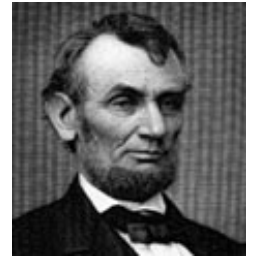
- a. Review School Calendar
 - i. In addition to the later start date of August 28 and longer school days, Christmas break will be shortened by 2 days (see attached calendar).
 - ii. *Harpste's Homeroom* will offer Lincoln families a discount on childcare for the days between Jeffco's start date and our later start.
 - iii. These calendar changes will be formally approved at the June meeting.
 - b. Board Self Evaluation: Doug Neely led discussion since most directors were not able to complete the evaluation. We noted areas for improvement:
 - i. We need to work more on communicating with the community.
 - ii. We have had many shortfalls this year due to our time being taken up by the move.
 - iii. We need to make sure we maintain the higher-level vision for the school in addition to the day-to-day operations.
 - iv. We need better training for new board members.
7. New Business
- a. PTO: PTO president, Missy Low, reported that the PTO will be purchasing new spirit-wear t-shirts for the PTO and Board of Directors officers for the Back-to-School BBQ in the fall. Thank you PTO!
 - b. New Board Officer Elections for 2013-14
 - i. ***Motion 35-05-2013:*** At 7:41 pm, Derek motioned to end the May 2012 regular business meeting and move into school year 2013-14 for purposes of voting for new Board officers for the Board year starting in June 2013. The motion was seconded and unanimously approved with no discussion.
 - ii. ***Motion 36-05-2013:*** Donna Randall motioned to reappoint Doug Neely as president, Derek Luyk as vice president, Jeff Baucum as treasurer and Kristi Geisz as secretary. The motion was seconded and unanimously approved with no further discussion.
 - iii. ***Motion 37-05-2013:*** At 7:45 pm, Derek motioned to adjourn from the 2013-14 meeting and resume the May 2013 regular business meeting. The motion was seconded and unanimously approved.
 - c. Board Training Review: There was some discussion of *Pitfalls to Avoid*.
 - d. Approve New Temporary Sunshine Law Posting Location: ***Motion 38-05-2013***
Jeff motioned that we post meetings in the lobby of the Oak St. property. The motion was seconded and unanimously approved with some discussion.
8. Board Lessons Learned and Action Items
- a. Lessons Learned
 - i. Write up bios of board members for next fall.
 - ii. Include "teasers" for BoD meetings in the Loop next year to encourage people to attend.
 - b. Action Items
 - i. Post notice for the next business meeting the week after we move - Kristi
 - ii. Update Bylaws to allow extended terms if necessary – Governance
 - iii. Ask other charters if they pay someone to fundraise – Kristi
 - iv. Ongoing Board Training – Modules to do prior to next month's meeting: None
9. Announcements: Next BoD meeting – Monday, June 10th, 6:30 PM – at the Oak St. property (room to be determined).
10. Adjourn: At 7:59 pm, the regular business meeting of the Lincoln Academy Board of Directors was adjourned via general consent.

Minutes respectfully submitted,
 Kristi Geisz, Secretary
 Lincoln Academy Board of Directors
 Minutes approved 6/10/13

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Lincoln Academy Board of Directors

Regular Business Meeting Agenda for Monday, May 13, 2013

Lincoln Academy
Library
6:30 p.m.

	<u>Time Allotted(min)</u>	<u>Motion</u>
1. Preliminaries (Doug Neely)	5:00	
a. Call to Order		
b. Welcome to Guests and Introductions		
c. Roll Call		
d. Hearing of Persons		
2. Consent Agenda (Doug Neely)	1:00	
a. Approve Minutes of Last Board Meetings		
b. Approve Agenda		
3. Move Updates		
a. Building Corp update to LA Board	10:00	
4. Reports to Board		
a. Principal's Report (Janelle Johnson)	10:00	
5. Committee Reports		
a. Governance (Derek Luyk)	5:00	
b. Facilities (Carrol Robinson)	5:00	
c. Finance (Jeff Baucum)	15:00	
i. Review 3 rd Quarter Financials		
ii. Approve appropriation		Yes
d. School Accountability Committee (Donna Randall)	5:00	
e. Development (Kristi Geisz)	5:00	
6. Unfinished Business		

To prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.

- a. Review School Calendar 5:00
- b. Board Self Evaluation 10:00
- 7. New Business
 - a. New Board Officer Elections 5:00
 - b. Board Training Review 5:00
 - c. Approve New Temporary Sunshine Law Posting location 5:00
- 8. Board Lessons Learned and Action Items 5:00
- 9. Announcements 1:00
 - a. BoD Monday – June 10th – at the Oak St Property (Room to be determined)
- 10. Adjourn



Lincoln Academy Charter School

Office of the Principal

May 2013 Report to the Board

"Educating with Excellence"

Staff Interaction

- Staff will be getting their Agreements for next year this week
- We are working hard together as a team to finish the year strong! Determined to continue educating with excellence these last few days. Even with the move on the forefront of everyone's mind.
- Mervat Sawaged, a 4th grade EA and middle school elective teacher of Finance, wrote a grant for Financial Literacy and won \$5,000 for the development of our Financial Literacy class.

TELL Survey – Colorado Teaching, Empowering, Leading and Learning Initiative Survey – tellcolorado.org

- TELL Colorado is a statewide survey of school based educators to assess teaching conditions at the school, district and state level. The state's education leaders want to ensure that **every** Colorado educator has the supportive environment necessary to help students achieve at the highest levels!
 - 82.93% of our teaching staff completed the survey.
 - Our results are positive and much higher than the state and district in satisfaction.
 - Our lowest satisfaction point was *Teachers have reasonable class sizes* 61.8%, however; still higher than the state and district.
- Here is the link to our complete results: <http://www.tellcolorado.org/results/report/19/8679>

Parent Interaction

- This past Wednesday was Kindergarten Tag Along, in which next year's kindergarten students came to visit the classroom and their parents had an opportunity to meet with me and board members during this time. Kristi, Donna, and Jeff represented the board.
- Monday will be the elementary field day and provided an excellent opportunity to interact with parents.

Student Interaction

- I continue to host lunches with 4th and 5th grade students who have read 9,000 minutes over the course of the school year- what fun!
- I also continue to help with discipline issues when needed.

Suspension Data

- 2012-2013 16 suspensions (As of 5-10-13) (14 students)
- 2011-2012 23 suspensions (17 students)
- 2010-2011 17 suspensions (14 students)
- 2009-2010 26 suspensions (18 students)

2012-2013 Data

Month	Number of Students Suspended	Grounds for Suspension
August	0	
September	2	1- Behavior on/off School property which is detrimental to the welfare of safety of other students or school personnel including behavior which creates a threat of physical harm to the child or other children...

October	0	
November	1	1- Behavior on/off School property which is detrimental to the welfare of safety of other students or school personnel including behavior which creates a threat of physical harm to the child or other children...
December	3	3- Behavior on/off School property which is detrimental to the welfare of safety of other students or school personnel including behavior which creates a threat of physical harm to the child or other children...
January	1	1- Theft
February	3	1- Behavior on/off School property which is detrimental to the welfare of safety of other students or school personnel including behavior which creates a threat of physical harm to the child or other children... 1- Assault upon another student 1- Disobedient, defiant, profanity
March	3	2- Disobedient, defiant, profanity 1- Behavior on/off School property which is detrimental to the welfare of safety of other students or school personnel including behavior which creates a threat of physical harm to the child or other children...
April	3	2 - Assault upon another student 1- Behavior on/off School property which is detrimental to the welfare of safety of other students or school personnel including behavior which creates a threat of physical harm to the child or other children...
May	0	

- From this data there is one student that was suspended 5 times. 11 of the suspensions were students in middle school.

3rd Grade Reading TCAP/CSAP Scores

	Proficient or Above			Advanced			Proficient			Partially Proficient			Unsatisfactory		
	'12	'11	'10	'12	'11	'10	'12	'11	'10	'12	'11	'10	'12	'11	'10
Lincoln Academy	79%	83%	78%	6%	5%	13%	73%	78%	65%	15%	17%	13%	6%	0%	9%
Charter Schools	83%	83%	83%	8%	7%	7%	75%	76%	76%	12%	13%	13%	5%	4%	4%
Jeffco	79%	80%	80%	9%	9%	9%	70%	71%	71%	14%	14%	14%	6%	5%	6%
State	73%	74%	73%	7%	7%	6%	66%	67%	67%	17%	18%	17%	10%	8%	9%

Enrollment Information/Update

- 4 more students have been added to 2nd grade. Still have 13 openings. Our signs have not been posted at the Oak Street site as of yet.



Account		Prior Year			Current Year		Current Year	Current Year	Current Year		
Number	Description	Total	Estimated Revenue	Budget	Operational Funds	Capital Funds	Total	Variance	Percent Spent		
	Prior Year Carryforward	1,022,403.52			666,269.19	339,237.64	1,005,506.83				
401300	Vending Machines	506.68	250.00	0.00	352.54	-	352.54	(102.54)	141%		
408000	Resale	-	-	0.00	-	-	-	-	n/a		
409000	Sales-Fund Raising	4,506.51	6,000.00	0.00	10,376.83	-	10,376.83	(4,376.83)	173%		
415000	Earnings On Investments	35.66	-	0.00	-	27.19	27.19	(27.19)	n/a		
416000	Proceeds Lease/Purchase	10,910.47	15,000.00	0.00	10,296.50	-	10,296.50	4,703.50	69%		
419000	Other Revenue	2,217.00	-	0.00	-	-	-	-	n/a		
433000	State Revenue - Other	39,424.50	43,730.00	0.00	-	33,049.86	33,049.86	10,680.14	76%		
450000	Transfers Funding	3,465,592.23	3,311,977.07	0.00	3,312,088.91	-	3,312,088.91	(111.84)	100%		
	Transfers Bond	-	-	0.00	-	198,245.67	198,245.67	(198,245.67)	n/a		
451000	Fees/Dues	24,982.51	61,000.00	0.00	63,201.27	-	63,201.27	(2,201.27)	104%		
	Fees/Dues on Deposit for 13-14	-	-	0.00	5,300.00	-	5,300.00	(5,300.00)	n/a		
451500	Student Fees-Registration	35,451.60	-	0.00	-	-	-	-	n/a		
455000	Tuition from Individuals	61,600.64	54,000.00	0.00	58,566.20	-	58,566.20	(4,566.20)	108%		
	Tuition from Individuals on Deposit for 13-14	-	-	0.00	11,568.05	-	11,568.05	(11,568.05)	na		
456000	Tuition-Extended Day Kdgn	59,878.50	60,000.00	0.00	56,595.50	-	56,595.50	3,404.50	94%		
	Tuition-Extended Day Kdgn on Deposit for 13-14	-	-	0.00	18,402.00	-	18,402.00	(18,402.00)	na		
461000	Building Rental	5,450.00	3,500.00	0.00	3,420.00	-	3,420.00	80.00	98%		
474000	Trans - Field Trips	22,942.17	24,000.00	0.00	25,875.56	-	25,875.56	(1,875.56)	108%		
	Trans - Field Trips on Deposit for 13-14	-	-	0.00	1,105.00	-	1,105.00	(1,105.00)	n/a		
481000	Concession Revenue	31,665.95	32,000.00	0.00	27,268.66	-	27,268.66	4,731.34	85%		
482000	Resale/Activity Revenue	16,189.71	20,000.00	0.00	26,147.55	-	26,147.55	(6,147.55)	131%		
492000	Textbook Fees	2,349.24	2,500.00	0.00	1,627.50	-	1,627.50	872.50	65%		
498000	Donations	50,113.24	-	0.00	503.51	-	503.51	(503.51)	n/a		
499000	Miscellaneous Revenue	1,423.91	4,000.00	0.00	3,877.20	-	3,877.20	122.80	97%		
950500	Mandatory Transfers Bond	(197,623.36)	-	0.00	(143,984.91)	(44,360.76)	(188,345.67)	188,345.67	n/a		
	Mandatory Transfers Bond R&R Fund	-	(10,800.00)	0.00	(9,900.00)	-	(9,900.00)	(900.00)	92%		
	Revenues	3,637,617.16	3,627,157.07	-	3,482,687.87	186,961.96	3,669,649.83	(42,492.76)	101%		
	Available	4,660,020.68	3,627,157.07		4,148,957.06	526,199.60	4,675,156.66	(42,492.76)	129%		
512100	Principal	84,540.07		83,000.00	70,166.70	-	70,166.70	12,833.30	85%		
513100	Assistant Principal	68,208.88		66,750.00	55,620.00	-	55,620.00	11,130.00	83%		
521100	Teacher	1,340,715.67		1,380,675.00	1,149,228.49	-	1,149,228.49	231,446.51	83%		
521900	Substitute Teacher	23,453.00		17,000.00	16,817.00	-	16,817.00	183.00	99%		
522200	Teacher Librarian	35,076.88		34,500.00	28,736.00	-	28,736.00	5,764.00	83%		
524200	Coordinator - Classified	5,812.50		6,000.00	7,537.50	-	7,537.50	(1,537.50)	126%		
526500	Administrator	15,124.56		23,700.00	19,270.20	-	19,270.20	4,429.80	81%		
529200	Occupational Therapist	10,363.20		12,000.00	8,740.00	-	8,740.00	3,260.00	73%		
529400	Nurse	-		16,900.00	12,645.00	-	12,645.00	4,255.00	75%		
529500	Psychologist	20,701.00		20,000.00	16,280.00	-	16,280.00	3,720.00	81%		
529600	Social Worker	13,117.20		20,000.00	9,120.00	-	9,120.00	10,880.00	46%		
529800	Speech Therapist	21,369.00		25,000.00	17,210.00	-	17,210.00	7,790.00	69%		
552100	School Secretary	119,719.95		113,760.00	95,023.17	-	95,023.17	18,736.83	84%		
557100	Paraprofessional	219,673.00		213,150.00	173,313.42	-	173,313.42	39,836.58	81%		
591100	Custodian	55,130.42		50,650.00	42,477.95	-	42,477.95	8,172.05	84%		
592150	Food Services Manager	421.33		0.00	-	-	-	-	n/a		
592250	Food Service Hourly Worker	-		0.00	60.12	-	60.12	(60.12)	n/a		
599400	Unused Sick Leave	12,720.92		12,000.00	1,505.63	-	1,505.63	10,494.37	13%		
599810	Additional Pay - Certificated	5,225.61		4,000.00	2,450.00	-	2,450.00	1,550.00	61%		



Account Number	Description	Prior Year			Current Year		Current Year	Current Year	Variance	Percent Spent
		Total	Estimated Revenue	Budget	Operational Funds	Capital Funds	Total			
599820	Additional Pay-Classified	1,027.28		1,500.00	689.30	-	689.30	810.70	46%	
599830	Additional Pay-Administrative	1,100.00		1,500.00	150.00	-	150.00	1,350.00	10%	
	Salaries	2,053,500.47		2,102,085.00	1,727,040.48	-	1,727,040.48	375,044.52	82%	
699000	Employee Benefits	312,765.08		371,135.00	279,400.17	-	279,400.17	91,734.83	75%	
	Benefits	312,765.08		371,135.00	279,400.17	-	279,400.17	91,734.83	75%	
	Total Salaries and Benefits	2,366,265.55		2,473,220.00	2,006,440.65	-	2,006,440.65	466,779.35	81%	
701000	Mileage And Travel	888.61		1,000.00	54.72	-	54.72	945.28	5%	
702000	Employee Training & Conf	3,022.00		12,000.00	11,755.59	-	11,755.59	244.41	98%	
703000	Awards And Banquets	90.48		0.00	-	-	-	-	n/a	
708000	Employee Background Verificatn	346.00		500.00	524.50	-	524.50	(24.50)	105%	
710000	Meals/Refreshments	2,577.46		4,000.00	2,015.81	-	2,015.81	1,984.19	50%	
713000	Student Transportation	4,145.76		5,000.00	2,813.37	-	2,813.37	2,186.63	56%	
715000	Student Admission/Entry Fees	20,024.05		25,000.00	23,501.99	-	23,501.99	1,498.01	94%	
717000	Athletic Trainers	2,934.47		5,000.00	3,246.28	-	3,246.28	1,753.72	65%	
723000	Printing	1,101.98		2,000.00	1,167.72	-	1,167.72	832.28	58%	
729000	Contract Labor	-		0.00	-	-	-	-	n/a	
731000	Contracted Services	49,926.39		100,000.00	81,251.56	-	81,251.56	18,748.44	81%	
735000	Bank Fees & Other Expense	59.22		0.00	-	-	-	-	n/a	
736000	Bad Debt Expense	-		0.00	-	-	-	-	n/a	
743000	Equipment Rental	99.59		250.00	-	-	-	250.00	0%	
745000	Contract Maint/Eq Repair	13,832.03		5,000.00	3,895.58	-	3,895.58	1,104.42	78%	
745500	Technology Services	5,632.69		12,000.00	9,278.84	-	9,278.84	2,721.16	77%	
746000	Const Maint/Repair-Bldg	95,545.03		20,000.00	16,620.61	-	16,620.61	3,379.39	83%	
747000	Software Purch/Lease	4,788.81		8,000.00	6,095.35	-	6,095.35	1,904.65	76%	
752000	Marketing - Advertising	1,386.95		300.00	236.71	-	236.71	63.29	79%	
760000	Telephone/Pagers/Modems	33.00		50.00	28.19	-	28.19	21.81	56%	
761000	Natural Gas	10,881.64		12,000.00	8,830.40	-	8,830.40	3,169.60	74%	
764000	Electricity	45,630.29		47,000.00	35,653.94	-	35,653.94	11,346.06	76%	
765000	Voice Communication Line	5,057.95		5,500.00	3,816.12	-	3,816.12	1,683.88	69%	
766000	Water & Sanitation	10,823.13		11,000.00	7,741.93	-	7,741.93	3,258.07	70%	
768000	Postage	210.27		500.00	323.46	-	323.46	176.54	65%	
769000	Permits/Licenses/Fees	21,704.78		18,000.00	16,554.72	(52.61)	16,502.11	1,497.89	92%	
770000	Risk Management Charges	13,583.50		13,000.00	7,627.00	-	7,627.00	5,373.00	59%	
770800	Unemployment Comp Insur	6,631.99		6,000.00	4,357.88	-	4,357.88	1,642.12	73%	
775000	Community Relations	500.00		500.00	-	-	-	500.00	0%	
781000	Lease Purch-Other-Principal	95,000.00		102,000.00	-	100,000.00	100,000.00	2,000.00	98%	
781500	Lease Purch-Other-Interest	91,265.00		87,000.00	-	87,940.01	87,940.01	(940.01)	101%	
950000	Transfers	470,356.64		448,685.83	448,685.84	-	448,685.84	(0.01)	100%	
	Purchased Services	978,079.71		956,285.83	696,078.11	187,887.40	883,965.51	72,320.32	92%	
803000	Subscriptions/Books	153.74		200.00	122.80	-	122.80	77.20	61%	
804000	Fund Raising	-		0.00	-	-	-	-	n/a	
805000	Materials/Supplies-Other	-		3,000.00	1,921.62	-	1,921.62	1,078.38	64%	
806000	Materials/Supplies Resale	7,904.75		20,000.00	10,607.07	-	10,607.07	9,392.93	53%	
810000	Office Material/Supplies	3,623.20		3,000.00	1,808.42	-	1,808.42	1,191.58	60%	
810001	Office Equipment - Under \$5K	-		3,000.00	2,533.57	-	2,533.57	466.43	84%	
812000	Clinic Supplies/Materials	77.80		400.00	538.64	-	538.64	(138.64)	135%	
814000	Custodial Supplies	7,939.41		8,000.00	5,949.59	-	5,949.59	2,050.41	74%	
820000	Instructional Material/Supply	41,150.96		30,000.00	18,191.41	-	18,191.41	11,808.59	61%	



