



Agenda  
Regular Session Meeting  
Sedalia School District #200  
Monday, May 11, 2020 6:30 p.m.  
Virtual Meeting

**Call to Order**

1.1 Call to Order Info

**Recognitions and Presentations**

2.1 Approval of May 11, 2020 Agenda Action

**Consent Agenda**

3.1 Minutes for Monthly Business Meeting April 13, 2020 Action

3.2 Treasurer's Report Action

3.3 Payment of Bills Action

3.4 Cooperative Agreement DDS, MHD, SDAC Action

3.5 Food Service Springfield Grocery Bid Extension Action

**Decision Unfinished Business**

4.1 Salary Schedule 2020-21 Revision Additional Salary Schedule Action

**Discussion**

5.1 Maintenance – District Update 5 Year Plan Info

5.2 Student Discipline Handbook Info

5.3 Technology – District Update 5 Year Plan Info

5.4 Graduating Seniors - May 16, 2020 Board Meeting Date Info

5.5 School Calendar 2020-2021 Revision Info

5.6 Loftus Early Childhood Construction Update Info

**Decision**

6.1 Loftus Early Childhood Robert A. Truener Masonry Change Order Action

6.2 Loftus Early Childhood All Pro Electric Change Order Action

6.3 Missouri State Fair Agreement 2020 Smith-Cotton Commencement Action

6.4 Exterior Doors Parkview Elementary Action

6.5 Copy Paper Bid Action

6.6 Furnace Filter Bid Action

6.7 Custodial Supplies Bid Action

6.8 Eastbay Inc. Agreement for Uniform Apparel Action

**Set Board Meeting Dates**

7.1 Board Meeting 2020-2021 Calendar Action

**Information**

8.1 ALDI/ALDI Smart Kid Program Grant Info

8.2 Building Quarterly Reports Info



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**Adjournment**

9.1 Adjournment to Closed Session

**Action**

**Upcoming Meetings**

- |  |      |
|--|------|
| 10.1 June 29, 2020 – Regular Board Meeting, 6:30 p.m. at Smith-Cotton High School Commons Area | Info |
| 10.2 July 18, 2020 – BOE Picture, 6:00 p.m. at Mathewson Exhibition Center                     | Info |
| 10.3 July 18, 2020 – Regular Board Meeting, 6:30 p.m. at Mathewson Exhibition Center           | Info |
| 10.4 July 18, 2020 – Commencement, 7:00 p.m. at Mathewson Exhibition Center                    | Info |



Minutes  
Regular Meeting  
Sedalia School District #200  
Monday, April 13, 2020 6:30 p.m.  
Virtual Meeting

<https://bit.ly/2RuPvq9>

Call to Order	Dr. Sharp president, called the meeting to order at 6:31 p.m.
Virtual Meeting	The Governor has issued a “stay at home” order for the entire state, but district business continues. The Governor’s order will not allow a quorum of the Board to be physically present. Once the “stay at home” order is lifted the district will resume physically present meetings.
Physically Present	Board Members physically present: Dr. Jeffrey Sharp, President; Scott Gardner, Vice President; Diana Nichols, Secretary; Kenny Coffelt, Treasurer.
Videoconference	Board Members videoconference present: Matthew Herren, Barbara Schrader, Michael Stees.
Absent	
Attendees	Steve Triplett, Superintendent; Dr. Todd Fraley, Assistant Superintendent; Chris Pyle, Assistant Superintendent; Dr. Nancy Scott, Assistant Superintendent; Lisa Hammerly, Recording Secretary.
Approval of Agenda	Scott Gardner moved, seconded by Michael Stees, that the Board approve the Proposed Agenda April 13, 2020 Agenda. Affirmative: 7  <u>Roll Call Vote: Kenny Coffelt, Matthew Herren, Scott Gardner, Diana Nichols, Barbara Schrader, Michael Stees, Dr. Jeffrey Sharp.</u>
Consent Agenda	Scott Gardner moved, seconded by Diana Nichols, that the Board approve Minutes for Monthly Business Meeting March 9, 2020, Treasurer’s Report February 2020, Treasurer’s Report March 2020, Payment of Bills. Affirmative: 7
COVID-19 Information	Dr. Fraley presented information on the economic fallout from the COVID-19 Pandemic.
First Student Agreement	Scott Gardner moved, seconded by Diana Nichols, that the Board approve the First Student, Inc. Amendment Extension Agreement as presented. Affirmative: 7
BC Mowing Contract	Scott Gardner moved, seconded by Matthew Herren, that the approve BC Mowing & Tilling, LLC contract. Affirmative: 7
Salary Schedule 2020-21	Scott Gardner moved, seconded by Diana Nichols, that the Board approve the Salary Schedule 2020-21 as presented. Affirmative: 7
Insurance Consultant	Matthew Herren moved, seconded by Scott Gardner, that the Board approve to contract with Charlesworth Consulting, LLC insurance consultant as presented. Affirmative: 7



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- Activity Programs/Positions Michael Stees moved, seconded by Diana Nichols, that the Board approve the Activities Additional Programs and Positions as follows: 1. B. 7<sup>th</sup> Grade Football item I; ii; iii; 2. A. One Assistant JH Volleyball Coach – Category 9. All other additional programs and positions will be tabled and determined as a later date. Affirmative: 7
- Midwest Computech Kenny Coffelt moved, seconded by Diana Nichols, that the Board approve the Midwest Computech Agreement Amendment as presented. Affirmative: 7
- Van Food Service Scott Gardner moved, seconded by Diana Nichols, that the Board approve the Van Purchase for the Food Service Department as presented. Affirmative: 7
- First Student COVID-19 Michael Stees moved, seconded by Scott Gardner, that the Board approve the First Student, Inc. School Year 2019-20 Amendment Agreement COVID-19 Pandemic as presented. Affirmative: 7
- Election April 7, 2020 Mr. Triplett presented Governor Parson's Press Release to postpone election until June 2, 2020.
- Adjourn Sine Die Kenny Coffelt moved, seconded by Scott Gardner, to adjourn Sine Die at 6:56 in order to reconvene to call to order the newly elected Board, and a recess was called.
- Call to Order The 2020-2021 Board of Education reconvened at 6:56 p.m. The district has the same number of candidates file as positions to be filled.
- Quorum Board Members present: Dr. Jeffrey Sharp, Scott Gardner, Diana Nichols, Kenny Coffelt, Matthew Herren, Barbara Schrader, and Michael Stees.
- Oaths of Office Ms. Hammerly administered Oath of Office to Michael L. Stees, Kenneth Coffelt, Scott Gardner, and Matthew Herren (copies of signed Oath attached).
- 2020-2021 Bd. Pres. Kenny Coffelt nominated Dr. Jeffrey Sharp. Seconded by Diana Nichols.
- Scott Gardner moved, seconded by Diana Nichols, that upon no further submissions, the nominations close.
- Scott Gardner moved, seconded by Diana Nichols, that the Board elect Dr. Jeffrey Sharp as President of the 2020-2021 Board of Education.

Roll Call Vote: Kenny Coffelt, Matthew Herren, Scott Gardner, Diana Nichols, Barbara Schrader, Michael Stees, Dr. Jeffrey Sharp.



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2020-21 Bd. V. Pres.

Diana Nichols nominated Scott Gardner. Seconded by Kenny Coffelt.

Kenny Coffelt moved, seconded by Diana Nichols, that upon no further submissions, the nominations close.

Roll Call Vote to elect Scott Gardner as Vice President of the 2020-2021 Board of Education. Roll Call Vote: Kenny Coffelt, Matthew Herren, Scott Gardner, Diana Nichols, Barbara Schrader, Michael Stees, Dr. Jeffrey Sharp.

2020-2021 Bd. Treasurer

Scott Gardner nominated Kenny Coffelt. Seconded by Michael Stees.

Scott Gardner moved, seconded by Diana Nichols, that upon no further submissions, the nominations close.

Roll Call Vote to elect Kenny Coffelt as Treasurer of the 2020-2021 Board of Education. Roll Call Vote: Kenny Coffelt, Matthew Herren, Scott Gardner, Diana Nichols, Barbara Schrader, Michael Stees, Dr. Jeffrey Sharp.

2020-2021 Bd. Secretary

Scott Gardner nominated Diana Nichols. Seconded by Michael Stees.

Kenny Coffelt moved, seconded by Michael Stees, that upon no further submissions, the nominations close.

Roll Call Vote to elect Diana Nichols as Secretary of the 2020-2021 Board of Education. Roll Call Vote: Kenny Coffelt, Matthew Herren, Scott Gardner, Diana Nichols, Barbara Schrader, Michael Stees, Dr. Jeffrey Sharp.

2020-2021 MSBA Delegate

Michael Stees nominated Barbara Schrader. Seconded by Matthew Herren.

Kenny Coffelt moved, seconded by Diana Nichols, that upon no further submissions, the nominations close.

Roll Call Vote to elect Barbara Schrader as MSBA Delegate. Roll Call Vote: Kenny Coffelt, Matthew Herren, Scott Gardner, Diana Nichols, Barbara Schrader, Michael Stees, Dr. Jeffrey Sharp.



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- 2020-2021 MSBA Alternate      Scott Gardner nominated Diana Nichols. Seconded by Michael Stees.
- Scott Gardner moved, seconded by Kenny Coffelt, that upon no further submissions, the nominations close.
- Roll Call Vote to elect Diana Nichols as MSBA Alternate. Roll Call Vote: Kenny Coffelt, Matthew Herren, Scott Gardner, Diana Nichols, Barbara Schrader, Michael Stees, Dr. Jeffrey Sharp.
- Unite Private Networks      Scott Gardner moved, seconded by Diana Nichols, that the Board approve the Unite Private Networks, LLC Dark Fiber Leasing and Services Agreement as presented.  
Affirmative: 7
- April 20, 2020 Board Meeting      Mr. Triplett presented information that the April 20, 2020 board meeting is cancelled.
- Adjournment      Kenny Coffelt moved, seconded by Diana Nichols, to adjourn to closed session for purposes listed in sections RSMo. 610.021 (3) Personnel, and (13) Protected Records at 7:09 p.m. Affirmative: 7
- Approved this 11<sup>th</sup> day of May 2020, by order of the Board of Education, Sedalia School District #200, Pettis County, Sedalia, MO.

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Diana Nichols, Secretary

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Dr. Jeffrey Sharp, President

Bank & Cash Reconciliation

Fund Cash Balance by Fund

Fund Number and Description	Cash Balance	Comments
001 - General Fund	29,876,458.48	
002 - Special Revenue Fund	2,106,340.69	
003 - Debt Service Fund	.00	
004 - Capital Projects Fund	10,539,727.93	
921 - Early Childhood Facility	30,000.00	
Adjustment 1 :	.00	
Adjustment 2 :	.00	
Adjustment 3 :	.00	
Adjustment 4 :	.00	
<b>TOTAL :</b>	<b>42,552,527.10</b>	

Bank Cash and Reconciled Balances:

Account Code & Bank	Cash Balance	Reconciled Balance	Comments
xxxx1387 - Chris E Egdorf - US Bank	6,950.12	6,933.91	
xxxx1251 - General Funds - MOSIP	4,044,028.20	4,044,028.20	
xxxx1252 - Capital Funds - MOSIP	2,855,857.89	2,855,857.89	
xxxx0278 - - Equity Bank	20,149,366.22	21,186,090.91	
xxxx0294 - Investments - Equity Bank	15,187,855.69	15,187,179.11	
xxxx0213 - Portfolio Cash - MOSIP	308,468.98	308,468.98	
Outstanding Amount: xxxx1387 - Chris E Egdorf - US Bank	.00	16.21	
Outstanding Amount: xxxx0278 - - Equity Bank	.00	-1,036,724.69	
Outstanding Amount: xxxx0294 - Investments - Equity Bank	.00	676.58	
Adjustment 1 :	.00	.00	
Adjustment 2 :	.00	.00	
Adjustment 3 :	.00	.00	
Adjustment 4 :	.00	.00	
<b>TOTAL :</b>	<b>42,552,527.10</b>	<b>42,552,527.10</b>	

Bank Cash and Fund Cash are in Balance

*Cash Flow Summary For month of Apr*

	Fund - 001	Fund - 002	Fund - 003	Fund - 004	Fund - 921	All Funds
A. Cash Balance as of 04/01/20	30,636,745.53	1,947,167.97	0.00	11,091,346.46	(413,373.20)	43,261,886.76
B. Revenues (5XXX):	525,541.04	2,780,214.28	0.00	150,318.59	83,715.91	3,539,789.82
C. Expenses (6XXX):	1,286,773.18	2,643,055.23	0.00	701,937.12	(361,561.25)	4,270,204.28
D. Excess Revenue (B - C):	(761,232.14)	137,159.05	0.00	(551,618.53)	445,277.16	(730,414.46)
E. New Cash Balance (A + D):	29,875,513.39	2,084,327.02	0.00	10,539,727.93	31,903.96	42,531,472.30
F. Net Change in Fund Balance (3XXX):	16.21	0.00	0.00	0.00	0.00	16.21
G. Net Change in Other Assets & Liabilities (1200 - 2999):	928.88	22,013.67	0.00	0.00	(1,903.96)	21,038.59
H. Final Balance as of 04/30/20	29,876,458.48	2,106,340.69	0.00	10,539,727.93	30,000.00	42,552,527.10

**Fund Balance Report**

for the period ending April, 2020

Fund	General Fund 1	Teachers Fund 2	Debt Service Fund 3	Capital Projects Fund 4	Total
Beginning Fund Balance	26,955,079.24	-0.00	0.00	9,586,380.27	36,541,459.51
Revenues	18,642,145.68	24,065,838.43	0.00	3,584,228.09	46,292,212.20
Transfer To	0.00	0.00	0.00	2,322,984.35	2,322,984.35
Transfer From	2,322,984.35	0.00	0.00	0.00	2,322,984.35
Expenses	13,414,007.05	21,877,179.62	0.00	4,953,864.78	40,245,051.45
Ending Fund Balance	29,860,233.52	2,188,658.81	0.00	10,539,727.93	42,588,620.26
From General Fund to Debt Service Fund	0.00				
From General Fund to Capital Projects Fund	2,322,984.35				
Unrestricted Fund Balance (Incidental + Teachers Funds)	90.81%				

**ASSETS**

Cash & Investments

**TOTAL ASSETS**

\$42,552,527.10  
\$42,552,527.10

**LIABILITIES**

Flexible Spending Account

Escrowed - Group Health Insurance/Life Insurance/ Retirement/Dues/Garnishments

**TOTAL LIABILITIES**

(\$2,970.29)  
(\$40,072.99)  
(\$43,043.28)

**NET ASSETS**

Restricted For:

US Bank Egdorf Scholarship Fund

**TOTAL NET ASSETS**

(\$6,950.12)  
\$42,588,620.26

Current Month Budget Report

Account Code	Account Description	Budget/ (Open Bal)	MTD Activity	YTD Activity	Current Balance	Encumbrance	Next MTD Activity	Projected Balance	% of Budget
Fund 001 Totals									
	Total Assets (1xxx)	26,976,284.35	-760,287.05	2,900,684.13	29,876,968.48		-230,423.52	29,646,544.96	
	Total Liabilities (2xxx)	-14,660.08	-928.88	4,875.24	-9,784.84		-553.39	-10,338.23	
	Fund Balance (3xxx)	-26,961,624.27	-16.21	2,322,579.26	-24,639,045.01	0.00	0.00	-24,639,045.01	
	Total Revenues (5xxx)	19,933,170.03	525,541.04	18,642,145.68	1,291,024.35	6.10	22,543.80	1,268,474.45	93.64
	Total Expenditures (6xxx)	19,177,532.84	1,286,773.18	13,414,007.05	5,763,525.79	540,707.69	253,520.71	4,969,297.38	74.09
	Expenditures - Revenues	-755,637.19	761,232.14	-5,228,138.63	-29,867,183.64	540,701.59	230,976.91	3,700,822.94	
	Ending Fund Balance	-27,717,261.47	0.00	0.00	0.00		0.00	-29,095,505.14	104.97
	Ledger Balance	0.00	0.00	0.00	0.00		0.00	0.00	
Fund 002 Totals									
	Total Assets (1xxx)	28,448.35	159,172.72	2,077,892.34	2,106,340.69		20,099.01	2,126,439.70	
	Total Liabilities (2xxx)	-28,448.35	-22,013.67	110,766.47	82,318.12		-44,370.00	37,948.12	
	Fund Balance (3xxx)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Total Revenues (5xxx)	31,138,757.88	2,780,214.28	24,065,838.43	7,072,919.45	0.00	0.00	7,072,919.45	77.29
	Total Expenditures (6xxx)	31,602,450.57	2,643,055.23	21,877,179.62	9,725,270.95	8,670.82	24,270.99	9,692,329.14	69.33
	Expenditures - Revenues	463,692.69	-137,159.05	-2,188,658.81	-2,188,658.81	8,670.82	24,270.99	2,619,409.69	
	Ending Fund Balance	463,692.69	0.00	0.00	0.00		0.00	-2,155,717.00	-464.90
	Ledger Balance	0.00	0.00	0.00	0.00		0.00	0.00	
Fund 003 Totals									
	Total Assets (1xxx)	0.00	0.00	0.00	0.00		0.00	0.00	
	Total Liabilities (2xxx)	0.00	0.00	0.00	0.00		0.00	0.00	
	Fund Balance (3xxx)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Total Revenues (5xxx)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Total Expenditures (6xxx)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Expenditures - Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Ending Fund Balance	0.00	0.00	0.00	0.00		0.00	0.00	
	Ledger Balance	0.00	0.00	0.00	0.00		0.00	0.00	
Fund 004 Totals									
	Total Assets (1xxx)	9,586,380.27	-551,618.53	953,347.66	10,539,727.93		0.00	10,539,727.93	
	Total Liabilities (2xxx)	0.00	0.00	0.00	0.00		0.00	0.00	
	Fund Balance (3xxx)	-9,586,380.27	0.00	-2,322,984.35	-11,909,364.62	0.00	0.00	-11,909,364.62	
	Total Revenues (5xxx)	3,644,154.69	150,318.59	3,584,228.09	59,926.60	0.00	0.00	59,926.60	98.36
	Total Expenditures (6xxx)	11,320,511.31	701,937.12	4,953,864.78	6,366,646.53	162,476.68	0.00	6,204,169.85	45.20
	Expenditures - Revenues	7,676,356.62	551,618.53	1,369,636.69	-10,539,727.93	162,476.68	0.00	6,144,243.25	
	Ending Fund Balance	-1,910,023.65	0.00	0.00	0.00		0.00	-10,377,251.25	543.30
	Ledger Balance	0.00	0.00	0.00	0.00		0.00	0.00	
Fund 921 Totals									
	Total Assets (1xxx)	6,658,058.78	255,705.26	-777,104.57	5,880,954.21		0.00	5,880,954.21	
	Total Liabilities (2xxx)	-6,658,058.78	189,571.90	844,242.50	-5,813,816.28		0.00	-5,813,816.28	
	Fund Balance (3xxx)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Total Revenues (5xxx)	6,849,720.98	83,715.91	1,030,282.68	5,819,438.30	0.00	0.00	5,819,438.30	15.04
	Total Expenditures (6xxx)	8,380,260.00	-361,561.25	963,144.75	7,417,115.25	0.00	0.00	7,417,115.25	11.49
	Expenditures - Revenues	1,530,539.02	-445,277.16	-67,137.93	-67,137.93	0.00	0.00	1,597,676.95	-4.39
	Ending Fund Balance	1,530,539.02	0.00	0.00	0.00		0.00	-67,137.93	
	Ledger Balance	0.00	0.00	0.00	0.00		0.00	0.00	



**Consolidated Summary Statement**

Sedalia School District #200

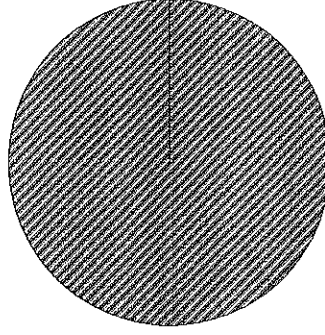
Portfolio Summary			
Portfolio Holdings	Cash Dividends and Income	Closing Market Value	Current Yield
MOSIP	5,275.77	7,208,355.07	0.80 %
<b>Total</b>	<b>\$5,275.77</b>	<b>\$7,208,355.07</b>	

Investment Allocation			
Investment Type	Closing Market Value	Percent	
Money Market Mutual Fund	7,208,355.07	100.00	
<b>Total</b>	<b>\$7,208,355.07</b>	<b>100.00%</b>	

**Maturity Distribution (Fixed Income Holdings)**

Portfolio Holdings	Closing Market Value	Percent
Under 30 days	7,208,355.07	100.00
31 to 60 days	0.00	0.00
61 to 90 days	0.00	0.00
91 to 180 days	0.00	0.00
181 days to 1 year	0.00	0.00
1 to 2 years	0.00	0.00
2 to 3 years	0.00	0.00
3 to 4 years	0.00	0.00
4 to 5 years	0.00	0.00
Over 5 years	0.00	0.00
<b>Total</b>	<b>\$7,208,355.07</b>	<b>100.00%</b>

