

SEDALIA SCHOOL DISTRICT #200

Job Title: Juvenile Detention Center Instructor

Job Overview

- Juvenile Detention Center Instructor Salary schedule
- Hourly paid on demand
- Reviewed annually with recommendation for re-employment by May 15
- Reports to Director of Special Services

Qualifications

- 60 College Credit Hours
- Substitute Certification by the State of Missouri
- Understanding of the role of the juvenile detention center instructor and the public school's relationship to the community and the people served
- Capacity to make thoughtful decisions based on facts, knowledge, and insight, and the courage to stand by the results
- Ability to communicate effectively with individuals, small and large groups, by correspondence or oral expression
- Ability to organize and plan effectively
- Possess an ethical and professional attitude toward colleagues and the policies of the district

Other Working Conditions

- Vacation, leave policies, and fringe benefits as stated in Board policies

Responsibilities and Duties

- Possess a thorough understanding of, and an ability to relate to, youth
- Capacity to accept criticism calmly and with dignity, and without adopting a defensive attitude
- Obtain materials and assignments from, and return them to, the Special Services office
- Organize completed work by student for return to Special Services office
- Establish instructional levels and interests of students for completion of lessons
- Communicate instructional needs to the Special Services office for acquisition consideration
- Handle requests, misunderstandings, or difficulties through proper administrative channels
- Take proper care of instruction materials and equipment to prevent abuse and misuse
- Work cooperatively with the directors, district coordinators, and administrators in the supervision and coordination of the respective programs
- Perform such other tasks and assume such other responsibilities as may from time to time be assigned by the Director of Special Services

DISCLAIMER

- This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job. Other duties will be required to be performed as assigned by district administration.