Account		Prior Year			Current Year		Current Year		Current Year	
Number	Description	Total	Estimated Revenue	Budget	Operational Funds	Capital Funds	Total	Variance	Percent Spent	
820001	Instructional Equip-Under \$5K	-		20,000.00	11,555.61	-	11,555.61	8,444.39	58%	
822000	Textbooks	24,166.04		15,000.00	7,217.22	-	7,217.22	7,782.78	48%	
823000	Copier Usage	16,015.03		16,000.00	14,447.13	-	14,447.13	1,552.87	90%	
824000	Testing Materials	1,328.88		1,500.00	71.97	-	71.97	1,428.03	5%	
826000	Graduation Materials	996.55		500.00	-	-	-	500.00	0%	
840000	Maint Materials/Supplies	23,165.20		16,000.00	8,887.82	-	8,887.82	7,112.18	56%	
870000	Library Materials	2,022.97		2,000.00	1,880.36	-	1,880.36	119.64	94%	
880000	Purchased Food	32,188.50		32,000.00	19,606.10	-	19,606.10	12,393.90	61%	
885000	Miscellaneous Expense	2,122.07		1,000.00	631.51	-	631.51	368.49	63%	
889000	Consumable Supplies	272.15		500.00	62.06	-	62.06	437.94	12%	
	Materials and Supplies	163,127.25		172,100.00	106,032.90	-	106,032.90	66,067.10	62%	
930000	Building Improvements	-		50,000.00	50,000.00	-	50,000.00	-	100%	
	Capital Outlay	-		50,000.00	50,000.00	-	50,000.00	-	100%	
	Total Expenditures	3,507,472.51		3,651,605.83	2,858,551.66	187,887.40	3,046,439.06			
	Pre-Adjusted Carryforward	1,152,548.17			1,290,405.40	338,312.20	1,628,717.60			
747000	Software Purch/Lease	-		0.00	-	-	-			
810000	Office Material/Supplies	-		0.00	-	-	-			
	Encumbrances	-		-	-	-	-			
820001	Instructional Equip-Under \$5K	-		0.00	-	-	-			
	Requisitions	-		-	-	-	-			
TABOR (school enters amount)			108,814.71							
	Adjusted Carryforward	1,152,548.17			1,290,405.40	338,312.20	1,628,717.60			
	Less Prior Year Carryforward				(666,269.19)					
	Projected Revenue				24,594.78					
	Additional State Intercept for New Bond				(45,570.98)					
	Return of Bond Expenses				78,680.00					
	Projected Expenses									
	Salaries and Benefits				(466,779.35)					
	Purchased Services				(68,284.84)					
	Materials and Supplies				(66,128.54)					
	13-14 Deposits to Roll into next year				(36,375.05)					
	PROJECTED NET FOR 12-13				44,272.23					