**Weighted Average Days to Maturity 1**



Money Mkt Fund  
100.00%

**Sector Allocation**

## Memorandum

To: Director – Board of Education

CC: Steve Triplett/Nancy Scott/Todd Fraley/Chris Pyle

From: Harriet Wolfe

Date: May 11, 2020

Re: Payment of Bills

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**Attached are the payment of bills from April 8 – May 4, 2020.  
Total Amount of \$2,464,513.91**

*BOE AP Check Register Report April 8 - May 4 2020*

Selection Criteria : Check # Range From ACH014330 To ACH014425 | Check # Range From ACH014304 To ACH014317 | Check # Range From 119110 To 119239 |

Vendor Name	Amount
Total 1665 Digital	1,250.00
Total Ackerman, Elizabeth C	20.00
Total Allied Signs Inc	950.00
Total Amos, Brian C	20.00
Total Aramark Uniform Services	6,687.00
Total AT&T Mobility	3,404.85
Total B and P Excavating LLC	4,388.14
Total B&H Photo & Video	1,199.82
Total BC Mowing & Tilling LLC	7,380.00
Total Beaufort County Family Court	480.90
Total Beknazarova, Ella	140.39
Total Bernard Food Industries Inc	4,148.70
Total Blick Art Materials	80.25
Total Blue Cross Blue Shield of KC	448,468.80
Total Bound To Stay Bound Books	504.82
Total Brant, Kyra S	20.00
Total Brownfield, Rebecca L	170.00
Total Bruce, Andrew T	20.00
Total Bryan, Kelly M	20.00
Total Bryant Motors	47.30
Total CanoRomero, Mireya	20.00
Total Capstone	746.49
Total Casto, Kelley W	20.00
Total CDW LLC	220.03
Total CenterPoint Energy Services	3,859.35
Total Central MO Food Equipment	918.03
Total Charter Communications	112.90
Total City of Sedalia Mo	1,294.19
Total City Safe and Lock Service	56.25
Total Claim Care Inc	844.94
Total Clark, Deanna L	20.00
Total Clark, Dilbert G	20.00
Total Clay-King.Com	6,379.00
Total Collins, John R	20.00
Total Curry, Jason G	20.00
Total Curry, Robert J	20.00
Total Curry, Stacy L	20.00
Total Davis, Robert P	40.00
Total Demco Inc	895.70
Total DISH	55.04
Total Ditzfeld Container Service LLC	878.66
Total Dooley, Duane A	20.00
Total Doyle, Joseph G	20.00
Total Dugan Glass Inc	9,088.68
Total Edmentum Inc	8,302.50
Total Ehlers, Fredrick C	20.00
Total Elite Linen Service	224.56
Total Evergy	88,314.96
Total First Student Inc	173,825.78
Total Follett School Solutions Inc	1,803.19
Total Fraley, Eric T	170.00
Total Fromuth Tennis	105.02
Total Frontline Technologies Group LLC	32,437.09
Total Gilmore, Devon R	170.00
Total Gram Engineering and Design LLC	10,628.00
Total Grandview R-2 School District	5,344.42
Total Great Circle	2,500.00
Total Guardian Life Insurance Co.	31,083.11
Total Hanks Portables & Septic	85.00
Total Harris, Monica L	20.00
Total Hawkins, Keith D	20.00
Total Herrick, Timothy C	20.00
Total Hieronymus, Brett R	20.00

BOE AP Check Register Report April 8 - May 4 2020

Vendor Name	Amount
Total Hiland Dairy Foods	12,535.13
Total Hillman, Devin	182.00
Total Hillyard Columbia	5,489.01
Total Holem Excavating Inc	1,231.11
Total Home Heating and Air Co Inc	260.00
Total Howieson, Carrie L	20.00
Total Hunsaker, Shawn C	60.00
Total Husong, Marcinda M	20.00
Total Impact Signs Awnings Wraps Inc	1,471.36
Total Instructure Inc	6,000.00
Total Insurance and Benefits Group	40,951.92
Total Internal Revenue Service	299,014.00
Total Jackson Stephanie E	20.00
Total Jackson William Benjamin	110.00
Total JAG	600.00
Total Johnston, Chris D	20.00
Total Juan, Adriana	20.00
Total Kast, Karla S	20.00
Total Kennedy, Steve A	20.00
Total Kindle, Jason P	290.52
Total Kresse, Anthony M	20.00
Total Kuka, Corina	20.00
Total Lamb, Michelle D	171.90
Total Lane, Steven D	20.00
Total Library Store Inc	1,145.23
Total Lowes Companies Inc	1,430.82
Total Magana, Melissa P	20.00
Total MartinezFlores Maria G	20.00
Total Mathieu, Gerard J	20.00
Total MDHE Collections Custodial Account	119.75
Total MEI Total Elevator Solutions	1,493.28
Total Menard Inc	1,272.78
Total Menjivar, Ana G	20.00
Total Mid Atlantic Trust Company	33,688.32
Total Midwest CompuTech	10,610.81
Total Missouri Consultants	400.00
Total Missouri Department of Revenue	55,497.00
Total MO Family Support Payment Center	2,460.64
Total MOAQUA Ltd	253.50
Total Moon, Pamela S	620.91
Total Moores Flower Shop & Greenhouse	90.00
Total MSBA	10,575.03
Total Myers, Linda S	20.00
Total NCS Pearson Inc	846.32
Total Nearpod Inc	10,219.90
Total Newton, Cheridan R	5.40
Total Norton, Patrick W	129.60
Total OReilly Auto Parts	104.28
Total Oriental Trading Co Inc	1,110.54
Total PEERS	105,657.58
Total Petterson, Roxanne N	153.00
Total Pettis County Circuit Clerk	342.66
Total Pettis County Sheriffs Office	4,347.07
Total Pitney Bowes	507.90
Total Pleasant Hope RVI School District	1,059.48
Total Polk, Jordan K	20.00
Total Porter Berendzen & Associates, P.C.	48,675.00
Total Premiere Speakers Bureau Inc	3,000.00
Total ProCare Therapy Inc	1,676.25
Total PSRS	561,897.42
Total Pummills Sporting Goods	700.00
Total Pyle, Christopher L	170.00
Total Radius Global Solutions	173.95
Total Readers World	399.39

BOE AP Check Register Report April 8 - May 4 2020

Vendor Name	Amount
Total Rebecca Speier, Berman & Rabin	325.16
Total Reedy, Lesther M	20.00
Total Reeves-Wiedeman Company	2,069.70
Total Rehmer Malinda K	26.95
Total Remedia Publications	147.46
Total Ricoh USA Inc	19,424.70
Total Rochester 100 Inc	810.00
Total Saline County Circuit Clerk	28.82
Total Satnan, Robert H	60.00
Total Schlup Jr, Kenneth F	20.00
Total Scholastic Book Fairs Inc	4,547.96
Total School Health Corporation	15,220.19
Total School Specialty Inc	5,046.25
Total Scott, Nancy L	170.00
Total Scott, Tara D	20.00
Total Sedalia Rental and Supply	1,625.00
Total Sedalia School District 200	5,345.09
Total Sedalia School District 200	1,120.00
Total Sedalia School District 200	125.00
Total Sedalia School District Foundation	1,104.16
Total Sedalia Water Department	9,657.31
Total Septagon Construction Mgmt Inc	25,300.00
Total Sherman, Joel R	20.00
Total Silvey, Nicole L	20.00
Total Simons Jr, Richard D	20.00
Total Smith, Casey D	20.00
Total Socket Telecom LLC	4,276.75
Total SonEquity Pest Management	446.00
Total Specialty Sportswear	3,820.00
Total Spratley, Brooke A	20.00
Total Springfield Grocer Company Inc	73,114.72
Total Staples Business Advantage	54.93
Total Stark, Ashley R	20.00
Total State Fair Community College	67,778.75
Total Strategos International LLC	22,000.00
Total Stratton, Nicole A	60.00
Total Sugar Creek Enterprise LLC	727.18
Total Superior Lawns	1,133.33
Total Synchrony Bank/Amazon	28,431.09
Total T Mobile	203.36
Total Thomas, Kevin S	20.00
Total Thomeczek & Brink LLC	686.00
Total Thompson Christopher R	180.00
Total Triplett, Steven G	320.00
Total Tueth Keeney Cooper Mohan &	1,215.00
Total UMB Bank NA	1,908.00
Total UMB Healthcare Services	26,114.89
Total United Way	792.78
Total Valesa, Yelena M	20.00
Total Verizon Wireless	563.69
Total Vivacity Tech PBC	8,464.00
Total Volk, Lisa L	20.00
Total Walker, Sarah R	20.00
Total Walmart Community/RFCSLLC	3,765.93
Total Warehouse Tire and Muffler	64.95
Total Wenger Corporation	2,955.00
Total Westlake Hardware	473.60
Total WEX BANK	8,495.30
Total Wilken Music	71.00
Total William V MacGill & Company	3,015.36
Total WK Chevrolet Inc	21,183.00
Total Woods Super Markets Inc	65.93
Total Woolery, Denise R	20.00
Total Wyatt, Robin C	20.00

*BOE AP Check Register Report April 8 - May 4 2020*

Vendor Name	Amount
<b>Total Zayats, Yekaterina</b>	<b>20.00</b>
<b>Total Zimmerman, Kyle D</b>	<b>55.00</b>
<b>Grand Total</b>	<b>2,464,513.91</b>

# Memorandum

To: Director – Board of Education

CC: Steve Triplett/Nancy Scott/Todd Fraley/Chris Pyle

From: Harriet Wolfe

Date: May 11, 2020

Re: Payment of Bills with P-Card

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**Attached are the payment of bills using the P-Card from April 8 – May 4, 2020.  
Total Amount of \$23,152.82**

## BOE AP P-Card Report April 8 - May 4 2020

Vendor Name	Amount
Total 4AllPromos	221.42
Total AG Coop Services Inc	49.89
Total ALDI	21.96
Total AliMed	132.75
Total Amazon	611.04
Total AMTRYKE	94.00
Total Big Lots Stores	8.00
Total BucketDrumming.net	39.90
Total College of Health & Human Serv	(65.00)
Total Communicator Awards	145.00
Total Council of Churches of the Ozarks	175.00
Total Dallas Wholesalers	157.85
Total Displays 2 Go	264.47
Total Dollar General	35.50
Total Dollar Tree	106.00
Total Dominos Pizza	121.80
Total Don Johnston	19.96
Total Dotster	87.45
Total El Tapitio	132.18
Total EZ Texting	49.00
Total Festivals of Music	300.00
Total Fevo	102.50
Total Fitters 5th Street Pub	173.10
Total Golden Corral Family Restaurant	104.29
Total Goodcents Subs	349.36
Total Harbor Freight	115.37
Total Hobby Lobby Stores Inc	68.48
Total Holiday Inn Express Lees Summit - Robotics	3,234.22
Total Imagestuff.com	476.36
Total JCPenney	36.00
Total Jones School Supply Co	109.75
Total Kansas City Royals	(1,337.00)
Total Katy Trail Community Health	125.00
Total Kehdes Barbecue	129.66
Total Kohls	299.09
Total Little Big Horn	50.00
Total Little Caesars Pizza	34.28
Total Loving Guidance	915.40
Total Lowes Companies Inc	119.82
Total Main Event Entertainment	0.00
Total Markforged	384.56
Total Mazzios Corporation	196.15
Total McDonalds	248.87
Total Menard Inc	84.50

Total Mo State Highway Patrol	130.25
Total Monique Burr	1,606.50
Total Moores Flower Shop & Greenhouse	50.00
Total Northern Speech Services	258.50
Total NSPRA	75.00
Total Open Door Thrift Shop	12.50
Total Oriental Trading Co Inc	95.93
Total Panera LLC	286.32
Total Parents as Teachers Natl Center Inc	105.00
Total Pearson Assessments	41.00
Total Perkins Restaurant	211.65
Total Petterson, Roxanne N	700.00
Total Phi Delta Kappa International Inc	50.00
Total Positive Promotions	506.40
Total Pummills Sporting Goods	96.00
Total Random Bike Parts	17.31
Total Rhino Fleet Tracking	135.60
Total Royal Supply	81.50
Total Salvation Army	120.00
Total Sams Club	15.84
Total Scholastic Inc	240.41
Total Sheraton KC at Crown Center - Behavioral Disorders Conf	419.10
Total South 65 Car Wash	10.00
Total Staples Business Advantage	173.92
Total Subway	180.65
Total Sutherland Lumber Company	388.78
Total Swerve Drive Specialties	226.80
Total Tan Tar A Resort - Interface Conf and MAESP Conf	2,203.03
Total Teachers Pay Teachers	79.00
Total Teachers Touch	27.98
Total TJ MAXX	69.87
Total Topstones10 Ebay	288.15
Total TopvideoSoft	39.95
Total Town and Country Resort - Dave Burgess Conf	(227.86)
Total UPS Store	180.16
Total US Postal Service Sedalia	291.30
Total Vaughan Pools of Sedalia	1,031.75
Total Vex Robotics Inc	234.01
Total Walmart Community/RFCSELLC	1,272.40
Total Warehouse One Inc	499.90
Total Wendys	19.86
Total WestCoast Products & Design LLC	452.02
Total Wheel Thing Skate Center LLC	480.00
Total Whites Dry Cleaners	6.09
Total Woods Super Markets Inc	230.11
Total Wrist-band.com	453.29
Total Yummys Donuts	48.93

<b>Total Zone Swimwear</b>	<b>495.00</b>
<b>Total Zoom Video Communications Inc</b>	<b>14.99</b>
<b>Grand Total</b>	<b>23,152.82</b>



# SEDALIA SCHOOL DISTRICT #200

2806 Matthew Drive, Sedalia, MO 65301-7981 p:660.829.6450 f:660-827-8938

**Steven G. Triplett, Ed.S**  
Superintendent

**Nancy L. Scott, Ed.D.**  
Assistant Superintendent

**Todd Fraley, Ed.D.**  
Assistant Superintendent

**Chris Pyle, Ed.S.**  
Assistant Superintendent

**Harriet Wolfe, Ed.D.**  
Chief Finance Officer

**Devon Gilmore, M.E.D.**  
Director of K-5 Curriculum  
Instruction & Assessment

**Becky Brownfield, Ed.S**  
Director of 6-12 Curriculum  
Instruction & Assessment

**Bob Satnan, B.A.**  
Communications Director

**Missouri Model District**  
[www.sedalia200.org](http://www.sedalia200.org)

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opportunity and affirmative  
action employer

To: Board of Education and Mr. Triplett

From: Chris Pyle

Date: May 11, 2020

Re: Cooperative Agreement between The Department of Social Services, MO  
HealthNet Division

Please find attached a Cooperative Agreement between The Department of Social Services (DSS), MO HealthNet Division (MHD) and the Sedalia School District #200. The DSS and MHD is implementing a cost based reimbursement program for school-based Individualized Education Plan direct services for specialized transportation. By participating in this agreement the District will submit a fee for services report for specialized transportation to MHD. MHD will then reimburse the District when requirements are met. This effort will allow the District to recover a portion of funds spent for specialized transportation services.

Thank you for your consideration in this matter. If you have any questions, please contact me at (660) 829-6457. Thank You.

**COOPERATIVE AGREEMENT BETWEEN  
THE DEPARTMENT OF SOCIAL SERVICES, MO HealthNet Division  
And**

**The Sedalia School District #200 for the Provision of  
Specialized Transportation for School-Based Individualized Education Plan (IEP) Direct  
Services**

**STATEMENT OF PURPOSE**

This agreement between The Missouri Department of Social Services (DSS) through its MO HealthNet Division (MHD) and the Sedalia School District #200 (hereafter referred to as "school district") concerns the administration of specialized transportation for children eligible for Title XIX (MO HealthNet) to obtain medically necessary school-based Individualized Education Plan (IEP) direct services (hereafter referred to as direct services) provided as a result of a child's Individual Education Plan (IEP). MO HealthNet reimbursement for administration of specialized transportation (to and from school, or to and from a service provided off school grounds or both) may be made when all of the following conditions are met:

- a. The child is eligible for MO HealthNet on the date the specialized transportation is provided;
- b. The child receives a direct service covered by MO HealthNet and the direct service is provided as a result of the child's IEP; and
- c. The IEP specifies the need for specialized transportation and contains at least one of the following determinations:
  - (1) An IEP team has determined and documented the student to be unable to independently perform at an age-appropriate level one or more of the following functions associated with transportation to/from school or other site at which the MO HealthNet -covered service is provided:
    - arrive to the site normally used by children of similar chronological age to board transportation; or
    - board and be seated in the transportation vehicle for the trip; or
    - disembark from the transportation vehicle; or
    - following delivery of the MO HealthNet-covered service, reboard the transportation vehicle, be seated, disembark at the appropriate location and return home; or
  - (2) An IEP team has determined and documented the presence of a specialized medical need which may or may not accompany the functional limitation described in 1; or
  - (3) An IEP team has determined and documented the requirement that an aide must attend the student during transportation.
- d. The service billed only represents the costs associated with one-way trips in specially adapted vehicles for direct medical services as listed in the IEP. An adapted vehicle is defined as: "a vehicle with wheelchair lifts, other special modifications or appropriate adaptations, which are necessary to equip a vehicle to transport children with disabilities".

## II RESPECTIVE RESPONSIBILITIES

### **DSS agrees to:**

1. Reimburse the School District the Title XIX federal share of actual and reasonable costs established for administration of medically necessary transportation provided by the school district. Reimbursement, for transportation costs related to the provision of occupational, physical, and speech evaluation and therapy services, private duty nursing, personal care, audiology, and behavioral health services provided on the school site, is based upon the approved Medicaid state plan amendment methodology and will be in accordance with the provisions of 2 CFR 200 and 45 CFR parts 74 and 95. Reimbursement for transportation costs related to the provision of direct services provided off the school site is based on the actual cost of transportation necessary to transport the student to or from or to and from a MO HealthNet-covered direct service. Upon finalizing the cost reconciliation calculation, DSS will draw down and make payments to the school district in the amount equal to the appropriate Federal Financial Participation (FFP) for this program less DSS administrative costs associated with administration of this program.
2. Provide the School District access to the information necessary to properly provide and seek reimbursement for administration of medically necessary specialized transportation.
3. Develop and conduct periodic quality assurance and utilization reviews in cooperation with the School District.
4. Provide written instructions, technical assistance, and necessary consultation to staff of the School District regarding the responsibilities assumed within the terms of this agreement.

### **The School District agrees to:**

1. Provide professional, technical, and clerical staff to conduct administrative functions necessary for the proper and efficient administration of medically necessary specialized transportation.
2. Provide as requested by MHD or its designee, the information necessary to request federal funds. This includes reporting allowable costs and ratio information according to the Medicaid state plan amendment and other guidance provided by DSS.
3. Maintain the confidentiality of client records and eligibility information received from DSS and use that information only in the administration, technical assistance and coordination of activities authorized under this agreement.
4. Certify to DSS or its designee the provisions of allowable specialized transportation costs and ratio information. An appropriate representative of the school district will certify, by his or her signature, that the school district has accurately reported transportation costs and ratio information. Furthermore, that this information is substantiated by the applicable documentation requirements. Districts will find this form and complete this action within the online cost reporting system.
5. Accept responsibility for disallowances and incur the penalties of same resulting from the activities associated with this agreement. Return to DSS any federal funds which are deferred ultimately disallowed, arising from the administrative claims submitted by DSS on behalf of the School District.
6. Consult with the MHD on issues arising out of this agreement. Conduct all activities recognizing

the authority of the single state Medicaid agency in the administration of state MO HealthNet Plan on issues, policies, rules and regulations on program matters.

7. Maintain all necessary information for a minimum of six (6) years to support the claims and provide MHD any necessary data for auditing purposes.

8. Meet or consult with DSS to exchange information regarding policy and procedure relating to the efficient administration of medically necessary transportation.

9. Use reimbursement received, as a result of this agreement, to maintain or expand non-emergency medical transportation services for Missouri MO HealthNet eligible individuals. Reimbursement received as a result of this agreement shall not be used to reduce the amount allowed for non-emergency medical transportation of Missouri MO HealthNet eligible individuals.

10. Submit Fee for Service (FFS) specialized transportation claims adhering to timely filing requirements. The requirements can be referenced in Section 4 of the Therapy Manual at [http://manuals.momed.com/collections/collection\\_the/print.pdf](http://manuals.momed.com/collections/collection_the/print.pdf).

### III TERMS OF THIS AGREEMENT

The period of this Cooperative Agreement shall begin July 1, 2020. This agreement may be canceled at any time upon agreement by both parties or by either party after giving thirty (30) days prior notice in writing to the other party provided, however, that reimbursement shall be made for the period when the contract is in full force and effect.

\_\_\_\_\_  
Todd Richardson Director  
MO HealthNet Division

Date\_\_\_\_\_

\_\_\_\_\_  
Authorized School Representative

Date\_\_\_\_\_

\_\_\_\_\_  
Title



**SSD**

**Sedalia School District #200**

District Office  
2806 Matthew Drive  
Sedalia, Missouri  
65301-7981  
(660) 829-6450  
Fax (660) 827-8938  
www.sedalia200.org

**Steven G. Triplett, Ed.S**  
Superintendent

**Nancy L. Scott, Ed.D.**  
Assistant Superintendent  
Human Resources  
Federal Programs

**Todd Fraley, Ed.D.**  
Assistant Superintendent  
Buildings & Grounds  
Support Services

**Chris Pyle, Ed.S.**  
Assistant Superintendent  
K-12 Special Education

**Harriet Wolfe, Ed.D.**  
Chief Finance Officer

**Devon Gilmore, M.E.D.**  
Director of Curriculum  
Instruction & Assessment K-5

**Becky Brownfield, Ed.S**  
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Instruction & Assessment 6-12

**Bob Satnan, B.A.**  
Communications Director

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**MEMO**

**TO:** Mr. Triplett & Board of Education

**FROM:** Dr. Scott *MS*

**DATE:** May 11, 2020

**RE:** Springfield Grocery Bid Extension

Attached is the extension for Springfield Grocery Bid. This will extend the current prices through the following school year (June, 2021). After discussion with Ms. Nickell, it is believed that this is the best option due to not knowing what the future will bring in the area of food supplies.

If you have questions, please call me at 660-829-6450. Thank you.



4/13/2020

Sedalia School District  
Rowena Nickell  
Director of Nutrition Services  
Sedalia, MO

SGC Foodservice has received guidance from DESE that in light of current circumstances with COVID-19 that the USDA will be allowing schools to extend their current contracts with an amendment/extension agreement to specify a distributor for the 2020-2021 school year. Extensions may be implemented for up to a total of 5 years under an existing bid after which a new bid and contract must be undertaken and awarded.

SGC Foodservice will be supportive of this and has prepared the attached extension document. All pricing will be reviewed and held in line with current school year pricing on all eligible products and items with increased pricing from manufacturers will be adjusted. Once completed SGC Foodservice will provide final documentation with all updated pricing reflected for the district.

As per our current bid agreements, dairy, chicken, and beef prices may be adjusted weekly/monthly in conjunction with market fluctuations. Produce and egg prices may vary weekly due to frequent market fluctuations. Pricing for canned fruit and vegetables will be held through 12/31/20 and re-evaluated for the spring semester with new packs. All other agreed upon prices will be held for the contract period. However, we reserve the right to respond to market shifts that impact cost with notice of price changes to the district.

Net Off Invoice is available through SGC upon request.

We appreciate your continued partnership and hope you all are staying safe and healthy. Please feel free to contact me if you have any questions.

Sincerely,

Heather Hendrix  
Education Specialist  
SGC Foodservice  
2415 West Battlefield  
Springfield, Missouri 65807  
(417) 883-4230  
[sgc-schools@sgcfoodservice.com](mailto:sgc-schools@sgcfoodservice.com)

## AGREEMENT TO RENEW 2019-2020 FOODSERVICE BID CONTRACT

This amendment is between (LEA/District) Sedalia School District and  
(Company) SGC FOODSERVICE. The parties now desire to amend the Contract. In

Consideration of the promises contained herein and for other good and valuable consideration, the Parties hereto agree as follows:

- The term of this contract shall be extended for 1 ( ) year(s) beginning on July 1, 2020 and continuing until June 30, 2021 unless terminated by either party with 30 days notice.
- Pricing will be extended per SGC guidelines:

All pricing will be reviewed and held in line with current school year pricing on all eligible products and items with increased pricing from manufacturers will be adjusted. As per our current bid agreements, dairy, chicken, and beef prices may be adjusted weekly/monthly in conjunction with market fluctuations. Produce and egg prices may be adjusted weekly due to standard market procedures. Pricing for canned fruits and vegetables will be held through 12/31/20 and re-evaluated for the spring semester with new packs. All other agreed upon prices will be held for the contract period. SGC reserves the right to respond to market shifts that impact cost with notice of changes to the district.

Net Off Invoice is available through SGC upon request.

Once completed SGC Foodservice will provide final documentation with all updated pricing reflected for the district.

This amendment is effective (date) 7-14-2020 and thereafter unless otherwise amended. All other terms and conditions contained in the Contract shall remain unchanged and in full force and effect.

LEA/District

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

SGC Foodservice.

By: Matthew Sander

Title: Regional Specialist

Date: 7-14-2020



## DISTRICT OFFICE MEMO

To: Board of Education  
From: Steve Triplett  
CC: Pam Moon  
Date: May 11, 2020  
Re: Additional Stipends Salary Schedule

---

The District will not be filling the three instructional coach positions at the jr. high/high school for 2020-2021.

Currently the department chair positions are paid a stipend of \$500 for the year. We are asking those in these positions to do more this year to assist in covering for the absence of the instructional coaches. Therefore, we are requesting the stipend to be increased to \$1500.

Thank you for your consideration.

**2020 - 2021 ADDITIONAL STIPENDS**

**ITEMS PAID ON DEMAND**

Rates are for Exempt Staff unless otherwise noted

- \* Activity Supervisor - JH ----- \$25.00 per event
- \* Activity Supervisor - S/C ----- \$30.00 per event
- Crossing Guard - Non-exempt staff (rate set same as city rate) - \$9.90 per hour
- \* Curriculum Facilitator, Prof Dev Preparation ----- \$25.00 per hour
- \* Curriculum Writing, Juvenile Detention Instruction ----- \$20.00 per hour
- Homebound, Professional Development
- Deaf Interpreter Extra Curricular ----- Individual hourly rate
- District ESOL Interpreting ----- Individual hourly rate
- \* District PDC Presenter ----- \$50.00 per hour
- Driver's Education - Drive Hours ----- \$25.00 per hour
- \* Grant & Program Awards ----- Per grant/program procurement regulations
- \* Kindergarten Testing, Student Success Team, ----- \$15.00 per hour
- Detention Elem, AM/PM Duty Elementary
- Block Sub ----- \$15.00 per hour
- New Staff Training ----- \$15.00 per hour
- New Staff Training - Non-exempt staff ----- Individual hourly rate
- Summer School Programs ----- \$30.00 per hour
- Summer School Programs - Non-exempt staff ----- Individual hourly rate
- \* Swimming Timers ----- \$35.00 per event
- \* Track Timers ----- \$20.00 per event
- \* Treasurer (Gate)/Score Table/Clock ----- \$25.00 per event
- \* Tutoring ----- \$30.00 per event

**ITEMS PAID VIA CONTRACT/AGREEMENT**

- Building Webmaster ----- \$500
- Dept Chair ----- \$1,500
- PBS Bldg Coach ----- \$500

**RETIRED EMPLOYEES**

Retired employees that are employed in a 550 hour position  
will be paid the hourly rate earned at time of retirement

Additional events will be prorated

- \* outside normal school year contract



# SEDALIA SCHOOL DISTRICT #200

2806 Matthew Drive, Sedalia, MO 65301-7981 p:660.829.6450 f:660-827-8938

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To: Board of Education and Mr. Triplett

From: Chris Pyle

Date: May 11, 2020

Re: Five-Year Maintenance Plan

Please find attached the updated Sedalia School District #200 five-year maintenance plan. The plan includes larger maintenance projects which we are presently aware of that may need to be addressed in the next five years. The plan is used as a guide and may be altered with items being moved up or down depending upon the budget and project precedence.

Thank you for your consideration in this matter. If you have any questions, please contact me at (660) 829-6457. Thank You.

**SEDALIA SCHOOLS #200**  
**5-YEAR Maintenance Plan**

Revised 5/11/2020

<b>YEAR</b>	<b>BUILDING</b>		<b>Cost Estimate</b>	<b>Completed</b>
2019-20	District	Replace maintenance vehicle (summer 19)	\$ 25,000.00	completed
	District	Replace maintenance vehicle (fall 19)	\$ 30,000.00	completed
	HM/JH	Gym floors	\$ 6,000.00	
	SCHS	Main Gym floor refinished and painted (start in June 20)	\$ 40,000.00	
	SCHS	Maintenance/Patch Parking Lot	\$ 50,000.00	
	SMS	Maintenance on SMS Gym Bleachers	\$ 30,000.00	
	JH	Maintenance/Patch Roof over gym area	\$ 10,000.00	
	JH	Replace roof over band room	\$ 150,000.00	
	WHT	Replace roof over front entrances at Whittier	\$ 40,000.00	
	District	Sidewalk repair	\$ 15,000.00	
	SCHS	Roof maintenance- recaulk pre-cast panels	\$ 12,000.00	completed
	HH	Replaced Utility Shed	\$ 4,600.00	completed
	SCJH	Generator	\$ 27,000.00	completed
	SMS	Pool- Replaced Pump	\$ 9,500.00	completed
	WSH	Replace Heat Pumps and prep work	\$ 17,000.00	completed
	District	Purchased 2 snow plows	\$ 10,500.00	completed
	SCHS	Lockers and updateds to HS Band room	\$ 16,000.00	completed
	SCJH	Gym door replacement	\$ 17,500.00	completed
	District	Overhead door maintenance warehouse	\$ 4,500.00	completed
	WHT	Door replacement	\$ 11,400.00	completed
	District	Central Office- security and office space upgrade	\$ 4,000.00	completed
	SMS	Replace northeast pool doors	\$ 10,000.00	completed
		<b>TOTAL</b>	<b>\$ 540,000.00</b>	

**SEDALIA SCHOOLS #200**  
**5-YEAR Maintenance Plan**

2020-21	District	Gym floors	\$	8,000.00
	District	Sidewalk repair	\$	15,000.00
	JH	Tuck pointing of main building	\$	50,000.00
	Wash	Tuck pointing	\$	30,000.00
	SCHS	Main Gym floor refinished and painted (start in June 20)	\$	40,000.00
	SMS	Tile main hallway	\$	20,000.00
	Parkview	Replace exterior doors	\$	92,000.00
	District	Replace maintenance vehicle	\$	25,000.00
		<b>TOTAL</b>	<b>\$</b>	<b>280,000.00</b>
2021-22	District	Replace maintenance vehicle	\$	25,000.00
	District	Parking Lot upgrade central office		\$150,000
	HM	Replace main roof (clay tile)		\$3,000,000
	District	Sidewalk repair	\$	15,000.00
	District	Gym floors	\$	10,000.00
	CO	Add additional space to parking lot and new concrete for lot and sidewalk	\$	150,000.00
	HM/WHT	Tuck pointing	\$	90,000.00
	Skyline	Replace exterior doors	\$	92,000.00
	HH	Electrical Upgrade	\$	400,000.00
		<b>TOTAL</b>	<b>\$</b>	<b>3,932,000.00</b>
2022-23	District	Replace maintenance vehicle	\$	25,000.00
	District	Sidewalk repair	\$	15,000.00
	District	Gym floors	\$	10,000.00
	HS/JH	Bleacher repair	\$	30,000.00
	JH	Replace roof of main building	\$	250,000.00

**SEDALIA SCHOOLS #200**  
**5-YEAR Maintenance Plan**

	HH	Tuck pointing	\$ 50,000.00	
	JH	Window replacement	\$ 400,000.00	
	WSH	Update plumbing	\$ 250,000.00	
		<b>TOTAL</b>	<b>\$ 1,030,000.00</b>	
2023-24	HM/Wash	Replace windows	\$ 400,000.00	
	Wash	Pave gravel lot	\$ 100,000.00	
	District	Replace maintenance vehicle	\$ 25,000.00	
	SMS	Replace sections of sidewalks	\$ 50,000.00	
	HH	Replace exterior doors	\$ 45,000.00	
	SCJH	Replace exterior doors	\$ 60,000.00	
	HH/SCJH	Sidewalk replacement	\$ 400,000.00	
	District	Seal lots	\$ 125,000.00	
		<b>TOTAL</b>	<b>\$ 1,205,000.00</b>	
		<b>GRAND TOTAL</b>	<b>\$ 6,987,000.00</b>	



# SEDALIA SCHOOL DISTRICT #200

2806 Matthew Drive, Sedalia, MO 65301-7981 p:660.829.6450 f:660-827-8938

**Steven G. Triplett, Ed.S**  
Superintendent

**Nancy L. Scott, Ed.D.**  
Assistant Superintendent

**Todd Fraley, Ed.D.**  
Assistant Superintendent

**Chris Pyle, Ed.S.**  
Assistant Superintendent

**Harriet Wolfe, Ed.D.**  
Chief Finance Officer

**Devon Gilmore, M.E.D.**  
Director of K-5 Curriculum  
Instruction & Assessment

**Becky Brownfield, Ed.S**  
Director of 6-12 Curriculum  
Instruction & Assessment

**Bob Satnan, B.A.**  
Communications Director

**Missouri Model District**  
[www.sedalia200.org](http://www.sedalia200.org)

**We Live Tiger  
Pride Everyday**

Sedalia #200 is an equal  
opportunity and affirmative  
action employer

To: Board of Education and Mr. Triplett

From: Chris Pyle

Date: May 11, 2020

Re: Student Discipline Handbook

Please find attached our Student Discipline Handbook. Our administrative team made revisions to this document for the 2020-21 school year.

The revisions include:

- We added additional wording to our former Tobacco definition. The language needed to include E-CIGS/Vaping (Use of/or Possession, Distribution). We revised the age listing to 21 years of age in accordance with federal legislation. Discipline selection options were updated for this section to provide consistency and to include a step for distribution.

Thank you for your consideration in this matter. If you have any questions, please contact me at (660) 829-6457. Thank You.



# **Sedalia School District #200**

## **Student Discipline Code Handbook**

**Specific Discipline Procedures**  
*for*

**Elementary (K-4)**  
**Middle School (5)**  
**Junior High (6-8)**  
**High School (9-12)**

**SEDALIA SCHOOL DISTRICT #200**  
2806 Matthew Drive  
Sedalia, Missouri 65301  
660-829-6450

*Adopted:* January 14, 1986  
*Last Revision:* May 11, 2020

## Table of Contents

### Student Discipline Code

Introduction .....	1
Corrective Discipline Options.....	1
Statement of Philosophy .....	2-3
Hotline .....	3
Discipline Reporting and Records .....	3-5
Safe Schools .....	5-6
Firearm-Free School Policy .....	6-7
Discipline of Students with Disabilities.....	7-11
Elementary Student Attendance Policy.....	11-13
Middle School and Junior High Student Attendance Policy .....	13-15
High School Student Attendance Policy .....	16-17
Whittier High School Student Attendance Policy .....	18-19
Appeals and/or Due Process Procedures.....	19-21
Privacy Rights.....	21
Administrative Powers.....	21
Non-Discrimination and Student Rights .....	22-23
Bus Rules Information.....	23-24
Corrective Discipline Options.....	24
Student Discipline Definitions and Offenses .....	25
Alcohol, Controlled Substances, Illegal Drugs .....	26-27
Arson .....	28-29
Assault .....	28-29
Bullying .....	30-31
Bus Misconduct .....	30-31
Cheating.....	32-33
Chronic Misbehaving Students .....	32-33
Computer/Cell Phone/Technology Misuse .....	32-33
Discriminatory Acts/Disparaging or Demeaning Language .....	34-35
Disorderly Conduct.....	34-35
Disrespectful Conduct or Speech.....	34-35
Failure to Serve a Detention .....	36-37
False Alarms .....	36-37
False Reports .....	36-37
Fighting.....	36-37
Forgery .....	38-39
Gambling .....	38-39
Hazing.....	38-39
Inappropriate Display of Affection .....	40-41
Inciting Others to Violence or Disobedience .....	40-41
Insubordination .....	40-41
Interference with the Educational Process .....	42-43
Parking/Driving Violation .....	42-43
Physical Attack on Staff Member .....	42-43
Sexual Assault .....	44-45
Sexual Harassment.....	44-45
Shakedown or Strong-Arm/Extortion .....	44-45

**Table of Contents (continued)**

Tardiness ..... 46-47  
 Theft/Possession of Stolen Property ..... 46-47  
 Threatening or Intimidating Acts ..... 46-47  
 Tobacco E-CIGS/Vaping (Use of/or Possession, Distribution) ..... 48-49  
 Truancy ..... 50-51  
 Vandalism/Criminal Damage ..... 50-51  
 Weapons ..... 52-53

**Initial Adoption of Discipline Code**

The Discipline Code for Sedalia School District #200 was developed by a committee of students, parents, teachers, and administrators and adopted by the Board of Education on January 14, 1986.

**Revisions**

July 29, 1992	July 9, 2010
March 8, 1993	July 18, 2011
September 13, 1993	July 16, 2012
September 12, 1994	June 17, 2013
December 12, 1994	July 14, 2014
November 27, 1995	July 13, 2015
July 8, 1996	July 11, 2016
July 28, 1997	July 24, 2017
July 27, 1998	July 23, 2018
July 26, 1999	July 22, 2019
August 9, 2000	May 11, 2020
July 23, 2001	
July 22, 2002	
July 28, 2003	
August 9, 2004	
August 1, 2005	
July 23, 2007	
July 18, 2008	
July 27, 2009	

**INTRODUCTION**

The purpose of the Discipline Code is to ensure a safe and orderly environment for learning in the school district. It will provide a clear statement of the behavior expected of this district’s students and will outline the consequences of misbehavior.

This policy finds its legal basis in Missouri law including, but not limited to, the Excellence in Education Act of 1985 (Section 5), Senate Bill 380, and the Safe Schools Act, which states:

- 5.1 The local board of education of each school district shall establish a policy of discipline, a written copy of which shall be made available in the office of the superintendent of such district, during the normal business hours, for public inspection.
- 5.2 The policy shall contain the consequences of the failure to obey standards of conduct set by the local board of education and the importance of the standards to the maintenance of an atmosphere where orderly learning is possible and encouraged.
- 5.3 All school district personnel responsible for the care and supervision of students are authorized to hold every pupil strictly accountable for any disorderly conduct in school, or on any property of the school, during school-sponsored activities or during intermission or recess periods.
- 5.4 Teachers and other authorized district personnel in public schools responsible for the care, supervision, and discipline of school children, including volunteers selected with reasonable care by the school district, shall not be civilly liable when acting in conformity with the established policy of discipline developed by each board under this section.

Also Sections 171.011, 563.061, 167.031, 167.161 and 167.171.

The discipline code will include a statement of philosophy, sections on corrective disciplinary processes and options, discipline of handicapped students, due process, privacy rights of students and parents, definitions, and administrative powers.

**CORRECTIVE DISCIPLINE OPTIONS**

**Administrators will have the authority to use their discretion in determining the appropriate disciplinary steps, depending upon the severity and frequency of incidents.**

**Students under suspension from school are not to attend school district activities nor be on school district grounds.**

**A student/parent conference with the superintendent or designee may be required prior to re-admittance for students suspended from school for a period of 10 days or more and recommended for any long term suspension. Written notice of conference will be provided to parent or guardian.**

## **STATEMENT OF PHILOSOPHY**

The Sedalia School District #200 has the responsibility, granted by the state, to provide public education for children until they graduate or reach the age of 21. To fairly and effectively carry out this duty, school authorities and parents must establish an environment in each school, which is conducive to learning. To accomplish this goal, there must be respect and mutual trust among parents, teachers, administrators, and students. There are many factors, which affect the learning environment. The most destructive factors are inappropriate conduct and a lack of consistent and effective disciplinary response.

Federal and state laws confer rights and freedoms to every citizen, both in and out of school. At the same time, every citizen has the responsibility to respect the identical rights of others. Because of the importance of maintaining a harmony between rights and responsibilities, school authorities are allowed a broad range of powers in maintaining an orderly environment, provided they adhere to the requirements of due process and other constitutional standards.

All employees of the district shall annually receive instruction related to the specific contents of the district's discipline policy and any interpretations necessary to implement the provisions of the policy in the course of their duties including, but not limited to, approved methods of dealing with acts of school violence, disciplining students with disabilities, and instruction in the necessity and requirements for confidentiality.

Organizations, businesses, and industries cannot operate successfully without procedures, goals, expectations, and satisfied workers; neither can schools. Rules, which establish discipline guidelines for students, are necessary and basic to their growth and development. Thus, it becomes the responsibility of local school districts to have a discipline code, which reflects the community's standards and expectations for student behavior.

Schools must be a place where students are encouraged to learn. Standards of conduct are established by the Sedalia School District #200 Board of Education to create an environment in which each student's right to learn is protected. The Board is legally empowered to establish operation of the district's schools. If the policy guidelines adopted by the Board are to be successful, it must be understood that school officials and teachers have the authority to interpret and apply policy in a given situation. Students are expected to obey any such interpretation subject to an appeal.

Students and their parent/legal guardian will be notified of their rights and responsibilities, including standards of conduct, through handouts distributed annually. The District's comprehensive discipline policy is available to every student, parent, or guardian of every student on the Sedalia #200 website. The handbook can be located under the Parents and Students tab. Through clear understanding of these rights and responsibilities, the elements of respect and cooperation should result in the harmonious and constructive education of the student.

The Board of Education believes that students have rights, which should be recognized and respected. It also believes that every right carries with it certain responsibilities. Among these student rights and responsibilities are the following:

### **Each Student has the Responsibility to:**

- \* know and adhere to reasonable rules and regulations established by the local board of education and implemented by school administrators and teachers;
- \* respect the human dignity and worth of every other individual;
- \* refrain from libel, slanderous remarks, and obscenity in verbal and nonverbal expression;
- \* study diligently and maintain the best possible level of academic achievement;
- \* be punctual and present in the regular school program;
- \* dress and groom in a manner that meets reasonable standards of health, cleanliness, modesty, and safety as defined by the student dress code;
- \* help maintain and improve the school environment, preserve school and private property, and exercise the utmost care while using school facilities;
- \* refrain from disobedience, misconduct, or other behavior which would lead to any physical harm or to the disruption of the educational process;
- \* respect the reasonable exercise of authority by school administrators and teachers in maintaining discipline at school sponsored activities;
- \* be informed that the use of illicit drugs and the unlawful possession of, distribution of, or use of alcohol and tobacco is **wrong and harmful** and prohibited on school premises or as a part of any of its activities. Violation could result in consequences up to and including expulsion and referral to prosecution. Compliance with the standards of conduct is **mandatory**.

## **HOTLINE**

Your child's safety at school is a top priority for us. If you are aware of a situation that jeopardizes the safety of anyone at school, immediately notify a member of the school staff or your parent/legal guardian. If you are uncomfortable bringing this situation to the attention of an adult you know, access the anonymous Tip Line on the District website or call the Missouri School Violence Hotline at 866-748-7047.

## **DISCIPLINE REPORTING AND RECORDS**

In compliance with state law, the Board of Education establishes explicit channels of communication between teachers, administrators, law enforcement officials and other schools concerning acts of school violence and other behaviors which endanger the welfare or safety of students, staff, and patrons of the district. The purpose of this policy is to designate specific actions committed by students which must be reported to teachers, administrators and/or law enforcement officials as well as those actions which must be documented in a student's discipline record.

### **Definitions**

The following definitions and terms apply to this policy:

1. **Act of School Violence/Violent Behavior** – The exertion of physical force by a student with the intent to do serious physical injury to another person while

- on school property, including a school bus in service on behalf of the district, or while involved in school activities.
2. Serious Physical Injury – Physical injury that creates a substantial risk of death or that causes serious disfigurement or protracted loss or impairment of any part of the body.
  3. Serious Violation of District’s Discipline Policy – One or more of the following acts if committed by a student enrolled in the district:
    - Any act of school violence.
    - Any offense, which occurs on school grounds, on school buses, or at any school activity, which is required by law to be, reported to law enforcement officials.
    - Any offense, which results in an out-of-school suspension for more than ten (10) school days.
    - School disciplinary consequences could be imposed in a case where a student “threatened, assaulted, or harassed” a school employee off of the school grounds and off school time.
  4. Need to Know – Relates to school personnel who are directly responsible for the student’s education or who otherwise interact with the student on a professional basis while acting within the scope of their assigned duties.

Reporting to School Staff

School administrators shall report acts of school violence to teachers and other school district employees with a need to know. In addition, any portion of a student’s Individualized Education Program (IEP) that is related or demonstrates potentially violent behavior shall be provided to any teacher or other district employee with a need to know.

Teachers and other school district employees who have a need to know will also be informed by the superintendent or designee of any violent acts committed by a student or alleged to have been committed by a student in the district, which is reported to the district by a juvenile officer in accordance with state law. The report from the juvenile officer shall not be used as the sole basis for denying educational services to a student.

Every employee is required to notify their supervisor if they have reason to believe that a student or district employee has committed a felony or has physically or sexually abused a district student or possessed a controlled substance or weapon in violation of district policy.

Reporting to Law Enforcement Officials

Any felony listed in this section, or any act which if committed by an adult would be a felony listed in this section, that is committed on school property, any school bus, or at any school activity must be reported by the appropriate school administrator to the appropriate law enforcement agency as soon as reasonably practical. The following acts are subject to this reporting requirement:

1. First or second degree murder under State Statute 565.020, .021, RSMo;
2. Voluntary or involuntary manslaughter under State Statue 565.024 R

3. Kidnapping under State Statute 565.110, RSMo;
4. First, second, or third degree assault under State Statute 565.050, .060, .070, RSMo;
5. Sexual assault under State Statute 566.040, .070, RSMo;
6. Forcible rape or sodomy under State Statute 566.030, .060, RSMo;
7. Burglary in the first or second degree under State Statute 569.160, .170, RSMo;
8. Robbery in the first degree under State Statute 569.020, RSMo;
9. Possession of a weapon under State Statute 571.010, RSMo;
10. Distribution of drugs under State Statute 195.211, .212, RSMo;
11. Arson in the first degree under State Statute 569.040, RSMo;
12. Felonious restraint under State Statute 565.120, RSMo;
13. Property damage in the first degree under State Statute 569.100, RSMo;  
Section 160.261.2 of SB 944 (2000) additions:
14. Child molestation in the first degree;
15. Deviate sexual assault;
16. Sexual misconduct;
17. Sexual abuse;
18. Harassment under section 565.090;
19. Stalking under section 565.225.

In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten (10) days or expulsion of any student whom the school district is aware is under the jurisdiction of the court.

The principal shall immediately report to the appropriate law enforcement agency, and superintendent, any incident in which a person is believed to have committed an act which, if committed by an adult, would be first, second, or third degree assault, sexual assault, or deviate sexual assault against a student or school employee, while on school property, buses, or at school activities. The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district’s policy.

**SAFE SCHOOLS**  
**SB 944 – Revisions, 2000**

Prohibitions and reporting of student possession of weapons or controlled substances shall apply to the school playground or parking lot, school bus, or school activity whether on or off school property.

The school district may recognize disciplinary actions of another school district whether in-state, or out-of state, in a public, private or charter school. The school board shall not readmit or enroll a pupil suspended for more than 10 days for school violence, regardless of whether the act was committed at a public or private school, provided that the act was the cause of the suspension or expulsion in the case of a private school, without first holding a conference with the appropriate school officials.

### Student Discipline Records

The Board of Education directs the superintendent or designee to compile and maintain records of any serious violation of the district's discipline policy for each student enrolled in the district. Such records shall be made available to teachers and other school district employees with a need to know, and shall be provided in accordance with state law to any school district in which the student subsequently attempts to enroll within five (5) business days of receiving the request. Personally identifiable student records will only be released or destroyed in accordance with state and federal law.

### Confidentiality

Any information received by a school district employee relating to the conduct of a student shall be received in confidence and used for the limited purpose of assuring that good order and discipline is maintained in the schools.

Legal References: State Statutes 160.261, 167.020, 565.002 RSMo, Missouri Safe Schools Act, H.B. 1301 and 1298 (1996).

### **FIREARM-FREE SCHOOL POLICY**

The Sedalia School District #200 seeks to provide a safe, violence-free educational environment for its students and workplace for its employees. The District recognizes that firearms have no place on school grounds.

The District recognizes that it must comply with federal and state laws concerning the treatment of students who bring firearms to school. Accordingly, this policy complies with the provisions of the Improving America's Schools Act of 1994, the Individuals with Disabilities Education Act, and other applicable federal and state laws.

The District recognizes the risk of harm that a person who brings a firearm to school may present to himself/herself and to others on school premises. The District recognizes firearm possession as a potential threat to the health, safety, and security of students, employees, and other persons. The District will not tolerate the risk of harm presented when a person brings a firearm on the premises of our schools. Thus, the District states the following:

#### **Student Who Brings a Firearm to School:**

The District will adhere to the requirements of the Safe Schools Act of 1996 and implementing state law if district officials determine that a student has brought a firearm to school.

The Safe Schools Act of 1996 and state law implementing this act mandate that local school districts take specific action upon determining that a student has brought a firearm to school. The failure of school districts to observe these requirements will result in the potential loss of significant educational funding. Therefore, the District will not tolerate a student bringing a firearm to school.

This policy shall not be construed to prohibit the Board from allowing a Civil War re-enactor to carry a Civil War-era weapon on school property for educational purposes so long as the firearm is unloaded. As amended by SB 944, the act does not prohibit students from participation in school-sanctioned firearm-related events, provided that an adult lawfully transports the weapon onto school property.

This policy will be submitted annually to the Missouri Department of Elementary and Secondary Education along with a report indicating any suspensions or expulsions resulting from the possession or use of a firearm as defined in 18 United States Code 921. The report will include the name of the school in which the incidents occurred, the number of students suspended or expelled, and the types of weapons involved. Effective 2000-01, the school district shall annually report the rates and durations of and reasons for suspensions of 10 days or longer and expulsions of pupils.

#### **Applicability of Policy to Students with Disabilities:**

If the student who is determined to be in violation of this Firearm-Free Schools Policy is a student with a disability under the Individuals with Disabilities Education Act, the District may assign the student to an alternative educational placement for a period of up to 45 days. Such laws and regulations set forth special procedures to be followed when a student with disabilities brings a firearm to school. This Firearm-Free Schools Policy will apply to students with disabilities to the extent that its application is allowed under the Individuals with Disabilities Education Act.

### **DISCIPLINE OF STUDENTS WITH DISABILITIES**

Student discipline is a complex issue when one considers only the general school population. The additional legal and ethical issues surrounding the discipline of students with disabilities demand an increased sensitivity to the needs of this special population. In spite of special consideration, it should not be assumed that students with disabilities are immune from disciplinary measures.

As the goals set forth in the philosophy of the discipline code are important educational goals for all students, handicapped students should be required to meet these expectations to the maximum extent possible with the variations based upon the nature and extent of the handicapping condition. Variations to the discipline code should be outlined in the students' Individualized Education Programs.

#### **Disciplinary Actions for Less than Ten School Days**

1. Students with disabilities who violate the School District's discipline policy may be disciplined in the same manner as other students, provided that any resulting suspension (in-school or out-of-school) or other change in placement can exceed ten school days. If the offense is not related to the student's disability, placement can exceed 10 school days.

2. Depending upon the student’s misconduct and upon the specific provisions of the District’s discipline policy, the disciplinary alternatives for 10 days or less include:
  - a. Suspension without educational services;
  - b. Assignment to an interim alternative educational setting (i.e. resource room, in-school suspension, time out);
  - c. Assignment to another setting (i.e. homebased).

**Disciplinary Actions in Excess of Ten School Days (Not Long-term or Expulsion)**

1. Services are required on the 11<sup>th</sup> school day in the school year and thereafter if necessary to enable child to appropriately progress as determined by school staff (not IEP team).
2. Convene an IEP meeting to develop functional behavioral assessment plan, if no functional assessment has been done.
3. The behavioral intervention plan is to be reviewed by IEP team, if one exists, or is to be developed if none exists.
4. No IEP meeting is required if a functional behavioral assessment and behavior intervention plan has been done previously, and if the IEP team has already reviewed behavior intervention plan in a prior suspension exceeding 10 school days in a school year.

**Long-Term Changes in Placement**

**1. Removal from Current Educational Placement for More than Ten Cumulative School Days**

A student with a disability who violates the District’s discipline policy who has been removed from the current educational placement for more than ten (10) cumulative days in the current school year may be disciplined for not more than ten (10) consecutive school days in the same manner as other students, if the pattern of short-term exclusions totaling more than ten (10) cumulative days does not constitute change of placement.

On the eleventh day of removal in a school year, the District will provide educational services. If the cumulative removals do not constitute a change of placement, the services to be provided will be determined by school personnel.

A series of removals from the current educational placement for more than ten (10) days may amount to a pattern of exclusion that constitutes a change of placement. If a student with a disability has been removed for more than ten (10) cumulative school days and the removals constitute a change of placement, or if a school administrator determines that a removal for more than ten (10) consecutive school days is being considered, on the date a decision to make such a removal is made, the parents will be notified of the decision.

Not later than ten (10) business days after commencing a cumulative removal that constitutes a change of placement or when considering a removal of greater than ten (10) consecutive school days, the District will convene an IEP meeting to develop a functional behavioral assessment plan if one has not previously been conducted. After completing the assessment, an IEP meeting will be held to develop a behavioral intervention plan if appropriate and necessary. If a behavior plan already has been developed, the IEP team will meet to review the plan and its implementation. The plan and its implementation will be modified as necessary.

In addition, not later than ten (10) days after the date of the decision to remove a student for more than ten (10) cumulative days constituting a change of placement or for consideration of a removal of more than ten (10) consecutive school days, the IEP team and other qualified personnel will meet to review the relationship between the student’s disability and the behavior subject to disciplinary action. If a determination is made that the student’s behavior was not a manifestation of the student’s disability, disciplinary rules will be applied to the student in the same manner they would be applied to a student without a disability, except that a free appropriate public education will be provided to the student as determined by the IEP team.

**2. Long-Term Changes in Placement (Drugs and Weapons)**

In addition to any other discipline consistent with this regulation, District administrators may assign a student to an interim alternative educational setting for a period of time not to exceed forty-five (45) calendar days, when a student with a disability:

- a. Possesses a weapon at school or at a school function; or
- b. Knowingly possess or uses illegal drugs or sells or solicits the sale of a controlled substance while at school or at a school function.

On the date a decision to make such a removal is made, the parent/legal guardian will be notified of the decision.

Not later than ten (10) business days after commencing such a removal, the District will convene an IEP meeting to develop a functional behavioral assessment plan if one has not been previously conducted. After completing the assessment, an IEP meeting will be held to develop a behavioral intervention plan if appropriate and necessary. If a behavior plan already has been developed, the IEP team will meet to review the plan and its implementation. The plan and its implementation will be modified as needed.

Not later than ten (10) days after the date of the decision to assign a student to an interim alternative educational setting, the IEP team and other qualified personnel will meet to review the relationship between the student’s disability and the behavior subject to the disciplinary action and to determine interim alternative educational placement.

The IEP team will decide on an interim alternative educational setting that will allow the student to continue to progress in the general curriculum, to review the services and modifications that will enable the child to meet the goals set out in the student's IEP, and to receive services and modifications to attempt to prevent the student's behavior from recurring.

### 3. Violent Students

If the school district believes a student will injure himself or others, the school district has the right to obtain an expedited due process hearing. The parent must be notified immediately by the district of the decision to take this action and provided a copy of the procedural safeguards. At the hearing, the hearing panel may order a change in placement to an appropriate interim alternative educational setting for not more than 45 days if the hearing panel:

- a. Determines the school district has demonstrated by substantial evidence that maintaining the current placement of such students is substantially likely to result in injury to the student or others;
- b. Considers the appropriateness of the student's current placement;
- c. Considers whether the school district has made reasonable efforts to minimize the risk of harm in the student's current placement including the use of supplementary aids and services; and
- d. Determines that the interim alternative educational setting is not appropriate and the student should continue to participate in the general curriculum and continue to receive services required by his current IEP.

#### Appeal of Disciplinary Actions:

Parent/legal guardian may appeal suspensions in excess of 10 days to the Board of Education pursuant to board policy.

If a parent requests a due process hearing regarding the discipline action to challenge the interim alternative educational setting or the manifestation determination, the student will remain in that interim alternative educational setting pending the hearing decision or until expiration of the time period of the interim alternative educational setting, whichever comes first (unless the parties agree otherwise).

If school personnel maintain that it is dangerous for the student to be returned to the student's current placement (the placement prior to removal to the interim alternative educational setting) during the pendency of the due process proceedings, the school district may request an expedited hearing.

#### Long-Term Changes Placement (Likely-to-Injure Cases)

1. District administrators may request a state appointed hearing officer to determine whether a disabled student is substantially likely to cause injury to others.

2. In determining whether a disabled student is substantially likely to injure others, the hearing officer will consider:
  - a. The likelihood of injury to the student or to others if the student remains in his/her current educational placement;
  - b. The appropriateness of the student's current placement; and
  - c. Whether the District has made reasonable efforts to minimize the risk of harm in the current educational placement, including the use of supplemental aids and services.
3. If the hearing officer determines that the disabled student is substantially likely to injure themselves or others, the hearing officer may assign the student to an interim educational placement for up to forty-five (45) days.
4. Manifestation Determination - Same procedures as in Long-Term Changes in Placement (Drugs and Weapons)

#### ELEMENTARY STUDENT ATTENDANCE POLICY (K-4)

**The mission of the Sedalia School District is to have 90% of our students attend school 90% of the time.**

Please have your child arrive promptly. Attendance and lunch count start immediately and tardiness wastes instructional time. If your child is going to be absent or late, please call the school by 9:00 a.m. if possible. At that time you may request that homework be sent to the office for you to pick up, (please call as early in the day as possible to allow time for the teacher to get assignments and books together). If your child arrives at school late, he/she must check in through the office before going to class. If you are going to pick up your child early, please send a note to the office. Also, you must come in the office and sign him/her out. A student arriving at school late or taken out of school early will be counted absent for the part of the day missed. Any absence will prevent a student from receiving a perfect attendance award. A note needs to be sent to school with your child if he/she needs to stay in at recess. If your child needs to stay in longer than three (3) consecutive days, a doctor's excuse is required.

1. **Philosophy**  
Absenteeism hinders educational achievement and is detrimental to academic and vocational success. Parents, students and teachers all share in the responsibility for encouraging regular attendance. This policy will apply to all K-4 students.
2. **Responsibility**  
Every school day, absences for each student will be carefully checked, recorded, and reported by each teacher to the office.

The documentation of an absence so that it may be properly recorded is the responsibility of the student and parent/legal guardian. Professional documentation may include (but not be limited to): Doctor, dentist, legal appointments and funerals. The absence of any student sent home ill from school by the school nurse or by the building principal will be considered documented. Medical documentation must be provided **within 10 school days** of the absence in order for the absence to be marked as Medical (M). Parents should always obtain a note from the attending physician, physician

assistant or nurse practitioner when the student needs medical attention. The absence will be considered excused and will count as one of the eight allowable days. However, the doctor's note will be taken into consideration should the student's absences reach nine.

The eight (8) days per semester as allowed by this policy are to take care of such things as minor medical problems not requiring a doctor's attention but which may necessitate being out of class for a short period of time (i.e., flu, colds, sinus problems, minor injuries, etc.). The exceptions to this are truancy and out-of-school suspension.

Make-up work will be allowed for all absences (with the exception of truancy and suspension) until the policy has been violated. After that time, make-up work will be allowed for absences based on professional documentation or acceptance by the Appeals Committee. It is the responsibility of the student to acquire, perform, and return all make-up work to each teacher. One (1) day for make-up work will be allowed for each day of absence plus one (1) (i.e., for three (3) days of absence, the student will have four (4) days to make up the work.) All make-up work must be turned in to each teacher by the morning after the last allowable make-up day.

### 3. **Violation**

Student absences exceeding eight (8) days in one (1) semester will be in violation of the district attendance policy, which may result in a parent contact, parent-principal conference, grade level retention, suspension (either in-school or out-of-school), referral to Truancy Court, or to Missouri Division of Family Services for parental educational neglect or possible referral to the Prosecuting Attorney. The building administrator and/or committee may make an attendance contact with parent and student to remediate attendance problems.

### 4. **Procedures**

The parent/legal guardian should receive notification by telephone or regular mail from the office communicating the student's number of absences at the following times:  
4<sup>th</sup> unexcused absence per semester - parents will be contacted by letter  
5<sup>th</sup> – 7<sup>th</sup> unexcused absence per semester – personal contact to parents  
8<sup>th</sup> unexcused absence per semester – possible Truancy Court referral and/or parent prosecution

A student and parent/legal guardian may request a conference at any time with the principal or other designated school official to discuss the absences of the student or the attendance policy. Only professional documentation will excuse absences from school.

In the event that a student's absences exceed the eight (8) day policy limit, the student and parent or legal guardian may file an appeal in writing within five (5) days of the notice of violation of the attendance policy. This appeal must be filed in the principal's office. The applicant shall be required to present valid evidence to substantiate the appeal at the hearing. The appeal committee shall be composed of one (1) teacher selected by the student or their parents, two (2) teachers selected by the teaching staff and the school counselor.

Absences that may be excused by this policy and/or the Appeal Committee are:

- a. Illness of the student.
- b. Critical illness or death in the immediate family.
- c. Time necessary for attending a funeral service of a person whose relationship to the student or family warrants such attendance may be excused provided prior arrangements have been made with the principal.
- d. Pre-arranged absences made only through the principal.
- e. Special circumstances as determined by the school.

### 5. **Suspension/Truancy/Tardies**

A student who is suspended out-of-school for a disciplinary problem for any number of days will have that number of days charged against the total of eight (8) days as permitted by this policy. All days suspended are unexcused and no make-up work is allowed.

A student who is truant for any number of days will have that number of days charged against the total of eight (8) days as permitted by this policy. All days truant are unexcused and no make-up work is allowed.

Any student who is tardy more than eight (8) times per semester will follow the same procedures as prior listed in attendance procedure.

### 6. **Nine Percent (9%) Rule**

The eight (8) days of absence per semester as allowed by this policy is nine percent (9%) of the total classroom days in our school calendar. Therefore, any student entering after the opening day of school as a new student or as a transfer student will be allowed nine percent (9%) of the remaining days in the semester as his/her number of allowable absences. Attendance policies from previous schools will be honored.

### 7. **Ten (10) Consecutive Day Rule**

Any student who has been absent for ten (10) consecutive days will be dismissed from the attendance rolls. The parent(s) will be required to establish an appointment with the principal prior to re-enrolling the student unless previous arrangements have been made.

## **MIDDLE SCHOOL (5) AND JUNIOR HIGH (6-8) STUDENT ATTENDANCE POLICY**

Please have your child arrive promptly. Attendance count starts immediately. If your child is going to be absent or late, please call the school by 8:00 a.m. if possible. If your child arrives at school late, he/she must check in through the office before going to class. If you are going to pick up your child early, please send a note to the front office. Also, you must come in the office and sign him/her out. A student arriving at school late or taken out of school early will be counted absent for the part of the day missed. Any absence will prevent a student from receiving a perfect attendance award.

### 1. **Philosophy**

Absenteeism hinders educational achievement and is detrimental to academic and vocational success. Parents, students and teachers all share in the responsibility for encouraging regular attendance. This policy will apply to all middle/junior high school students.

## 2. Responsibility

Every school day, absences for each student will be carefully checked, recorded, and reported by each teacher to the office.

The documentation of an absence so that it may be properly recorded is the responsibility of the student and parent/legal guardian. Professional documentation may include (but not be limited to): Doctor, dentist, legal appointments and funerals. The absence of any student sent home ill from school by the school nurse or by the building principal will be considered documented. Medical documentation must be provided **within 10 school days** of the absence in order for the absence to be marked as Medical (M). Parents should always obtain a note from the attending physician, physician assistant or nurse practitioner when the student needs medical attention. The absence will be considered excused and will count as one of the eight allowable days. However, the doctor's note will be taken into consideration should the student's absences reach nine.

The eight (8) days per semester as allowed by this policy are to take care of such things as minor medical problems not requiring a doctor's attention but which may necessitate being out of class for a short period of time (i.e., flu, colds, sinus problems, minor injuries, etc.). The exceptions to this are truancy and out-of-school suspension.

Make-up work will be allowed for all absences (with the exception of truancy and suspension) until the policy has been violated. After that time, make-up work will be allowed for absences based on professional documentation or acceptance by the Appeals Committee. It is the responsibility of the student to acquire, perform and return all make-up work to each teacher. One (1) day for make-up work will be allowed for each day of absence up to five (5) days of absenteeism, a student will have a maximum of five (5) days to make up his/her work. All make-up work must be turned in to each teacher by the morning after the last allowable make-up day.

## 3. Violation

Student absences exceeding eight (8) days in one (1) semester will be in violation of the district attendance policy, which may result in a parent contact, parent-principal conference, grade level retention, suspension (either in-school or out-of-school), referral to Truancy Court, or to Missouri Division of Family Services for parental educational neglect or possible referral to the Prosecuting Attorney. The building administrator and/or committee may make an attendance contact with parent and student to remediate attendance problems.

## 4. Procedures

The parent/legal guardian should receive notification by telephone or regular mail from the office communicating the student's number of absences at the following times:

- 4<sup>th</sup> unexcused absence per semester – parents will be contacted by letter
- 5<sup>th</sup> – 7<sup>th</sup> unexcused absence per semester – personal contact to parents
- 8<sup>th</sup> unexcused absence per semester – possible Truancy Court referral and/or parent prosecution

A student and parent/legal guardian may request a conference at any time with the principal or other designated school official to discuss the absences of the student or the attendance policy. Only professional documentation will excuse absences from school. In the event that a student's absences exceed the eight (8) day policy limit, the student and parent or legal guardian may file an appeal in writing within five (5) days of the notice of violation of the attendance policy. This appeal must be filed in the principal's office. The applicant shall be required to present valid evidence to substantiate the appeal at the hearing. The appeal committee shall be composed of one (1) teacher selected by the student or their parents, two (2) teachers selected by the teaching staff and a school counselor.

Absences that may be excused by this policy and/or the Appeal Committee are:

- a. Illness of the student.
- b. Critical illness or death in the immediate family.
- c. Time necessary for attending a funeral service of a person whose relationship to the student or family warrants such attendance may be excused provided prior arrangements have been made with the principal.
- d. Pre-arranged absences made only through the principal.
- e. Special circumstances as determined by the school.

## 5. Suspension/Truancy/Tardies

A student who is suspended out-of-school for a disciplinary problem for any number days will have that number of days charged against the total of eight (8) days as permitted by this policy. All days suspended are unexcused and no make-up work is allowed.

A student who is truant for any number of days will have that number of days charged against the total of eight (8) days as permitted by this policy. All days truant are unexcused and no make-up work is allowed.

Unexcused tardies will be accumulated based upon the amount of time a student is late to school. (i.e., a student who is two (2) hours late to school four (4) times will be counted as one (1) day absent.)

## 6. Nine Percent (9%) Rule

The eight (8) days of absence per semester as allowed by this policy is nine percent (9%) of the total classroom days in our school calendar. Therefore, any student entering after the opening day of school as a new student or as a transfer student will be allowed nine percent (9%) of the remaining days in the semester as his/her number of allowable absences. Attendance policies from previous schools will be honored.

## 7. Ten (10) Consecutive Day Rule

Any student who has been absent for ten (10) consecutive days will be dismissed from the attendance rolls. The parent(s) will be required to establish an appointment with the principal prior to re-enrolling the student unless previous arrangements have been made.

## 8. Administrative Authority

Building administrators will have the authority to use their discretion in determining all cases regarding attendance.

## **HIGH SCHOOL (9-12) STUDENT ATTENDANCE POLICY**

### **Rationale for the Policy:**

1. Regular and punctual patterns of attendance will be expected of each student enrolled in Smith-Cotton High School. The secondary student is of an age when he/she needs to learn the valuable concepts of attendance and punctuality. The lesson is important for the student's maturation and acceptance of the responsibility for his/her actions. Good high school attendance helps prepare the teenager for attendance requirements placed upon an individual as an adult.
2. Students should strive to maintain a good attendance record because there is a direct relationship between school attendance and grades, citizenship, and success in school.
3. Frequent absence of students from regular classroom learning experiences disrupts the continuity of the instructional process. The school cannot teach students who are not present. The entire process of education requires a regular continuity of instruction, classroom participation, learning experience, and study in order to reach the goal of maximum educational benefits for each individual student. The regular contact of the students with one another in the classroom and their participation in well-planned instructional activities under the supervision of a competent teacher are vital to this purpose.
4. The attendance policy exists with only the intent to help students and to maintain the rationale for which it exists. It is recognized that absence from school may be necessary under certain conditions. However, every effort should be made by students, parent/legal guardians, teachers, and administrators to keep absences and tardies to a minimum.

### **Steps for Attendance Procedure Operation:**

#### **1. Daily Absence Reporting**

- a. The parent/legal guardian of the student should notify the attendance office by **9 a.m.** each day of the student's absence. This call will excuse the student's absence. While an excused absence counts as one of the eight absences allowable for each class (see #5), students will be allowed to make up work.
- b. Students whose parents have not contacted the school on the day of their absence will need to provide a written excuse from a parent or legal guardian when they return to school.
- c. Medical documentation must be provided **within 10 school days** of the absence in order for the absence to be marked as Medical (M). Parents should always obtain a note from the attending physician, physician assistant or nurse practitioner when the student needs medical attention. The absence will be considered excused. The absence of any student sent home ill from school by the school nurse or by the building principal will be considered documented.
- d. The student will be considered TRUANT if the parent or legal guardian fails to notify the school on the date of the absence. Truancy is defined as an avoidable absence without the knowledge and consent of the student's parents/legal guardians or school administration.

- e. The documentation of an absence, so that it may be properly recorded, is the responsibility of the student and parent/legal guardian. Professional documentation may include (but not be limited to): doctor, dentist, legal appointments, college visit, and funerals.

#### **2. Any absence beyond eight (8) per class per semester may result in loss of credit.**

#### **3. Student attendance will be checked periodically by a building administrator, counselor, and/or social worker. Parent/legal guardian will be notified of the student's attendance record after four absences.**

#### **4. When a student has an unexcused absence, parents will be notified via phone call, home visit, and/or letter.**

#### **5. Make-up Privileges**

- a. Upon returning to school, after being absent and receiving an excused absence, it is the student's responsibility to ask the teachers for make-up work. Make up work will be due one (1) day after the missed day.
- b. Students who have excused absences from school will have the number of school days they were absent to complete make-up work, except by special arrangement with the teacher.
- c. Make-up for final exams requires administrative approval.
- d. **Students missing school time due to field trips, extra-curricular, co-curricular activities must obtain their homework ahead of time or no credit will be given.**

#### **6. Appeals** will be considered only on the basis of medical records, emergencies, or special circumstances. Loss of credit due to truancy is not a valid basis for appeal. If the student or his/her parents feel that the absences were unavoidable, they may make a request to present their information to the Appeal Committee. An appeal must be filed no later than **10 days after the semester ends.**

#### **7. Tardies**

- a. Each student has the responsibility to arrive at school and to class on time.
- b. Students who arrive at school after 8:20 a.m. MUST check-in through the attendance office.
- c. Tardies will be monitored by each classroom teacher, who can require the student to serve a 15 or 30 minute detention.
- d. Excessive tardiness to class, or failure to serve a detention, will be referred to the assistant principals for disciplinary action and parent notification.

#### **8. Truancy/Unexcused Absences will result in one or more of the following:**

- a. No make-up privileges.
- b. Administrative action.
- c. Parent notification or conference, either by letter, phone, or in person.
- d. Referral to Truancy Court.
- e. Loss of credit.
- f. Parent prosecution.

## **WHITTIER HIGH SCHOOL (9-12) STUDENT ATTENDANCE POLICY**

### **Steps for Attendance Procedure Operation:**

#### **1. Daily Absence Reporting**

- a. The parent/legal guardian of the student should notify the attendance office by **9:15 a.m.** each day of the student's absence. This call will excuse the student's absence. While an excused absence counts as one of the four absences allowable for each class (see #5), students will be allowed to make up work.
- b. Medical documentation must be provided **within 10 school days** of the absence in order for the absence to be marked as Medical (M). Parents should always obtain a note from the attending physician, physician assistant or nurse practitioner when the student needs medical attention. The absence will be considered excused and will count as one of the four allowable days. However, the doctor's note will be taken into consideration should the student's absences reach five. The absence of any student sent home ill from school by the school nurse or by the building principal will be considered documented.
- c. The student will be considered TRUANT if the parent or legal guardian fails to notify the school on the date of the absence. Truancy is defined as an avoidable absence without the knowledge and consent of the student's parents/legal guardians or school administration.
- d. The documentation of an absence, so that it may be properly recorded, is the responsibility of the student and parent/legal guardian. Professional documentation may include (but not be limited to): doctor, dentist, legal appointments, college visit, and funerals.

#### **2. Any absence beyond four (4) per class per term may result in loss of credit.**

#### **3. Student attendance will be checked periodically by a building administrator, counselor, and/or social worker. Parent/legal guardian will be notified of the student's attendance record after four absences.**

#### **4. When a student has an unexcused absence, parents will be notified via phone call home visit, and/or letter.**

#### **5. Make-up Privileges**

- a. Upon returning to school, after being absent and receiving an excused absence, it is the student's responsibility to ask the teachers for make-up work. Make up work will be due one (1) day after the missed day.
- b. Students who have excused absences from school will have the number of school days they were absent to complete make-up work, except by special arrangement with the teacher.
- c. Make-up for final exams requires administrative approval.
- d. **Students missing school time due to field trips, extra-curricular, co-curricular activities must obtain their homework ahead of time or no credit will be given.**

**6. Appeals** will be considered only on the basis of medical records, emergencies, or special circumstances. Loss of credit due to truancy is not a valid basis for appeal. If the student or his/her parents feel that the absences were unavoidable, they may make a request to present their information to the Appeal Committee. An appeal must be filed no later than **10 days after the semester ends.**

#### **7. Tardies**

- a. Each student has the responsibility to arrive at school and to class on time.
- b. Students who arrive at school after 9:00 a.m. **MUST** check-in through the attendance office.
- c. Tardies will be monitored by each classroom teacher, who can require the student to serve a 15 or 30 minute detention.
- d. Excessive tardiness to class, or failure to serve a detention, will be referred to the assistant principals for disciplinary action and parent notification.

#### **8. Truancy/Unexcused Absences will result in one or more of the following:**

- a. No make-up privileges.
- b. Administrative action.
- c. Parent notification or conference, either by letter, phone, or in person.
- d. Referral to Truancy Court.
- e. Loss of credit.
- f. Parent prosecution.

## **APPEALS AND/OR DUE PROCESS PROCEDURES**

Appeals or due process procedures will include both informal and formal meetings. Generally, decisions made by a teacher or other staff member will first be appealed to the principal or assistant principal. The principal's decision may be appealed to the superintendent or assistant superintendent level and that decision may be appealed to the Board of Education.

Problems referred by the teacher of a classroom, bus driver, or other staff member will fall within the following framework:

1. The principal should have a description of the misbehavior from the teacher, bus driver, or other staff member.
2. All disciplinary action by the principal begins with a conference or informal hearing with the student.
3. A general record of the conference and all disciplinary action should be kept and, when appropriate, a copy sent to the referring teacher.
4. The principal and referring teacher or staff member should refrain from informal discussions of disciplinary situations with others not involved. In cases of meetings conducted at the classroom teacher, principal, or superintendent levels, due process dictates that the disciplinarian inform the student as to the offense, give the student an opportunity to tell his or her side of the story, and make a rudimentary check on the facts before imposing discipline.

The meeting does not require witnesses and may be brief, involving no more than an informal give-and-take prior to the disciplinary action or decision regarding an appeal.

While the due process procedures for short-term suspensions, and other minor disciplinary options are relatively simple and informal, long-term suspension (exceeding ten days) and expulsion will require a more formal hearing procedure. All hearings conducted by the Board of Education shall proceed as follows:

1. The pupil and his or her parents and others having custodial care shall be notified of said hearing by certified mail, not less than ten days in advance of said hearing, said notice to be directed to the address of said pupil and his or her parents or others having custodial care as shall appear on the records of the school district.
2. The notice shall contain a written statement of the alleged facts, which constitute conduct meriting the suspension.
3. The pupil and his/her parents or others having custodial care shall have the opportunity to inspect, in advance, any affidavits and exhibits which the Board of Education intends to allow presented against the pupil.
4. The pupil and his/her parents or others having custodial care of said pupil shall have the right to hear any and all evidence presented against the pupil and to see and examine any affidavits or exhibits presented.
5. The pupil or his/her parents or others having custodial care shall have the right to cross-examine any witness.
6. The pupil or his/her parents or others having custodial care shall have the right to produce witnesses on behalf of the pupil.
7. The pupil shall have the right to present his/her own version of the events as to the charge against him/her and if the pupil does not deny the charges, but desires to present matters in mitigation or extenuation or explanation, the pupil may do so.
8. The pupil shall have the right to have counsel present to advise him/her.
9. The pupil, his/her parents or others having custodial care, shall have the right, at their own expense, to make a record of the events at the hearing.
10. If more than one student is involved in the same incident, the Board of Education may consider the cases separately or at one time. Students may request the Board to consider their cases separately. In either event, the Board shall make separate findings with regard to each student.
11. The evidence may be heard in whatever order the Board of Education shall deem advisable, although points of dispute should be separated from agreed upon facts as quickly as possible.
12. Decorum should be observed at all times, each side having the full opportunity to present its facts.
13. The Board of Education may expel from the proceedings anyone who does not await his/her turn to present matters for consideration or who otherwise unduly interferes with the deliberation of the Board.
14. The Board of Education may exclude all persons from the hearing except the student, his/her parents, or others having custodial care, his/her attorney and the witness testifying.
15. In the event the Board of Education shall decide to expel a student, or affirm a decision to suspend a student, from school for a period longer than ten (10) school days, the Board shall, as soon as it is practicable after the hearing, present the student by mail or personal delivery, a written finding of fact and statement of the disciplinary action taken. The student may, however, waive same and be provided with a verbal finding immediately.

16. A student may petition the Board of Education for reinstatement within 15 days pending the reconsideration with the Board having full discretion to either accept or reject same. Note: No hearing will be granted by the Board, new or additional.

### **PRIVACY RIGHTS**

School records regarding disciplinary action by school personnel are sensitive records and are only maintained to insure accuracy and consistency in working with the student involved. Board Policy, 7400, refers to the District's adherence to provisions of the Family Educational Rights and Privacy Act of 1974 and applies to disciplinary records as well as other school informational records.

### **ADMINISTRATIVE POWERS**

1. Power of the Principal – The principals and assistant principals of schools of the Sedalia School District #200 may suspend a pupil for a period not to exceed ten days. Any suspension by a principal shall be reported immediately to the superintendent of schools, who may revoke the suspension at any time.
2. Power of the Superintendent or designee – The superintendent of schools, or his/her designee, of the Sedalia School District #200 may suspend a pupil for a period of time not to exceed one hundred eighty (180) school days in accordance with the Missouri Statutes, or for 180 days in accordance with House Bill 174, if the student is charged with or convicted of a felony. However, if the suspension imposed shall be for more than ten (10) school days, the pupil, his or her parents, or others having custodial care, may appeal the decision of the superintendent to the Board of Education by asking for a hearing before the Board. Such appeal shall be in writing, may be in letter form, and may be delivered by regular mail to the Board of Education or personally delivered to any member thereof.

In the event of an appeal to the Board of Education, the superintendent shall promptly transmit to the Board a full report, in writing, of the facts relating to the suspension, the action taken, and the reasons therefore. The Board, upon request, shall grant a hearing to the appealing party to be conducted according to the laws of the State of Missouri in such cases made and provided and in accordance with the procedures herein set forth.

3. Power of the Board of Education – The Board of Education of this District, after notice to parents or others having custodial care, and a hearing upon charges preferred, may suspend or expel a pupil.

## **NON-DISCRIMINATION AND STUDENT RIGHTS**

### **Searches by School Personnel**

School lockers and desks are the property of the Board of Education and are provided for the convenience of students, and as such, are subject to periodic inspection without notice, without student consent, and without a search warrant. The lockers and desks may also be searched by school administrators or staff who have a reasonable suspicion that the lockers or desks contain drugs, alcohol, material of a disruptive nature, stolen properties, weapons, items posing a danger to the health or safety of students and school employees, or evidence of a violation of school policy.

In addition, the Board of Education authorized the use of breathalyzers, metal scanners to search students, and/or trained dogs to sniff lockers or other school property to assist in the detection of the presence of drugs, weapons or firearms, explosives, and other contraband.

Students or student property may be searched based on reasonable suspicion of a violation of District rules, policy, or state law. Reasonable suspicion must be based on facts known to the administration, credible information provided or reasonable inference drawn from such facts or information. The privacy and dignity of students shall be respected. Searches shall be carried out in the presence of adult witnesses, if such witnesses are available. Students may be asked to empty pockets, remove jackets, coats, shoes, and other articles of exterior clothing for examination of reasonable suspicion. Strip searches of students are prohibited.

Students are permitted to park on school premises as a matter of privilege, not of right. The school retains the authority to conduct routine patrols of the student parking lots. The interior of a student's automobile on school premises may be searched if a school administrator has reasonable suspicion to believe that illegal, unauthorized or contraband items, or evidence of a violation of school policy is contained inside the vehicle. This includes the use of canine searches.

Law enforcement officials shall be contacted if the search produces a controlled substance, drug paraphernalia, weapons, stolen goods or evidence of a crime, in any case involving a violation of law when a student refuses to allow a search, or where the search cannot safely be conducted. Parents may also be contacted. A student who refuses to submit to a search may be appropriately disciplined by school officials.

### **Interview or Interrogation**

The School District has supervisory authority over students during the school day and hours of approved extracurricular activities. The school administration will endeavor responsibility for making an effort to protect each student's rights with respect to interrogations by law enforcement officials. When law enforcement officials find it necessary to question students during the school day or periods of extracurricular activities, to the extent permitted by law, the school principal or designee will be present and the interview will be conducted in private.

The principal will verify and record the identity of the officer or other authority and request an explanation of the need to question or interview the student at school. The principal ordinarily will make reasonable efforts to notify the student's parent/legal guardian, as permitted by law.

