

SEDALIA SCHOOL DISTRICT #200

Job Title: Interpreter Deaf Education

Job Overview

- Interpreter Salary Schedule
- Hourly paid on demand
- Reviewed annually with recommendation for re-employment by May 15
- Reports to Building Administrator and Director of Special Services

Qualifications

- High School Graduate or equivalent
- SEE2 Sign Language Proficiency
- MO Commission for the Deaf Certification
- MO Deaf Licensure
- Training in Deaf/Hearing Impaired Education
- Understanding of the role of deaf/hearing impaired education and the public school's relationship to the community and the people served
- Ability to organize and plan effectively
- Work well with others
- Work with little or no supervision
- Maintain confidentiality in all aspects
- Effective communication skills
- Possess an ethical and professional attitude toward colleagues and the policies of the District

Other Working Conditions

- Vacations, leave policies, and fringe benefits as stated in Board policies

Responsibilities and Duties

- Possess a thorough understanding of, and an ability to relate to, youth
- Facilitator of communication between the deaf/hearing impaired student and the mainstream teachers and students. Included as a member of the educational team
- Available to tutor students during class under the direction of the teacher only when not interpreting
- Inform the deaf/hearing impaired educator of the progress of the students
- Relay key vocabulary and concepts as part of the educational team
- Available to function as a classroom aide assisting the regular education teacher or deaf/hearing impaired teacher **only** when not interpreting. Running errands is not a part of the interpreter's function
- Communicate with the regular education teacher requesting notes, upcoming units of study, study guides, assemblies, quizzes/tests, and guest speakers so as to prepare necessary vocabulary needed for the deaf/hearing impaired student and/or possible modifications as per IEP
- Interpret both formal and informal evaluation of deaf/hearing impaired students.
- Monitor/consult with school health nurse regarding health-related issues reflecting student achievement
- Provide outreach, referral, and assistance to MoHealthNet eligible and potentially eligible children and their families. (Random Moment in Time)
- Attend yearly IEP meeting of student as an integral part of the IEP team
- Attend regular and special meetings as required by the administration
- Work cooperatively with the directors, district coordinators, and administrators in the supervision and coordination of the respective programs

- Perform such other tasks and assume such other responsibilities as may from time to time be assigned by the administration

DISCLAIMER

- This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job. Other duties will be required to be performed as assigned by district administration.