RECEIVED AFTER 1-14-13	
Per Pupil Revenue	6,300.82
One-day Count	505.96
Annual Pupil Funding	3,187,962.89
Performance Promise	25,298.00
Voter Approved Over-ride	49,078.12
ECEA Funding	49,638.06
Total Funding	3,311,977.07

SAC Report May 2013

Executive Summary

The SAC met a total of 4 times this school year, meeting our legal obligation. We have had a steady attendance of 5, and I feel it has been a good start to the SAC. At our last meeting we discussed a few ways we could be more effective next year including making a monthly meeting a priority, and also extending meeting times to 2 hours to get more accomplished. At our last meeting (5-6-13) the SAC looked at the results of the Parent Satisfaction Survey. Low scores were noticed on both Elementary and Middle School Surveys regarding the issue of communication with parents whose children are involved in small groups and ALP. Janelle will re-emphasize the importance of parent/teacher communication in this area with the staff.

We had two information meetings, one in April, one in May for the Parent Partner Program. We currently have 19 people serving as Parent Partners to new families, with 11 attending the info meeting. The other 8 could not make the meeting times so I will meet with them at a later date.

Janelle and I discussed the idea of having a New Family Dessert Night prior to the Welcome Back BBQ in the fall. We feel it would be nice for new families to get to see the new facility separate from the whole community and also a time to really get to know them and answer questions. We may ask the Partner families to attend as well, or to provide the dessert.