### **Removal of Students from School**

Before a student at school is arrested or taken into custody by law enforcement or other legally authorized person, the principal will verify the official's authority to take custody of the student. The school principal, to the extent permitted by law, will attempt to notify the student's parent/legal guardian that the student is being removed from school.

## **BUS RULES INFORMATION**

1. When boarding the bus, students shall be seated and shall remain in that seat until arrival at their destination.
2. Instruments and other large objects are to be taken to the seat with the student and placed under the seat or held by the student. It cannot take up a seat for another student to sit in.
3. No pets or animals in boxes, jars or containers will be allowed on the bus.
4. No type of glass items or balloons will be allowed on the bus.
5. No eating, drinking, or chewing of gum allowed on bus.
6. Students shall remain quiet at all Railroad Crossing stops and there should be a minimum of noise while passing through town.
7. Students are not to put any part of the body out the windows.
8. No fighting or "horseplay" on buses. Normal conversation, classroom conduct shall be observed at all times.
9. Each student shall be held accountable for any destruction of property including damage to bus or personal property of others.
10. If a student is to be discharged from the bus at a place other than his or her own stop, a written note from the parent/legal guardian must be given to the building principal for approval and then to the driver.
11. The driver is in charge at all times. When on activity trips, teacher and driver are in charge.
12. Drivers may not transport any persons not regularly assigned to the bus unless authorized by the building principal.
13. The driver has the right to assign students a seat on the bus.
14. The use of alcohol, tobacco, or drugs is not permitted on the bus. Striking of matches or lighters is not permitted on the bus.
15. Obscene and unacceptable language gestures, remarks or signs will not be tolerated.
16. Students must pass 10 feet in front of the bus and establish eye contact with driver before crossing. Students shall never cross behind the bus.
17. Students will refrain from going to the mailbox until the bus has traveled away from the stop.
18. The school bus is an extension of the school and all school rules and regulations, which pertain to student conduct in the schools, are applicable to student conduct on a school bus.
19. Students may be videotaped while riding the school bus. The viewing of these tapes is subject to the guidelines authorized by the district.

20. Students must be at the bus stop 5 minutes prior to pickup time.

### **CORRECTIVE DISCIPLINE OPTIONS**

Administrators will have the authority to use their discretion in determining the appropriate disciplinary steps, depending upon the severity and frequency of incidents.

A student who is 17 years of age or older and is charged with/or convicted of a felony will be suspended from school until the charges are reduced to a misdemeanor or dropped. Safe school act violations are suspended at any age.

Students under suspension from school are not to attend school activities nor be on school district grounds.

A student/parent conference with the superintendent or designee shall be required prior to re-admittance for students suspended from school for a period of 10 days or more. Written notice of conference will be provided to parent or guardian.

It is the purpose of this code to list certain offenses, which, if committed by a student, will result in the imposition of a certain disciplinary action. No code of conduct can be expected to list each and every offense which may result in disciplinary action. Any conduct not included herein, or any aggravated circumstance of any offense or action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent/designee and/or Board of Education.

# **Student Discipline**

## **Definitions and Offenses**

Definition	Offense	Grades K-4
<b>Alcohol, Controlled Substances, Illegal Drugs</b>		
a.) Possession of any unauthorized prescription drug, alcohol, narcotic substance, counterfeit drugs, or drug-related paraphernalia; substances containing THC, CBD oil, hemp weed, or other derivatives or components of (1) marijuana or (2) other substances prohibited by this policy (collectively, "prohibited substance or item"). b.) Sale, purchase, distribution, exchange, or receipt of any "prohibited substance or item." c.) Being under the influence of any "prohibited substance or item." <b>Note:</b> These prohibitions shall apply at all times while the student is present on district property, at district activities (whether on or away from district property), and on transportation operated by or on behalf of the district (collectively, "covered premises"). For purposes of this policy, "under the influence" shall include any and all consumption or other use of a "prohibited substance or item" immediately prior to the student's entrance to and/or during the student's presence on "covered premises", regardless the amount of substance shown, if any, by breathalyzer, blood, or other testing.	1st Offense	PC, C, I, ISS, OSS, LA
	2nd Offense	PC, C, I, ISS, OSS, LA, LT
	3rd Offense	REP, PC, C, I, ISS, OSS, LA, LT
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension ATS - Alternative to Suspension

Grade 5	Grades 6-8	Grades 9-12
PC, C, I, ISS, OSS, LA	PC, C, OSS, ATS, LA, LT	PC, C, OSS, LT, LA
PC, C, I, ISS, OSS, LA, LT	PC, C, OSS, ATS, LA, LT	PC, C, OSS, LT, LA
REP, PC, C, I, ISS, OSS, LA, LT	REP, PC, C, OSS, ATS, LA, LT	REP, PC, C, OSS, LT, LA
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition	Offense	Grades K-4
<b>Arson</b>		
Starting a fire, or attempting to start a fire, or causing an explosion with the intention to damage property or buildings of the Sedalia School District #200 or other persons.	1st Offense	PC, OSS, LA, LT
	Subsequent Offense	PC, OSS, LA, LT, RE
<b>Assault</b>		
<b>Safe Schools Act:</b> Prohibitions and reporting of student possession of weapons or controlled substances shall apply to the school playground or parking lot, school bus, or school activity whether on or off school property. The school district may recognize disciplinary actions of another school district whether in-state, or out-of state, in a public, private, or charter school.		
a.) Attempting to cause injury to another person; intentionally placing a person in reasonable apprehension of imminent physical injury. b.) Attempting to kill or cause serious physical injury to another.	1st Offense	PC, LOP, ISS, OSS, LA, LT
	2nd Offense	PC, C, LOP, ISS, OSS, LA, LT, RE
	3rd Offense	PC, C, LOP, ISS, OSS, LA, LT, RE
C - Counselor      CS - Community Service      CWS - Conference with Student LA - Legal Authority      LOP - Loss of Privileges      LT - Long Term Suspension R - Restitution      RE - Recommendation for Expulsion      ATS - Alternative to Suspension		

Grade 5	Grades 6-8	Grades 9-12
PC, OSS, LA, LT	PC, OSS, ATS, LA, LT	PC, OSS, LA, LT
PC, OSS, LA, LT, RE	PC, OSS, ATS, LA, LT, RE	PC, OSS, LA, LT, RE
The school board shall not re-admit or enroll a pupil suspended for more than 10 days for school violence, regardless of whether the act was committed at a public or private school, provided that the act was the cause of the suspension or expulsion in the case of a private school, without first holding a conference with the appropriate school officials.		
PC, CS, ISS, OSS, LA, LT	PC, ISS, OSS, ATS, LA, LT, RE.	PC, C, OSS, LA, LT, RE.
PC, C, ISS, OSS, LA, LT, RE	PC, OSS, ATS, LA, LT, RE	PC, C, OSS, LA, LT, RE
PC, C, OSS, LA, LT, RE	PC, OSS, ATS, LA, LT, RE	PC, C, OSS, LA, LT, RE
D - Detention      I - Intervention      ISS - In-School Suspension NC - No Credit      OSS - Out-of-School Suspension      PC - Parent Contact REP - Review Educational Placement      SSW - School Service Work		

Definition	Offense	Grades K-4
<b>Bullying</b>		
<p><b>"Bullying"</b> means intimidation, unwanted aggressive behavior, or harassment that is repetitive, or is substantially likely to be repeated, and causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities, or benefits of any student without exception; or substantially disrupts the orderly operation of the school. May consist of physical actions, including gestures, or oral, cyberbullying, electronic, or written communication, and any threat of retaliation for reporting of such acts. Bullying of students is prohibited on school property, at any school function, or on a school bus.</p> <p><b>"Cyberbullying"</b> means bullying as defined in this subsection through the transmission of a communication including, but not limited to, a message, text, sound, or image by means of an electronic device including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager."</p>	1st Offense	CWS, PC, OSS, Up to 10 days
	2nd Offense	CWS, PC, OSS, Up to 180 days
	3rd Offense	CWS, PC, C, OSS - Up to 180 days, RE
<b>Bus Misconduct</b>		
<p>Any offense committed by a student on a district-owned or contracted bus shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, bus-riding privileges may be suspended or revoked.</p>	1st Offense	CWS, PC, warning
	2nd Offense	PC, 1 day off bus
	3rd Offense	PC, 3 days off bus
	4th Offense	PC, 5 days off bus
	5th Offense	PC, loss of riding privileges
<p>C - Counselor      CS - Community Service      CWS - Conference with Student  LA - Legal Authority      LOP - Loss of Privileges      LT - Long Term Suspension  R - Restitution      RE - Recommendation for Expulsion      ATS - Alternative to Suspension</p>		

Grade 5	Grades 6-8	Grades 9-12
<b>Bullying</b>		
CWS, PC, OSS, Up to 10 days	CWS, PC, OSS, Up to 180 days, ATS	CWS, PC, OSS, Up to 10 days
CWS, PC, OSS, Up to 180 days	CWS, PC, OSS, Up to 180 days, ATS	CWS, PC, OSS, Up to 180 days
CWS, PC, C, OSS - Up to 180 days, RE	CWS, PC, OSS - Up to 180 days, RE, ATS	CWS, PC, OSS - Up to 180 days, RE
<b>Bus Misconduct</b>		
CWS, PC, warning	CWS, PC, warning	CWS, PC, warning
PC, 1 day off bus	PC, 1 day off bus	PC, 1 day off bus
PC, 3 days off bus	PC, 3 days off bus	PC, 3 days off bus
PC, 5 days off bus	PC, 5 days off bus	PC, 5 days off bus
PC, loss of riding privileges	PC, loss of riding privileges	PC, loss of riding privileges
<p>D - Detention      I - Intervention      ISS - In-School Suspension  NC - No Credit      OSS - Out-of-School Suspension      PC - Parent Contact  REP - Review Educational Placement      SSW - School Service Work</p>		

Definition	Offense	Grades K-4
<b>Cheating</b>		
Dishonesty while completing schoolwork plagiarism, and/or falsifying or altering records. Cheating offenses will be counted across all classes. This will restart each semester.	1st Offense	CWS, PC, NC, D
	2nd Offense	PC, C, D, NC, ISS
	3rd Offense	PC, C, D, NC, ISS
<b>Chronic Misbehaving Students</b>		
Chronic misbehaving is defined as either of the following: 1) more than 5 office referrals resulting in a disciplinary action; 2) more than 2 office referrals resulting in suspensions.	1st Offense	CWS, PC, C, I, ISS, OSS, REP
	2nd Offense	CWS, PC, C, ISS, OSS, I, REP
	3rd Offense	CWS, PC, C, AIS, ISS, OSS, I, REP, LT, RE
<b>Computer/Cell Phone/Technology Misuse</b>		
Inappropriate use of technology (internet included) is any action by a student to view, print, or distribute pornographic materials, sexting, access private files, harassing, insulting or attaching others, damaging computer systems and/or computer networks, unauthorized tampering of hardware and/or software, violating copyright laws, and employing the network for commercial purposes.	1st Offense	CWS, PC, LOP, R, ISS, LA
	2nd Offense	CWS, PC, R, ISS, LA, LOP
	3rd Offense	CWS, PC, R, ISS, OSS, LA, LOP
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension ATS - Alternative to Suspension

Grade 5	Grades 6-8	Grades 9-12
<b>Cheating</b>		
PC, C, NC, D	PC, NC, D, LOP	PC, NC, D, LOP
PC, C, NC, D, ISS	PC, NC, D, ISS, LOP	PC, NC, D, ISS, LOP
PC, C, NC, CS, ISS	PC, C, NC, CS, ISS, LOP	PC, NC, D, ISS, LOP, mandatory "F" for the semester if all offenses occur in the same course
<b>Chronic Misbehaving Students</b>		
CWS, C, PC, ISS, OSS, LT, I, REP	PC, ISS, OSS, ATS, LT, I, REP, RE	PC, LOP, ISS, OSS, LT, REP, RE
CWS, PC, C, ISS, OSS, I, REP	PC, ISS, OSS, ATS, LT, I, REP, RE	PC, LOP, ISS, OSS, LT, REP, RE
CWS, PC, C, AIS, ISS, OSS, I, REP, LT, RE	PC, ISS, OSS, ATS, LT, I, REP, RE	PC, LOP, ISS, OSS, LT, REP, RE
<b>Computer/Cell Phone/Technology Misuse</b>		
CWS, PC, LOP, R, ISS, LA	CWS, PC, LOP, R, D, ISS, OSS, ATS, LA, LT	CWS, PC, LOP, R, D, ISS, OSS
CWS, PC, R, ISS, LA, LOP	CWS, PC, LOP, R, D, ISS, OSS, ATS, LA, LT, RE	CWS, PC, LOP, R, D, ISS, OSS
CWS, PC, R, ISS, OSS, LA, LOP	CWS, PC, LOP, R, D, ISS, OSS, ATS, LA, LT, RE	CWS, PC, LOP, R, ISS, OSS, LA, LT, RE
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension PC - Parent Contact SSW - School Service Work	ISS - In-School Suspension

Definition	Offense	Grades K-4
<b>Discriminatory Acts/Disparaging or Demeaning Language</b>		
Use of words or actions, verbal, written or symbolic, meant to harass or injure another person because of race, religion, gender, sexual orientation, disability, political beliefs, ethnic origin, etc.	1st Offense	CWS, C, PC, LOP, CS, ISS, OSS, LA, LT
	2nd Offense	CWS, PC, C, LOP, CS, ISS, OSS, LA, LT
	3rd Offense	CWS, PC, C, LOP, CS, ISS, OSS, LA, LT, REP, RE
<b>Disorderly Conduct</b>		
Engaging in violent, abusive, indecent, profane, boisterous, unreasonably loud, or other conduct, which tends to cause or provoke a disturbance.	1st Offense	PC, C, CWS, LOP, ISS
	2nd Offense	PC, C, CWS, LOP, ISS, OSS
	3rd Offense	CWS, PC, C, LOP, ISS, OSS
<b>Disrespectful Conduct or Speech</b>		
a.) Disrespectful verbal, written, or symbolic language or gesture, which is inappropriate to public settings, directed to a staff member or another student. b.) Conduct or verbal, written, or symbolic language which materially and substantially disrupts classroom work, school activities, or school functions.	1st Offense	CWS, PC, LOP, ISS, LA
	2nd Offense	CWS, PC, ISS, OSS, LA
	3rd Offense	CWS, PC, ISS, OSS, LA
C - Counselor      CS - Community Service LA - Legal Authority      LOP - Loss of Privileges R - Restitution      RE - Recommendation for Expulsion		CWS - Conference with Student LT - Long Term Suspension ATS - Alternative to Suspension

Grade 5	Grades 6-8	Grades 9-12
<b>Discriminatory Acts/Disparaging or Demeaning Language</b>		
CWS, C, PC, LOP, CS, ISS, OSS, LA, LT	CWS, C, D, PC, LOP, CS, ISS, OSS, ATS, LA, LT	CWS, C, D, PC, LOP, CS, ISS, OSS, LA, LT
CWS, PC, C, LOP, CS, ISS, OSS, LA, LT	CWS, PC, C, LOP, CS, ISS, OSS, ATS, LA, LT	CWS, PC, C, LOP, CS, ISS, OSS, LA, LT
CWS, PC, C, LOP, CS, ISS, OSS, LA, LT, REP, RE	CWS, PC, C, LOP, CS, ISS, OSS, ATS, LA, LT, REP, RE	CWS, PC, C, LOP, CS, ISS, OSS, LA, LT, REP, RE
<b>Disorderly Conduct</b>		
PC, C, CWS, LOP, ISS	PC, C, CWS, D, LOP, ISS, OSS, ATS	PC, C, CWS, D, LOP, ISS, OSS
PC, C, CWS, LOP, ISS, OSS	PC, C, D, LOP, ISS, OSS, ATS	PC, C, D, LOP, ISS, OSS
CWS, PC, C, LOP, ISS, OSS	PC, LOP, ISS, OSS, ATS	PC, LOP, ISS, OSS
<b>Disrespectful Conduct or Speech</b>		
CWS, PC, LOP, ISS, LA	PC, CWS, D, LOP, ISS, OSS, ATS, LA	PC, CWS, D, LOP, ISS, OSS, LA
CWS, PC, ISS, OSS, LA	PC, D, LOP, ISS, OSS, ATS, LA	PC, D, LOP, ISS, OSS, LA
CWS, PC, ISS, OSS, LA	PC, LOP, ISS, OSS, ATS, LA	PC, LOP, ISS, OSS, LA
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension PC - Parent Contact SSW - School Service Work	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition	Offense	Grades K-4
<b>Failure to Serve a Detention</b>		
Knowingly and willfully refusing to serve an assigned detention.	1st Offense	CWS, PC, D
	2nd Offense	CWS, PC, D, ISS, OSS
	3rd Offense - Grade K-4 / Repeat Offense - Grades 5-12	CWS, PC, D, ISS, OSS
<b>False Alarms</b>		
a.) The act of initiating a false fire alarm or initiating a false report warning of a fire or an impending catastrophe. b.) Tampering with emergency equipment.	1st Offense	CWS, PC, C, LOP, LA
	2nd Offense	PC, C, LOP, ISS, OSS, LA, REP
	3rd Offense	PC, LOP, ISS, OSS, LA, REP, LT
<b>False Reports</b>		
The act of falsely reporting incidents or making false accusations or giving false information to school personnel which would affect the welfare of others.	1st Offense	CWS, PC, LOP
	2nd Offense	CWS, PC, ISS
	3rd Offense	CWS, PC, ISS, OSS
<b>Fighting</b>		
Occurs when two or more persons voluntarily or by agreement, engage in any fight or use any blows or violence toward each other, in any angry or quarrelsome manner.	1st Offense	CWS, PC, C, LOP, CS, ISS, OSS, LA
	2nd Offense	CWS, PC, C, LOP, ISS, OSS, REP, LA
	3rd Offense	PC, C, LOP, ISS, OSS, LA
C - Counselor      CS - Community Service      CWS - Conference with Student LA - Legal Authority      LOP - Loss of Privileges      LT - Long Term Suspension R - Restitution      RE - Recommendation for Expulsion      ATS - Alternative to Suspension		

Grade 5	Grades 6-8	Grades 9-12
<b>Failure to Serve a Detention</b>		
CWS, PC, D	PC, D	PC, D, ISS, OSS
CWS, PC, D, ISS, OSS	PC, D, ISS, OSS, ATS	PC, ISS, OSS
CWS, PC, D, ISS, OSS	PC, ISS, OSS, ATS	PC, ISS, OSS
<b>False Alarms</b>		
CWS, PC, C, LOP, ISS, OSS, LA	PC, ISS, OSS, ATS, LA	PC, ISS, OSS, LA
PC, C, LOP, ISS, OSS, LA, REP	PC, ISS, OSS, ATS, LA, LT	PC, ISS, OSS, LA, LT
PC, LOP, ISS, OSS, LA, REP, LT	PC, OSS, ATS, LA, LT, RE	PC, OSS, LA, LT, RE
<b>False Reports</b>		
CWS, PC, D	PC, D, ISS, OSS, ATS, LA	PC, D, ISS, OSS, LA
CWS, PC, D, ISS	PC, ISS, OSS, ATS, LA, LT	PC, ISS, OSS, LA, LT
CWS, PC, D, ISS, OSS	PC, OSS, ATS, LA, LT, RE	PC, OSS, LA, LT, RE
<b>Fighting</b>		
CWS, PC, C, LOP, CS, ISS, OSS, LA	CWS, PC, C, LOP, CS, ISS, OSS, ATS, LA	CWS, PC, C, LOP, CS, ISS, OSS, LA
CWS, PC, C, LOP, ISS, OSS, REP, LA	PC, OSS, ATS, LA, LT, REP	PC, OSS, LA, LT, REP
PC, C, LOP, ISS, OSS, LA	PC, OSS, ATS, LA, LT, RE	PC, OSS, LA, LT, RE
D - Detention      I - Intervention      ISS - In-School Suspension NC - No Credit      OSS - Out-of-School Suspension      PC - Parent Contact REP - Review Educational Placement      SSW - School Service Work		

Definition	Offense	Grades K-4
<b>Forgery</b>		
The act of falsely using, in writing, the name of another person or falsifying time, dates, grades, addresses, or other data on school forms.	1st Offense	CWS, NC, D, ISS
	2nd Offense	CWS, NC, D, ISS
	Subsequent Offense	NC, D, ISS, OSS
<b>Gambling</b>		
Making a bet as defined by Section 572.020 (4) RSMo or engaging in conduct prohibited under Chapter 572.000 RSMo. Possession and/or use of any gaming devices, including but not limited to playing cards or dice. Also any actions normally associated with gambling, such as pitching or matching coins, wagering or betting on sports events or participation in pools.	1st Offense	CWS, PC, Confiscation
	2nd Offense	CWS, PC, ISS, Confiscation
	3rd Offense	PC, ISS, OSS, Confiscation
<b>Hazing</b>		
Harassment, abuse, or humiliation by way of initiation. It can be physical, mental, or emotional.	1st Offense	CWS, PC, LOP
	2nd Offense	CWS, PC, C, LOP, ISS, OSS
	3rd Offense	CWS, PC, LOP, ISS
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension ATS - Alternative to Suspension

