

Procedure - Grading and Progress Reports

The grade point averages for grades 9-12 will be calculated in the following manner:

- A. Each student's "grade point average" will be the sum of the point values, of all the marks/grades received for all courses attempted divided by the sum of the credits for all courses attempted. The grade point value will be calculated by multiplying the numerical value of the mark/grade earned by the number of credits assigned to the course.

The numerical value of grades are:

A = 4.0
A- = 3.7
B+ = 3.3
B = 3.0
B- = 2.7
C+ = 2.3
C = 2.0
C- = 1.7
E or F = 0.0

- B. The minimal passing mark/grade is C- = 1.0. Pass/fail, credit/no credit, and satisfactory/unsatisfactory marks may also be used. These non-numerical marks/grades will be clearly identified and excluded from the calculation of grade point average.

- C. Standards based grading will be used for grades K-12.

- Numerical values of 4-3-2-1 or "Not Proficient" for grades K-5.
- Letter grade SBG equivalencies of A, B, C and F or Incomplete will be used for grades 6-12.
- 80% of the overall grade will be based on standard-bearing assessments, projects, and/or assignments. 20% of the overall grade will be based on student performance in the possible areas of: homework, participation, or practice. MS and HS will develop policies to address late or missing assessments and/or assignments. Extra-credit should not be an option.
- Students should be taught and become fully aware of the standards and learning expectations. Students will be assessed on the essential elements of learning. Learning should be designed to engage students in activities that help them acquire and build on the skills and knowledge needed in order to demonstrate success in meeting or exceeding standards.

- D. Marks/grades for each course taken will be included in the calculation of grade point averages. Only the highest mark/grade for a class/course taken more than once to improve a mark/grade will be included in the calculation of grade point averages. Marks/grades for recurring classes will all be included in the calculation of grade points. Grade point averages

will be rounded to two decimal places and reported for each trimester/semester or other term and for the cumulative credits earned for all courses attempted in high school.

The standardized high school transcript will contain:

- A. The student's name (last name, first name, and middle names or middle initials);
- B. The student's current address, address at graduation, or address at withdrawal from school (street, city, state, zip code);
- C. The student's birth date and sex;
- D. The student's identification number (if applicable);
- E. The school's name;
- F. The school's address (street, city, state zip code, and telephone number);
- G. The dates of the student's entry, reentry, withdrawal, and graduation (if applicable) related to the school issuing the transcript;
- H. The student's academic history for high school (grade level and date of course completion, course titles, marks/grades earned, credits attempted, and grade point average);
- I. The name and address of parent(s) or guardian(s) (street, city, state, zip code) if such information is available;
- J. A list of previous high schools attended (school name, address, city, state, and month and year of entrance and exit); and
- K. The signature and/or seal of the authorized school official (name, title, and date).

Adoption Date: 10/28/20

Classification: Revised

Dates: