



Benjamin Franklin High School - Discipline Matrix (Grades 7-12)

The Benjamin Franklin Charter School Discipline Matrix is a discipline guide for campus administrators. The administrators utilize this tool as a guide for student corrective action. Administrators have the discretion to assign appropriate corrective actions as they see fit and on a case-by-case basis. Chronic “no-shows” to detention will result in an in-school suspension. Failure to complete assigned corrective actions may result in out-of-school suspension or recommendation for expulsion.

Level 1	1st Offense	Repeated Offenses
<ul style="list-style-type: none"> • Disruption of class • Refusal, non-compliance • Public display of affection • Tardies • Bus, automobile, and parking violations • Wheeled recreational devices <ul style="list-style-type: none"> - scooters, bikes, skateboards, etc. • Electronic devices • Dress code violations • Gum • Disrespect toward students or staff • Unauthorized possession or use of materials inappropriate for school <ul style="list-style-type: none"> - Internet, laser pointers, toy squirt guns, etc. • Academic dishonesty, cheating, plagiarism • Ditching class (on campus) • Possession of and/or inappropriate use of food, drinks, gum on campus • Horseplay • Profanity 	Administrative Action (7-12): <ul style="list-style-type: none"> • Assign detention • 1-day suspension* 	Administrative Action (7-12): <ul style="list-style-type: none"> • Assign detention • 1-10 day suspension* • Contact police • Possible recommendation for expulsion - extension of suspension
Level 2	1st Offense	Repeated Offenses
<ul style="list-style-type: none"> • Willful disobedience, refusal to follow school rules and regulations, defiance • Intentional interference and/or obstruction <ul style="list-style-type: none"> - Intentionally, knowingly or recklessly interfering with or disrupting the normal operations of an educational institution by either: <ul style="list-style-type: none"> (a) Threatening to cause physical injury to any employee or student of an educational institution or any person on the property of an educational institution. (b) Threatening to cause damage to any educational institution, the property of any educational institution or the 	Administrative Action (7-12): <ul style="list-style-type: none"> • Assign detention • 1-2 day suspension* 	Administrative Action (7-12): <ul style="list-style-type: none"> • 1-5 day suspension* • Contact police • Possible recommendation for expulsion - extension of suspension

<p>property of any employee or student of an educational institution</p> <ul style="list-style-type: none"> • Ditching class (off campus) 		
<ul style="list-style-type: none"> • Verbal altercation (racial slurs, profanity) <ul style="list-style-type: none"> - Use of language or gestures that may incite another person or other people to fight - Can include threatening bodily harm • Disorderly conduct <ul style="list-style-type: none"> - Any behavior that interferes with or disrupts the educational environment • Fighting: pushing, shoving (resulting in a minor scuffle) • Fighting: mutual combat minor injury <ul style="list-style-type: none"> - Occurs when two individuals intentionally and consensually engage in a fair fight, while not hurting bystanders or damaging property 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-3 day suspension* 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-10 day suspension* • Contact police • Possible recommendation for expulsion - extension of suspension
<ul style="list-style-type: none"> • Fighting: non-mutual combat minor injury • Fighting or assault on a student: unprovoked • Fighting: gang-related 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-3 day suspension* • Contact police 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-5 day suspension* • Contact police • Recommendation for expulsion - extension of suspension
<ul style="list-style-type: none"> • Defacing school property, graffiti: permanent damage <ul style="list-style-type: none"> - Writing on walls; drawing or words painted or sprayed on walls or other surfaces that cannot be easily removed with soap or cleaner 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1- 3 day suspension* • Contact police • Restitution 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-5 day suspension* • Contact police • Recommend expulsion - extension of suspension • Restitution
<ul style="list-style-type: none"> • Committing an obscene act (excluding sexual harassment) <ul style="list-style-type: none"> - Includes: bathroom incidents, pantsing, drawings, writings, clothing, etc. • Profanity towards anyone on campus 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • Assign detention • 1-day suspension* 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • Assign detention • 1-5 day suspension* • Contact police • Possible recommendation for expulsion - extension of suspension
<ul style="list-style-type: none"> • Harassing, threatening, or intimidating students, groups, or staff 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-5 day suspension* • Contact police 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-5 day suspension* • Contact police • Possible recommendation for expulsion - extension of suspension
<ul style="list-style-type: none"> • Possession and/or use of dangerous objects <ul style="list-style-type: none"> - pocket knife, box cutter, nerf guns, laser pointers, etc. 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • Assign detention 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-5 day suspension*

	<ul style="list-style-type: none"> • 1-day suspension* 	<ul style="list-style-type: none"> • Contact police • Possible recommendation for expulsion - extension of suspension
<ul style="list-style-type: none"> • Possession and/or use of tobacco <ul style="list-style-type: none"> - The possession, use, distribution, or sale of tobacco products (including electronic cigarettes, vape pens, JUULing paraphernalia, etc.) on school grounds, at school-sponsored events, and on school transportation. A person who knowingly sells, gives, or furnishes cigars, cigarettes or cigarette papers, smoking or chewing tobacco, to a minor, and a minor who buys, or has in his possession or knowingly accepts or receives from any person, cigars, cigarettes or cigarette papers, smoking or chewing tobacco of any kind, is guilty of a petty offense. 	Administrative Action (7-12): <ul style="list-style-type: none"> • Assign detention • 1-day suspension* 	Administrative Action (7-12): <ul style="list-style-type: none"> • 1-5 day suspension* • Contact Police • Possible recommendation for expulsion - extension of suspension
Level 3	1st Offense	Repeated Offenses
<ul style="list-style-type: none"> • Fighting: serious injury/assault <ul style="list-style-type: none"> - broken bones, contusions, convulsions, unconscious due to fight, stitches, etc. • Aggravated Assault <ul style="list-style-type: none"> - A person commits aggravated assault if the person commits assault, as defined in the chart, under any of the following circumstances: <ol style="list-style-type: none"> 1. If the person causes serious physical injury to another, 2. If the person uses a deadly weapon or dangerous instrument, 3. If the person commits the assault by any means of force that causes temporary but substantial disfigurement, temporary but substantial loss or impairment of any body organ or part or a fracture of any body part, 4. If the person commits the assault while the victim is bound or otherwise physically restrained or while the victim's capacity to resist is substantially impaired, 5. If the person is eighteen years of age or older and commits the assault upon a child the age of fifteen years or under, 6. If the person commits the assault knowing or having reason to know the victim is a teacher or other person employed by any school and the teacher or other employee is upon the grounds of a school or grounds adjacent to the school or is in any part of a building or vehicle used for school purposes, or any teacher or school nurse visiting a private home in the course of the teacher's or nurse's professional duties, or any teacher engaged in any authorized and organized classroom 	Administrative Action (7-12): <ul style="list-style-type: none"> • 5-10 day suspension* • Contact police • Possible expulsion - extension of suspension 	

<p>activity held on other than school grounds. 7. If the person uses a simulated deadly weapon.</p>		
<ul style="list-style-type: none"> • Possession of an imitation weapon <ul style="list-style-type: none"> - A simulated weapon includes any simulated firearm made of plastic, wood, metal, or any other material that is a replica, facsimile, or toy version of a firearm or any object such as a stick or finger concealed under clothing and being portrayed as a firearm 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-5 day suspension* • Contact police • Possible recommendation for expulsion - extension of suspension 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 5-10 day suspension* • Contact police • Recommendation for expulsion - extension of suspension
<ul style="list-style-type: none"> • Possession of a knife (2.5 in or longer) • Brandishing a knife or other dangerous object at another person • Possession of, or brandishing, gun • Possession of an explosive device <ul style="list-style-type: none"> - Possessing any gun/firearm, knife, explosive device, or other dangerous instrument, dangerous item, or simulated weapon. - "Dangerous Instrument includes anything that under the circumstances which it is used, attempted to be used, or threatened to be used is readily capable of causing death or serious physical injury. 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 5-10 day suspension* • Contact police • Mandatory expulsion- extension of suspension 	
<ul style="list-style-type: none"> • Grand theft 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-5 day suspension* • Contact police • Recommend expulsion - extension of suspension • Restitution 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-5 day suspension* • Contact police • Recommend expulsion - extension of suspension • Restitution
<ul style="list-style-type: none"> • Possession of drugs, alcohol, or any controlled substance • Under the influence of drugs, alcohol, or any controlled substance • Possession of drugs for sale <ul style="list-style-type: none"> - The manufacture, sale, purchase, transportation, possession, or use of intoxicating alcoholic beverages or substances represented as drugs or alcohol. - This includes being intoxicated at school, school-sponsored events, and on school transportation. 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 5-10 day suspension* • Contact police • Possible expulsion 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 5-10 day suspension* • Contact police • Recommend expulsion - extension of suspension
<ul style="list-style-type: none"> • Invading student/staff privacy using electronic devices (photographing, video recording, sharing, or using the device for unlawful purposes) 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-5 day suspension* • Contact police • Possible recommendation for expulsion 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 5-10 day suspension* • Contact police • Recommendation for expulsion - extension of suspension
<ul style="list-style-type: none"> • Sexual harassment <ul style="list-style-type: none"> - Sexual harassment is unwelcome conduct of a sexual nature 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-5 day suspension* 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-10 day suspension*

<p>that denies or limits a student's ability to participate in or to receive benefits, services, or opportunities in the school's program. It can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature.</p> <ul style="list-style-type: none"> - Relevant factors in determining whether behavior rises to the level of sexual harassment include: The degree to which the conduct affected one or more students' education, type, frequency, and duration of the conduct, identity of and relationship between the alleged harasser and the subject or subjects of the harassment, the number of individuals involved, the age and sex of the alleged harasser and the subject or subjects of the harassment, the size of the school, location of the incidents, and the context in which they occurred, and/or other incidents at the school. 		<ul style="list-style-type: none"> • Contact police • Possible recommendation for expulsion - extension of suspension
<ul style="list-style-type: none"> • Sexual harassment, inappropriate verbal harassment 	Administrative Action (7-12): <ul style="list-style-type: none"> • 1-3 day suspension* 	Administrative Action (7-12): <ul style="list-style-type: none"> • 1-5 day suspension* • Contact police • Possible recommendation for expulsion - extension of suspension
<ul style="list-style-type: none"> • Sexual assault 	Administrative Action (7-12): <ul style="list-style-type: none"> • 5-10 day suspension* • Contact police • Crime report • Recommend expulsion — extension of suspension 	
<ul style="list-style-type: none"> • Serious school threats - bombs, weapons, etc. <ul style="list-style-type: none"> - Threatening to or causing harm using a bomb, dynamite, explosive, or arson-causing device/Intentionally ringing fire alarm when there is no fire. - Making a school threat that might reasonably lead to the evacuation or closure of school property or to the postponement, cancellation, or suspension of any class or other school activity (through actual evacuation, closure, postponement, cancellation, or suspension is not required). - Includes verbal school threats, written school threats, threatening to cause harm by using or threatening to use a bomb, or arson-causing device, and/or threatening to cause harm using dangerous chemicals or biological agents. 	Administrative Action (7-12): <ul style="list-style-type: none"> • 5-10 day suspension* • Contact police • Mandatory expulsion - extension of suspension 	
<ul style="list-style-type: none"> • Engaged in the act of electronic (cyber) bullying 	Administrative Action (7-12):	Administrative Action (7-12):

<ul style="list-style-type: none"> • Engaged in bullying based on sexual orientation • Engaged in bullying based on ethnicity or race • Engaged in bullying based on physical or mental disability <ul style="list-style-type: none"> - Bullying is repeated acts over time that involve a real or perceived imbalance of power with the more powerful child or group attacking those who are less powerful. - Bullying can be physical in form (e.g., pushing, hitting, kicking, spitting, stealing); verbal (e.g., making threats, taunting, teasing, name-calling); or psychological (e.g., social exclusion, spreading rumors, manipulating social relationships). 	<ul style="list-style-type: none"> • 1-5 day suspension* • Contact police 	<ul style="list-style-type: none"> • 1-10 day suspension* • Contact police • Recommend expulsion - extension of suspension
<ul style="list-style-type: none"> • Vandalism <ul style="list-style-type: none"> - Willful destruction or defacement of school or personal property; tampering with property of another person so as substantially to impair its function or value; drawing or inscribing a message, slogan, sign, or symbol that is made on any public or private building, structure, or surface, except the ground, and that is made without permission of the owner 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-3 days suspension* • Contact police • Restitution 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 1-5 day suspension* • Contact police • Recommend expulsion - extension of suspension • Restitution
<ul style="list-style-type: none"> • Arson <ul style="list-style-type: none"> - A person commits arson of a structure or property by knowingly and unlawfully damaging a structure or property by knowingly causing a fire or explosion. 	<p>Administrative Action (7-12):</p> <ul style="list-style-type: none"> • 5-10 day suspension * • Contact police • Mandatory expulsion - extension of suspension 	

* Suspensions will be in-school or out-of-school depending on the offense's nature, severity, and frequency. All suspension decisions are determined by campus administration.