Grade 5	Grades 6-8	Grades 9-12
PC, C, NC, SSW, ISS	PC, NC, D, ISS	PC, NC, D, ISS
PC, C, NC, ISS	PC, NC, D, ISS, OSS, ATS	PC, NC, ISS
PC, C, NC, OSS	PC, NC, D, ISS, OSS, ATS	PC, NC, ISS, OSS
CWS, PC, C, SSW, Confiscation	PC, D, ISS, OSS, ATS, Confiscation	CWS, PC, D, ISS, Confiscation
CWS, PC, C, ISS, Confiscation	PC, D, ISS, OSS, ATS, Confiscation	PC, D, ISS, OSS, Confiscation
PC, C, ISS, Confiscation	PC, D, ISS, OSS, ATS, Confiscation	Confiscation, RE
CWS, PC, D, LOP, ISS	CWS, PC, D, LOP, ISS, OSS, ATS	CWS, D, PC, C, LOP, ISS, OSS, LT
CWS, PC, LOP, ISS	CWS, PC, LOP, ISS, OSS, ATS	CWS, PC, C, LOP, ISS, OSS, LT
CWS, PC, LOP, ISS, OSS	CWS, PC, LOP, OSS, ATS	CWS, PC, C, LOP, OSS, LT
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition	Offense	Grades K-4
<b>Inappropriate Display of Affection</b>		
Embracing, kissing, or caressing another in a situation or under circumstances deemed inappropriate.	1st Offense	CWS, PC, C
	2nd Offense	CWS, PC, C
	3rd Offense	CWS, PC, C, ISS, OSS
<b>Inciting Others to Violence or Disobedience</b>		
By words, acts, or deeds, giving encouragement to demonstrations, protests, or violence towards others to disrupt the normal educational process of the school. Prompting or promoting violence and aggressive acts with cellular device by recording and sharing on social media during school time. This behavior creates further disruption to the educational process of the school.	1st Offense	CWS, PC, LOP, I, ISS, OSS
	2nd Offense	CWS, PC, LOP, I, R, ISS, OSS, REP
	3rd Offense	CWS, PC, LOP, I, R, ISS, OSS, REP
<b>Insubordination</b>		
The willful failure to respond or carry out a reasonable directive by authorized school personnel.	1st Offense	CWS, PC, C, CS, ISS
	2nd Offense	CWS, PC, CS, ISS
	3rd Offense	CWS, PC, C, CS, ISS, OSS
C - Counselor      CS - Community Service      CWS - Conference with Student LA - Legal Authority      LOP - Loss of Privileges      LT - Long Term Suspension R - Restitution      RE - Recommendation for Expulsion      ATS - Alternative to Suspension		

Grade 5	Grades 6-8	Grades 9-12
<b>Inappropriate Display of Affection</b>		
CWS, PC, C, CS	CWS, PC, C, D	CWS, PC, D, ISS
PC, C, ISS	CWS, PC, C, D, ISS	CWS, PC, D, ISS
PC, C, ISS, OSS	CWS, PC, ISS, OSS, ATS	CWS, PC, ISS, OSS
<b>Inciting Others to Violence or Disobedience</b>		
CWS, PC, LOP, I, ISS, OSS	PC, D, LOP, ISS, OSS, ATS	CWS, D, LOP, ISS, OSS
CWS, PC, LOP, I, R, ISS, OSS, REP	PC, ISS, OSS, ATS	PC, D, ISS, OSS
CWS, PC, LOP, I, R, ISS, OSS, REP	PC, ISS, OSS, ATS, LT	PC, OSS, ISS, LT
<b>Insubordination</b>		
PC, CS, ISS, OSS	PC, D, LOP, ISS, OSS, ATS	CWS, PC, D, LOP, ISS, OSS
PC, CS, ISS, OSS	PC, LOP, ISS, OSS, ATS	PC, D, LOP, ISS, OSS
PC, ISS, OSS	PC, LOP, ISS, OSS, ATS, LT	LOP, ISS, OSS
D - Detention      I - Intervention      ISS - In-School Suspension NC - No Credit      OSS - Out-of-School Suspension      PC - Parent Contact REP - Review Educational Placement      SSW - School Service Work		

Definition	Offense	Grades K-4
<b>Interference with the Educational Process</b>		
Conduct, behavior, sleeping, cell phones/communication devices, electronic devices, social media, and attire, which interfere with the educational process, including the use of obscene, suggestive, profane language, or gestures advocating disruptive or illegal activity. Tampering with others property and/or school district property.	1st Offense	Confiscation, PC, C, LOP, D, CS, ISS, LA
	2nd Offense	Confiscation, PC, C, LOP, D, CS, ISS, LA
	3rd Offense	Confiscation, PC, C, ISS, OSS, LA
<b>Parking/Driving Violation</b>		
Parking lot violations may include, but are not limited to the following: parking out of assigned area, failure to display proper permit, etc. In addition, vehicle may be towed at owner's expense. Driving on school property carelessly or without due caution so as to endanger persons or property.	1st Offense	
	2nd Offense	
	3rd Offense	
<b>Physical Attack on Staff Member</b>		
Any physical act of aggression including, but not limited to, intentionally pushing, striking, spitting, biting, etc.	1st Offense	CWS, PC, C, LOP, ISS, OSS, LA, LT
	2nd Offense	PC, C, LOP, REP, RE, ISS, OSS, LA, LT, I
	3rd Offense	PC, C, I, REP, RE, ISS, OSS, LA, LT
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension ATS - Alternative to Suspension

Grade 5	Grades 6-8	Grades 9-12
<b>Interference with the Educational Process</b>		
Confiscation, PC, C, LOP, D, CS, ISS, LA	Confiscation, CWS, PC, D, LOP, ISS, OSS, ATS, LA	Confiscation, CWS, PC, D, LOP, ISS, OSS, LA
Confiscation, PC, C, LOP, D, CS, ISS, LA	Confiscation, PC, ISS, OSS, ATS, LOP, LA	Confiscation, PC, D, ISS, OSS, LOP, LA
Confiscation, PC, C, ISS, OSS, LA	Confiscation, PC, ISS, OSS, ATS, LOP, LA	Confiscation, PC, ISS, OSS, LOP, LA
<b>Parking/Driving Violation</b>		
		PC, CWS, Ticket, ISS, OSS, LOP, LA
		PC, CWS, LOP, Ticket, ISS, OSS, LA
		PC, CWS, LOP, ISS, OSS, LA
<b>Physical Attack on Staff Member</b>		
CWS, PC, C, LOP, ISS, OSS, LA, LT	PC, OSS, ATS, REP, LA, LT, RE	PC, OSS, REP, LA, LT, RE
PC, C, LOP, REP, RE, ISS, OSS, LA, LT, I	PC, OSS, ATS, REP, LA, LT, RE	PC, OSS, REP, LA, LT, RE
PC, C, I, REP, RE, ISS, OSS, LA, LT	PC, OSS, ATS, LA, LT, RE	PC, OSS, LA, LT, RE
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition	Offense	Grades K-4
<b>Sexual Assault</b>		
Intentional touching of clothed or unclothed intimate part(s) of another person with any part(s) of the body or with any object or device thereby causing offense or alarm and acts prohibited or defined in Chapter 566.010 RSMo.	1st Offense	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT
	2nd Offense	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT
	3rd Offense	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT, RE
<b>Sexual Harassment</b>		
a.) Unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct or communication. b.) Use of verbal, written, or symbolic language that is sexually harassing.	1st Offense	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT
	2nd Offense	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT
	3rd Offense	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT, RE
<b>Shakedown or Strong-Arm/Extortion</b>		
The act of extortion or borrowing or attempting to borrow any money or items of value from a person unless both parties enter into the agreement freely and without the presence of either an implied or expressed threat.	1st Offense	CWS, PC, LOP, R, CS, ISS, LA
	2nd Offense	PC, C, R, CS, ISS, OSS, LA
	3rd Offense	CWS, PC, C, R, ISS, OSS, LA
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension ATS - Alternative to Suspension

Grade 5	Grades 6-8	Grades 9-12
<b>Sexual Assault</b>		
CWS, PC, C, LOP, REP, ISS, OSS, LA, LT	CWS, PC, C, LOP, REP, ISS, OSS, ATS, LA, LT	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT
CWS, PC, C, LOP, REP, ISS, OSS, LA, LT	CWS, PC, C, LOP, REP, ISS, OSS, ATS, LA, LT	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT
CWS, PC, C, LOP, REP, ISS, OSS, LA, LT, RE	CWS, PC, C, LOP, REP, ISS, OSS, ATS, LA, LT, RE	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT, RE
<b>Sexual Harassment</b>		
CWS, PC, C, LOP, REP, ISS, OSS, LA, LT	CWS, PC, C, LOP, REP, ISS, OSS, ATS, LA, LT	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT
CWS, PC, C, LOP, REP, ISS, OSS, LA, LT	CWS, PC, C, LOP, REP, ISS, OSS, ATS, LA, LT	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT
CWS, PC, C, LOP, REP, ISS, OSS, LA, LT, RE	CWS, PC, C, LOP, REP, ISS, OSS, ATS, LA, LT, RE	CWS, PC, C, LOP, REP, ISS, OSS, LA, LT, RE
<b>Shakedown or Strong-Arm/Extortion</b>		
CWS, PC, LOP, R, CS, ISS, LA	PC, R, SSW, ISS, OSS, ATS, LA	PC, R, D, ISS, OSS, LA
PC, C, R, CS, ISS, OSS, LA	PC, R, ISS, OSS, ATS, LA	PC, R, ISS, OSS, LA
CWS, PC, C, R, ISS, OSS, LA	PC, R, ISS, OSS, ATS, LA	PC, R, OSS, LA
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition	Offense	Grades K-4
<b>Tardiness</b>		
The act of unexcused lateness to school, class, homeroom, or any other part of the student's schedule.	4th time in 1 semester - Grade K-8 / 1st Offense - Grade 9-12	PC
	7th time in 1 semester - Grade K-8 / 2nd Offense - Grade 9-12	PC
	8th time in 1 semester - Grade K-4 / 9th time - Grade 5-8 / 3rd Offense - Grade 9-12	LA
	Repeat Offense	PC, ISS, LA
<b>Theft/Possession of Stolen Property</b>		
The act of taking, possessing, or concealing the property of another without owner's consent.	1st Offense	Confiscation, CWS, PC, C, LOP, R, CS, ISS, LA, LT
	2nd Offense	Confiscation, CWS, PC, C, LOP, R, CS, ISS, LA, LT
	3rd Offense	Confiscation, PC, LOP, R, ISS, OSS, LA, LT
<b>Threatening or Intimidating Acts</b>		
The act of verbally or by gesture threatening the well-being, health or safety of any person on school property or en route to or from school.	1st Offense	CWS, PC, C, LOP, CS, ISS
	2nd Offense	CWS, PC, C, LOP, REP, ISS, OSS
	3rd Offense	CWS, PC, C, REP, ISS, OSS, LA, LT, RE
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension ATS - Alternative to Suspension

Grade 5	Grades 6-8	Grades 9-12
PC, D	PC, D	PC, D, ISS
PC, D, ISS	PC, D, ISS	PC, D, ISS
D, ISS, LA	PC, D, ISS, LA	PC, D, ISS, LA
PC, ISS, LA	PC, ISS, LA	PC, LOP, ISS, LA
Confiscation, CWS, PC, C, LOP, R, CS, ISS, LA, LT	Confiscation, PC, C, R, LOP, ISS, OSS, ATS, LA, LT, RE	Confiscation, PC, C, R, LOP, ISS, OSS, LA, LT, RE
Confiscation, CWS, PC, C, LOP, R, CS, ISS, LA, LT	Confiscation, PC, C, R, LOP, ISS, OSS, ATS, LA, LT, RE	Confiscation, PC, C, R, LOP, ISS, OSS, LA, LT, RE
Confiscation, PC, LOP, R, ISS, OSS, LA, LT	Confiscation, PC, C, R, LOP, ISS, OSS, ATS, LA, LT, RE	Confiscation, PC, C, R, LOP, ISS, OSS, LA, LT, RE
CWS, PC, C, LOP, CS, ISS	PC, C, D, LOP, ISS, OSS, ATS, LA, REP, RE	PC, C, D, LOP, ISS, OSS, LA, REP, RE
CWS, PC, C, LOP, REP, ISS, OSS	PC, C, D, LOP, ISS, OSS, ATS, LA, REP, RE	PC, C, D, LOP, ISS, OSS, LA, REP, RE
CWS, PC, C, REP, ISS, OSS, LA, LT, RE	PC, C, D, LOP, ISS, OSS, ATS, LA, REP, RE	PC, C, D, LOP, ISS, OSS, LA, REP, RE
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension PC - Parent Contact	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

Definition	Offense	Grades K-4
<b>Tobacco E-CIGS/Vaping (Use of/or Possession, Distribution)</b>		
<p>Use or possession of leaves of cultivated tobacco plants prepared for use in smoking, chewing or as snuff, on school property, bus or at school activities. HB381 Section 407.933</p> <p>1.) No person less than twenty one years of age shall purchase, attempt to purchase or possess cigarettes or other tobacco products (electronic cigarettes /vapor pen) unless such person is an employee of a seller of cigarettes or tobacco products and is in such possession to effect a sale in the course of employment, or an employee of the division of liquor control for enforcement purposes pursuant to subsection 5 of section 407.934.</p> <p>2.) Any person less than twenty one years of age shall not misrepresent his or her age to purchase cigarettes or tobacco products.</p> <p>3.) E-liquids will fall under this category.</p> <p><b>Note:</b> This policy applies only to tobacco. All conduct related to "prohibited substances and items," as identified under the Alcohol, Controlled Substances, and Illegal Drugs ("Drugs") Policy above, will be governed by the provisions of the Drugs Policy, and <u>not by this Tobacco Policy.</u></p>	1st Offense	Confiscation, CWS, PC, LOP, CS, ISS, OSS
	2nd Offense	Confiscation, CWS, PC, ISS, OSS, LA
	3rd Offense	Confiscation, CWS, PC, C, ISS, OSS, LA
<p>C - Counselor      CS - Community Service      CWS - Conference with Student  LA - Legal Authority      LOP - Loss of Privileges      LT - Long Term Suspension  R - Restitution      RE - Recommendation for Expulsion      ATS - Alternative to Suspension</p>		

Grade 5	Grades 6-8	Grades 9-12
Confiscation, CWS, PC, LOP, CS, LA, ISS, OSS	Confiscation, CWS, PC, LOP, CS, ISS, OSS Use: OSS, ATS, LA Possession: ISS, OSS, ATS, LA Distribution: ISS, OSS, ATS, LA, LT	Confiscation, CWS, PC, LOP, CS, ISS, OSS Use: OSS, ATS, LA Possession: ISS, OSS, ATS, LA Distribution: ISS, OSS, ATS, LA, LT
Confiscation, PC, ISS, OSS, LA	Confiscation, LOP Use: OSS, ATS, ISS, LA Possession: ISS, OSS, ATS, LA Distribution: ISS, OSS, ATS, LA, LT	Confiscation, LOP Use: OSS, ATS, ISS, LA Possession: ISS, OSS, ATS, LA Distribution: ISS, OSS, ATS, LA, LT
Confiscation, CWS, PC, C, ISS, OSS, LA	Confiscation, LOP, PC, ISS, OSS, LA Use: LA, LT, OSS Possession: OSS, ATS, LA, LT	Confiscation, LOP, PC, ISS, OSS, LA Use: LA, LT, OSS Possession: OSS, ATS, LA, LT
<p>D - Detention      I - Intervention      ISS - In-School Suspension  NC - No Credit      OSS - Out-of-School Suspension      PC - Parent Contact  REP - Review Educational Placement      SSW - School Service Work</p>		

Definition	Offense	Grades K-4
<b>Truancy</b>		
A willful absence from school or class without the principal's permission/knowledge.	1st Offense	PC, LOP, CS, LA
	2nd Offense	PC, LOP, ISS, LA
	3rd Offense	PC, LOP, ISS, OSS, LA
<b>Vandalism/Criminal Damage</b>		
The act of intentional destruction of property belonging to the Sedalia School District #200 or others. This shall also include tampering with or causing the discharge of any sprinkler system or other apparatus installed in a school building for the prevention of fire or for the safety of the school population or school property.	1st Offense	CWS, PC, LOP, R, LA, LT
	2nd Offense	CWS, PC, LOP, R, ISS, OSS, LA, LT
	3rd Offense	CWS, PC, LOP, R, ISS, OSS, LA, LT
C - Counselor LA - Legal Authority R - Restitution	CS - Community Service LOP - Loss of Privileges RE - Recommendation for Expulsion	CWS - Conference with Student LT - Long Term Suspension ATS - Alternative to Suspension

Grades 5	Grades 6-8	Grades 9-12
PC, LOP, CS, ISS, LA	PC, D, LOP, ISS	PC, D, LOP, ISS
PC, LOP, ISS, LA	PC, D, ISS, LOP, LA	PC, D, ISS, LOP, LA
PC, LOP, ISS, OSS, LA	PC, LOP, ISS, OSS, ATS, LA	PC, LOP, ISS, OSS, LA
<b>Vandalism/Criminal Damage</b>		
CWS, PC, R, LOP, ISS, OSS, LA, LT	PC, R, SSW, LOP, ISS, OSS, ATS, LA, LT	PC, R, D, LOP, ISS, OSS, LA, LT
CWS, PC, R, LOP, ISS, OSS, LA, LT	PC, R, SSW, LOP, ISS, OSS, ATS, LA, LT	PC, R, LOP, ISS, OSS, LA, LT
CWS, PC, R, LOP, ISS, OSS, LA, LT	PC, R, SSW, LOP, ISS, OSS, ATS, LA, LT	PC, R, LOP, ISS, OSS, LA, LT
D - Detention NC - No Credit REP - Review Educational Placement	I - Intervention OSS - Out-of-School Suspension	ISS - In-School Suspension PC - Parent Contact SSW - School Service Work

# Weapons

**THE SAFE SCHOOLS ACT OF 1996** states: "**WEAPON**" shall mean a "**FIREARM**" as defined under 18 U. S. C. 921, and the following items as defined in section 571.010, RSMo are considered by the Sedalia School District #200 as **CATEGORY I WEAPONS**: a blackjack, a concealable firearm, an explosive weapon, a firearm, a firearm silencer, a gas gun, a knife, knuckles, a machine gun, a projectile weapon (including bows, arrows, pellet guns, sling shots, paint ball guns), a rifle, a shotgun, a spring gun, a switchblade knife or bullets.

In addition other items considered by the District to be weapons, classified as **CATEGORY II WEAPONS**: poisons, nunchucks, chains, throwing stars or other devices that could be used as a weapon to threaten others.

Other items which will be viewed as weapons and designated **CATEGORY III WEAPONS** include: fireworks, firecrackers and smoke bombs, throwing darts, laser pointers, nuisance items and toys, unauthorized tools, mace, etc.