Strategic Plan

Other Business

Next Meeting

SAC – TBA in September

Parent Partners –ongoing over the summer

Lincoln Academy

Development Committee Report

May, 2013

Grants

An application to *Play&Park Structures* was submitted for new playground equipment at the new campus.

Marketing

- The Development Committee is maintaining the “Move to Oak St.” page on the school website.
- We are also providing updates about the move to the Lincoln Loop on a weekly basis.
- Information is being gathered for release to local newspapers and other contacts to inform the greater community of our property purchase/move.

Next Meeting

TBA

Circle the respons	Column1						
	Carrol	Derek	Donna	Doug	Jeff	Kristi	Janelle
A score of 1: Strongly Disagree A Score of 2: Disagree A Score of 3: Maybe A Score of 4: Agree A Score of 5: Strongly Agree NO: Not Observed							
A.	How Well Has the Board Done Its Job?						
1	Our organization has a three to five-year strategic plan or a set of clear long range goals and priorities						
2	The board's meeting agenda clearly reflects our strategic plan or priorities.						
3	The board has insured that the organization also has a one-year operational or business plan.						
4	The board gives direction to staff on how to achieve the goals primarily by setting or referring to policies.						
5	The board ensures that the organization's accomplishments and challenges are communicated to members and stakeholders.						
6	The board has ensured that members and stakeholders have received reports on how our organization has used its financial and human resources.						
B.	How Well Has the Board Conducted Itself?						
1	Board members are aware of what is expected of them.						
2	The agenda of board meetings is well planned so that we are able to get through all necessary board business.						
3	It seems like most board members come to meetings prepared.						
4	We receive written reports to the board in advance of our meetings.						
5	All board members participate in important board discussions.						
6	We do a good job encouraging and dealing with different points of view.						
7	We all support the decisions we make.						
8	The board has taken responsibility for recruiting new boardmembers.						
9	The board has planned and led the orientation process for new board members.						
10	The board has a plan for director education and further board development.						
11	Our board meetings are always interesting.						
12	Our board meetings are frequently fun.						
C.	Board's Relationship with Executive Director						
1	There is a clear understanding of where the board's role ends and the Executive Director's begins.						
2	There is good two-way communication between the board and the Executive Director.						
3	The board trusts the judgment of the Executive Director						
4	The Board provides direction to the Executive Director by setting new policies or clarifying existing ones.						

The board has discussed as communicated the kinds of information and level of detail it requires from the Executive Director on what is happening in the organization.

The board has developed formal criteria and a process for evaluating the Executive Director

The board, or a committee of the board, has formally evaluated the Executive Director within the past 12 months.

The board evaluates the Executive Director primarily on the accomplishment of the organization's strategic goals and priorities and adherence to policy.

The board provides feedback and shows its appreciation to the Executive Director on a regular basis.

The board ensures that the Executive Director is able to take advantage of professional development opportunities.

D. Performance of Individual Board Members (Not to be shared)

1 I am aware of what is expected of me as a board member.

2 I have a good record of meeting attendance.

I read the minutes, reports and other materials in advance of our board meetings.

I am familiar with what is in the organization's by-laws and governing policies

I frequently encourage other board members to express their opinions at board meetings.

I am encouraged by other board members to express my opinions at board meetings.

7 I am a good listener at board meetings.

8 I follow through on things I have said I would do.

9 I maintain the confidentiality of all board decisions.

10 When I have a different opinion than the majority, I raise it.

I support board decisions once they are made even if I do not agree with them.

I promote the work of our organization in the community whenever I had a chance to do so.

I stay informed about issues relevant to our mission and bring information to the attention of the board.

E. Feedback to the Chair of the Board (Optional)

The board has discussed the role and responsibilities of the Chair.

2 The Chair is well prepared for board meetings.

3 The Chair helps the board to stick to the agenda.

The Chair ensures that every board member has an opportunity to be heard.

5 The Chair is skilled at managing different points of view.

The Chair can be tough on us as a group when we get out-of-line.

The Chair knows how to be direct with an individual board member when their behaviour needs to change.

8 The Chair helps the board work well together.

9 The Chair demonstrates good listening skills.

10 The board supports the Chair.

The Chair is effective in delegating responsibility amongst board members.