

**BOARD OF EDUCATION MEETING
SEDALIA SCHOOL DISTRICT #200**

**Regular Meeting
Monday, July 24, 2017
6:30 P.M.**

**Horace Mann Elementary
Gymnasium
1100 West 16th Street**

Comments from the audience are welcome at the time a particular agenda item is being discussed. Please, however, approach the podium, be recognized by the presiding officer, and introduce yourself for the record. Thank you!

I. CALL TO ORDER

1. Call to Order and Welcome Guests
2. Staff and Patron Input –Sedalia School District Foundation; Sedalia Community Educators Association; Horace Mann Trauma Informed School.
3. Approve Agenda

II. CONSENT ITEMS

1. Minutes for Monthly Business Meeting, June 26, 2017
2. Personnel
3. Treasurer’s Report
4. Payment of Bills
5. Great Circle, Butterfield Campus School Agreement
6. Heartland Vision Consultants, Inc. Contracted Services Provider
7. Vision Intervention Program Participation Agreement

III. ITEMS FOR DECISION

1. Tuition Rate for 2017-18
2. Set Tax Rate Hearing Date
3. 2016-17 Special Education Assessment and Evaluation
4. 2016-17 Gifted Education Assessment and Evaluation
5. Substitute Salary Schedule
6. Student Discipline Code Handbook
7. 2017-18 Board Meeting Schedule Changes

IV. INFORMATION

1. Sedalia Lions Club Donation

V. ADJOURN TO CLOSED SESSION

These subjects may be discussed in closed session with closed record and closed vote pursuant to Section (3) personnel, (13) protected records, of the Missouri statutes.

Board meeting agenda and minutes are posted on the district’s website at www.sedalia200.org

Please note that items to be added to the agenda must be submitted in writing (two pages or less) to the Board of Education Office at least five work days prior to the board meeting, in accordance with guidelines appearing in the District’s Policies and Procedures Handbook, Policy 0412.

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**Sedalia School District #200
Board of Education Regular Meeting
Smith-Cotton High School
Heckart Performing Arts Center
Open Session Minutes
June 26, 2017**

BOE Members Present:

Dr. Jeffrey Sharp, President
Mr. David Wolf, Vice President
Ms. Stephanie Lefevers, Secretary
Mr. Scott Gardner
Ms. Diana Nichols
Mr. Michael Stees

Absent:

Mr. Kenny Coffelt, Treasurer

Also present were: Dr. Nancy Scott, Assistant Superintendent; Steve Triplett, Assistant Superintendent; Dr. Harriet Wolfe, CFO; Lisa Hammerly, Recording Secretary; Rob Davis, Pat Sturges, Teri Turner, Michelle Steger, Anna Wooderson, Michael Moellman, Ashley Peck, Brad Hagedorn, media, and various others.

I. Call to Order

1. The Chair called the meeting to order at 6:31 pm.
2. **Request of District Patrons and Recognitions**
Sedalia School District Foundation
Sedalia Community Educators Association (SCEA)
Spring Sports and Activity Recognition

3. **Approve Regular Meeting Agenda**

Michael Stees moved to approve the regular meeting agenda as presented. Diana Nichols seconded the motion. The Chair then took a vote and with a majority in favor the regular meeting agenda was approved.

II. Approve Consent Agenda

After the consent items were reviewed, the Chair asked if there were any additions or corrections. David Wolf, recommended a correction to consent item 2-3, Special Public Open Board Meeting, June 5, 2017 minutes, item II. Adjourn to Closed Session, and remove Michael Stees, aye, and David Wolf, aye, due to not being present at the meeting.

Scott Gardner moved to approve the consent items 1- 10 as presented with corrections to consent item II-3. Diana Nichols seconded the motion. The Chair then took a vote and with a majority in favor the consent items 1 – 10 as follow were approved:

1. Minutes that have been distributed for monthly business meeting, May 8, 2017
2. Minutes that have been distributed for Special Public Open Board Meeting, May 20, 2017
3. Minutes that have been distributed for Special Public Open Board Meeting, June 5, 2017
4. Personnel
5. Treasurer's Report
6. Payment of Bills
7. Parents As Teachers Agreement

**Sedalia School District #200
Board of Education Regular Meeting
Smith-Cotton High School
Heckart Performing Arts Center
Open Session Minutes
June 26, 2017**

8. Parent As Teachers and Center for Human Services Agreement
9. Pettis County Early Childhood Cooperative County Schools Memorandum of Understanding
10. District Surplus

III. Items for Decision

1. 2016-2017 Final Budget Amendments

David Wolf moved to approve the 2016-2017 Final Budget Amendments as presented. Scott Gardner seconded the motion. The Chair then took a vote and with a majority in favor was approved.

2. Preliminary 2017-2018 Budget

Scott Gardner moved to approve the Preliminary 2017-2018 Budget as presented. Diana Nichols seconded the motion. The Chair then took a vote and with a majority in favor was approved.

3. Equity Bank Contract Extension Agreement

Scott Gardner moved to approve the Equity Bank Contract Extension Agreement as presented. Diana Nichols seconded the motion. The Chair then took a vote and with a majority in favor was approved.

4. 2016-2017 Health Services Evaluation and Year End Report

The Chair recommended an addition to Standard/Objective number 5, Performance Indicators to include the Meningitis Vaccine.

Scott Gardner moved to approve the 2016-2017 Health Services Evaluation and Year End Report as presented with addition. Diana Nichols seconded the motion. The Chair then took a vote and with a majority in favor was approved.

5. At-Risk Program Supports

David Wolf moved to approve the At-Risk Program Supports as presented. Diana Nichols seconded the motion. The Chair then took a vote and with a majority in favor was approved.

6. Bakery Bid

David Wolf moved to approve the Bakery Bid as presented. Michael Stees seconded the motion. Dr. Sharp due to conflict of interest in his Board role abstained from approval. The Chair then took a vote and with a majority in favor was approved.

7. Dairy Bid

David Wolf moved to approve the Dairy Bid "as is" i.e. "Last Year's Bid Price 2016-2017, Fixed Rate Only, Cottage Cheese 2% (5 lb.) as \$5.0200 as presented. Stephanie Lefevers seconded the motion. The Chair then took a vote and with a majority in favor was approved.

8. Ware Washing Bid

Scott Gardner moved to approve the Ware Washing Bid and accept the lowest bid from SGC Foodservice on the items detailed on the attached document, and to also accept the lowest bid from Ecolab on the three products that have significant differences in price as presented. David Wolf seconded the motion. The Chair then took a vote and with a majority in favor was approved.

9. Computer Bid

**Sedalia School District #200
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Smith-Cotton High School
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Open Session Minutes
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Scott Gardner moved to approve the Computer Bid as presented. Diana Nichols seconded the motion. The Chair then took a vote and with a majority in favor was approved.

10. Hall of Fame Nominee Approval

David Wolf moved to approve the Hall of Fame Nominee Approval as presented. Scott Gardner seconded the motion. The Chair then took a vote and with a majority in favor was approved.

IV. Items for Discussion

1. **Discipline Code Handbook** – Mr. Triplett presented the Discipline Code Handbook for discussion.

V. Items for Information

1. Attendance 90/90 Report

Dr. Scott presented the Attendance 90/90 Report.

2. Building Quarterly Board Reports

Dr. Scott presented information on the Building Quarterly Board Reports.

3. Robert A. Treuner Masonry Co., Inc. Donation

Mr. Triplett presented the Robert A. Treuner Masonry Co., Inc. Donation.

4. Sedalia Women's Service League Donation

Mr. Triplett presented the Sedalia Women's Service League Donation.

VI. Adjourn To Closed Session

David Wolf moved to adjourn to closed session for purposes listed in sections RSMo.610.021 (3) personnel and (13) protected records. Michael Stees seconded the motion. The Chair then took a vote and with a majority in favor adjourned to closed session. Roll call vote: Scott Gardner, aye; Stephanie Lefevers, aye; Diana Nichols, aye; Michael Stees, aye; David Wolf, aye; Dr. Jeffrey Sharp, aye.

Time: 8:15pm

Dr. Jeffrey Sharp, President
Board of Education

Stephanie Lefevers, Secretary
Board of Education

Sedalia School District #200
2806 Matthew Drive
Sedalia, MO 65301-7981

Bank & Cash Reconciliation

Fund Cash Balance:

Fund Number and Description	Cash Balance	Comments
001 - General Fund	26,418,347.81	
002 - Special Revenue Fund	34,716.42	
003 - Debt Service Fund	.00	
004 - Capital Projects Fund	8,587,626.18	
Adjustment 1 :	.00	
Adjustment 2 :	.00	
Adjustment 3 :	.00	
Adjustment 4 :	.00	
TOTAL :	35,040,690.41	

Bank Cash and Reconciled Balances:

Account Code & Bank	Cash Balance	Reconciled Balance	Comments
xxxx41.1 - Series 2015B - UMB BANK	.00	.00	
xxxx1387 - Chris E Egdorf - US Bank	7,714.32	7,714.32	
xxxx1251 - General Funds - MOSIP	5,486,288.63	5,486,288.63	
xxxx1252 - Capital Funds - MOSIP	2,700,187.36	2,700,187.36	
xxxx57.3 - Series 2016 - UMB BANK	.00	.00	
xxxx0278 - - Equity Bank	13,518,816.62	14,666,491.37	
xxxx0294 - - Equity Bank Activity Gate	11,518.53	11,518.53	
xxxx0213 - Portfolio Cash - MOSIP	80,217.60	80,217.60	
xxxx0213 - Portfolio Invst - MOSIP	13,235,947.35	13,235,947.35	
Outstanding Amount: xxx0278 - - Equity Bank	.00	-1,147,674.75	
Adjustment 1 :	.00	.00	
Adjustment 2 :	.00	.00	
Adjustment 3 :	.00	.00	
Adjustment 4 :	.00	.00	
TOTAL :	35,040,690.41	35,040,690.41	

Bank Cash and Fund Cash are in Balance

Cash Flow Summary For month of June

	Fund - 001	Fund - 002	Fund - 003	Fund - 004	All Funds
A. Cash Balance as of 06/01/17	25,009,878.00	4,754,484.06	0.00	8,730,170.12	38,494,532.18
B. Revenues (5XXX) :	3,185,488.49	1,333,256.81	0.00	24,820.53	4,543,565.83
C. Expenses (6XXX) :	1,778,361.93	6,120,889.37	0.00	167,364.47	8,066,615.77
D. Excess Revenue (B - C) :	1,407,126.56	-4,787,632.56	0.00	-142,543.94	-3,523,049.94
E. New Cash Balance (A + D) :	26,417,004.56	-33,148.50	0.00	8,587,626.18	34,971,482.24
F. Net Change in Fund Balance (3XXX) :	30.18	0.00	0.00	0.00	30.18
G. Net Change in Other Assets & Liabilities (1200 - 2999) :	1,313.07	67,864.92	0.00	0.00	69,177.99
H. Final Balance as of 06/30/17	26,418,347.81	34,716.42	0.00	8,587,626.18	35,040,690.41

Fund Balance Report

for the period ending June, 2017

Fund	General Fund	Teachers Fund	Debt Service Fund	Capital Projects Fund	Total
	1	2	3	4	
Beginning Fund Balance	24,068,632.82	-0.00	0.00	9,314,275.76	33,382,908.58
Revenues	20,913,727.03	28,178,787.73	0.00	3,390,142.41	52,482,657.17
Transfer To	0.00	0.00	0.00	2,770,227.44	2,770,227.44
Transfer From	2,770,227.44	0.00	0.00	0.00	2,770,227.44
Expenses	15,803,956.59	28,178,787.73	0.00	6,887,019.43	50,869,763.75
Ending Fund Balance	26,408,175.82	-0.00	0.00	8,587,626.18	34,995,802.00
From General Fund to Debt Service Fund	0.00				
From General Fund to Capital Projects Fund	2,770,227.44				

ASSETS

Cash & Investments

TOTAL ASSETS

\$35,040,690.41
\$35,040,690.41

LIABILITIES

Flexible Spending Account

Escrowed - Group Health Insurance/Life Insurance/ Retirement/Dues/Garnishments

TOTAL LIABILITIES

(\$8,893.00)
 (\$28,281.09)
(\$37,174.09)

NET ASSETS

Restricted For:

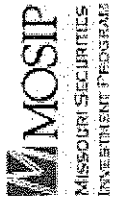
US Bank Egdorf Scholarship Fund

TOTAL NET ASSETS

(\$7,714.32)
\$34,995,802.00

Current Month Budget Report for June

Account Code	Account Description	Budget/ (Open Bal)	MTD Activity	YTD Activity	Current Balance	Encumbrance	Next MTD Activity	Projected Balance	% of Budget
Fund 001 Totals	Total Assets (1xxx)	24,078,027.46	1,408,539.81	2,340,320.35	26,418,347.81		0.00	26,418,347.81	
	Total Liabilities (2xxx)	183.27	-1,383.07	-2,640.94	-2,457.67		0.00	-2,457.67	
	Fund Balance (3xxx)	-24,078,210.73	-30.18	2,772,091.03	-21,306,119.70	0.00	0.00	-21,306,119.70	
	Total Revenues (5xxx)	19,994,312.35	3,185,488.49	20,913,727.03	-919,414.68	0.00	0.00	-919,414.68	104.60
	Total Expenditures (6xxx)	17,138,136.33	1,778,361.93	15,803,956.59	1,334,179.74	0.00	0.00	1,334,179.74	92.22
	Expenditures - Revenues	-2,856,176.02	-1,407,126.56	-5,109,770.44		0.00	0.00	2,253,594.42	
	Ending Fund Balance	-26,894,386.75			-26,415,890.14			-26,415,890.14	98.07
	Ledger Balance	0.00	0.00	0.00	0.00			0.00	0.00
Fund 002 Totals	Total Assets (1xxx)	8,080.15	-4,719,767.64	26,636.27	34,716.42		0.00	34,716.42	
	Total Liabilities (2xxx)	-8,080.15	-67,864.92	-26,636.27	-34,716.42		0.00	-34,716.42	
	Fund Balance (3xxx)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total Revenues (5xxx)	28,782,060.80	1,333,256.81	28,178,787.73	603,273.07	0.00	0.00	603,273.07	97.90
	Total Expenditures (6xxx)	28,517,813.95	6,120,889.37	28,178,787.73	339,026.22	0.00	0.00	339,026.22	98.81
	Expenditures - Revenues	-264,246.85	4,787,632.56	0.00		0.00	0.00	-264,246.85	
	Ending Fund Balance	-264,246.85			0.00			0.00	-0.00
	Ledger Balance	0.00	0.00	0.00	0.00			0.00	0.00
Fund 003 Totals	Total Assets (1xxx)	0.00	0.00	0.00	0.00		0.00	0.00	0.00
	Total Liabilities (2xxx)	0.00	0.00	0.00	0.00		0.00	0.00	0.00
	Fund Balance (3xxx)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total Revenues (5xxx)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total Expenditures (6xxx)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expenditures - Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Ledger Balance	0.00	0.00	0.00	0.00			0.00	0.00
Fund 004 Totals	Total Assets (1xxx)	9,314,275.76	-142,543.94	-726,649.58	8,587,626.18		0.00	8,587,626.18	
	Total Liabilities (2xxx)	0.00	0.00	0.00	0.00		0.00	0.00	0.00
	Fund Balance (3xxx)	-9,314,275.76	0.00	-2,770,227.44	-12,084,503.20	0.00	0.00	-12,084,503.20	
	Total Revenues (5xxx)	3,475,806.08	24,820.53	3,390,142.41	85,663.67	0.00	0.00	85,663.67	97.54
	Total Expenditures (6xxx)	7,071,253.92	167,384.47	6,887,019.43	184,234.49	0.00	0.00	184,234.49	97.39
	Expenditures - Revenues	3,595,447.84	142,543.94	3,496,877.02		0.00	0.00	98,570.82	
	Ending Fund Balance	-5,718,827.92			-8,587,626.18			-8,587,626.18	150.16
	Ledger Balance	0.00	0.00	0.00	0.00			0.00	0.00
Grand Total	Total Assets (1xxx)	33,400,383.37	-3,453,771.77	1,640,307.04	35,040,690.41		0.00	35,040,690.41	
	Total Liabilities (2xxx)	-7,896.88	-69,247.99	-29,277.21	-37,174.09		0.00	-37,174.09	
	Fund Balance (3xxx)	-33,392,486.49	-30.18	1,663.59	-33,390,622.90	0.00	0.00	-33,390,622.90	
	Total Revenues (5xxx)	52,252,179.23	4,543,565.83	52,482,657.17	-230,477.94	0.00	0.00	-230,477.94	100.44
	Total Expenditures (6xxx)	52,727,204.20	8,066,615.77	50,869,763.75	1,857,440.45	0.00	0.00	1,857,440.45	96.48
	Expenditures - Revenues	475,024.97	3,523,049.94	-1,612,893.42		0.00	0.00	2,087,918.39	
	Ending Fund Balance	0.00	0.00		-35,003,516.32			-35,003,516.32	0.00
	Ledger Balance (1xxx + 2xxx + 3xxx)	0.00	0.00	0.00	0.00			0.00	0.00



Managed Account Summary Statement

For the Month Ending June 30, 2017

Sedalia School District #200 - Core Portfolio - 8500213 - (58557795)

Transaction Summary - Money Market	Transaction Summary - Managed Account	Account Total
Opening Market Value	\$149,283.64	\$13,177,778.27
Purchases	878,354.77	
Redemptions	(947,420.81)	
Maturities/Calls	(23,784.18)	
Principal Dispositions	(837,811.80)	
Principal Acquisitions	939,221.53	
Unsettled Trades	0.00	
Change in Current Value	(19,456.47)	
Closing Market Value	\$80,217.60	\$13,235,947.35
Dividend	86.05	
		\$13,316,164.95

Earnings Reconciliation (Cash Basis) - Managed Account	Cash Balance
Interest/Dividends/Coupons Received	16,590.55
Less Purchased Interest Related to Interest/Coupons	(6,867.09)
Plus Net Realized Gains/Losses	(3,620.76)
Total Cash Basis Earnings	\$0.00

Earnings Reconciliation (Accrual Basis)	Managed Account	Total
Ending Amortized Value of Securities	13,290,809.80	13,371,027.40
Ending Accrued Interest	34,761.12	34,761.12
Plus Proceeds from Sales	840,494.51	1,787,915.32
Plus Proceeds of Maturities/Calls/Principal Payments	23,784.18	23,784.18
Plus Coupons/Dividends Received	13,907.84	13,907.84
Less Cost of New Purchases	(946,088.62)	(1,824,443.39)
Less Beginning Amortized Value of Securities	(13,215,821.02)	(13,365,104.66)
Less Beginning Accrued Interest	(32,504.92)	(32,504.92)
Dividends	0.00	86.05
Total Accrual Basis Earnings	\$9,342.89	\$9,428.94

Cash Transactions Summary - Managed Account	Maturities/Calls	Sale Proceeds	Coupon/Interest/Dividend Income	Principal Payments	Security Purchases	Net Cash Contribution	Reconciling Transactions
	0.00	840,494.51	13,907.84	23,784.18	(946,088.62)	67,902.09	0.00

Portfolio Summary and Statistics

For the Month Ending June 30, 2017

Sedalia School District #200 - Core Portfolio - 8500213 - (58557795)

Account Summary

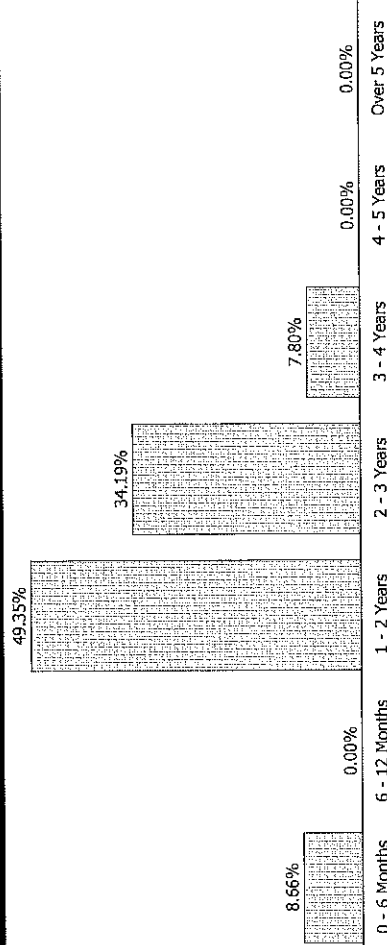
Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	4,350,000.00	4,337,960.92	32.58
Federal Agency Collateralized Mortgage Obligation	334,363.01	337,262.02	2.53
Federal Agency Bond / Note	7,600,000.00	7,563,883.41	56.80
Commercial Paper	1,000,000.00	996,841.00	7.49
Managed Account Sub-Total	13,284,363.01	13,235,947.35	99.40%
Accrued Interest		34,761.12	
Total Portfolio	13,284,363.01	13,270,708.47	
MOSIP	80,217.60	80,217.60	0.60
Total Investments	13,364,580.61	13,350,926.07	100.00%

Unsettled Trades

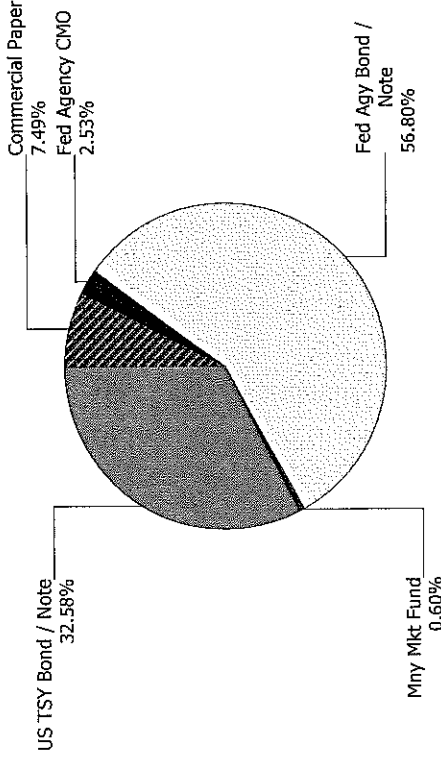
0.00

0.00

Maturity Distribution



Sector Allocation



Characteristics

Yield to Maturity at Cost	1.18%
Yield to Maturity at Market	1.43%
Duration to Worst	1.84
Weighted Average Days to Maturity	691

Managed Account Issuer Summary

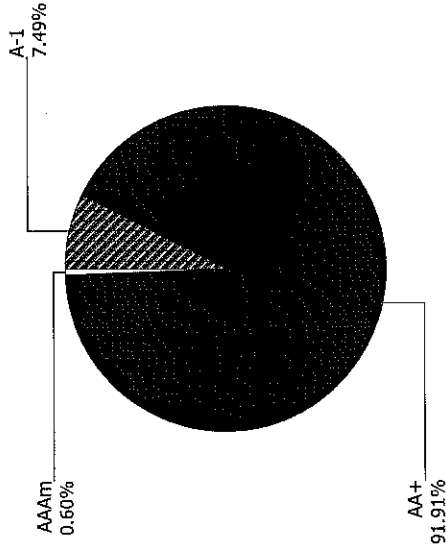
For the Month Ending June 30, 2017

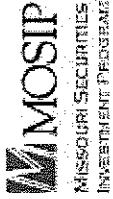
Sedalia School District #200 - Core Portfolio - 8500213 - (58557795)

Issuer Summary

Issuer	Market Value of Holdings	Percent
BANK OF MONTREAL	248,747.75	1.87
BNP PARIBAS	249,185.25	1.87
CREDIT AGRICOLE SA	249,173.00	1.87
FANNIE MAE	5,205,901.83	39.09
FEDERAL HOME LOAN BANKS	1,436,593.39	10.79
FREDDIE MAC	1,258,650.21	9.45
MOSIP	80,217.60	0.60
RABOBANK NEDERLAND	249,735.00	1.88
UNITED STATES TREASURY	4,337,960.92	32.58
Total	\$13,316,164.95	100.00%

Credit Quality (S&P Ratings)



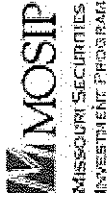


Managed Account Detail of Securities Held

For the Month Ending June 30, 2017

Sedalia School District #200 - Core Portfolio - 8500213 - (58557795)

Security Type/Description	Dated Date/Coupon / Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note												
US TREASURY NOTES	DTD 09/30/2011 1.375% 09/30/2018	912828RH5	390,000.00	AA+	Aaa	10/17/16	10/18/16	393,915.23	0.85	1,347.95	392,513.60	390,152.49
US TREASURY NOTES	DTD 04/15/2016 0.875% 04/15/2019	912828O52	100,000.00	AA+	Aaa	05/26/16	05/27/16	99,578.12	1.02	184.08	99,737.03	99,125.00
US TREASURY NOTES	DTD 04/30/2014 1.625% 04/30/2019	912828D23	125,000.00	AA+	Aaa	04/29/16	05/02/16	127,490.23	0.95	342.22	126,531.24	125,542.00
US TREASURY NOTES	DTD 04/30/2014 1.625% 04/30/2019	912828D23	285,000.00	AA+	Aaa	11/10/16	11/14/16	288,896.48	1.06	780.26	287,908.95	286,235.76
US TREASURY NOTES	DTD 02/02/2015 1.250% 01/31/2020	912828H52	500,000.00	AA+	Aaa	12/01/16	12/05/16	496,191.41	1.50	2,607.04	496,871.07	496,933.50
US TREASURY NOTES	DTD 02/02/2015 1.250% 01/31/2020	912828H52	530,000.00	AA+	Aaa	01/03/17	01/05/17	525,735.16	1.52	2,763.47	526,401.11	526,749.51
UNITED STATES TREASURY NOTES	DTD 03/02/2015 1.375% 02/29/2020	912828I50	500,000.00	AA+	Aaa	02/01/17	02/03/17	496,953.13	1.58	2,297.89	497,347.00	498,242.00
US TREASURY NOTES	DTD 04/01/2013 1.125% 03/31/2020	912828U00	270,000.00	AA+	Aaa	03/15/17	03/17/17	265,348.83	1.71	763.52	265,783.40	267,204.96
US TREASURY NOTES	DTD 04/30/2015 1.375% 04/30/2020	912828K58	300,000.00	AA+	Aaa	05/09/17	05/10/17	298,453.13	1.55	694.97	298,525.34	298,652.40
US TREASURY NOTES	DTD 04/30/2015 1.375% 04/30/2020	912828K58	520,000.00	AA+	Aaa	04/03/17	04/05/17	517,725.00	1.52	1,204.62	517,899.13	517,664.16
US TREASURY NOTES	DTD 06/30/2015 1.625% 06/30/2020	912828XH8	130,000.00	AA+	Aaa	06/22/17	06/23/17	130,406.25	1.52	5.74	130,403.50	130,228.54
US TREASURY NOTES	DTD 06/30/2015 1.625% 06/30/2020	912828XH8	700,000.00	AA+	Aaa	06/26/17	06/28/17	702,515.63	1.50	30.91	702,509.10	701,230.60
Security Type Sub-Total			4,350,000.00					4,343,208.60	1.42	13,022.67	4,342,430.47	4,337,960.92
Federal Agency Collateralized Mortgage Obligation												
FNMA SERIES 2012-M9 ASQ2	DTD 08/01/2012 1.513% 12/01/2017	3136A7L26	76,233.41	AA+	Aaa	09/22/16	09/27/16	76,560.97	1.00	96.12	76,301.21	76,177.95



Managed Account Detail of Securities Held

For the Month Ending June 30, 2017

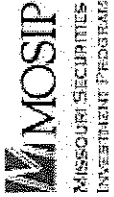
Sedalia School District #200 - Core Portfolio - 8500213 - (58557795)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
FNMA SERIES 2016-M9 ASO2	06/01/2016 1.785% 06/01/2019	3136ASPX8	AA+	Aaa	06/09/16	06/30/16	54,453.83	1.05	80.20	54,237.75	53,972.59
FHLMC SERIES K013 A1	05/01/2011 2.902% 08/25/2020	3137AA4V2	AA+	Aaa	06/23/17	06/28/17	106,299.65	1.60	0.00	106,299.65	106,252.43
FHLMC SERIES K717 A1	12/01/2014 2.342% 02/01/2021	3137BFDP3	AA+	Aaa	04/18/17	04/21/17	101,382.55	1.81	194.97	101,288.56	100,859.05

Security Type Sub-Total 334,363.01 338,697.00 1.44 371.29 338,127.17 337,262.02

Federal Agency Bond / Note

FHLB NOTES	07/08/2016 0.625% 08/07/2018	3130A8PK3	AA+	Aaa	08/05/16	08/05/16	184,250.75	0.83	462.50	184,587.57	183,565.88
FHLB NOTES	07/08/2016 0.625% 08/07/2018	3130A8PK3	AA+	Aaa	07/07/16	07/08/16	324,324.00	0.73	812.50	324,641.24	322,480.60
FHLB GLOBAL NOTE	08/26/2016 0.875% 10/01/2018	3130A9AE1	AA+	Aaa	08/25/16	08/26/16	99,932.00	0.91	218.75	99,959.23	99,395.70
FNMA BENCHMARK NOTE	09/01/2015 1.125% 10/19/2018	3135G0E58	AA+	Aaa	02/12/16	02/16/16	593,658.00	0.89	1,327.50	591,789.03	588,165.10
FANNIE MAE GLOBAL NOTES	10/01/2013 1.625% 11/27/2018	3135G0YT4	AA+	Aaa	04/05/16	04/06/16	295,939.20	0.84	445.07	293,176.61	290,991.22
FANNIE MAE GLOBAL NOTES	10/01/2013 1.625% 11/27/2018	3135G0YT4	AA+	Aaa	06/27/16	06/29/16	689,337.00	0.73	1,035.94	683,388.56	677,307.15
FNMA NOTES	11/03/2015 1.125% 12/14/2018	3135G0G72	AA+	Aaa	03/02/16	03/04/16	600,690.00	1.08	318.75	600,364.61	597,869.40
FHLB NOTES	12/08/2016 1.250% 01/16/2019	3130AAE46	AA+	Aaa	12/07/16	12/08/16	234,990.60	1.25	1,346.35	234,992.53	234,522.01
FNMA BENCHMARK NOTE	01/08/2016 1.375% 01/28/2019	3135G0H63	AA+	Aaa	01/19/16	01/20/16	597,998.80	1.20	3,477.03	596,575.95	594,918.49



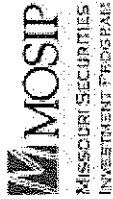
Managed Account Detail of Securities Held

For the Month Ending June 30, 2017

Sedalia School District #200 - Core Portfolio - 8500213 - (58557795)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
FNMA BENCHMARK NOTE	DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	300,000.00	AA+	Aaa	05/06/16	05/09/16	300,672.00	0.92	1,041.67	300,399.58	297,997.50
FNMA BENCHMARK NOTE	DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	345,000.00	AA+	Aaa	02/19/16	02/23/16	344,185.80	1.08	1,197.92	344,549.45	342,697.13
FNMA BENCHMARK NOTE	DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	500,000.00	AA+	Aaa	04/29/16	05/02/16	499,830.00	1.01	1,736.11	499,900.54	496,662.50
FREDDIE MAC NOTES	DTD 03/21/2016 1.125% 04/15/2019	3137EADZ9	295,000.00	AA+	Aaa	06/01/16	06/02/16	295,029.50	1.12	700.63	295,019.06	293,674.57
FHLB GLOBAL NOTE	DTD 06/03/2016 1.125% 06/21/2019	3130A8DB6	250,000.00	AA+	Aaa	06/02/16	06/03/16	249,895.00	1.14	78.13	249,931.46	248,595.50
FHLB GLOBAL NOTE	DTD 06/03/2016 1.125% 06/21/2019	3130A8DB6	350,000.00	AA+	Aaa	07/06/16	07/07/16	353,601.50	0.77	109.38	352,412.50	348,033.70
FHLMC REFERENCE NOTE	DTD 07/20/2016 0.875% 07/19/2019	3137EAE1	145,000.00	AA+	Aaa	07/19/16	07/20/16	144,649.10	0.96	570.94	144,758.92	143,272.04
FHLMC REFERENCE NOTE	DTD 07/20/2016 0.875% 07/19/2019	3137EAE1	290,000.00	AA+	Aaa	10/03/16	10/05/16	289,054.60	0.99	1,141.88	289,303.12	286,544.07
FNMA BENCHMARK NOTE	DTD 08/02/2016 0.875% 08/02/2019	3135G0N33	250,000.00	AA+	Aaa	07/29/16	08/02/16	249,580.00	0.93	905.38	249,706.73	246,994.50
FNMA NOTES	DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	750,000.00	AA+	Aaa	08/31/16	09/02/16	748,830.00	1.05	2,520.83	749,150.71	742,672.50
FNMA NOTES	DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	200,000.00	AA+	Aaa	02/24/17	02/28/17	199,872.00	1.52	1,025.00	199,886.30	199,475.80
FHLMC AGENCY NOTES	DTD 04/20/2017 1.375% 04/20/2020	3137EAEF2	330,000.00	AA+	Aaa	04/19/17	04/20/17	328,871.40	1.49	894.90	328,944.22	328,048.05
Security Type Sub-Total			7,600,000.00					7,625,191.25	1.01	21,367.16	7,613,437.92	7,563,883.41

Commercial Paper



Managed Account Detail of Securities Held

For the Month Ending June 30, 2017

Sedalia School District #200 - Core Portfolio - 8500213 - (58557795)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Commercial Paper												
COOPERATIVE RABOBANK U.A. COMM PAPER		21687AV18	250,000.00	A-1	P-1	02/01/17	02/01/17	248,504.24	1.20	0.00	249,743.82	249,735.00
-- 0.000% 08/01/2017												
CREDIT AGRICOLE CIB NY COMM PAPER		22533TX27	250,000.00	A-1	P-1	04/17/17	04/18/17	248,457.57	1.34	0.00	249,141.04	249,173.00
DTD 04/17/2017 0.000% 10/02/2017												
BNP PARIBAS NY BRANCH COMM PAPER		09659BX21	250,000.00	A-1	P-1	04/19/17	04/19/17	248,512.92	1.30	0.00	249,166.88	249,185.25
DTD 01/04/2017 0.000% 10/02/2017												
BANK OF MONTREAL CHICAGO COMM PAPER		06366GYD5	250,000.00	A-1	P-1	02/16/17	02/17/17	247,534.17	1.33	0.00	248,762.50	248,747.75
DTD 02/16/2017 0.000% 11/13/2017												
Security Type Sub-Total			1,000,000.00					993,008.90	1.29	0.00	996,814.24	996,841.00
Managed Account Sub-Total			13,284,363.01					13,300,105.75	1.18	34,761.12	13,290,809.80	13,235,947.35
Money Market Fund												
MOSIP			80,217.60	AAAm	NR			80,217.60		0.00	80,217.60	80,217.60
Money Market Sub-Total			80,217.60					80,217.60		0.00	80,217.60	80,217.60
Securities Sub-Total			\$13,364,580.61					\$13,380,323.35	1.18%	\$34,761.12	\$13,371,027.40	\$13,316,164.95
Accrued Interest												\$34,761.12
Total Investments												\$13,350,926.07

Memorandum

To: Director – Board of Education

CC: Bradley Pollitt/Nancy Scott/Steve Triplett

From: Harriet Wolfe

Date: July 24, 2017

Re: Payment of Bills

**Attached are the payment of bills from June 21 – July 19, 2017.
Total Amount of \$3,341,180.80**

BOE AP Check Register Report June 21-30 2017

Selection Criteria : Check # Range From ACH007977 To ACH008013 | Check # Range From 110132 To 110148 | Invoice Number <> P-Card |

Vendor Name	Amount
Total Aramark Uniform Services	7,188.29
Total Blackboard Inc	20,868.60
Total Blue Cross Blue Shield of KC	807,414.99
Total Cave, Ann M	139.08
Total Childrens Therapy Center EHSP	40,936.00
Total City of Sedalia Mo	2,671.73
Total Davis, Courtney B	13.92
Total Doyle, Joseph G	141.26
Total First Student Inc	17,508.76
Total Fraley, Eric T	140.11
Total Gomez, George	550.00
Total Guardian Life Insurance Co.	63,420.52
Total Harris, Eini M	45.95
Total Internal Revenue Service	27.60
Total Katzing, Gregory W	50.00
Total Menard Inc	6,306.45
Total Missouri Department of Revenue	6.00
Total Noland, Ashleigh J	28.09
Total Pannier, Sara J	375.14
Total PEERS	119,599.32
Total Philips and Company-Sedalia	6,397.04
Total Pollitt Bradley R	129.15
Total PSRS	1,392,995.32
Total Schriefers Office Equipment	822.68
Total Sedalia Water Department	120.58
Total Springfield Paper Company	26.38
Total Superior Lawns	1,133.33
Total Tallman Company	90.91
Total Thomeczek & Brink LLC	235.00
Total Tueth Keeney Cooper Mohan &	1,350.07
Total UMB Healthcare Services	4,849.06
Total Warehouse Tire and Muffler	1,321.04
Total Western Extralite Company	5,769.94
Total Wheeler, Carla J	152.15
Grand Total	2,502,824.46

BOE AP Check Reigister Report July 1-19 2017

Selection Criteria : Check # Range From 110180 To 110250 | Check # Range From ACH008014 To ACH008078 | Check # Range From 110155 To 110178 | Invoice Number <> P-Card |

Vendor Name	Amount
Total Administrative Professional Today	101.00
Total Amos, Brian C	20.00
Total ASCD	239.00
Total AT&T Mobility	61.52
Total Bales, Julie L	38.54
Total BC Mowing & Tilling LLC	7,210.00
Total Beckman, Jonathan E	20.00
Total Cardmember Service	7,350.87
Total Charter Communications	40.49
Total Chateau on the Lake	1,543.08
Total City Safe and Lock Service	24.50
Total Claim Care Inc	19,734.92
Total Clark, Dilbert G	20.00
Total Clinton School District #124	401.94
Total Collins, John R	20.00
Total CooperGwaltney, Shannon K	119.73
Total Country Meats.com	534.00
Total Curry, Jason G	46.57
Total Curry, Robert J	1,066.37
Total Curry, Stacy L	20.00
Total Custom Meeting Planners Inc	1,050.00
Total Data Recognition Corporation	4,687.20
Total Davis, Robert P	40.00
Total Dick, Madison	92.86
Total Dickman, Keri M	20.71
Total DISH	45.02
Total Ditzfeld Container Service LLC	1,461.94
Total Ditzfeld Transfer Inc	15.00
Total Doyle, Joseph G	20.00
Total Foster, Dana M	87.20
Total Frontline Technologies	6,823.37
Total Fry, Jeremy D	107.60
Total Grandview C4 School District	2,093.30
Total Great Circle	1,900.00
Total Hagedorn, Bradley J	142.16
Total Harbor Freight Tools	275.66
Total Hawkins, Keith D	20.00
Total Herrick, Timothy C	20.00
Total Hieronymus, Brett R	20.00
Total Inn at the Grand Glaize	262.65
Total Insurance and Benefits Group	70.00
Total Internal Revenue Service	74,557.31
Total Interstate Studio & Publishing Co	100.50
Total Jackson Stephanie E	113.10
Total Jaco, Kyla M	1,062.72
Total Jimmy Johns	297.15
Total JW Pepper and Son Inc	145.86
Total Kagan Publishing Inc	158.00
Total KCP&L	66,750.85
Total Kendrick, Grace A	20.00
Total Lakeland Regional Hospital	120.00
Total Lane, Steven D	20.00
Total Lexington R-V High School	1,096.70
Total Lowes Companies Inc	642.11
Total Lutjen, Shelley A	126.85
Total MAESP	555.00
Total Maggert, Alicia R	134.87
Total Maledy, Charles G	22.00
Total MARE	500.00
Total Marshall Public Schools	7,865.67
Total MASA	2,620.00
Total Mathieu, Gerard J	20.00

BOE AP Check Reigister Report July 1-19 2017

Vendor Name	Amount
Total Menard Inc	901.82
Total Mid Atlantic Trust Company	4,385.00
Total Midland Printing Co Inc	238.36
Total Midwest CompuTech	269,458.32
Total Missouri Assoc of National	104.00
Total Missouri Department of Revenue	13,374.00
Total Missouri S&T	2,400.00
Total MO Family Support Payment Center	526.50
Total MOAQUA Ltd	56.00
Total MOASBO	510.00
Total Moores Flower Shop & Greenhouse	270.00
Total MSBA	2,037.16
Total Music Theatre International	2,415.00
Total NAFME	190.00
Total NASSP	95.00
Total Nightwatch Security & Telephone	4,320.00
Total North Callaway RI School District	792.86
Total Norton, Patrick W	227.01
Total Papa Johns Pizza	31.99
Total Patrick, Logan A	65.60
Total PCC Incorporated Inc	270.00
Total Pearson Education	111,022.44
Total PEERS	27,264.08
Total Pettis County Sheriffs Office	4,010.15
Total Pitney Bowes	909.00
Total Planner Pads Co	36.94
Total Polk, Jordan K	20.00
Total Pollitt Bradley R	354.02
Total Postmaster	500.00
Total Project Lead The Way Inc	38,263.71
Total PSRS	13,822.72
Total Pummills Sporting Goods	175.00
Total Pyle, Christopher L	170.00
Total Questar Assessment Inc	2,100.52
Total Red Lobster	20.14
Total Reed Stetson L	55.76
Total Rehmer Malinda K	55.89
Total Ricoh USA Inc	19,127.69
Total Satnan, Robert H	60.00
Total Scheiner, Marina L	95.63
Total Schlup Jr, Kenneth F	20.00
Total Scholastic Book Fairs Inc	1,549.09
Total School Specialty Inc	1,972.71
Total Schroeder, Katherine E	259.78
Total Scott, Nancy L	244.62
Total Sedalia Democrat	143.57
Total Sedalia School District 200	624.17
Total Sedalia Water Department	10,024.33
Total Snapp, June M	122.67
Total Soccer Master	1,277.39
Total Socket Telecom LLC	4,565.86
Total SonEquity Pest Management	260.00
Total Sparks, Jamie M	50.00
Total Springfield Public Schools	300.00
Total STAM	130.00
Total Staples Business Advantage	999.56
Total State Fair Community College	195.00
Total Superior Lawns	1,335.00
Total Sutherland Lumber Company	694.97
Total Swafford, Sharon L	3.00
Total Synchrony Bank/Amazon	230.40
Total T Mobile	969.46
Total Tech Electronics Inc	10,081.53
Total Thomas Taylor M	29.14
Total Thomeczek & Brink LLC	235.00

BOE AP Check Reigister Report July 1-19 2017

Vendor Name	Amount
Total Thompson, Brittney L	87.53
Total Touchtone Communications Inc	5.97
Total Triplett, Steven G	170.00
Total Tyler Technologies Inc	31,780.74
Total UMB Healthcare Services	2,591.16
Total University of MO	19,215.00
Total UPS Store	13.80
Total US Postal Service Sedalia	225.00
Total Van Diest Supply Company	525.00
Total Vaughan Pools of Sedalia	443.96
Total Verizon Wireless	348.42
Total Volk, Lisa L	20.00
Total Vose, Charles A	20.00
Total Walmart Community/RFCSLLC	2,072.77
Total Warrensburg RVI School Dist	3,119.48
Total Waynesville RVI School District	4,669.65
Total Wells Kimberly C	272.24
Total WEX BANK	247.95
Total Wheeler, Carla J	150.00
Total Willadsen, Julie M	342.05
Total Woolery, Amy S	170.17
Total Wyattte, Robin C	20.00
Grand Total	838,356.34

Memorandum

To: Director – Board of Education

CC: Bradley Pollitt/Nancy Scott/Steve Triplett

From: Harriet Wolfe

Date: July 24, 2017

Re: Payment of Bills with P-Card

**Attached are the payment of bills using the P-Card from June 21 – July 19, 2017.
Total Amount of \$4,008.58**

BOE AP P-Card Report June 21 - July 19 2017

Selection Criteria : Check Date Range From 07/18/2017 To 07/18/2017 | Invoice Number = Card |

Vendor Name	Amount	Invoice Number
Total Chateau on the Lake	1,543.08	
Total Harbor Freight Tools	275.66	
Total Lowes Companies Inc	642.11	
Total Menard Inc	356.67	
Total Papa Johns Pizza	31.99	
Total Red Lobster	20.14	
Total Sutherland Lumber Company	694.97	
Total Vaughan Pools of Sedalia	443.96	
Grand Total	4,008.58	



SSD

Sedalia School District #200

*District Office
2806 Matthew Drive
Sedalia, Missouri
65301-7981
(660) 829-6450
Fax (660) 827-8938
www.sedalia200.org*

Bradley R. Pollitt, Ed.S.
Superintendent

Nancy L. Scott, Ed.D.
Assistant Superintendent
Human Resources
Federal Programs

Steven G. Triplett, Ed.S.
Assistant Superintendent
Buildings & Grounds
Support Services

Chris Pyle, Ed.S.
Director of
K-12 Special Education

Carla Wheeler, M.E.D.
Director of Curriculum
Instruction & Assessment

Bob Satnan, B.A.
Communications Director

MEMO

TO: Board of Education and Mr. Pollitt

FROM: Chris Pyle

DATE: July 24, 2017

SUBJECT: Agreement, Great Circle, Butterfield Campus School

Please find the included Agreement for Great Circle, Tom Butterfield Campus School. The agreement outlines the cost for a student to attend the Great Circle day program. The individualized education team met and determined that this was the most appropriate setting at this time.

If you have any questions, please contact me at 660-829-6457. Thank You.

**Accredited with
"Distinction in
Performance
2011-2012
2012-2013"**

Sedalia #200 is an equal
opportunity and affirmative
action employer



AGREEMENT

This Agreement made and entered into this July 1, 2017, by and between Great Circle- Tom Butterfield Campus, a Missouri not-for-profit corporation operating an education program, and Sedalia School District (hereinafter "School District").

1. INDIVIDUALIZED EDUCATION. Great Circle- Tom Butterfield Campus agrees to provide educational programming for _____(hereinafter "Student") such that educational needs of student as described in the Individualized Education Program (IEP) are met.
2. COMPLIANCE WITH REGULATORY CRITERIA. Great Circle- Tom Butterfield Campus agrees to comply with the Federal Laws and regulations pertaining to the education of children with disabilities as delineated in the Individuals with Disabilities Education Act and Missouri State Law.
3. This Agreement shall be for the period starting with the effective date of the enrollment or the IEP (if student has an IEP) and ending with the discharge date or as modified by IEP team decision.
4. REQUIRED DOCUMENTS. Prior to the Student entering Great Circle- Tom Butterfield Campus, will receive a copy of the most recent school records including transcripts/report cards, Evaluation Report, an IEP developed from that Evaluation Report (if applicable), a signed Notice of Action-Change of Placement Form (if applicable) or a 504 Plan (if applicable) from the referring District. For IEP students, if these documents are not within the correct time frames as specified by IDEA, Student's entrance into Butterfield Campus School will be delayed until proper documents are received.
5. Great Circle agrees to provide the District progress reports regarding Student's progress on report cards/ transcripts or annual IEP goals as provided for in Student's IEP. In addition, Great Circle agrees to provide the District a monthly report on Student's participation and progress in the services provided under this Agreement.
6. TRANSPORTATION. Transportation shall remain the responsibility of the School District.
7. PAYMENT FOR SERVICES. In consideration of the educational services rendered pursuant to this Agreement by Great Circle- Tom Butterfield Campus, School District hereby agrees to pay to Great Circle an amount equal to \$105.00 per day of enrollment of the Student, not to exceed one hundred seventy-five (175) days per school year. Rate may not be modified within the contract period. Great Circle- Tom Butterfield Campus will submit signed invoices and attendance records monthly for services rendered during the month and payment will be made monthly in arrears.
8. TERMINATION. Great Circle- Tom Butterfield Campus or School District may terminate this Agreement as follows:
 - a.) This Agreement may be terminated by either party upon thirty days written notice. If Great Circle fails to comply with any of its obligations under this Agreement, within ten days of written notification by the District of non-compliance, the District may terminate

its obligations immediately. If the services are provided as contained in Student's IEP and are changed by a decision of Student's IEP team, either party may terminate the Agreement effective with the effective date of the IEP changes.

- b.) If School District shall fail to timely remit payments to Great Circle- Tom Butterfield Campus as provided in Paragraph 7 herein, Great Circle- Tom Butterfield Campus shall provide ten (10) days written notice to School District of intended Student exclusion.
- c.) If Student's behavior at Great Circle- Tom Butterfield Campus becomes such that Student is not benefiting from the Great Circle- Tom Butterfield Campus program or is hampering other students from benefiting from the Great Circle- Tom Butterfield Campus Program:
 - 1.) School District will be notified in writing of Student's problem behavior. Representatives of Great Circle- Tom Butterfield Campus and School District shall discuss potential solutions concerning such behavior.
 - 2.) If Student's behavior continues to be problematic for the Great Circle, Butterfield Campus School program, a meeting will be held with Great Circle- Tom Butterfield Campus, School District, parent(s)/guardians(s) and Student and a plan of action will be devised. Student and parent(s)/guardian(s) shall be made aware at this time that placement at Great Circle- Tom Butterfield Campus is endangered by Student's behavior.
 - 3.) If Student's behavior continues to be problematic for the Great Circle, Butterfield Campus School program after specified interventions, Great Circle- Tom Butterfield Campus will provide School District with ten (10) days written notice of intent to exclude Student from the Great Circle- Tom Butterfield Campus Program.
 - 4.) If Student's behavior becomes *extremely* dangerous to self or others before Steps 1, 2, and 3 can be put into place, Student may be excluded from attending Great Circle- Tom Butterfield Campus while alternative educational places are being formulated.

Upon termination of this Agreement for any reason, Great Circle- Tom Butterfield Campus shall have no further obligations to provide educational services to student, and all amounts due Great Circle- Tom Butterfield Campus shall be paid by School District within ten (10) days of next scheduled board meeting.

9. Great Circle agrees to provide the district assurance of a clean criminal background check and clean abuse/neglect report from the State of Missouri for each person who will or may provide services under this Agreement. No person shall provide services under this Agreement if such person has a finding of probable cause to suspect child abuse/neglect or if such person has a criminal conviction as outlined in Revised Missouri Statute 168.071 as unacceptable for employment in a Missouri School District.

10. Great Circle agrees that employees of Great Circle will attend all scheduled meetings for Student including IEP and 504 meetings as requested by the District.
11. Great Circle agrees to comply with the provisions of the Family Educational Rights and Privacy Act and the confidentiality provisions of all other applicable state and federal laws.
12. Great Circle agrees to keep accurate records regarding the amount and kind of services provided under to this Agreement, and to provide such records to the District on a monthly basis.
13. Great Circle agrees that it will not charge Student's parents or seek reimbursement from third parties for any of the services for which the District is paying Great Circle under this Agreement, will not require Student's parents to accept or pay for any services as a condition for receiving the services provided for by this Agreement, and that no funds paid by the District under this Agreement will be used for purposes other than providing the services described in this Agreement.
14. Great Circle agrees that it will not seek Medicaid reimbursement for any approvable services provided under this Agreement.
15. Great Circle agrees that all information obtained, created, maintained or otherwise in the possession of Great Circle relating to the services provided pursuant to this Agreement (other than documents relating solely to the terms of Great Circle's services and compensation), whether copies or originals, regardless of format, shall be the property of the District and shall be provided to the District upon conclusion of the services.
16. If a child complaint, request for due process, or other proceeding is filed on Student's behalf against the District, Great Circle agrees to participate in responding to the complaint, request, or proceeding as requested by the District, including providing education records and data and, to the extent of its ability, making witnesses and potential witnesses available at hearings and preparation for hearings.
17. Great Circle agrees to allow a designated representative of the District reasonable opportunity to observe the provision of services to Student without prior notice, and to allow other appropriate District staff to conduct similar observations upon reasonable notice.
18. Great Circle agrees to provide the District, upon request, the names of the persons who will provide services under this Agreement and information regarding the education and work experience of those persons, including verification that all certification/licensure requirements have been satisfied. Great Circle further agrees that the District, upon request, may meet with those persons to discuss their education and work experience, and other matters related to the services to be provided under this Agreement.
19. Great Circle agrees to indemnify, protect, and hold harmless the District from any and all claims of liability, including reasonable attorney's fees and expenses, asserted by or on behalf of any person, firm, or corporation, for loss, damages, or injury to persons or property arising out of Great Circle's provision of services under this Agreement.
20. The District agrees to provide Great Circle, in accordance with applicable law, copies of all records as the District deems necessary to provide the services covered within this contract.
21. For District students who are eligible for services under IDEA or a 504 Plan, the District agrees to maintain responsibility for initiating and conducting IEP and 504 meetings for the purpose of

developing, reviewing, or revising the IEP or 504 plan, initiating and conducting other meetings as may be necessary, and conducting any reevaluations as may be necessary.

- 22. This Agreement shall be governed and construed in accordance with the laws of the State of Missouri.
- 23. This Agreement constitutes the entire agreement between the parties and supersedes all prior oral and written communications or proposals between the parties concerning the subject matter hereof. This Agreement may not be modified, amended, or waived without the express written prior consent of the District and Great Circle.

Approved and Accepted

By: _____ Date: _____

Sedalia School District

By:  Date: 6/7/17

Great Circle- Tom Butterfield Campus

Billing information:

School District Name: Sedalia School District

Address: 2806 Matthew Drive Sedalia, MO 65301

Phone: 660-829-6450

Fax: 660-827-8938

Invoice contact (whomever will be processing Great Circle invoices):

Chris Pyle

Invoice contact person's email address:

PyleC@Sedalia.k12.mo.us



SSD

Sedalia School District #200

*District Office
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Carla Wheeler, M.E.D.
Director of Curriculum
Instruction & Assessment

Bob Satnan, B.A.
Communications Director

MEMO

TO: Board of Education and Mr. Pollitt

FROM: Chris Pyle

DATE: July 24, 2017

SUBJECT: Heartland Vision Consultants, Inc.

Please find the attached contract for Braille and vision therapy for special needs students who qualify for these types of services. The Individualized Education Plan will indicate the need for each individual on a case by case basis.

If you have any questions, please contact me at 660-829-6457. Thank You.

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**CONTRACTED SERVICES PROVIDER
EMPLOYMENT CONTRACT**

The Board of Education of the Sedalia #200 School District and Heartland Vision Consultants, Inc. (hereinafter known as “contracted services provider) agree that in exchange for evaluation, consultation, meeting attendance, report writing, direct services, and lesson preparation/planning, a fee of \$100 per hour will be paid. Fees for the contracted services are to be paid monthly and are payable upon receipt according to Board of Education policy. Contracted services provider agrees to provide requested services beginning July 1, 2017 and ending May 31, 2018. Extended school year will be decided in the spring of 2018. If said student(s) is found eligible, this contract will be extended until the extended school year (ESY) is concluded.

Contracted services provider further agrees that at all times during the term of this contract, contracted services provider will:

1. Maintain appropriate teacher certification
2. Comply with all laws of the State of Missouri
3. Comply with District policies and regulations as well as with administrative directives

Contracted Services Provider an Independent Contractor. School District and Contracted Services Provider agree that Contracted Services Provider is an independent contractor and not an employee of School District in the performance of Contracted Services Provider’s obligations under this Agreement. Contracted Services Provider shall be solely responsible for the payment of all Federal, State and local taxes including, but not limited to, income taxes, earnings taxes, Social Security taxes, Medicaid taxes, Unemployment taxes, and any other taxes or license fees that are required.

Indemnification. School District shall indemnify and hold Contracted Services Provider harmless of and from any and all liability and damages, including but not limited to costs and attorney’s fees, from or in connection with any claims, damages or injury whatsoever to persons or property arising out of Contracted Services’ work with Student, except any such claims, damages or injury arising out of the willful misconduct of Contracted Services Provider.

Early Termination. Either party to this Agreement may terminate this Agreement prior to its expiration upon giving written notice to the other party 30 days in advance of the termination date. In the event this Agreement is so terminated, the obligations of the parties during said 30 day termination period shall remain unaltered under this Agreement.

Signatures. By signing below, both the School District and Contracted Services Provider agree to the terms of this Agreement as of the above date, and School District warrants and represents that the person signing on its behalf has been given all necessary authority to bind School District thereby.

School District by: _____ **Title:** _____ **Date** _____

Contracted Services Provider: *Heartland Vision Consultants, Inc.* **Date:** 07/11/17



SSD

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Bob Satnan, B.A.
Communications Director

MEMO

TO: Board of Education and Mr. Pollitt

FROM: Chris Pyle

DATE: July 24, 2017

SUBJECT: Vision Intervention Program Participation Agreement

Please find the enclosed Vision Intervention Program Participation Agreement for the 2017-18 school year. This program was originally purchased with funds provided by our local Lions Club. Vision Intervention is utilized as an early intervention tool for first grade students who qualify for support at Washington and Parkview Elementary Schools.

If you have any questions, please contact me at (660)-829-6457. Thank You.

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2017 - 2018 Continuing School Participation Agreement

To continue involvement in the state of the art, Vision Intervention Program, complete the information below and return to: pcrisel@learninginsights.org no later than August 1, 2017.

School District:

Sedalia School District #200

Street Address:

2806 Matthew Drive

City:

Sedalia

State:

MO

Zip:

65301

Accounts Payable Contact:

(This person is responsible for receiving and paying invoices for the district)

Name: Kristie Jonson

Email: JonsonK@Sedalia200.org

Phone #: (660) 829-6450

Program Coordinator:

(This person will receive all correspondence, and be responsible for the completion of reports, parental communication and communication with Learning Insights, Inc. staff on a regular basis)

Name: Chris Pyle

Email: pylec@Sedalia200.org

Phone #: (660) 829-6457

Specific school(s) participating: (list below)

Grades to be involved in V.I.P. & # of students enrolled in those grades:
(Priority is given to schools serving K-3rd grade students.)

Washington Elementary

1st

Parkview Elementary

1st

By signing the agreement your district agrees to:

- Provide paid screener(s) with sufficient time to screen all students in participating grades.
- Pay individual(s) to tutor students in pairs, for 30-minute sessions, with the goal being for all students with vision issues to receive a minimum of two sessions per week.
- Cover training fees of \$300 each for any additional or replaced screener and/or \$400 each for any additional or replaced tutor. Provide the time and travel expenses for these staff to attend required certification training(s).
- Provide the time and travel expenses for screeners and tutors to attend necessary re-certification training events and regional meetings. (Screeners and tutors must be certified during year 1 and 2 of their original certification and every other year thereafter.)
- Provide a 12 X 12 (minimum) space for tutoring. This space must be quiet and set aside for tutoring equipment and activities during tutoring time.
- Maintain activity records and send all required forms, including anonymous student reading level scores to Learning Insights, Inc. at mid-year and end of year (no later than June 15, 2017).

1 of 2

Will you need new screener(s) and/or tutor(s) trained for the 2017-2018 school year? No

Learning Insights, Inc. – P.O. Box 353, Imperial MO 63052



If so, please indicate the number of each position to be trained. Screeners - \$300 ea. _____ Tutors - \$400 ea. _____

Staff to be Trained (if known):

<u>Name</u>	<u>Email Address</u>	<u>Phone #</u>
Screeener(s):		

Tutor(s):

Individuals being trained MUST attend the appropriate certification training to be held in the summer and/or fall at a location to be determined. If your screener or tutor cannot attend this training, special certification training will need to be arranged for them to become V.I.P. certified. Please contact Pamela Crisel to discuss the fees for this special certification training.

Learning Insights, Inc. will provide the following:

- 8 hours of required certification training for each new screener, including Screening Manual, all training materials, and screener tools. Access code to online training materials. Live video coaching as needed.
- 16 hours of required certification training for each new tutor including Tutor Activity Manual, all training materials. Access code to online training materials. Live video coaching as needed.
- Ongoing telephone, e-mail, and video conferencing support to V.I.P. Coordinator, screener(s), and tutor(s).
- Provide use of screening manual(s) and tools, tutor manual(s), forms, and V.I.P. equipment so long as the school has a current, signed Participation Agreement and all necessary fees have been paid. If the school discontinues participation in V.I.P., for any reason, the above stated items must be returned to Learning Insights, Inc. The school will be responsible for reimbursement of Learning Insights, Inc. for the cost of any equipment not returned within 30 days of the expired participation agreement.

Fees for the continued participation of the Vision Intervention Program (V.I.P.) for the 2017- 2018 school year are \$1250 for the first building and \$1000 for each additional building, to be paid NO later than September 1, 2017.

Please check which fiscal year you wish to be invoiced: 2016-2017 _____ 2017-2018 x
Check both if you wish the fee to be divided evenly over the two fiscal years.

Questions? Call 877-722-5777 or e-mail pcrisel@learninginsights.org

Authorized School Representative's Signature

6/28/2017
Date





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Director of Curriculum
Instruction & Assessment

Bob Satnan, B.A.
Communications Director

DATE: July 5, 2017
TO: Board of Education
FROM: H. Wolfe
RE: Tuition Rate for 2017-18

- Enclosed please find the D.E.S.E. Tuition Calculation Formula for the 2017-18 School Year.

Tuition Rate History

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	Proposed <u>2017-18</u>
K-12	\$7,500	\$7,500	\$7,800	\$8,000	\$8,200

- Recommendation: Motion to establish tuition rate of \$8,200 for Grades K-12 for 2017-18 School Year.

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SEDALIA SCHOOL DISTRICT # 200
Tuition Cost Calculation
2017-2018

Current Expenditures plus Debt Service divided by ADA equals Tuition

Total Instruction and Support (Line 2999 ASBR)	\$ 43,768,552.53
Less Capital Outlay (Line 2999, Obj 6500)	\$ 906,038.34
Less Food Service Income (Lines 5150-65, 5333, 5445, 5446)	\$ 2,354,398.72
Less Activity Income (Line 5170)	\$ 540,790.09
Less Contracted Educational Income (Line 5830)	\$ 213,968.15
Equals Total Current Expenditures	\$ 39,753,357.23
Plus Debt Service	0
Resident ADA + SS ADA	4646.48
Tuition	\$ 8,555.58



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Director of Curriculum
Instruction & Assessment

Bob Satnan, B.A.
Communications Director

DATE: July 5, 2017
TO: Board of Education
FROM: H. Wolfe
RE: 2017-18 Tax Rate Hearing

I recommend setting the Special Meeting for the 2017-18 Tax Rate Hearing for the 2017-18 school year on August 28, 2017 @ 6:15 p.m., prior to the regularly scheduled board meeting to follow @ 6:30 p.m.

Your approval is needed.

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**Assessment and Evaluation
Programs and Services
Sedalia #200 School District**

The Sedalia #200 School Board of Education and administration maintains regular assessment of all programs and services provided in our schools. A program evaluation calendar is scheduled to review all components of programs in our district. Student data, needs of the programs, goals, accomplishments, surveys and overall evaluation to the effectiveness of the programs is maintained in a written plan. Committee reports on a monthly basis are scheduled, and information is reviewed in regard to goal setting for the school district.

PROGRAM TITLE: **Special Education**

PROGRAM YEAR: **2016-2017**

ADMINISTRATION/BOARD REVIEW DATE: **July, 2017**

PROGRAM DIRECTOR/TEACHER/TITLE: **Chris Pyle**

TOTAL OF STUDENTS IN PROGRAM FROM DECEMBER 1, COUNT FOR K-12:
Total: 626

TOTAL EARLY CHILDHOOD Total: 117

PROGRAM GOALS:

1. Narrow the achievement gap between special education and regular education students.
2. The graduation rate of students with disabilities will increase.
3. Strengthen the transition process for all special education students.
4. Provide focused professional development for all staff.
5. Parent/student participation

EFFORTS IN MEETING PROGRAM GOALS:

1. Narrow the achievement gap between special education and regular education students.

We were involved in the Collaborative Work grant again this year. The continued focus was for our building level teams to use best practices to raise all student achievement levels including those that are in special education. One area of emphasis was to use pre and post test data to guide instruction and planning. The improvements from pre to post indicated positive results at all levels one example per building is below.

2. The Cohort graduation rate of students with disabilities will increase.

2017 Cohort	4 yr Rate 2017	5 yr Rate 2018	6 yr Rate 2019	7 yr Rate 2020
Graduation Rate	85.71%	NA	NA	NA
Total Graduates	30	0		
Total Cohort	35	0		
2016 Cohort	4 yr Rate 2016	5 yr Rate 2017	6 yr Rate 2018	7 yr Rate 2019
Graduation Rate	85.29%	97.22%	NA	NA
Total Graduates	29	35		
Total Cohort	34	36		
2015 Cohort	4 yr Rate 2015	5 yr Rate 2016	6 yr Rate 2017	7 yr Rate 2018
Graduation Rate	82.05%	95.83%	97.44	NA
Total Graduates	32	23	38	
Total Cohort	39	24	39	
2014 Cohort	4 yr Rate 2014	5 yr Rate 2015	6 yr Rate 2016	7 yr Rate 2017
Graduation Rate	71.43%	95.83%	100%	NA
Total Graduates	19	23	25	**
Total Cohort	24	24	25	**

Graduation rate is now being determined by cohort. The new cohort requirement will allow our District to make continuous improvements toward the dropout rate.

3. Transition for special education students continues to be a focus. In the 2017-18 year we are moving our school to work program back to the Smith Cotton. This will allow us to have contact with a larger percentage of students. Our Coordinator and leadership teams discuss transition from each building level to the next. We continue to provide opportunities for special education students to attend summer transition programs for those in need.
4. In the 2016-17 school year all elementary buildings along with SMS, SCJH, and SCHS were involved in Collaborative Work. We worked with representatives from the Regional Professional Development Center to provide support to our building level teams. The Para Conference hosted by Sedalia School District #200 provided in part with the Regional Professional Development Center from UCM was again successful. Along with our own Paras 17 other school districts had Paras attend this training. Crisis Prevention Intervention training offered 9 sessions for personnel requiring training in these techniques.
5. The annual Student Services Resource Fair hosted by Special Education and Federal Programs was held in April. Parents provided positive feedback about the event and 244 parents and students attended.

AREAS OF IMPROVEMENT?

1. Continue to maintain/increase graduation rate for each cohort year.
2. Continue to narrow the separation between special and regular education student performance.
3. Continue to strengthen the transition process for all special education students.
4. Continue to provide focused professional development for all staff.
5. Continue to build positive relationships with our special education families and work to keep them involved in their child's education.

ADDITIONAL INFORMATION-

- Our involvement in the Missouri Model District (MMD) Initiative relates back to the successful implementation of Collaborative Work with special needs students. The MMD will be a learning process for our team, but the emphasis will continue to be on providing better outcomes for all students.
- The ECSE program continues to grow and for the past three years each sending class has been larger than the year prior. We are growing at an average of 30 new special education students per year over the last three years and much of this is due to ECSE growth. In 2017-18 they are sending 25 more students compared to the previous year. If the growth continues this will impact our programs from transportation and beyond.
- Relating back to our District's growth we will continue to monitor our student caseload numbers.
- We will observe legislation on school choice/vouchers. Our program is the largest in the area with resources not available at neighboring districts.

**Assessment and Evaluation
Programs and Services
Sedalia # 200 School District**

The Sedalia #200 School Board of Education and Administration maintains regular assessment of all programs and services provided in our schools. A program evaluation calendar is scheduled to review all components of programs in our district. Student data, needs of the programs, goals, accomplishments, surveys and overall evaluation to the effectiveness of the programs is maintained in a written plan. Committee reports on a monthly basis are scheduled and information is reviewed in regard to goal setting for the school district.

PROGRAM TITLE: Gifted Education

ADMINISTRATION / BOARD REVIEW DATE: July 2017

PROGRAM DIRECTOR: Chris Pyle

TOTAL NUMBER OF STUDENTS IN PROGRAM / SERVICE:

2016 – 2017	Projected for 2017-2018
2 nd grade=11	2 nd grade= 12
3 rd grade= 14	3 rd grade=12
4 th grade= 13	4 th grade= 13
5 th grade= 7	5 th grade= 14
6 th grade= 19	6 th grade= 8
7 th grade= 12	7 th grade= 20
8 th grade= 14	8 th grade= 13
HS= 42	HS= 48
Total= 132	Total= 140

The state program for the gifted is in the general academic areas and/or in the fine arts. It is recognized that gifted students are capable of outstanding performance in one or more academic areas and may also display outstanding ability in one or more of the fine arts. It is further recognized that outstanding intellectual, creative thinking and reasoning abilities contribute singly and in various combinations to such performance.

Gifted programs are reserved for the 2-3 percent of students who are as far from the superior student in potential as the superior is from the average student. The task is to identify this small percentage of students with truly exceptional needs and to provide educational opportunities that will challenge and develop their abilities. State gifted programs should serve only those students properly selected for the program, not simply the top 5% of the student population.

Services provided to gifted students may vary depending upon the age and grade level of the students, size of the district, and school schedules. Elementary service is generally a pull-out program in which students leave the regular classroom and spend time in a resource room. Middle school and high school programs may consist of pull-out or a special class that is part of the student's daily schedule. Sometimes a Gifted Resource Teacher (GRT) model is used. This model allows the teacher of gifted to work with students and teachers in a resource capacity with a flexible schedule.

The following information is from the Sedalia School District #200 2016-2017 school year:

Interdisciplinary Goals:

1. To develop the student's thinking, creativity and reasoning abilities as well as decision making and communication skills.
2. To help the student become a more independent and self-directed learner.
3. To guide the student in personal growth and social development, recognizing and responding to personal strengths of self and others.
4. To provide the format for gifted students to come together with students of similar skills.
5. To give students an opportunity to be introduced to STEM related learning opportunities.

TEACHER: Ms. Barbara Todd

2016-2017 SCHEDULE

Per grade Weekly Teacher Time

2 nd -4 th Grades	270 minutes per week
5 th Grade	195 minutes per week
6 th -8 th Grades	195 minutes per week
9 th Grade	22 minutes per week
10 th – 12 th	22 minutes per week

PROGRAMS FOR STUDENTS:

Elementary students in grades 2-4 attend a pullout program for 270 minutes one day a week. Meeting in grade level groups at the Gifted Classroom at Sedalia Middle School, students participate in an interdisciplinary program. The curricular emphasis is accelerated and consists of integrated in-depth units of study, interests, and skills. Activities to promote thinking skills, creativity, research skills, personal and group dynamics, and communications skills are the focus of this program.

Middle School and Junior (5th-8th Grade) students attend a pull-out program for 195 minutes, one day a week. This group also meets at the gifted center. Interdisciplinary in design, the class is designed to address the academic and affective needs of identified gifted students. Small group opportunities allow students to take fieldtrips and utilize resources, strategies, equipment, and curriculum that are not a part of the regular classroom. Identified gifted students in grades 9th – 12th are served through a Gifted Resource Teacher (GRT) model. The gifted program targets gifted high school students through counseling, advocacy, communication, career guidance, advanced placement programs, dual enrollment, high-education opportunities, Missouri Scholars' Academy (MSA), fieldtrips, and social-emotional needs.

STRENGTHS OF THE PROGRAM:

1. We have a certified Gifted teacher that has networks in her field. She incorporates many of the state area lesson plans into our Sedalia #200 program.
2. The District continues to provide a location for our REACH students in 2nd through 8th grade to meet.
3. The counseling team along with Ms. Todd and members of our administrative team reviewed the qualification requirements in this past school year. The team developed

- a revised plan for the 2017-18 year. The plan meets all DESE criteria and provides an opportunity for all students who meet criteria to be considered.
4. Sedalia students continue to perform well in the State Gifted Contest "Extempore". In this past year we had a 9th grade Engineering team earn first place along with 5 other teams who finished in the top 5 in their respective categories. The competition was held in Blue Springs and consisted of 108 competing teams.
 5. In the past two school years we began incorporating more math based learning opportunities and began focusing on STEM activities. In the 2017-2018 year we plan to advance further in this area. REACH time will be dedicated each session to one of 4 elements of STEM. One week will be focused on science and the next session technology and so on. This rotation should continue to make learning fun and engaging for the students in our program.

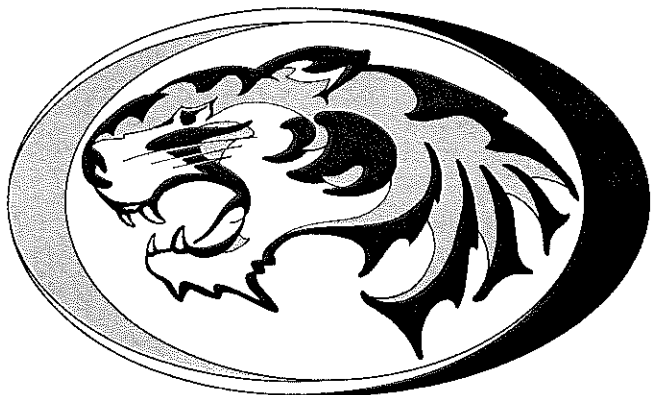
To think on for 2017-2018:

We need to monitor our student qualification numbers and ensure we are able to reach our program goals moving forward. The DESE Gifted Guideline Program manual recommends group sizes not exceeding fifteen students. We are over that in some grade levels at this time. With our STEM focus and goals for the future the student numbers need to be monitored. Traditionally our program has focused more on the 2nd through 8th grade level. Implementation at the high school level has been largely concentrated on exploring post-secondary options, college information, etc.

Additional Information:

We conducted a parent survey this year to gain information from our parents as to how they view the program their child attends. The survey results were overall very positive. However, one respondent pointed out that they would like to see more math and science integrated. Below is a paragraph from my response letter back to all Reach families after reviewing the surveys:

From the information we gained, the 2017-18 program will be similar in many ways, yet will include some exciting new opportunities for our students. In the past two years we have slowly moved from our traditional model to incorporating STEM within our time with the students. As you probably know STEM is an acronym for Science, Technology, Engineering and Math. Next year, we plan to continue this initiative even further. The schedule will rotate through the (4) four components each time. For example, one day will focus on science and then the next time technology and so on. We want our students to continue to have fun while they are learning and the rotation should include something for everyone. We also plan to offer a time twice each school year separate from our regularly scheduled parent teacher conference for you to have the opportunity to meet with our teacher. This will be a time where you can bring your student along to allow them time to show you some of the things they do in the program.



DISTRICT OFFICE MEMO

To: Board of Education & Mr. Pollitt
From: Steve Triplett *ST*
CC: Pam Moon
Date: 07/24/17
Re: Substitute Salary Schedule

OPAA! was paying the food service substitutes an hourly rate of \$8.00.

Based on this information, the attached salary schedule for substitutes now reflects the food service substitute hourly wage.

Also, in order to attract qualified nurse substitutes, an increase in substitute pay equal to step 1 of a nurse aide is recommended.

Thank you for your consideration.

**SEDALIA SCHOOL DISTRICT #200
2017 - 2018 SUBSTITUTE RATE OF PAY**

Certified Substitute

Substitute Certificate Hourly Rate \$10.25
Teacher Certificate Hourly Rate \$11.00

Consecutive day (Long Term) for same certified **teaching** position:

	Sub-Certified	Tchr-Certified
1-3 days hourly rate	\$10.25	\$11.00
4-10 days hourly rate	\$11.00	\$11.50
11+ days *** hourly rate	\$13.35	\$24.00

*** Full rate of pay will apply from day one forward once successful in the long term position.

Speech Language Therapist Substitute (proper credentials/certification required)

\$30 per hour

Licensed Nurse Substitute (proper credentials/certification required)

\$12.97 per hour

Support Staff Substitutes:

Para, Interpreter, Inst Asst, Custodian, Administrative Asst, etc.

Hourly Rate \$10.25
Consecutive day (Long Term) for same position
1-3 days hourly rate \$10.25
4-10 days hourly rate \$10.35
11+ days hourly rate \$10.41

Food Service

Hourly Rate \$8.00



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Bob Satnan, B.A.
Communications Director

TO: Sedalia School District #200 Board of Education
Brad Pollitt

FROM: Steve Triplett

DATE: July 24, 2017

RE: Discipline Code Handbook

Attached you will find a list of additions to the Student Discipline Code Handbook. These additions have been added as a result of a variety of situations we have encountered in the past couple of years. By adding these options, the administration will have greater flexibility when dealing discipline issues at their level.

If you have any questions, please don't hesitate to call.

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Sedalia School District #200

Student Discipline Code Handbook

Specific Discipline Procedures
for

Elementary (K-4)
Middle School (5)
Junior High (6-8)
High School (9-12)

SEDALIA SCHOOL DISTRICT #200
2806 Matthew Drive
Sedalia, Missouri 65301
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Adopted: January 14, 1986
Last Revision: July 24, 2017

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Initial Adoption of Discipline Code

The Discipline Code for Sedalia School District #200 was developed by a committee of students, parents, teachers, and administrators and adopted by the Board of Education on January 14, 1986.

Revisions

July 29, 1992	July 9, 2010
March 8, 1993	July 18, 2011
September 13, 1993	July 16, 2012
September 12, 1994	June 17, 2013
December 12, 1994	July 14, 2014
November 27, 1995	July 13, 2015
July 8, 1996	July 11, 2016
July 28, 1997	July 24, 2017
July 27, 1998	
July 26, 1999	
August 9, 2000	
July 23, 2001	
July 22, 2002	
July 28, 2003	
August 9, 2004	
August 1, 2005	
July 23, 2007	
July 18, 2008	
July 27, 2009	

INTRODUCTION

The purpose of the Discipline Code is to ensure a safe and orderly environment for learning in the school district. It will provide a clear statement of the behavior expected of this district's students and will outline the consequences of misbehavior.

This policy finds its legal basis in Missouri law including, but not limited to, the Excellence in Education Act of 1985 (Section 5), Senate Bill 380, and the Safe Schools Act, which states:

- 5.1 The local board of education of each school district shall establish a policy of discipline, a written copy of which shall be made available in the office of the superintendent of such district, during the normal business hours, for public inspection.
- 5.2 The policy shall contain the consequences of the failure to obey standards of conduct set by the local board of education and the importance of the standards to the maintenance of an atmosphere where orderly learning is possible and encouraged.
- 5.3 All school district personnel responsible for the care and supervision of students are authorized to hold every pupil strictly accountable for any disorderly conduct in school, or on any property of the school, during school-sponsored activities or during intermission or recess periods.
- 5.4 Teachers and other authorized district personnel in public schools responsible for the care, supervision, and discipline of school children, including volunteers selected with reasonable care by the school district, shall not be civilly liable when acting in conformity with the established policy of discipline developed by each board under this section.

Also Sections 171.011, 563.061, 167.031, 167.161 and 167.171.

The discipline code will include a statement of philosophy, sections on corrective disciplinary processes and options, discipline of handicapped students, due process, privacy rights of students and parents, definitions, and administrative powers.

CORRECTIVE DISCIPLINE OPTIONS

Administrators will have the authority to use their discretion in determining the appropriate disciplinary steps, depending upon the severity and frequency of incidents.

Students under suspension from school are not to attend school district activities nor be on school district grounds.

A student/parent conference with the superintendent or designee shall be required prior to re-admittance for students suspended from school for a period of 10 days or more. Written notice of conference will be provided to parent or guardian.

STATEMENT OF PHILOSOPHY

The Sedalia School District #200 has the responsibility, granted by the state, to provide public education for children until they graduate or reach the age of 21. To fairly and effectively carry out this duty, school authorities and parents must establish an environment in each school, which is conducive to learning. To accomplish this goal, there must be respect and mutual trust among parents, teachers, administrators, and students. There are many factors, which affect the learning environment. The most destructive factors are inappropriate conduct and a lack of consistent and effective disciplinary response.

Federal and state laws confer rights and freedoms to every citizen, both in and out of school. At the same time, every citizen has the responsibility to respect the identical rights of others. Because of the importance of maintaining a harmony between rights and responsibilities, school authorities are allowed a broad range of powers in maintaining an orderly environment, provided they adhere to the requirements of due process and other constitutional standards.

All employees of the district shall annually receive instruction related to the specific contents of the district's discipline policy and any interpretations necessary to implement the provisions of the policy in the course of their duties including, but not limited to, approved methods of dealing with acts of school violence, disciplining students with disabilities, and instruction in the necessity and requirements for confidentiality.

Organizations, businesses, and industries cannot operate successfully without procedures, goals, expectations, and satisfied workers; neither can schools. Rules, which establish discipline guidelines for students, are necessary and basic to their growth and development. Thus, it becomes the responsibility of local school districts to have a discipline code, which reflects the community's standards and expectations for student behavior.

Schools must be a place where students are encouraged to learn. Standards of conduct are established by the Sedalia School District #200 Board of Education to create an environment in which each student's right to learn is protected. The Board is legally empowered to establish operation of the district's schools. If the policy guidelines adopted by the Board are to be successful, it must be understood that school officials and teachers have the authority to interpret and apply policy in a given situation. Students are expected to obey any such interpretation subject to an appeal.

Students and their parent/legal guardian will be notified of their rights and responsibilities, including standards of conduct, through handouts distributed annually. A copy of the district's comprehensive discipline policy will be provided to every student and parent or guardian of every student at the beginning of each school year and will be available in the superintendent's office during normal business hours. Through clear understanding of these rights and responsibilities, the elements of respect and cooperation should result in the harmonious and constructive education of the student.

The Board of Education believes that students have rights, which should be recognized and respected. It also believes that every right carries with it certain responsibilities. Among these student rights and responsibilities are the following:

Each Student has the Responsibility to:

- * know and adhere to reasonable rules and regulations established by the local board of education and implemented by school administrators and teachers;
- * respect the human dignity and worth of every other individual;
- * refrain from libel, slanderous remarks, and obscenity in verbal and nonverbal expressions;
- * study diligently and maintain the best possible level of academic achievement;
- * be punctual and present in the regular school program;
- * dress and groom in a manner that meets reasonable standards of health, cleanliness, modesty, and safety as defined by the student dress code;
- * help maintain and improve the school environment, preserve school and private property, and exercise the utmost care while using school facilities;
- * refrain from disobedience, misconduct, or other behavior which would lead to any physical harm or to the disruption of the educational process;
- * respect the reasonable exercise of authority by school administrators and teachers in maintaining discipline at school sponsored activities;
- * be informed that the use of illicit drugs and the unlawful possession of, distribution of, or use of alcohol and tobacco is wrong and harmful and prohibited on school premises or as a part of any of its activities. Violation could result in consequences up to and including expulsion and referral to prosecution. Compliance with the standards of conduct is mandatory.

HOTLINE

Your child's safety at school is a top priority for us. If you are aware of a situation that jeopardizes the safety of anyone at school, immediately notify a member of the school staff or your parent/legal guardian. If you are uncomfortable bringing this situation to the attention of an adult you know, access the anonymous Tip Line on the District website or call the Missouri School Violence Hotline at 866-748-7047.

DISCIPLINE REPORTING AND RECORDS

In compliance with state law, the Board of Education establishes explicit channels of communication between teachers, administrators, law enforcement officials and other schools concerning acts of school violence and other behaviors which endanger the welfare or safety of students, staff, and patrons of the district. The purpose of this policy is to designate specific actions committed by students which must be reported to teachers, administrators and/or law enforcement officials as well as those actions which must be documented in a student's discipline record.

Definitions

The following definitions and terms apply to this policy:

1. Act of School Violence/Violent Behavior -- The exertion of physical force by a student with the intent to do serious physical injury to another person while

- on school property, including a school bus in service on behalf of the district, or while involved in school activities.
- 2. **Serious Physical Injury** – Physical injury that creates a substantial risk of death or that causes serious disfigurement or protracted loss or impairment of any part of the body.
- 3. **Serious Violation of District's Discipline Policy** – One or more of the following acts if committed by a student enrolled in the district:
 - Any act of school violence.
 - Any offense, which occurs on school grounds, on school buses, or at any school activity, which is required by law to be reported to law enforcement officials.
 - Any offense, which results in an out-of-school suspension for more than ten (10) school days.
 - School disciplinary consequences could be imposed in a case where a student "threatened, assaulted, or harassed" a school employee off of the school grounds and off school time.
- 4. **Need to Know** – Relates to school personnel who are directly responsible for the student's education or who otherwise interact with the student on a professional basis while acting within the scope of their assigned duties.

Reporting to School Staff

School administrators shall report acts of school violence to teachers and other school district employees with a need to know. In addition, any portion of a student's Individualized Education Program (IEP) that is related or demonstrates potentially violent behavior shall be provided to any teacher or other district employee with a need to know.

Teachers and other school district employees who have a need to know will also be informed by the superintendent or designee of any violent acts committed by a student or alleged to have been committed by a student in the district, which is reported to the district by a juvenile officer in accordance with state law. The report from the juvenile officer shall not be used as the sole basis for denying educational services to a student.

Every employee is required to notify their supervisor if they have reason to believe that a student or district employee has committed a felony or has physically or sexually abused a district student or possessed a controlled substance or weapon in violation of district policy.

Reporting to Law Enforcement Officials

Any felony listed in this section, or any act which if committed by an adult would be a felony listed in this section, that is committed on school property, any school bus, or at any school activity must be reported by the appropriate school administrator to the appropriate law enforcement agency as soon as reasonably practical. The following acts are subject to this reporting requirement:

1. First or second degree murder under State Statute 565.020, .021, RSMo;
2. Voluntary or involuntary manslaughter under State Statute 565.024 R

3. Kidnapping under State Statute 565.110, RSMo;
4. First, second, or third degree assault under State Statute 565.050, .060, .070, RSMo;
5. Sexual assault under State Statute 566.040, .070, RSMo;
6. Forcible rape or sodomy under State Statute 566.030, .060, RSMo;
7. Burglary in the first or second degree under State Statute 569.160, .170, RSMo;
8. Robbery in the first degree under State Statute 569.020, RSMo;
9. Possession of a weapon under State Statute 571.010, RSMo;
10. Distribution of drugs under State Statute 195.211, .212, RSMo;
11. Arson in the first degree under State Statute 569.040, RSMo;
12. Felonious restraint under State Statute 565.120, RSMo;
13. Property damage in the first degree under State Statute 569.100, RSMo; Section 160.261.2 of SB 944 (2000) additions:
14. Child molestation in the first degree;
15. Deviate sexual assault;
16. Sexual misconduct;
17. Sexual abuse;
18. Harassment under section 565.090;
19. Stalking under section 565.225.

In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten (10) days or expulsion of any student whom the school district is aware is under the jurisdiction of the court.

The principal shall immediately report to the appropriate law enforcement agency, and superintendent, any incident in which a person is believed to have committed an act which, if committed by an adult, would be first, second, or third degree assault, sexual assault, or deviate sexual assault against a student or school employee, while on school property, buses, or at school activities. The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy.

**SAFE SCHOOLS
SB 944 – Revisions, 2000**

Prohibitions and reporting of student possession of weapons or controlled substances shall apply to the school playground or parking lot, school bus, or school activity whether on or off school property.

The school district may recognize disciplinary actions of another school district whether in-state, or out-of state, in a public, private or charter school. The school board shall not readmit or enroll a pupil suspended for more than 10 days for school violence, regardless of whether the act was committed at a public or private school, provided that the act was the cause of the suspension or expulsion in the case of a private school, without first holding a conference with the appropriate school officials.

Student Discipline Records

The Board of Education directs the superintendent or designee to compile and maintain records of any serious violation of the district's discipline policy for each student enrolled in the district. Such records shall be made available to teachers and other school district employees with a need to know, and shall be provided in accordance with state law to any school district in which the student subsequently attempts to enroll within five (5) business days of receiving the request. Personally identifiable student records will only be released or destroyed in accordance with state and federal law.

Confidentiality

Any information received by a school district employee relating to the conduct of a student shall be received in confidence and used for the limited purpose of assuring that good order and discipline is maintained in the schools.

Legal References: State Statutes 160.261, 167.020, 565.002 RSMo, Missouri Safe Schools Act, H.B. 1301 and 1298 (1996).

FIREARM-FREE SCHOOL POLICY

The Sedalia School District #200 seeks to provide a safe, violence-free educational environment for its students and workplace for its employees. The District recognizes that firearms have no place on school grounds.

The District recognizes that it must comply with federal and state laws concerning the treatment of students who bring firearms to school. Accordingly, this policy complies with the provisions of the Improving America's Schools Act of 1994, the Individuals with Disabilities Education Act, and other applicable federal and state laws.

The District recognizes the risk of harm that a person who brings a firearm to school may present to himself/herself and to others on school premises. The District recognizes firearm possession as a potential threat to the health, safety, and security of students, employees, and other persons. The District will not tolerate the risk of harm presented when a person brings a firearm on the premises of our schools. Thus, the District states the following:

Student Who Brings a Firearm to School:

The District will adhere to the requirements of the Safe Schools Act of 1996 and implementing state law if district officials determine that a student has brought a firearm to school.

The Safe Schools Act of 1996 and state law implementing this act mandate that local school districts take specific action upon determining that a student has brought a firearm to school. The failure of school districts to observe these requirements will result in the potential loss of significant educational funding. Therefore, the District will not tolerate a student bringing a firearm to school.

This policy shall not be construed to prohibit the Board from allowing a Civil War re-enactor to carry a Civil War-era weapon on school property for educational purposes so long as the firearm is unloaded. As amended by SB 944, the act does not prohibit students from participation in school-sanctioned firearm-related events, provided that an adult lawfully transports the weapon onto school property.

This policy will be submitted annually to the Missouri Department of Elementary and Secondary Education along with a report indicating any suspensions or expulsions resulting from the possession or use of a firearm as defined in 18 United States Code 921. The report will include the name of the school in which the incidents occurred, the number of students suspended or expelled, and the types of weapons involved. Effective 2000-01, the school district shall annually report the rates and durations of and reasons for suspensions of 10 days or longer and expulsions of pupils.

Applicability of Policy to Students with Disabilities:

If the student who is determined to be in violation of this Firearm-Free Schools Policy is a student with a disability under the Individuals With Disabilities Education Act, the District may assign the student to an alternative educational placement for a period of up to 45 days. Such laws and regulations set forth special procedures to be followed when a student with disabilities brings a firearm to school. This Firearm-Free Schools Policy will apply to students with disabilities to the extent that its application is allowed under the Individuals With Disabilities Education Act.

DISCIPLINE OF STUDENTS WITH DISABILITIES

Student discipline is a complex issue when one considers only the general school population. The additional legal and ethical issues surrounding the discipline of students with disabilities demand an increased sensitivity to the needs of this special population. In spite of special consideration, it should not be assumed that students with disabilities are immune from disciplinary measures.

As the goals set forth in the philosophy of the discipline code are important educational goals for all students, handicapped students should be required to meet these expectations to the maximum extent possible with the variations based upon the nature and extent of the handicapping condition. Variations to the discipline code should be outlined in the students' Individualized Education Programs.

Disciplinary Actions for Less than Ten School Days

1. Students with disabilities who violate the School District's discipline policy may be disciplined in the same manner as other students, provided that any resulting suspension (in-school or out-of-school) or other change in placement can exceed ten school days. If the offense is not related to the student's disability, placement can exceed 10 school days.

2. Depending upon the student's misconduct and upon the specific provisions of the District's discipline policy, the disciplinary alternatives for 10 days or less include:

- a. Suspension without educational services
- b. Assignment to an interim alternative educational setting (i.e. resource room, in-school suspension, time out);
- c. Assignment to another setting (i.e. homebased).

Disciplinary Actions in Excess of Ten School Days (Not Long-term or Expulsion)

1. Services are required on the 11th school day in the school year and thereafter if necessary to enable child to appropriately progress as determined by school staff (not IEP team).
2. Convene an IEP meeting to develop functional behavioral assessment plan, if no functional assessment has been done.
3. The behavioral intervention plan is to be reviewed by IEP team, if one exists, or is to be developed if none exists.
4. No IEP meeting is required if a functional behavioral assessment and behavior intervention plan has been done previously, and if the IEP team has already reviewed behavior intervention plan in a prior suspension exceeding 10 school days in a school year.

Long-Term Changes in Placement

1. Removal from Current Educational Placement for More than Ten Cumulative School Days

A student with a disability who violates the District's discipline policy who has been removed from the current educational placement for more than ten (10) cumulative days in the current school year may be disciplined for not more than ten (10) consecutive school days in the same manner as other students, if the pattern of short-term exclusions totaling more than ten (10) cumulative days does not constitute change of placement.

On the eleventh day of removal in a school year, the District will provide educational services. If the cumulative removals do not constitute a change of placement, the services to be provided will be determined by school personnel.

A series of removals from the current educational placement for more than ten (10) days may amount to a pattern of exclusion that constitutes a change of placement. If a student with a disability has been removed for more than ten (10) cumulative school days and the removals constitute a change of placement, or if a school administrator determines that a removal for more than ten (10) consecutive school days is being considered, on the date a decision to make such a removal is made, the parents will be notified of the decision.

Not later than ten (10) business days after commencing a cumulative removal that constitutes a change of placement or when considering a removal of greater than ten (10) consecutive school days, the District will convene an IEP meeting to develop a functional behavioral assessment plan if one has not previously been conducted. After completing the assessment, an IEP meeting will be held to develop a behavioral intervention plan if appropriate and necessary. If a behavior plan already has been developed, the IEP team will meet to review the plan and its implementation. The plan and its implementation will be modified as necessary.

In addition, not later than ten (10) days after the date of the decision to remove a student for more than ten (10) cumulative days constituting a change of placement or for consideration of a removal of more than ten (10) consecutive school days, the IEP team and other qualified personnel will meet to review the relationship between the student's disability and the behavior subject to disciplinary action. If a determination is made that the student's behavior was not a manifestation of the student's disability, disciplinary rules will be applied to the student in the same manner they would be applied to a student without a disability, except that a free appropriate public education will be provided to the student as determined by the IEP team.

2. Long-Term Changes in Placement (Drugs and Weapons)

In addition to any other discipline consistent with this regulation, District administrators may assign a student to an interim alternative educational setting for a period of time not to exceed forty-five (45) calendar days, when a student with a disability:

- a. Possesses a weapon at school or at a school function; or
- b. Knowingly possess or uses illegal drugs or sells or solicits the sale of a controlled substance while at school or at a school function.

On the date a decision to make such a removal is made, the parent/legal guardian will be notified of the decision.

Not later than ten (10) business days after commencing such a removal, the District will convene an IEP meeting to develop a functional behavioral assessment plan if one has not been previously conducted. After completing the assessment, an IEP meeting will be held to develop a behavioral intervention plan if appropriate and necessary. If a behavior plan already has been developed, the IEP team will meet to review the plan and its implementation. The plan and its implementation will be modified as needed.

Not later than ten (10) days after the date of the decision to assign a student to an interim alternative educational setting, the IEP team and other qualified personnel will meet to review the relationship between the student's disability and the behavior subject to the disciplinary action and to determine interim alternative educational placement.

The IEP team will decide on an interim alternative educational setting that will allow the student to continue to progress in the general curriculum, to review the services and modifications that will enable the child to meet the goals set out in the student's IEP, and to receive services and modifications to attempt to prevent the student's behavior from recurring.

3. Violent Students

If the school district believes a student will injure himself or others, the school district has the right to obtain an expedited due process hearing. The parent must be notified immediately by the district of the decision to take this action and provided a copy of the procedural safeguards. At the hearing, the hearing panel may order a change in placement to an appropriate interim alternative educational setting for not more than 45 days if the hearing panel:

- a. determines the school district has demonstrated by substantial evidence that maintaining the current placement of such students is substantially likely to result in injury to the student or others;
- b. considers the appropriateness of the student's current placement;
- c. considers whether the school district has made reasonable efforts to minimize the risk of harm in the student's current placement including the use of supplementary aids and services; and
- d. determines that the interim alternative educational setting is not appropriate and the student should continue to participate in the general curriculum and continue to receive services required by his current IEP.

Appeal of Disciplinary Actions:

Parent/legal guardian may appeal suspensions in excess of 10 days to the Board of Education pursuant to board policy.

If a parent requests a due process hearing regarding the discipline action to challenge the interim alternative educational setting or the manifestation determination, the student will remain in that interim alternative educational setting pending the hearing decision or until expiration of the time period of the interim alternative educational setting, whichever comes first (unless the parties agree otherwise).

If school personnel maintain that it is dangerous for the student to be returned to the student's current placement (the placement prior to removal to the interim alternative educational setting) during the pendency of the due process proceedings, the school district may request an expedited hearing.

Long-Term Changes Placement (Likely-to-Injure Cases)

1. District administrators may request a state appointed hearing officer to determine whether a disabled student is substantially likely to cause injury to others.

2. In determining whether a disabled student is substantially likely to injure others, the hearing officer will consider:
 - a. The likelihood of injury to the student or to others if the student remains in his/her current educational placement;
 - b. The appropriateness of the student's current placement; and
 - c. Whether the District has made reasonable efforts to minimize the risk of harm in the current educational placement, including the use of supplemental aids and services.

3. If the hearing officer determines that the disabled student is substantially likely to injure themselves or others, the hearing officer may assign the student to an interim educational placement for up to forty-five (45) days.
4. Manifestation Determination - Same procedures as in Long-Term Changes in Placement (Drugs and Weapons)

ELEMENTARY STUDENT ATTENDANCE POLICY (K-4)

The mission of the Sedalia School District is to have 90% of our students attend school 90% of the time.

Please have your child arrive promptly. Attendance and lunch count start immediately and tardiness wastes instructional time. If your child is going to be absent or late, please call the school by 9:00 a.m. if possible. At that time you may request that homework be sent to the office for you to pick up, (please call as early in the day as possible to allow time for the teacher to get assignments and books together). If your child arrives at school late, he/she must check in through the office before going to class. If you are going to pick up your child early, please send a note to the office. Also, you must come in the office and sign him/her out. A student arriving at school late or taken out of school early will be counted absent for the part of the day missed. Any absence will prevent a student from receiving a perfect attendance award. A note needs to be sent to school with your child if he/she needs to stay in at recess. If your child needs to stay in longer than three (3) consecutive days, a doctor's excuse is required.

1. **Philosophy**

Absenteeism hinders educational achievement and is detrimental to academic and vocational success. Parents, students and teachers all share in the responsibility for encouraging regular attendance. This policy will apply to all K-4 students.

2. **Responsibility**

Every school day, absences for each student will be carefully checked, recorded, and reported by each teacher to the office.

The documentation of an absence so that it may be properly recorded is the responsibility of the student and parent/legal guardian. Professional documentation may include (but not be limited to): Doctor, dentist, legal appointments and funerals. The absence of any student sent home ill from school by the school nurse or by the building principal will be considered documented. Medical documentation must be provided within 10 school days of the absence in order for the absence to be marked as Medical (M). Parents should always obtain a note from the attending physician, physician

assistant or nurse practitioner when the student needs medical attention. The absence will be considered excused and will count as one of the eight allowable days. However, the doctor's note will be taken into consideration should the student's absences reach nine.

The eight (8) days per semester as allowed by this policy are to take care of such things as minor medical problems not requiring a doctor's attention but which may necessitate being out of class for a short period of time (i.e., flu, colds, sinus problems, minor injuries, etc.). The exceptions to this are truancy and out-of-school suspension.

Make-up work will be allowed for all absences (with the exception of truancy and suspension) until the policy has been violated. After that time, make-up work will be allowed for absences based on professional documentation or acceptance by the Appeals Committee. It is the responsibility of the student to acquire, perform, and return all make-up work to each teacher. One (1) day for make-up work will be allowed for each day of absence plus one (1) (i.e., for three (3) days of absence, the student will have four (4) days to make up the work.) All make-up work must be turned in to each teacher by the morning after the last allowable make-up day.

3. Violation

Student absences exceeding eight (8) days in one (1) semester will be in violation of the district attendance policy, which may result in a parent contact, parent-principal conference, grade level retention, suspension (either in-school or out-of-school), referral to Truancy Court, or to Missouri Division of Family Services for parental educational neglect or possible referral to the Prosecuting Attorney. The building administrator and/or committee may make an attendance contact with parent and student to remediate attendance problems.

4. Procedures

The parent/legal guardian should receive notification by telephone or regular mail from the office communicating the student's number of absences at the following times:

- 4th unexcused absence per semester - parents will be contacted by letter
- 5th - 7th unexcused absence per semester - personal contact to parents
- 8th unexcused absence per semester - possible Truancy Court referral and/or parent prosecution

A student and parent/legal guardian may request a conference at any time with the principal or other designated school official to discuss the absences of the student or the attendance policy. Only professional documentation will excuse absences from school.

In the event that a student's absences exceed the eight (8) day policy limit, the student and parent or legal guardian may file an appeal in writing within five (5) days of the notice of violation of the attendance policy. This appeal must be filed in the principal's office. The applicant shall be required to present valid evidence to substantiate the appeal at the hearing. The appeal committee shall be composed of one (1) teacher selected by the student or their parents, two (2) teachers selected by the teaching staff and the school counselor.

Absences that may be excused by this policy and/or the Appeal Committee are:

- a. Illness of the student.
- b. Critical illness or death in the immediate family.
- c. Time necessary for attending a funeral service of a person whose relationship to the student or family warrants such attendance may be excused provided prior arrangements have been made with the principal.
- d. Pre-arranged absences made only through the principal.
- e. Special circumstances as determined by the school.

5. Suspension/Truancy/Tardies

A student who is suspended out-of-school for a disciplinary problem for any number of days will have that number of days charged against the total of eight (8) days as permitted by this policy. All days suspended are unexcused and no make-up work is allowed.

A student who is truant for any number of days will have that number of days charged against the total of eight (8) days as permitted by this policy. All days truant are unexcused and no make-up work is allowed.

Any student who is tardy more than eight (8) times per semester will follow the same procedures as prior listed in attendance procedure.

6. Nine Percent (9%) Rule

The eight (8) days of absence per semester as allowed by this policy is nine percent (9%) of the total classroom days in our school calendar. Therefore, any student entering after the opening day of school as a new student or as a transfer student will be allowed nine percent (9%) of the remaining days in the semester as his/her number of allowable absences. Attendance policies from previous schools will be honored.

7. Ten (10) Consecutive Day Rule

Any student who has been absent for ten (10) consecutive days will be dismissed from the attendance rolls. The parent(s) will be required to establish an appointment with the principal prior to re-enrolling the student unless previous arrangements have been made.

MIDDLE SCHOOL (5) AND JUNIOR HIGH (6-8) STUDENT ATTENDANCE POLICY

Please have your child arrive promptly. Attendance count starts immediately. If your child is going to be absent or late, please call the school by 8:00 a.m. if possible. If your child arrives at school late, he/she must check in through the office before going to class. If you are going to pick up your child early, please send a note to the front office. Also, you must come in the office and sign him/her out. A student arriving at school late or taken out of school early will be counted absent for the part of the day missed. Any absence will prevent a student from receiving a perfect attendance award.

1. Philosophy

Absenteeism hinders educational achievement and is detrimental to academic and vocational success. Parents, students and teachers all share in the responsibility for encouraging regular attendance. This policy will apply to all middle/junior high school students.

2. Responsibility

Every school day, absences for each student will be carefully checked, recorded, and reported by each teacher to the office.

The documentation of an absence so that it may be properly recorded is the responsibility of the student and parent/legal guardian. Professional documentation may include (but not be limited to): Doctor, dentist, legal appointments and funerals. The absence of any student sent home ill from school by the school nurse or by the building principal will be considered documented. Medical documentation must be provided **within 10 school days** of the absence in order for the absence to be marked as Medical (M). Parents should always obtain a note from the attending physician, physician assistant or nurse practitioner when the student needs medical attention. The absence will be considered excused and will count as one of the eight allowable days. However, the doctor's note will be taken into consideration should the student's absences reach nine.

The eight (8) days per semester as allowed by this policy are to take care of such things as minor medical problems not requiring a doctor's attention but which may necessitate being out of class for a short period of time (i.e., flu, colds, sinus problems, minor injuries, etc.). The exceptions to this are truancy and out-of-school suspension.

Make-up work will be allowed for all absences (with the exception of truancy and suspension) until the policy has been violated. After that time, make-up work will be allowed for absences based on professional documentation or acceptance by the Appeals Committee. It is the responsibility of the student to acquire, perform and return all make-up work to each teacher. One (1) day for make-up work will be allowed for each day of absence up to five (5) days of absenteeism, a student will have a maximum of five (5) days to make up his/her work. All make-up work must be turned in to each teacher by the morning after the last allowable make-up day.

3. Violation

Student absences exceeding eight (8) days in one (1) semester will be in violation of the district attendance policy, which may result in a parent contact, parent-principal conference, grade level retention, suspension (either in-school or out-of-school), referral to Truancy Court, or to Missouri Division of Family Services for parental educational neglect or possible referral to the Prosecuting Attorney. The building administrator and/or committee may make an attendance contact with parent and student to remediate attendance problems.

4. Procedures

The parent/legal guardian should receive notification by telephone or regular mail from the office communicating the student's number of absences at the following times:

- 4th unexcused absence per semester – parents will be contacted by letter
- 5th – 7th unexcused absence per semester – personal contact to parents
- 8th unexcused absence per semester – possible Truancy Court referral and/or parent prosecution

A student and parent/legal guardian may request a conference at any time with the principal or other designated school official to discuss the absences of the student or the attendance policy. Only professional documentation will excuse absences from school. In the event that a student's absences exceed the eight (8) day policy limit, the student and parent or legal guardian may file an appeal in writing within five (5) days of the notice of violation of the attendance policy. This appeal must be filed in the principal's office. The applicant shall be required to present valid evidence to substantiate the appeal at the hearing. The appeal committee shall be composed of one (1) teacher selected by the student or their parents, two (2) teachers selected by the teaching staff and a school counselor.

Absences that may be excused by this policy and/or the Appeal Committee are:

- a. Illness of the student.
- b. Critical illness or death in the immediate family.
- c. Time necessary for attending a funeral service of a person whose relationship to the student or family warrants such attendance may be excused provided prior arrangements have been made with the principal.
- d. Pre-arranged absences made only through the principal.
- e. Special circumstances as determined by the school.

5. Suspension/Truancy/Tardies

A student who is suspended out-of-school for a disciplinary problem for any number days will have that number of days charged against the total of eight (8) days as permitted by this policy. All days suspended are unexcused and no make-up work is allowed.

A student who is truant for any number of days will have that number of days charged against the total of eight (8) days as permitted by this policy. All days truant are unexcused and no make-up work is allowed.

Unexcused tardies will be accumulated based upon the amount of time a student is late to school. (i.e., a student who is two (2) hours late to school four (4) times will be counted as one (1) day absent.)

6. Nine Percent (9%) Rule

The eight (8) days of absence per semester as allowed by this policy is nine percent (9%) of the total classroom days in our school calendar. Therefore, any student entering after the opening day of school as a new student or as a transfer student will be allowed nine percent (9%) of the remaining days in the semester as his/her number of allowable absences. Attendance policies from previous schools will be honored.

7. Ten (10) Consecutive Day Rule

Any student who has been absent for ten (10) consecutive days will be dismissed from the attendance rolls. The parent(s) will be required to establish an appointment with the principal prior to re-enrolling the student unless previous arrangements have been made.

8. Administrative Authority

Building administrators will have the authority to use their discretion in determining all cases regarding attendance.

HIGH SCHOOL (9-12) STUDENT ATTENDANCE POLICY

Rationale for the Policy:

1. Regular and punctual patterns of attendance will be expected of each student enrolled in Smith-Cotton High School. The secondary student is of an age when he/she needs to learn the valuable concepts of attendance and punctuality. The lesson is important for the student's maturation and acceptance of the responsibility for his/her actions. Good high school attendance helps prepare the teenager for attendance requirements placed upon an individual as an adult.
2. Students should strive to maintain a good attendance record because there is a direct relationship between school attendance and grades, citizenship, and success in school.
3. Frequent absence of students from regular classroom learning experiences disrupts the continuity of the instructional process. The school cannot teach students who are not present. The entire process of education requires a regular continuity of instruction, classroom participation, learning experience, and study in order to reach the goal of maximum educational benefits for each individual student. The regular contact of the students with one another in the classroom and their participation in well-planned instructional activities under the supervision of a competent teacher are vital to this purpose.
4. The attendance policy exists with only the intent to help students and to maintain the rationale for which it exists. It is recognized that absence from school may be necessary under certain conditions. However, every effort should be made by students, parent/legal guardians, teachers, and administrators to keep absences and tardies to a minimum.

Steps for Attendance Procedure Operation:

1. Daily Absence Reporting

- a. The parent/legal guardian of the student should notify the attendance office by 9 a.m. each day of the student's absence. This call will excuse the student's absence. While an excused absence counts as one of the eight absences allowable for each class (see #5), students will be allowed to make up work.
- b. Students whose parents have not contacted the school on the day of their absence will need to provide a written excuse from a parent or legal guardian when they return to school.
- c. Medical documentation must be provided **within 10 school days** of the absence in order for the absence to be marked as Medical (M). Parents should always obtain a note from the attending physician, physician assistant or nurse practitioner when the student needs medical attention. **These notes must have the times in and out of the appointment.** The absence will be considered excused and will count as one of the eight allowable days. However, the doctor's note will be taken into consideration should the student's absences reach nine. The absence of any student sent home ill from school by the school nurse or by the building principal will be considered documented.
- d. The student will be considered TRUANT if the parent or legal guardian fails to notify the school on the date of the absence. Truancy is defined as an avoidable absence without the knowledge and consent of the student's parents/legal guardians or school administration.

e. The documentation of an absence, so that it may be properly recorded, is the responsibility of the student and parent/legal guardian. Professional documentation may include (but not be limited to): doctor, dentist, legal appointments, college visit, and funerals.

2. **Any absence beyond eight (8) per class per semester may result in loss of credit.**
3. **Student attendance will be checked periodically by a building administrator, counselor, and/or social worker. Parent/legal guardian will be notified of the student's attendance record after four absences.**
4. **When a student has an unexcused absence, parents will be notified via phone call, home visit, and/or letter.**
5. **Make-up Privileges**
 - a. Upon returning to school, after being absent and receiving an excused absence, it is the student's responsibility to ask the teachers for make-up work. Make up work will be due one (1) day after the missed day.
 - b. Students who have excused absences from school will have the number of school days they were absent to complete make-up work, except by special arrangement with the teacher.
 - c. Make-up for final exams requires administrative approval.
 - d. **Students missing school time due to field trips, extra-curricular, co-curricular activities must obtain their homework ahead of time or no credit will be given.**
6. **Appeals will be considered only on the basis of medical records, emergencies, or special circumstances. Loss of credit due to truancy is not a valid basis for appeal. If the student or his/her parents feel that the absences were unavoidable, they may make a request to present their information to the Appeal Committee. An appeal must be filed no later than 10 days after the semester ends.**
7. **Tardies**
 - a. Each student has the responsibility to arrive at school and to class on time.
 - b. Students who arrive at school after 8:20 a.m. MUST check-in through the attendance office.
 - c. Tardies will be monitored by each classroom teacher, who can require the student to serve a 15 or 30 minute detention.
 - d. Excessive tardiness to class, or failure to serve a detention, will be referred to the assistant principals for disciplinary action and parent notification.
8. **Truancy/Unexcused Absences will result in one or more of the following:**
 - a. No make-up privileges.
 - b. Administrative action.
 - c. Parent notification or conference, either by letter, phone, or in person.
 - d. Referral to Truancy Court.
 - e. Loss of credit.
 - f. Parent prosecution.

WHITTIER HIGH SCHOOL (9-12) STUDENT ATTENDANCE POLICY

Steps for Attendance Procedure Operation:

1. Daily Absence Reporting

- a. The parent/legal guardian of the student should notify the attendance office by **9:15 a.m.** each day of the student's absence. This call will excuse the student's absence. While an excused absence counts as one of the four absences allowable for each class (see #5), students will be allowed to make up work.
- c. Medical documentation must be provided **within 10 school days** of the absence in order for the absence to be marked as Medical (M). Parents should always obtain a note from the attending physician, physician assistant or nurse practitioner when the student needs medical attention. **These notes must have the times in and out of the appointment.** The absence will be considered excused and will count as one of the four allowable days. However, the doctor's note will be taken into consideration should the student's absences reach five. The absence of any student sent home ill from school by the school nurse or by the building principal will be considered documented.
- d. The student will be considered TRUANT if the parent or legal guardian fails to notify the school on the date of the absence. Truancy is defined as an avoidable absence without the knowledge and consent of the student's parents/legal guardians or school administration.
- e. The documentation of an absence, so that it may be properly recorded, is the responsibility of the student and parent/legal guardian. Professional documentation may include (but not be limited to): doctor, dentist, legal appointments, college visit, and funerals.

2. Any absence beyond four (4) per class per term may result in loss of credit.

3. Student attendance will be checked periodically by a building administrator, counselor, and/or social worker. Parent/legal guardian will be notified of the student's attendance record after four absences.

4. When a student has an unexcused absence, parents will be notified via phone call home visit, and/or letter.

5. Make-up Privileges

- a. Upon returning to school, after being absent and receiving an excused absence, it is the student's responsibility to ask the teachers for make-up work. Make up work will be due one (1) day after the missed day.
- b. Students who have excused absences from school will have the number of school days they were absent to complete make-up work, except by special arrangement with the teacher.
- c. Make-up for final exams requires administrative approval.
- d. **Students missing school time due to field trips, extra-curricular, co-curricular activities must obtain their homework ahead of time or no credit will be given.**

6. Appeals will be considered only on the basis of medical records, emergencies, or special circumstances. Loss of credit due to truancy is not a valid basis for appeal. If the student or his/her parents feel that the absences were unavoidable, they may make a request to present their information to the Appeal Committee. An appeal must be filed no later than **10 days after the semester ends.**

7. Tardies

- a. Each student has the responsibility to arrive at school and to class on time.
- b. Students who arrive at school after 9:00 a.m. **MUST** check-in through the attendance office.
- c. Tardies will be monitored by each classroom teacher, who can require the student to serve a 15 or 30 minute detention.
- d. Excessive tardiness to class, or failure to serve a detention, will be referred to the assistant principals for disciplinary action and parent notification.

8. Truancy/Unexcused Absences will result in one or more of the following:

- a. No make-up privileges.
- b. Administrative action.
- c. Parent notification or conference, either by letter, phone, or in person.
- d. Referral to Truancy Court.
- e. Loss of credit.
- f. Parent prosecution.

APPEALS AND/OR DUE PROCESS PROCEDURES

Appeals or due process procedures will include both informal and formal meetings. Generally, decisions made by a teacher or other staff member will first be appealed to the principal or assistant principal. The principal's decision may be appealed to the superintendent or assistant superintendent level and that decision may be appealed to the Board of Education.

Problems referred by the teacher of a classroom, bus driver, or other staff member will fall within the following framework:

1. The principal should have a description of the misbehavior from the teacher, bus driver, or other staff member.
2. All disciplinary action by the principal begins with a conference or informal hearing with the student.
3. A general record of the conference and all disciplinary action should be kept and, when appropriate, a copy sent to the referring teacher.
4. The principal and referring teacher or staff member should refrain from informal discussions of disciplinary situations with others not involved. In cases of meetings conducted at the classroom teacher, principal, or superintendent levels, due process dictates that the disciplinarian inform the student as to the offense, give the student an opportunity to tell his or her side of the story, and make a rudimentary check on the facts before imposing discipline.

The meeting does not require witnesses and may be brief, involving no more than an informal give-and-take prior to the disciplinary action or decision regarding an appeal.

While the due process procedures for short-term suspensions, and other minor disciplinary options are relatively simple and informal, long-term suspension (exceeding ten days) and expulsion will require a more formal hearing procedure. All hearings conducted by the Board of Education shall proceed as follows:

1. The pupil and his or her parents and others having custodial care shall be notified of said hearing by certified mail, not less than ten days in advance of said hearing, said notice to be directed to the address of said pupil and his or her parents or others having custodial care as shall appear on the records of the school district.
2. The notice shall contain a written statement of the alleged facts, which constitute conduct meriting the suspension.
3. The pupil and his/her parents or others having custodial care shall have the opportunity to inspect, in advance, any affidavits and exhibits which the Board of Education intends to allow presented against the pupil.
4. The pupil and his/her parents or others having custodial care of said pupil shall have the right to hear any and all evidence presented against the pupil and to see and examine any affidavits or exhibits presented.
5. The pupil or his/her parents or others having custodial care shall have the right to cross-examine any witness.
6. The pupil or his/her parents or others having custodial care shall have the right to produce witnesses on behalf of the pupil.
7. The pupil shall have the right to present his/her own version of the events as to the charge against him/her and if the pupil does not deny the charges, but desires to present matters in mitigation or extenuation or explanation, the pupil may do so.
8. The pupil shall have the right to have counsel present to advise him/her.
9. The pupil, his/her parents or others having custodial care, shall have the right, at their own expense, to make a record of the events at the hearing.
10. If more than one student is involved in the same incident, the Board of Education may consider the cases separately or at one time. Students may request the Board to consider their cases separately. In either event, the Board shall make separate findings with regard to each student.
11. The evidence may be heard in whatever order the Board of Education shall deem advisable, although points of dispute should be separated from agreed upon facts as quickly as possible.
12. Decorum should be observed at all times, each side having the full opportunity to present its facts.
13. The Board of Education may expel from the proceedings anyone who does not await his/her turn to present matters for consideration or who otherwise unduly interferes with the deliberation of the Board.
14. The Board of Education may exclude all persons from the hearing except the student, his/her parents, or others having custodial care, his/her attorney and the witness testifying.
15. In the event the Board of Education shall decide to expel a student, or affirm a decision to suspend a student, from school for a period longer than ten (10) school days, the Board shall, as soon as it is practicable after the hearing, present the student by mail or personal delivery, a written finding of fact and statement of the disciplinary action taken. The student may, however, waive same and be provided with a verbal finding immediately.

16. A student may petition the Board of Education for reinstatement within 15 days pending the reconsideration with the Board having full discretion to either accept or reject same. Note: No hearing will be granted by the Board, new or additional.

PRIVACY RIGHTS

School records regarding disciplinary action by school personnel are sensitive records and are only maintained to insure accuracy and consistency in working with the student involved. Board Policy, 7400, refers to the District's adherence to provisions of the Family Educational Rights and Privacy Act of 1974 and applies to disciplinary records as well as other school informational records.

ADMINISTRATIVE POWERS

1. Power of the Principal – The principals and assistant principals of schools of the Sedalia School District #200 may suspend a pupil for a period not to exceed ten days. Any suspension by a principal shall be reported immediately to the superintendent of schools, who may revoke the suspension at any time.
2. Power of the Superintendent or designee – The superintendent of schools, or his/her designee, of the Sedalia School District #200 may suspend a pupil for a period of time not to exceed one hundred eighty (180) school days in accordance with the Missouri Statutes, or for 180 days in accordance with House Bill 174, if the student is charged with or convicted of a felony. However, if the suspension imposed shall be for more than ten (10) school days, the pupil, his or her parents, or others having custodial care, may appeal the decision of the superintendent to the Board of Education by asking for a hearing before the Board. Such appeal shall be in writing, may be in letter form, and may be delivered by regular mail to the Board of Education or personally delivered to any member thereof.
3. Power of the Board of Education – The Board of Education of this District, after notice to parents or others having custodial care, and a hearing upon charges preferred, may suspend or expel a pupil.

NON-DISCRIMINATION AND STUDENT RIGHTS

Searches by School Personnel

School lockers and desks are the property of the Board of Education and are provided for the convenience of students, and as such, are subject to periodic inspection without notice, without student consent, and without a search warrant. The lockers and desks may also be searched by school administrators or staff who have a reasonable suspicion that the lockers or desks contain drugs, alcohol, material of a disruptive nature, stolen properties, weapons, items posing a danger to the health or safety of students and school employees, or evidence of a violation of school policy.

In addition, the Board of Education authorized the use of breathalyzers, metal scanners to search students, and/or trained dogs to sniff lockers or other school property to assist in the detection of the presence of drugs, weapons or firearms, explosives, and other contraband.

Students or student property may be searched based on reasonable suspicion of a violation of District rules, policy, or state law. Reasonable suspicion must be based on facts known to the administration, credible information provided or reasonable inference drawn from such facts or information. The privacy and dignity of students shall be respected. Searches shall be carried out in the presence of adult witnesses, if such witnesses are available. Students may be asked to empty pockets, remove jackets, coats, shoes, and other articles of exterior clothing for examination of reasonable suspicion. Strip searches of students are prohibited.

Students are permitted to park on school premises as a matter of privilege, not of right. The school retains the authority to conduct routine patrols of the student parking lots. The interior of a student's automobile on school premises may be searched if a school administrator has reasonable suspicion to believe that illegal, unauthorized or contraband items, or evidence of a violation of school policy is contained inside the vehicle. This includes the use of canine searches.

Law enforcement officials shall be contacted if the search produces a controlled substance, drug paraphernalia, weapons, stolen goods or evidence of a crime, in any case involving a violation of law when a student refuses to allow a search, or where the search cannot safely be conducted. Parents may also be contacted. A student who refuses to submit to a search may be appropriately disciplined by school officials.

Interview or Interrogation

The School District has supervisory authority over students during the school day and hours of approved extracurricular activities. The school administration will endeavor responsibility for making an effort to protect each student's rights with respect to interrogations by law enforcement officials. When law enforcement officials find it necessary to question students during the school day or periods of extracurricular activities, to the extent permitted by law, the school principal or designee will be present and the interview will be conducted in private.

The principal will verify and record the identity of the officer or other authority and request an explanation of the need to question or interview the student at school. The principal ordinarily will make reasonable efforts to notify the student's parent/legal guardian, as permitted by law.

Removal of Students from School

Before a student at school is arrested or taken into custody by law enforcement or other legally authorized person, the principal will verify the official's authority to take custody of the student. The school principal, to the extent permitted by law, will attempt to notify the student's parent/legal guardian that the student is being removed from school.

BUS RULES INFORMATION

1. When boarding the bus, students shall be seated and shall remain in that seat until arrival at their destination.
2. Instruments and other large objects are to be taken to the seat with the student and placed under the seat or held by the student. It cannot take up a seat for another student to sit in.
3. No pets or animals in boxes, jars or containers will be allowed on the bus.
4. No type of glass items or balloons will be allowed on the bus.
5. No eating, drinking, or chewing of gum allowed on bus.
6. Students shall remain quiet at all Railroad Crossing stops and there should be a minimum of noise while passing through town.
7. Students are not to put any part of the body out the windows.
8. No fighting or "horseplay" on buses. Normal conversation, classroom conduct shall be observed at all times.
9. Each student shall be held accountable for any destruction of property including damage to bus or personal property of others.
10. If a student is to be discharged from the bus at a place other than his or her own stop, a written note from the parent/legal guardian must be given to the building principal for approval and then to the driver.
11. The driver is in charge at all times. When on activity trips, teacher and driver are in charge.
12. Drivers may not transport any persons not regularly assigned to the bus unless authorized by the building principal.
13. The driver has the right to assign students a seat on the bus.
14. The use of alcohol, tobacco, or drugs is not permitted on the bus. Striking of matches or lighters is not permitted on the bus.
15. Obscene and unacceptable language gestures, remarks or signs will not be tolerated.
16. Students must pass 10 feet in front of the bus and establish eye contact with driver before crossing. Students shall never cross behind the bus.
17. Students will refrain from going to the mailbox until the bus has traveled away from the stop.
18. The school bus is an extension of the school and all school rules and regulations, which pertain to student conduct in the schools, are applicable to student conduct on a school bus.
19. Students may be videotaped while riding the school bus. The viewing of these tapes is subject to the guidelines authorized by the district.

20. Students must be at the bus stop 5 minutes prior to pickup time.

CORRECTIVE DISCIPLINE OPTIONS

Administrators will have the authority to use their discretion in determining the appropriate disciplinary steps, depending upon the severity and frequency of incidents.

A student who is 17 years of age or older and is charged with/or convicted of a felony will be suspended from school until the charges are reduced to a misdemeanor or dropped. Safe school act violations are suspended at any age.

Students under suspension from school are not to attend school activities nor be on school district grounds.

A student/parent conference with the superintendent or designee shall be required prior to re-admittance for students suspended from school for a period of 10 days or more. Written notice of conference will be provided to parent or guardian.

It is the purpose of this code to list certain offenses, which, if committed by a student, will result in the imposition of a certain disciplinary action. No code of conduct can be expected to list each and every offense which may result in disciplinary action. Any conduct not included herein, or any aggravated circumstance of any offense or action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent/designee and/or Board of Education.

Student Discipline Definitions and Offenses

Definition	Offense	Grades K-4
Alcohol, Controlled Substances, Illegal Drugs		
a.) Possession of or attending under the influence of any. b.) Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, counterfeit drugs and/or drug-related paraphernalia. Note: For the purpose of this policy "under the influence" shall mean engaging in the use of any unauthorized prescription drug, alcohol, narcotic substance, counterfeit drugs, or drug-related paraphernalia.	1st Offense	PC, C, I, ISS, OSS, LA.
	2nd Offense	PC, C, I, ISS, OSS, LA, LT.
	3rd Offense	REP, PC, C, I, ISS, OSS, LA, LT.
Arson		
Starting a fire, or attempting to start a fire, or causing an explosion with the intention to damage property or buildings of the Sedalia School District #200 or other persons.	1st Offense	PC, OSS, LA, LT.
	Subsequent Offense	PC, OSS, LA, LT, RE.
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension

Grade 5	Grades 6-8	Grades 9-12
PC, C, I, ISS, OSS, LA.	PC, C, OSS, LA, LT.	PC, C, OSS, LT, LA.
PC, C, I, ISS, OSS, LA, LT.	PC, C, OSS, LA, LT.	PC, C, OSS, LT, LA.
REP, PC, C, I, ISS, OSS, LA, LT.	REP, PC, C, OSS, LA, LT.	REP, PC, C, OSS, LT, LA.
Arson		
PC, OSS, LA, LT.	PC, OSS, LA, LT.	PC, OSS, LA, LT.
PC, OSS, LA, LT, RE.	PC, OSS, LA, LT, RE.	PC, OSS, LA, LT, RE.
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition	Offense	Grades K-4
Assault		
Safe Schools Act: Prohibitions and reporting of student possession of weapons or controlled substances shall apply to the school playground or parking lot, school bus, or school activity whether on or off school property. The school district may recognize disciplinary actions of another school district whether in-state, or out-of-state, in a public, private, or charter school.		
a.) Attempting to cause injury to another person; intentionally placing a person in reasonable apprehension of imminent physical injury.	1st Offense	PC, LOP, ISS, OSS, LA, LT.
b.) Attempting to kill or cause serious physical injury to another.	2nd Offense	PC, C, LOP, ISS, OSS, LA, LT, RE.
	3rd Offense	PC, C, LOP, ISS, OSS, LA, LT, RE.
Bullying		
<p>"Bullying" means intimidation, unwanted aggressive behavior, or harassment that is repetitive, or is substantially likely to be repeated, and causes a reasonable student to fear for his or her physical safety or property, substantially interferes with the educational performance, opportunities, or benefits of any student without exception; or substantially disrupts the orderly operation of the school. May consist of physical actions, including gestures, or oral, cyberbullying, electronic, or written communication, and any threat of retaliation for reporting of such acts. Bullying of students is prohibited on school property, at any school function, or on a school bus.</p> <p>"Cyberbullying" means bullying as defined in this subsection through the transmission of a communication including, but not limited to, a message, text, sound, or image by means of an electronic device including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager."</p>	1st Offense	CWS, PC, OSS, Up to 10 days.
	2nd Offense	CWS, PC, OSS, Up to 180 days.
	3rd Offense	CWS, PC, C, OSS - Up to 180 days, RE.
<p>C - Counselor CS - Community Service LA - Legal Authority LOP - Loss of Privileges R - Resitution</p>	<p>CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion</p>	<p>CWS - Conference with Student LT - Long Term Suspension</p>

Grade 5	Grades 6-8	Grades 9-12
<p>The school board shall not re-admit or enroll a pupil suspended for more than 10 days for school violence, regardless of whether the act was committed at a public or private school, provided that the act was the cause of the suspension or expulsion in the case of a private school, without first holding a conference with the appropriate school officials.</p>		
PC, CS, ISS, OSS, LA, LT.	PC, ISS, OSS, LA, LT, RE.	PC, C, OSS, LA, LT, RE.
PC, C, ISS, OSS, LALT, RE.	PC, OSS, LA, LT, RE.	PC, C, OSS, LA, LT, RE.
PC, C, OSS, LA, LT, RE.	PC, OSS, LA, LT, RE.	PC, C, OSS, LA, LT, RE.
<p>CWS, PC, OSS, Up to 10 days.</p>		
<p>CWS, PC, OSS, Up to 10 days.</p>		
<p>CWS, PC, OSS, Up to 180 days.</p>		
<p>CWS, PC, C, OSS - Up to 180 days, RE.</p>		
<p>D - Detention NC - No Credit REP - Review Educational Placement</p>		
<p>I - Intervention OSS - Out-of-School Suspension SSW - School Service Work</p>		
<p>ISS - In-School Suspension PC - Parent Contact SSW - School Service Work</p>		

Definition	Offense	Grades K-4
Bus Misconduct		
Any offense committed by a student on a district-owned or contracted bus shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, bus-riding privileges may be suspended or revoked.	1st Offense	CWS, PC, warning.
	2nd Offense	PC, 1 day off bus.
	3rd Offense	PC, 3 days off bus.
	4th Offense	PC, 5 days off bus.
	5th Offense	PC, loss of riding privileges.
Cheating		
Dishonesty while completing schoolwork plagiarism, and/or falsifying or altering records. Cheating offenses will be counted across all classes. This will restart each semester.	1st Offense	CWS, PC, NC, D.
	2nd Offense	PC, C, D, NC, ISS.
	3rd Offense	PC, C, D, NC, ISS.
Chronic Misbehaving Students		
Chronic misbehaving is defined as either of the following: 1) more than 5 office referrals resulting in a disciplinary action; 2) more than 2 office referrals resulting in suspensions.	1st Offense	CWS, PC, C, I, ISS, OSS, REP.
	2nd Offense	CWS, PC, C, ISS, OSS, I, REP.
	3rd Offense	CWS, PC, C, AIS, ISS, OSS, I, REP, LT, RE.
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension

Grade 5	Grades 6-8	Grades 9-12
CWS, PC, warning.	CWS, PC, warning.	CWS, PC, warning.
PC, 1 day off bus.	PC, 1 day off bus.	PC, 1 day off bus.
PC, 3 days off bus.	PC, 3 days off bus.	PC, 3 days off bus.
PC, 5 days off bus.	PC, 5 days off bus.	PC, 5 days off bus.
PC, loss of riding privileges.	PC, loss of riding privileges.	PC, loss of riding privileges.
Cheating		
PC, C, NC, D.	PC, NC, D, LOP.	PC, NC, D, LOP.
PC, C, NC, D, ISS.	PC, NC, D, ISS, LOP.	PC, NC, D, ISS, LOP.
PC, C, NC, CS, ISS.	PC, C, NC, CS, ISS, LOP.	PC, NC, D, ISS, LOP, mandatory "F" for the semester if all offenses occur in the same course.
Chronic Misbehaving Students		
CWS, C, PC, ISS, OSS, LT, I, REP.	PC, ISS, OSS, LT, I, REP, RE.	PC, LOP, ISS, OSS, LT, REP, RE.
CWS, PC, C, ISS, OSS, I, REP.	PC, ISS, OSS, LT, I, REP, RE.	PC, LOP, ISS, OSS, LT, REP, RE.
CWS, PC, C, AIS, ISS, OSS, I, REP, LT, RE.	PC, ISS, OSS, LT, I, REP, RE.	PC, LOP, ISS, OSS, LT, REP, RE.
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition	Offense	Grades K-4
Computer/Technology Misuse		
Inappropriate use of technology (Internet included) is any action by a student to view, print, or distribute pornographic materials, sexting, access private files, harassing, insulting or attacking others, damaging computer systems and/or computer networks, unauthorized tampering of hardware and/or software, violating copyright laws, and employing the network for commercial purposes.	1st Offense	CWS, PC, LOP, R, ISS, LA.
	2nd Offense	CWS, PC, R, ISS, LA.
	3rd Offense	CWS, PC, R, ISS, OSS, LA.
Discriminatory Acts/Disparaging or Demeaning Language		
Use of words or actions, verbal, written or symbolic, meant to harass or injure another person because of race, religion, gender, sexual orientation, disability, political beliefs, ethnic origin, etc.	1st Offense	CWS, C, PC, LOP, CS, ISS, OSS, LA, LT.
	2nd Offense	CWS, PC, C, LOP, CS, ISS, OSS, LA, LT.
	3rd Offense	CWS, PC, C, LOP, CS, ISS, OSS, LA, LT, REP, RE.
Disorderly Conduct		
Engaging in violent, abusive, indecent, profane, boisterous, unreasonably loud, or other conduct, which tends to cause or provoke a disturbance.	1st Offense	PC, C, CWS, LOP, ISS.
	2nd Offense	PC, C, CWS, LOP, ISS, OSS.
	3rd Offense	CWS, PC, C, LOP, ISS, OSS.
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension

Grade 5	Grades 6-8	Grades 9-12
CWS, PC, LOP, R, ISS, LA.	CWS, PC, LOP, R, D, ISS, OSS, LA, LT.	CWS, PC, LOP, R, D, ISS, OSS.
CWS, PC, R, ISS, LA.	CWS, PC, LOP, R, D, ISS, OSS, LA, LT, RE.	CWS, PC, LOP, R, D, ISS, OSS.
CWS, PC, R, ISS, OSS, LA.	CWS, PC, LOP, R, D, ISS, OSS, LA, LT, RE.	CWS, PC, LOP, R, ISS, OSS, LA, LT, RE.
Discriminatory Acts/Disparaging or Demeaning Language		
CWS, C, PC, LOP, CS, ISS, OSS, LA, LT.	CWS, C, D, PC, LOP, CS, ISS, OSS, LA, LT.	CWS, C, D, PC, LOP, CS, ISS, OSS, LA, LT.
CWS, PC, C, LOP, CS, ISS, OSS, LA, LT.	CWS, PC, C, LOP, CS, ISS, OSS, LA, LT.	CWS, PC, C, LOP, CS, ISS, OSS, LA, LT.
CWS, PC, C, LOP, CS, ISS, OSS, LA, LT, REP, RE.	CWS, PC, C, LOP, CS, ISS, OSS, LA, LT, REP, RE.	CWS, PC, C, LOP, CS, ISS, OSS, LA, LT, REP, RE.
Disorderly Conduct		
PC, C, CWS, LOP, ISS.	PC, C, CWS, D, LOP, ISS, OSS.	PC, C, CWS, D, LOP, ISS, OSS.
PC, C, CWS, LOP, ISS, OSS.	PC, C, D, LOP, ISS, OSS.	PC, C, D, LOP, ISS, OSS.
CWS, PC, C, LOP, ISS, OSS.	PC, LOP, ISS, OSS.	PC, LOP, ISS, OSS.
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition	Offense	Grades K-4
Disrespectful Conduct or Speech		
a.) Disrespectful verbal, written, or symbolic language or gesture, which is inappropriate to public settings, directed to a staff member or another student.	1st Offense	CWS, PC, LOP, ISS, LA
	2nd Offense	CWS, PC, ISS, OSS, LA
b.) Conduct or verbal, written, or symbolic language which materially and substantially disrupts classroom work, school activities, or school functions.	3rd Offense	CWS, PC, ISS, OSS, LA
False Alarms		
a.) The act of initiating a false fire alarm or initiating a false report warning of a fire or an impending catastrophe.	1st Offense	CWS, PC, C, LOP, LA
b.) Tampering with emergency equipment.	2nd Offense	PC, C, LOP, ISS, OSS, LA, REP.
	3rd Offense	PC, LOP, ISS, OSS, LA, REP, LT.
False Reports		
The act of falsely reporting incidents or making false accusations or giving false information to school personnel which would affect the welfare of others.	1st Offense	CWS, PC, LOP.
	2nd Offense	CWS, PC, ISS.
	3rd Offense	CWS, PC, ISS, OSS.
C - Counselor LA - Legal Authority R - Resitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension

Grade 5	Grades 6-8	Grades 9-12
CWS, PC, LOP, ISS, LA	PC, CWS, D, LOP, ISS, OSS, LA.	PC, CWS, D, LOP, ISS, OSS, LA.
CWS, PC, ISS, OSS, LA	PC, D, LOP, ISS, OSS, LA.	PC, D, LOP, ISS, OSS, LA.
CWS, PC, ISS, OSS, LA	PC, LOP, ISS, OSS, LA	PC, LOP, ISS, OSS, LA.
CWS, PC, C, LOP, ISS, OSS, LA.	PC, ISS, OSS, LA.	PC, ISS, OSS, LA.
PC, C, LOP, ISS, OSS, LA, REP.	PC, ISS, OSS, LA, LT.	PC, ISS, OSS, LA, LT.
PC, LOP, ISS, OSS, LA, REP, LT.	PC, OSS, LA, LT, RE.	PC, OSS, LA, LT, RE.
CWS, PC, D.	PC, D, ISS, OSS, LA.	PC, D, ISS, OSS, LA.
CWS, PC, D, ISS.	PC, ISS, OSS, LA, LT.	PC, ISS, OSS, LA, LT.
CWS, PC, D, ISS, OSS.	PC, OSS, LA, LT, RE.	PC, OSS, LA, LT, RE.
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition	Offense	Grades K-4
Fighting		
Occurs when two or more persons voluntarily or by agreement, engage in any fight or use any blows or violence toward each other, in any angry or quarrelsome manner.	1st Offense	CWS, PC, C, LOP, CS, ISS, OSS, LA.
	2nd Offense	CWS, PC, C, LOP, ISS, OSS, REP, LA.
	3rd Offense	PC, C, LOP, ISS, OSS, LA.
Forgery		
The act of falsely using, in writing, the name of another person or falsifying time, dates, grades, addresses, or other data on school forms.	1st Offense	CWS, NC, D, ISS.
	2nd Offense	CWS, NC, D, ISS.
	Subsequent Offense	NC, D, ISS, OSS.
Gambling		
Making a bet as defined by Section 572.020 (4) RSMo or engaging in conduct prohibited under Chapter 572.000 RSMo. Possession and/or use of any gaming devices, including but not limited to playing cards or dice. Also any actions normally associated with gambling, such as pitching or matching coins, wagering or betting on sports events or participation in pools.	1st Offense	CWS, PC, Confiscation.
	2nd Offense	CWS, PC, ISS, Confiscation.
	3rd Offense	PC, ISS, OSS, Confiscation.
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension

Grade 5	Grades 6-8	Grades 9-12
CWS, PC, C, LOP, CS, ISS, OSS, LA.	CWS, PC, C, LOP, CS, ISS, OSS, LA.	CWS, PC, C, LOP, CS, ISS, OSS, LA.
CWS, PC, C, LOP, ISS, OSS, REP, LA.	PC, OSS, LA, LT, REP.	PC, OSS, LA, LT, REP.
PC, C, LOP, ISS, OSS, LA.	PC, OSS, LA, LT, RE.	PC, OSS, LA, LT, RE.
PC, C, NC, SSW, ISS.	PC, NC, D, ISS.	PC, NC, D, ISS.
PC, C, NC, ISS.	PC, NC, D, ISS, OSS.	PC, NC, ISS.
PC, C, NC, OSS.	PC, NC, D, ISS, OSS.	PC, NC, ISS, OSS.
CWS, PC, C, SSW, Confiscation.	PC, D, ISS, OSS, Confiscation.	CWS, PC, D, ISS, Confiscation.
CWS, PC, C, ISS, Confiscation.	PC, D, ISS, OSS, Confiscation.	PC, D, ISS, OSS, Confiscation.
PC, C, ISS, Confiscation.	PC, D, ISS, OSS, Confiscation.	Confiscation, RE.
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension RE - Review Educational Placement	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition	Offense	Grades K-4
Hazing		
Harassment, abuse, or humiliation by way of initiation. It can be physical, mental, or emotional.	1st Offense	CWS, PC, LOP.
	2nd Offense	CWS, PC, C, LOP, ISS, OSS.
	3rd Offense	CWS, PC, LOP, ISS.
Inappropriate Display Of Affection		
Embracing, kissing, or caressing another in a situation or under circumstances deemed inappropriate.	1st Offense	CWS, PC, C.
	2nd Offense	CWS, PC, C.
	3rd Offense	CWS, PC, C, ISS, OSS.
Inciting Others To Violence or Disobedience		
By words, acts, or deeds, giving encouragement to demonstrations, protests, or violence towards others to disrupt the normal educational process of the school.	1st Offense	CWS, PC, LOP, I, ISS, OSS.
	2nd Offense	CWS, PC, LOP, I, R, ISS, OSS, REP.
	3rd Offense	CWS, PC, LOP, I, R, ISS, OSS, REP.
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension

Grade 5	Grades 6-8	Grades 9-12
CWS, PC, D, LOP, ISS.	CWS, PC, D, LOP, ISS, OSS.	CWS, D, PC, C, LOP, ISS, OSS, LT.
CWS, PC, LOP, ISS.	CWS, PC, LOP, ISS, OSS.	CWS, PC, C, LOP, ISS, OSS, LT.
CWS, PC, LOP, ISS, OSS.	CWS, PC, LOP, OSS, LT.	CWS, PC, C, LOP, OSS, LT.
Inappropriate Display Of Affection		
CWS, PC, C, CS.	CWS, PC, C, D.	CWS, PC, D, ISS.
PC, C, ISS.	CWS, PC, C, D, ISS.	CWS, PC, D, ISS.
PC, C, ISS, OSS.	CWS, PC, ISS, OSS.	CWS, PC, ISS, OSS.
Inciting Others To Violence or Disobedience		
CWS, PC, LOP, I, ISS, OSS.	PC, D, LOP, ISS, OSS.	CWS, D, LOP, ISS, OSS.
CWS, PC, LOP, I, R, Iss, OSS, REP.	PC, ISS, OSS.	PC, D, ISS, OSS.
CWS, PC, LOP, I, R, ISS, OSS, REP.	PC, ISS, OSS, LT.	PC, OSS, ISS, LT.
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition	Offense	Grades K-4
Insubordination		
The willful failure to respond or carry out a reasonable directive by authorized school personnel.	1st Offense	CWS, PC, C, CS, ISS.
	2nd Offense	CWS, PC, CS, ISS.
	3rd Offense	CWS, PC, C, CS, ISS, OSS.
Interference With The Educational Process		
Conduct, behavior, sleeping, cell phones/communication devices, electronic devices, Social Media, and attire, which interfere with the educational process, including the use of obscene, suggestive, profane language, or gestures advocating disruptive or illegal activity. Tampering with others property and/or school district property	1st Offense	Confiscation, PC, C, LOP, D, CS, ISS, LA.
	2nd Offense	Confiscation, PC, C, LOP, D, CS, ISS, LA.
	3rd Offense	Confiscation, PC, C, ISS, OSS, LA.
Parking/Driving Violation		
Parking lot violations may include, but are not limited to the following: parking out of assigned area, failure to display proper permit, etc. In addition, vehicle may be towed at owner's expense. Driving on school property carelessly or without due caution so as to endanger persons or property.	1st Offense	
	2nd Offense	
	3rd Offense	
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension

Grade 5	Grades 6-8	Grades 9-12
PC, CS, ISS, OSS.	PC, D, LOP, ISS, OSS.	CWS, PC, D, LOP, ISS, OSS.
PC, CS, ISS, OSS.	PC, LOP, ISS, OSS.	PC, D, LOP, ISS, OSS.
PC, ISS, OSS.	PC, LOP, ISS, OSS, LT.	LOP, ISS, OSS.
Interference With The Educational Process		
Confiscation, PC, C, LOP, D, CS, ISS, LA.	Confiscation, CWS, PC, D, LOP, ISS, OSS, LA.	Confiscation, CWS, PC, D, LOP, ISS, OSS, LA.
Confiscation, PC, C, LOP, D, CS, ISS, LA.	Confiscation, PC, ISS, OSS, LOP, LA.	Confiscation, PC, D, ISS, OSS, LOP, LA.
Confiscation, PC, C, ISS, OSS, LA.	Confiscation, PC, ISS, OSS, LOP, LA.	Confiscation, PC, ISS, OSS, LOP, LA.
Parking/Driving Violation		
		PC, CWS, Ticket, ISS, OSS, LOP, LA
		PC, CWS, LOP, Ticket, ISS, OSS, LA
		PC, CWS, LOP, ISS, OSS, LA.
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension Educational Placement	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition	Offense	Grades K-4
Physical Attack On Staff Member		
Any physical act of aggression including, but not limited to, intentionally pushing, striking, spitting, biting, etc.	1st Offense	CWS, PC, C, LOP, ISS, OSS, LA, LT.
	2nd Offense	PC, C, LOP, REP, RE, ISS, OSS, LA, LT, I.
	3rd Offense	PC, C, I, REP, RE, ISS, OSS, LA, LT.
Sexual Assault		
Intentional touching of clothed or unclothed intimate part(s) of the body or with any object or device thereby causing offense or alarm and acts prohibited or defined in Chapter 566.010 RSMo.	1st Offense	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.
	2nd Offense	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.
	3rd Offense	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT, RE.
Sexual Harassment		
a.) Unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct or communication. b.) Use of verbal, written, or symbolic language that is sexually harassing.	1st Offense	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.
	2nd Offense	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.
	3rd Offense	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT, RE.
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension

Grade 5	Grades 6-8	Grades 9-12
Physical Attack On Staff Member		
CWS, PC, C, LOP, ISS, OSS, LA, LT.	PC, OSS, REP, LA, LT, RE.	PC, OSS, REP, LA, LT, RE.
PC, C, LOP, REP, RE, ISS, OSS, LA, LT, I.	PC, OSS, REP, LA, LT, RE.	PC, OSS, REP, LA, LT, RE.
PC, C, I, REP, RE, ISS, OSS, LA, LT.	PC, OSS, LA, LT, RE.	PC, OSS, LA, LT, RE.
Sexual Assault		
CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.
CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.
CWS, PC, C, LOP, REP, ISS, OSS, LA, LT, RE.	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT, RE.	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT, RE.
Sexual Harassment		
CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.
CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT.
CWS, PC, C, LOP, REP, ISS, OSS, LA, LT, RE.	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT, RE.	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT, RE.
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition		Offense		Grades K-4	
Shakedown Or Strong-Arm/Extortion					
The act of extortion or borrowing or attempting to borrow any money or items of value from a person unless both parties enter into the agreement freely and without the presence of either an implied or expressed threat.	1st Offense	CWS, PC, LOP, R, CS, LA.			
	2nd Offense	PC, C, R, CS, ISS, OSS, LA.			
	3rd Offense	CWS, PC, C, R, ISS, OSS, LA.			
Theft/Possession of Stolen Property					
The act of taking, possessing, or concealing the property of another without owner's consent.	1st Offense	Confiscation, CWS, PC, C, LOP, R, CS, LA, LT.			
	2nd Offense	Confiscation, CWS, PC, C, LOP, R, CS, ISS, LA, LT.			
	3rd Offense	Confiscation, PC, LOP, R, ISS, OSS, LA, LT.			
Threatening Or Intimidating Acts					
The act of verbally or by gesture threatening the well-being, health or safety of any person on school property or enroute to or from school.	1st Offense	CWS, PC, C, LOP, CS, ISS.			
	2nd Offense	CWS, PC, C, LOP, REP, ISS, OSS.			
	3rd Offense	CWS, PC, C, REP, ISS, OSS, LA, LT, RE.			
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension			

Grade 5		Grades 6-8		Grades 9-12	
CWS, PC, LOP, R, CS, LA.	PC, R, SSW, ISS, OSS, LA.	PC, R, D, ISS, OSS, LA.			
PC, C, R, CS, ISS, OSS, LA.	PC, R, ISS, OSS, LA.	PC, R, ISS, OSS, LA.			
CWS, PC, C, R, ISS, OSS, LA.	PC, R, ISS, OSS, LA.	PC, R, OSS, LA.			
Confiscation, CWS, PC, C, LOP, R, CS, LA, LT.					
Confiscation, CWS, PC, C, LOP, R, CS, ISS, LA, LT.		Confiscation, PC, C, R, LOPO, ISS, OSS, LA, LT, RE.		Confiscation, PC, C, R, LOP, ISS, OSS, LA, LT, RE.	
Confiscation, CWS, PC, C, LOP, R, CS, ISS, LA, LT.		Confiscation, PC, C, R, LOP, ISS, OSS, LA, LT, RE.		Confiscation, PC, C, R, LOP, ISS, OSS, LA, LT, RE.	
Confiscation, PC, LOP, R, ISS, OSS, LA, LT.		Confiscation, PC, C, R, LOP, ISS, OSS, LA, LT, RE.		Confiscation, PC, C, R, LOP, ISS, OSS, LA, LT, RE.	
CWS, PC, C, LOP, CS, ISS					
CWS, PC, C, LOP, REP, ISS, OSS.		PC, C, D, LOP, ISS, OSS, LA, REP, RE.		PC, C, D, LOP, ISS, OSS, LA, REP, RE.	
CWS, PC, C, REP, ISS, OSS, LA, LT, RE.		PC, C, D, LOP, ISS, OSS, LA, REP, RE.		PC, C, D, LOP, ISS, OSS, LA, REP, RE.	
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work			

Definition	Offense	Grades K-4
Tobacco (Use of or Possession)		
Use or possession of leaves of cultivated tobacco plants prepared for use in smoking, chewing or as snuff, on school property, bus or at school activities. HB381 Section 407.933 1.) No person less than eighteen years of age shall purchase, attempt to purchase or possess cigarettes or other tobacco products (electronic cigarettes /vapor pen) unless such person is an employee of a seller of cigarettes or tobacco products and is in such possession to effect a sale in the course of employment, or an employee of the division of liquor control for enforcement purposes pursuant to subsection 5 of section 407.934. 2.) Any person less than eighteen years of age shall not misrepresent his or her age to purchase cigarettes or tobacco products. 3.) E-liquids will fall under this category.	1st Offense	Confiscation, CWS, PC, LOP, CS, ISS, OSS.
	2nd Offense	Confiscation, CWC, PC, ISS, OSS, LA.
	3rd Offense	Confiscation, CWS, PC, C, ISS, OSS, LA.
Truancy		
A willful absence from school or class without the principal's permission/knowledge.	1st Offense	PC, LOP, CS, LA.
	2nd Offense	PC, LOP, ISS, LA.
	3rd Offense	PC, LOP, ISS, OSS, LA.
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension

Grade 5	Grades 6-8	Grades 9-12
Confiscation, CWS, PC, LOP, CS, LA, ISS, OSS.	Confiscation, LOP, Use: OSS, LA, Possession: ISS, OSS, LA.	Confiscation, PC, LOP, D, ISS, LA.
Confiscation, PC, ISS, OSS, LA.	Confiscation, LOP, Use: OSS, ISS, LA, Possession: OSS, LA.	Confiscation, PC, LOP, ISS, OSS, LA.
Confiscation, CWS, PC, C, ISS, OSS, LA.	Confiscation, LOP, Use: LA, LT, Possession: OSS, LA, LT.	Confiscation, LOP, PC, ISS, OSS, LA.
PC, LOP, CS, ISS, LA.		
PC, D, LOP, ISS.		
PC, LOP, ISS, LA.		
PC, D, ISS, LOP, LA.		
PC, LOP, ISS, OSS, LA.		
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition	Offense	Grades K-4
Vandalism/Criminal Damage The act of intentional destruction of property belonging to the Sedalia School District #200 or others. This shall also include tampering with or causing the discharge of any sprinkler system or other apparatus installed in a school building for the prevention of fire or for the safety of the school population or school property.	1st Offense	CWS, PC, LOP, R, LA, LT.
	2nd Offense	CWS, PC, LOP, R, ISS, OSS, LA, LT.
	3rd Offense	CWS, PC, LOP, R, ISS, OSS, LA, LT.
	C - Counselor LA - Legal Authority R - Restitution CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion CWS - Conference with Student LT - Long Term Suspension	

Grades 5-6	Grades 7-9	Grades 10-12
CWS, PC, R, LOP, ISS, OSS, LA, LT.	PC, R, SSW, LOP, ISS, OSS, LA, LT.	PC, R, D, LOP, ISS, OSS, LA, LT.
CWS, PC, R, LOP, ISS, OSS, LA, LT.	PC, R, SSW, LOP, ISS, OSS, LA, LT.	PC, R, LOP, ISS, OSS, LA, LT.
CWS, PC, R, LOP, ISS, OSS, LA, LT.	PC, R, SSW, LOP, ISS, OSS, LA, LT.	PC, R, LOP, ISS, OSS, LA, LT.
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Weapons

THE SAFE SCHOOLS ACT OF 1996 states: **"WEAPON"** shall mean a **"FIREARM"** as defined under 18 U. S. C. 921, and the following items as defined in section 571.010, RSMo are considered by the Sedalia School District #200 as **CATEGORY I WEAPONS**: a blackjack, a concealable firearm, an explosive weapon, a firearm, a firearm silencer, a gas gun, a knife, knuckles, a machine gun, a projectile weapon (including bows, arrows, pellet guns, sling shots, paint ball guns), a rifle, a shotgun, a spring gun, a switchblade knife or bullets.

In addition other items considered by the District to be weapons, classified as **CATEGORY II WEAPONS**: poisons, nunchucks, chains, throwing stars or other devices that could be used as a weapon to threaten others.

Other items which will be viewed as weapons and designated **CATEGORY III WEAPONS** include: fireworks, firecrackers and smoke bombs, throwing darts, laser pointers, nuisance items and toys, unauthorized tools, mace, etc.

Note: Any knife is classified as a Category I Weapon regardless of blade length

Definition	Offense	Grades K-4
See above	1st Offense - Grades K-4 / Any Offense - Grades 5-12	<p>Category I - Firearm loaded or unloaded Confiscation, PC, ISS, OSS, LA, LT, RE.</p> <p>Category I - Non-Firearm - Use or Attempted Use Confiscation, PC, C, ISS, OSS, LA, LT.</p> <p>Category I - Non-Firearm - Possession Confiscation, PC, LOP, ISS, OSS, LA, RE.</p> <p>Category II - Possession PC, C, ISS, OSS, LA.</p> <p>Category II - Use or Attempted Use Confiscation, PC, C, LOP, ISS, OSS, LA.</p> <p>Category III - Possession or Use Confiscation, PC, C, LOP, ISS, OSS.</p>
	2nd Offense	Same as above

CWS - Conference with Student	PC - Parent Contact
C - Counselor	I - Intervention
AIS - Referred to Alternate Intervention Strategy	LOP - Loss of Privileges
NC - No Credit	R - Restitution
D - Detention	SSW - School Service Work

Policy - All weapons or instruments that have the appearance of a weapon are prohibited within all school environments and the school zone, except for educational purposes as authorized in advance by the building principal or designee. These environments include, but are not limited to district-owned buildings, leased or rented facilities; school sponsored activities; field trips; school vehicles and buses; and any school bus stops. This policy is in effect before, during and after school.

Student Reporting - Students who see or become aware of a weapon in school must not touch it or remain in its presence. Notify an adult immediately.

Exceptions - Pursuant to Missouri Statutes exemptions are granted to licensed peace officers, military personnel or students participating in military training while performing official duties; school district approved firearm safety courses; school district approved possession and use of dangerous weapons by a ceremonial color guard; school district approved gun or knife shows; school district approved possession and use of starter guns for athletic contests.

Development of Plan - In certain instances, indicated by "Dev plan" in the consequence section below, a PC and student must occur to establish a written plan for the student's continuation in school. Some modification of the terms of the suspension may also be warranted at this time.

Grades 5	Grade 6-8	Grades 9-12
<p>Category I - Firearm, loaded or unloaded Same as Grades K-4.</p> <p>Category I - Non-Firearm-Use or Attempted Use Confiscation, PC, ISS, OSS, Dev. Plan, LA, LT, RE.</p> <p>Category I - Non-Firearm - Possession Confiscation, PC, ISS, OSS, Dev. Plan, LA, LT.</p> <p>Category II - Possession Confiscation, PC, ISS, Dev. Plan, LA.</p> <p>Category II - Use or Attempted Use Confiscation, PC, ISS, OSS, Dev. Plan, LA, LT, RE.</p> <p>Category III - Possession or Use Same as Grades K-4.</p> <p>Category I - Non-Firearm - Possession or Use, Category II or III -any Confiscation, PC, ISS, OSS, LA, LT, RE</p>	<p>1-365 days OSS, LA, LT, RE.</p>	<p>PC, OSS, LA, LT, RE.</p>

CS - Community Service	LT - Long Term Suspension
ISS - In-School Suspension	OSS - Out-of-School Suspension
RE - Recommendation for Expulsion	LA - Legal Authority



SSD

Sedalia School District #200

*District Office
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65301-7981
(660) 829-6450
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Bradley R. Pollitt, Ed.S.
Superintendent

Nancy L. Scott, Ed.D.
Assistant Superintendent
Human Resources
Federal Programs

Steven G. Triplett, Ed.S.
Assistant Superintendent
Buildings & Grounds
Support Services

Chris Pyle, Ed.S.
Director of
K-12 Special Education

Carla Wheeler, M.E.D.
Director of Curriculum
Instruction & Assessment

Bob Satnan, B.A.
Communications Director

MEMO

TO: Board of Education

FROM: Mr. Pollitt

DATE: July 24, 2017

SUBJECT: Board Meeting and Work Session Schedule Update

October 9, 2017 cancel the work session, and combine with Board Meeting due to MSBA Fall Conference schedule.

If you have any questions, please contact me at (660)-829-6456. Thank You.

**Accredited with
"Distinction in
Performance
2011-2012
2012-2013"**

Sedalia #200 is an equal
opportunity and affirmative
action employer

Board Meeting & Work Session Schedule for School Year 2017-18



All Start at 6:30 pm

Schedule Updated as of April 10, 2017

Work Session	Board Meeting
July 2017 – None	July 24, 2017 – Horace Mann Elementary
August 2017 – None	August 28, 2017 – Smith-Cotton Junior High Library
September 25, 2017 (combined with Board Meeting)	September 25, 2017 – Heber Hunt Elementary
October 9, 2017 – (combined with Board Meeting)	October 23, 2017 – Smith-Cotton High School
November 20, 2017 (combined with Board Meeting)	November 20, 2017 – Parkview Elementary
December 18, 2017 – (combined with Board Meeting)	December 18, 2017 – Smith-Cotton High School Heckart Performing Arts Center
January 8, 2018 – Smith-Cotton Junior High	January 22, 2018 – Skyline Elementary
February 12, 2018 – Sedalia Middle School	February 26, 2018 - Whittier High School
March 26, 2018 – (combined with Board Meeting)	March 26, 2018 – Washington Elementary
April 23, 2018 – (combined with Board Meeting)	April 23, 2018 – Smith-Cotton High School Heckart Performing Arts Center
May 14, 2018 (combined with Board Meeting)	May 14, 2018 – Smith-Cotton High School
	May 19, 2018 – Smith-Cotton High School Graduation Mathewson Exhibition Center
June 2018 – None **	June 25, 2018 Smith-Cotton High School Heckart Performing Arts Center

** Holiday, summer, and MSBA meeting exceptions

MSBA Fall Conference is scheduled for October 5 – 8, 2018.

MSBA Regional Meetings are not scheduled at this time.



PETTIS COUNTY EARLY CHILDHOOD COOPERATIVE

2255 S. Ingram, Sedalia, Missouri 65301 Phone: 660-827-8955 Fax: 660-827-8957

GRACE KENDRICK
Principal

MEMBER DISTRICTS

Pettis Co. R-V
Hughesville, MO

LaMonte R-IV
LaMonte, MO

Smithton R-VI
Smithton, MO

Green Ridge R-VIII
Green Ridge, MO

Pettis Co. R-XII
(Dresden)
Sedalia, MO

Sedalia #200
Sedalia, MO

PROVIDING
SERVICES FOR

Early Childhood
Special Education
Title One Preschool

and

Parents As Teachers

July 18, 2017

Joe Fluty
P.O. Box 1085
Sedalia, Mo. 65301

Dear Joe,

I would like to thank the Sedalia Lions Club for the generous monetary donation of \$500. These funds will be used to purchase sensory materials for the students. I truly appreciate the ongoing support and generosity the Lions Club has given the Co-op over the years. Contributions such as yours let our staff know that their efforts are supported and appreciated in the community.

Once again, thank you for your generous monetary gift.

Sincerely,

Grace Kendrick
Early Childhood Principal

Proud to be a Tiger!
An Equal Opportunity Affirmative Action Employer
Sedalia School District #200 Central Office
2806 Matthew Drive
Sedalia, MO 65301