**Note: Any knife is classified as a Category I Weapon regardless of blade length**

Definition	Offense	Grades K-4
See above	1st Offense - Grades K-4 / Any Offense - Grades 5-12	<p><b>Category I - Firearm loaded or unloaded</b> Confiscation, PC, ISS, OSS, LA, LT, RE</p> <p><b>Category I - Non-Firearm - Use or Attempted Use</b> Confiscation, PC, C, ISS, OSS, LA, LT</p> <p><b>Category I - Non-Firearm - Possession</b> Confiscation, PC, LOP, ISS, OSS, LA, RE</p> <p><b>Category II - Possession</b> PC, C, ISS, OSS, LA</p> <p><b>Category II - Use or Attempted Use</b> Confiscation, PC, C, LOP, ISS, OSS, LA</p> <p><b>Category III - Possession or Use</b> Confiscation, PC, C, LOP, ISS, OSS</p>
	2nd Offense	Same as above
CWS - Conference with Student C - Counselor LOP - Loss of Privileges R - Restitution SSW - School Service Work		PC - Parent Contact I - Intervention NC - No Credit D - Detention ATS - Alternative to Suspension

Grades 5	Grade 6-8	Grades 9-12
<p><b>Category I - Firearm, loaded or unloaded</b> Same as Grades K-4.</p> <p><b>Category I - Non-Firearm-Use or Attempted Use</b> Confiscation, PC, ISS, OSS, Dev. Plan, LA, LT, RE</p> <p><b>Category I - Non-Firearm - Possession</b> Confiscation, PC, ISS, OSS, Dev. Plan, LA, LT</p> <p><b>Category II - Possession</b> Confiscation, PC, ISS, Dev. Plan, LA</p> <p><b>Category II - Use or Attempted Use</b> Confiscation, PC, ISS, OSS, Dev. Plan, LA, LT, RE</p> <p><b>Category III - Possession or Use</b> Same as Grades K-4.</p> <p><b>Category I - Non-Firearm - Possession or Use, Category II or III -any</b> Confiscation, PC, ISS, OSS, LA, LT, RE</p>	<p>1-365 days OSS, ATS, LA, LT, RE</p>	<p>PC, OSS, LA, LT, RE</p>
CS - Community Service ISS - In-School Suspension RE - Recommendation for Expulsion REP - Review Educational Placement		LT - Long Term Suspension OSS - Out-of-School Suspension LA - Legal Authority



# SSD

## Sedalia School District #200

5.3

District Office  
2806 Matthew Drive  
Sedalia, Missouri  
65301-7981  
(660) 829-6450  
Fax (660) 827-8938  
www.sedalia200.org

**Steven G. Triplett, Ed.S**  
Superintendent

**Nancy L. Scott, Ed.D.**  
Assistant Superintendent  
Human Resources  
Federal Programs

**Todd Fraley, Ed.D.**  
Assistant Superintendent  
Buildings & Grounds  
Support Services

**Chris Pyle, Ed.S.**  
Assistant Superintendent  
K-12 Special Education

**Harriet Wolfe, Ed.D.**  
Chief Finance Officer

**Devon Gilmore, M.E.D.**  
Director of Curriculum  
Instruction & Assessment K-5

**Becky Brownfield, Ed.S**  
Director of Curriculum  
Instruction & Assessment 6-12

**Bob Satnan, B.A.**  
Communications Director

### MEMO

TO: Board of Education; Steve Triplett  
FROM: Dr. Fraley  
DATE: May 11, 2020  
RE: Technology Update/5 Year Plan

Please be advised of the following:

Presented in this packet is the 5 Year Technology Plan. This does not include individual building budget items but does include student device purchasing as well as building level infrastructure and maintenance.

Technology continues to grow and dominate how schools conduct business. Cost are best estimates at this time and may vary with market conditions and over time.

The district has been approved for continuation of E-rate funding and intends to follow through replacing older hardware and access points taking advantage of this discount.

The district and building administration has been discussing the extension of the current one to one initiative to the junior high school and potentially K – 12. Considering the potential for ongoing distance learning this may become a necessity and include the purchasing of additional hotspot technologies.

The district’s contracted IT director, Chance Anderson, will offer a brief state of the district presentation.

If you have any questions, please contact me at 660-829-6456. Thank you.

**We Live Tiger  
Pride Everyday**

Sedalia #200 is an equal  
opportunity and affirmative  
action employer

**SEDALIA SCHOOL DISTRICT #200  
5-YEAR TECHNOLOGY PLAN**

YEAR			Cost Estimate
	Description		
<b>2020-21</b>	District wide	Aerohive Licensing	\$ 60,000.00
	District wide	Admin Tech Services Hardware	\$ 240,000.00
	District wide	Anti-Virus with Ransomware - 3 year agreement	\$ 32,000.00
	District wide	Apps for deployment	\$ 10,000.00
	District wide	Astaro Firewall Renewal	\$ 10,000.00
	District wide	Blackboard - website and app services	\$ 22,000.00
	District wide	Blackboard ALLY - disability software for website	\$ 5,000.00
	District wide	Board Minutes Software (Blackboard)	\$ 10,000.00
	District wide	Canvas - licensing Learning Management System	\$ 20,000.00
	District wide	Chromebooks - includes Chrome and Lightspeed licensing	\$ 300,000.00
	District wide	Data Processing Tech Services	\$ 25,000.00
	District wide	Follett Software Renewal Library/Resource Manager Software	\$ 11,000.00
	District wide	Frontline - Professional Development Management System	\$ 32,000.00
	District wide	Instructional Hardware	\$ 18,000.00
	District wide	Ipads	\$ 100,000.00
	District wide	Lightspeed Content Filter Renewal	\$ 20,000.00
	District wide	Metalan Software Renewal	\$ 750.00
	District wide	Microsoft License Renewal	\$ 47,000.00
	District wide	Midwest Computech Contract - On site agreement	\$ 352,000.00
	District wide	Midwest Computech Man-it add on agreement	\$ 56,000.00
	District wide	Midwest Computech TruCloud agreement	\$ 52,000.00
	District wide	Miscellaneous	\$ 50,000.00
	District wide	MoreNet Internet connection and Membership Renewal	\$ 60,000.00
	District wide	Nearpod/Peardeck	\$ 15,000.00
	District wide	Network for Effective Educators NEE - Evaluation Software	\$ 15,500.00
	District wide	PDQ Deploy Renewal	\$ 600.00
	District wide	PLTW	\$ 24,000.00
	District wide	Projector purchases and replacements	\$ 60,000.00

2020-21 to 2022-23

**SEDALIA SCHOOL DISTRICT #200  
5-YEAR TECHNOLOGY PLAN**

<b>YEAR</b>			<b>Cost Estimate</b>	
	District wide	Replace 300 computers on rotation	\$ 180,000.00	
	District wide	Replace 50 LCD Monitors	\$ 6,000.00	
	District wide	Safety Net District Backup Renewal	\$ 17,760.00	
	District wide	SISFIN - Financial Software	\$ 17,000.00	
	District wide	Socket Internet	\$ 35,000.00	
	District wide	SOFUS Anti Virus	\$ 5,500.00	
	District wide	Splashtop/Mirror 360 Interactive Software for Ipad	\$ 12,500.00	
	District wide	TylerSIS - Student Information Systems/SISFIN Financial	\$ 60,000.00	
	District wide	Unite Private Networks Renewal	\$ 72,000.00	Before e-rate around \$9,000.00 after e-rate
	District wide	<b>TOTAL</b>	<b>\$ 2,053,610.00</b>	
<b>2021-22</b>	District wide	Aerohive Licensing	\$ 60,000.00	Expires July 2021
	District wide	Admin Tech Services Hardware	\$ 240,000.00	
	District wide	Anti-Virus with Ransomware - 3 year agreement	\$ 32,000.00	Expires July 2023
	District wide	Apps for deployment	\$ 10,000.00	
	District wide	Astaro Firewall Renewal	\$ 10,000.00	
	District wide	Blackboard - website and app services	\$ 22,000.00	
	District wide	Blackboard ALLY - disability software for website	\$ 5,000.00	
	District wide	Board Minutes Software (Blackboard)	\$ 10,000.00	
	District wide	Canvas - licensing Learning Management System	\$ 20,000.00	
	District wide	Chromebooks - includes Chrome and Lightspeed licensing	\$ 300,000.00	
	District wide	Data Processing Tech Services	\$ 25,000.00	
	District wide	Follett Software Renewal Library/Resource Manager Software	\$ 11,000.00	
	District wide	Frontline - Professional Development Management System	\$ 32,000.00	
	District wide	Instructional Hardware	\$ 18,000.00	
	District wide	Ipads	\$ 100,000.00	
	District wide	Lightspeed Content Filter Renewal	\$ 20,000.00	

**SEDALIA SCHOOL DISTRICT #200**  
**5-YEAR TECHNOLOGY PLAN**

YEAR			Cost Estimate	
	District wide	Metalan Software Renewal	\$ 750.00	
	District wide	Microsoft License Renewal	\$ 47,000.00	renewal 21-22
	District wide	Midwest Computech Contract - On site agreement	\$ 352,000.00	
	District wide	Midwest Computech Man-it add on agreement	\$ 56,000.00	
	District wide	Midwest Computech TruCloud agreement	\$ 52,000.00	
	District wide	Miscellaneous	\$ 50,000.00	
	District wide	MoreNet Internet connection and Membership Renewal	\$ 60,000.00	
	District wide	Nearpod/Peardeck	\$ 15,000.00	
	District wide	Network for Effective Educators NEE - Evaluation Software	\$ 15,500.00	
	District wide	PDQ Deploy Renewal	\$ 600.00	
	District wide	PLTW	\$ 24,000.00	
	District wide	Projector purchases and replacements	\$ 60,000.00	
	District wide	Replace 300 computers on rotation	\$ 180,000.00	
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	District wide	SISFIN - Financial Software	\$ 17,000.00	
	District wide	Socket Internet	\$ 35,000.00	
	District wide	SOFUS Anti Virus	\$ 5,500.00	
	District wide	Splashtop/Mirror 360 Interactive Software for Ipads	\$ 12,500.00	
	District wide	TylerSIS - Student Information Systems/SISFIN Financial	\$ 60,000.00	
	District wide	Unite Private Networks Renewal	\$ 72,000.00	Before e-rate around \$9,000.00 after e-rate
	District wide	<b>TOTAL</b>	<b>\$ 2,053,610.00</b>	
<b>2022-23</b>	District wide	Aerohive Licensing	\$ 60,000.00	
	District wide	Admin Tech Services Hardware	\$ 240,000.00	
	District wide	Anti-Virus with Ransomware - 3 year agreement	\$ 32,000.00	Expires July 2023
	District wide	Apps for deployment	\$ 10,000.00	
	District wide	Astaro Firewall Renewal	\$ 10,000.00	

**SEDALIA SCHOOL DISTRICT #200**  
**5-YEAR TECHNOLOGY PLAN**

<b>YEAR</b>		<b>Cost Estimate</b>
District wide	Blackboard - website and app services	\$ 22,000.00
District wide	Blackboard ALLY - disability software for website	\$ 5,000.00
District wide	Board Minutes Software (Blackboard)	\$ 10,000.00
District wide	Canvas - licensing Learning Management System	\$ 20,000.00
District wide	Chromebooks - includes Chrome and Lightspeed licensing	\$ 300,000.00
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District wide	Splashtop/Mirror 360 Interactive Software for Ipads	\$ 12,500.00
District wide	TylerSIS - Student Information Systems/SISFIN Financial	\$ 60,000.00

**SEDALIA SCHOOL DISTRICT #200**  
**5-YEAR TECHNOLOGY PLAN**

YEAR			Cost Estimate	
	District wide	Unite Private Networks Renewal	\$ 72,000.00	Before e-rate around \$9,000.00 after e-rate
	District wide	<b>TOTAL</b>	<b>\$ 2,053,610.00</b>	
<b>2023-24</b>		Admin Tech Services Hardware	\$ 240,000.00	
	District wide	Aerohive Licensing	\$ 60,000.00	
	District wide	Anti-Virus with Ransomware - 3 year agreement	\$ 32,000.00	
	District wide	Apps for deployment	\$ 10,000.00	
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	District wide	MoreNet Internet connection and Membership Renewal	\$ 60,000.00	
	District wide	Nearpod/Peardeck	\$ 15,000.00	
	District wide	Network for Effective Educators NEE - Evaluation Software	\$ 15,500.00	
	District wide	PDQ Deploy Renewal	\$ 600.00	

**SEDALIA SCHOOL DISTRICT #200  
5-YEAR TECHNOLOGY PLAN**

<b>YEAR</b>			<b>Cost Estimate</b>	
	District wide	PLTW	\$ 24,000.00	
	District wide	Projector purchases and replacements	\$ 60,000.00	
	District wide	Replace 300 computers on rotation	\$ 180,000.00	
	District wide	Replace 50 LCD Monitors	\$ 6,000.00	
	District wide	Safety Net District Backup Renewal	\$ 17,760.00	
	District wide	SISFIN - Financial Software	\$ 17,000.00	
	District wide	Socket Internet	\$ 35,000.00	
	District wide	SOFUS Anti Virus	\$ 5,500.00	
	District wide	Splashtop/Mirror 360 Interactive Software for Ipads	\$ 12,500.00	
	District wide	TylerSIS - Student Information Systems/SISFIN Financial	\$ 60,000.00	
	District wide	Unite Private Networks Renewal	\$ 72,000.00	Before e-rate around \$9,000.00 after e-rate
	District wide			
	District wide	<b>TOTAL</b>	<b>\$ 1,813,610.00</b>	
<b>2024-25</b>		Admin Tech Services Hardware	\$ 240,000.00	
	District wide	Aerohive Licensing	\$ 60,000.00	
	District wide	Anti-Virus with Ransomware - 3 year agreement	\$ 32,000.00	
	District wide	Apps for deployment	\$ 10,000.00	
	District wide	Astaro Firewall Renewal	\$ 10,000.00	
	District wide	Blackboard - website and app services	\$ 22,000.00	
	District wide	Blackboard ALLY - disability software for website	\$ 5,000.00	
	District wide	Board Minutes Software (Blackboard)	\$ 10,000.00	
	District wide	Canvas - licensing Learning Management System	\$ 20,000.00	
	District wide	Chromebooks - includes Chrome and Lightspeed licensing	\$ 300,000.00	
	District wide	Data Processing Tech Services	\$ 25,000.00	
	District wide	Follett Software Renewal Library/Resource Manager Software	\$ 11,000.00	
	District wide	Frontline - Professional Development Management System	\$ 32,000.00	
	District wide	Instructional Hardware	\$ 18,000.00	
	District wide	Ipads	\$ 100,000.00	

**SEDALIA SCHOOL DISTRICT #200  
5-YEAR TECHNOLOGY PLAN**

<b>YEAR</b>		<b>Cost Estimate</b>	
	District wide	Lightspeed Content Filter Renewal	\$ 20,000.00
	District wide	Metalan Software Renewal	\$ 750.00
	District wide	Microsoft License Renewal	\$ 47,000.00
	District wide	Midwest Computech Contract - On site agreement	\$ 352,000.00
	District wide	Midwest Computech Man-it add on agreement	\$ 56,000.00
	District wide	Midwest Computech TruCloud agreement	\$ 52,000.00
	District wide	Miscellaneous	\$ 50,000.00
	District wide	MoreNet Internet connection and Membership Renewal	\$ 60,000.00
	District wide	Nearpod/Peardeck	\$ 15,000.00
	District wide	Network for Effective Educators NEE - Evaluation Software	\$ 15,500.00
	District wide	PDQ Deploy Renewal	\$ 600.00
	District wide	PLTW	\$ 24,000.00
	District wide	Projector purchases and replacements	\$ 60,000.00
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	District wide	TylerSIS - Student Information Systems/SISFIN Financial	\$ 60,000.00
	District wide	Unite Private Networks Renewal	\$ 72,000.00
	District wide		Before e-rate around \$9,000.00 after e-rate
	District wide	<b>TOTAL</b>	<b>\$ 1,813,610.00</b>

SEDALIA SCHOOL DISTRICT #200 CALENDAR - 2020-2021

BOE approved 1/27/2020

Orange = Teacher Workday	End of Quarter/Semester
Days w/* = Teacher PD Day	Snow Make-up days
Yellow = Student Day	515.45 Semester 1 Hrs
Green = Early Out Day	597.65 Semester 2 Hrs
Purple = Paid Holiday	<b>1113.10</b> Total Student Hrs
Blue - New Staff Days	166 + 6 Holidays + 6 Work Days + 7 PD days =
Pink = Non-Student/Staff Days	<b>186</b> Certified Days

<b>16</b>	<b>Jan-2021</b>					<b>21</b>	1 Christmas Break - No School
<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>			4-6 PD/Work Day - Certified Staff
						1	6 Snow Make-up Day
4 *	5 *	6 *	7	8			18 Martin Luther King Day - No School
11	12	13	14	15			
18	19	20	21	22			
25	26	27	28	29			
							<b>109.60</b>

<b>0</b>	<b>Aug-2020</b>					<b>6</b>	24-25 Work Day - Certified Staff
<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>			26 PD/Work Day - Certified Staff
3	4	5	6	7			27-28 PD/Work Day - All Staff
10	11	12	13	14			31 PD & Mtgs - All Staff Back To School
17	18	19	20	21			
24	25	26*	27*	28*			
31 *							<b>0.00</b>

<b>17</b>	<b>Feb-2021</b>					<b>20</b>	10 Parent Conf School in Session
<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>			11 Early Out - Parent Conf
1	2	3	4	5			12 Certified Work Day - No School
8	9	10	11	12			15 President's Day - No School
15	16 *	17	18	19			16 Certified PD Day - No School
22	23	24	25	26			
							<b>114.45</b>

<b>21</b>	<b>Sep-2020</b>					<b>22</b>	1 1st Day for Students
<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>			7 Labor Day, No School
	1	2	3	4			
7	8	9	10	11			
14	15	16	17	18			
21	22	23	24	25			
28	29	30					<b>143.85</b>

<b>18</b>	<b>Mar-2021</b>					<b>18.5</b>	12 End of 3rd Quarter
<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>			12 Early Out Students
1	2	3	4	5			12 Staff Collaboration During Early Out
8	9	10	11	12			15-19 Spring Break - No School
15	16	17	18	19			
22	23	24	25	26			
29	30	31					<b>121.30</b>

<b>21</b>	<b>Oct-2020</b>					<b>22</b>	9 Early Out - Homecoming
<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>			23 End of 1st Quarter
			1	2			28 Parent Conf School in Session
5	6	7	8	9			29 Early Out - Parent Conf
12	13	14	15	16			30 Certified Work Day - No School
19	20	21	22	23			
26	27	28	29	30			<b>139.85</b>

<b>20</b>	<b>Apr-2021</b>					<b>20</b>	2 Good Friday - No School
<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>			5 Easter Break - No School
			1	2			5 Snow Make-up Day
5	6	7	8	9			
12	13	14	15	16			
19	20	21	22	23			
26	27	28	29	30			<b>137.00</b>

<b>18</b>	<b>Nov-2020</b>					<b>19.5</b>	11 Early Out Students - Veteran's Day
<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>			11 Staff Collaboration During Early Out
2	3	4	5	6			25-27 Thanksgiving Break - No School
9	10	11 *	12	13			
16	17	18	19	20			
23	24	25	26	27			
30							<b>121.30</b>

<b>18</b>	<b>May-2021</b>					<b>19</b>	21 Early Out - Preceding Graduation
<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>			22 Commencement
3	4	5	6	7			24-26 Early Out High School Only - Semester Exams
10	11	12	13	14			26 Early Out - Last Day For Students
17	18	19	20	21			27 Certified Work Day - No School
24	25	26	27	28			5/27-6/2 Snow Make-up Days (exclude 5/31)
31	1	2					<b>115.30</b>

<b>17</b>	<b>Dec-2020</b>					<b>18</b>	21-22 Early Out High School Only
<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>			Semester Exams
	1	2	3	4			23 Early Out - Last Day before Holiday
7	8	9	10	11			23 End of 1st Semester
14	15	16	17	18			24-31 Christmas Break - No School
21	22	23	24	25			
28	29	30	31				<b>110.45</b>

Oct 30 & Feb 12 - Certified Work Day due to evening parent/tchr conf

May 24-26 Not an Early Out for Certified Staff (counts as a contract day)

Priority order for designated make-up day as follows:

Jan 6, Apr 5, May 27, May 28, June 1, June 2

**Septagon Construction Management, Inc.**

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## **Status Report**

**Sedalia School District #200  
New Early Childhood Center**

**Prepared: April 8, 2020**

# Project Manager's Report

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Additional work that has been completed since the last report is as follows:

Electrical underground rough-in has been completed in Area 3/4/5. A portion of Area 1 footings are placed. The corridors, and the east side of Area 4/5 floor were poured today. The middle corridor and the south side of Area 3 is scheduled to be poured 5-7-2020. The domestic water line has been placed from the meter pit location to 5' outside of the building, and fire line is completed. A portion Storm sewer has been placed along the south side of Area 3 that collects storm water from all downspouts along that side, and the loading dock area. Moving forward we look to be placing more footing headed toward Area 2 on the interior of the build, place Area 2 exterior footings and walls, start masonry at Area 4/5 corridor walls, place geo thermal piping on the south side of Area 3, and continue plumbing and electrical in Area 1 into 2.

Robby Paul  
Septagon Construction Management  
May 6, 2020

# Table of Contents

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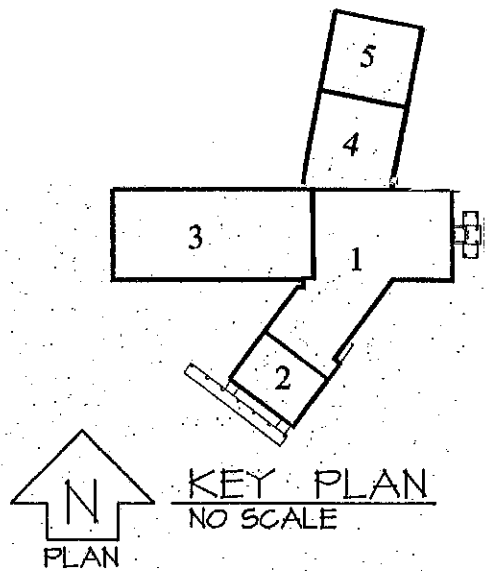
<b>Item</b>	<b>Section</b>
Project Manager's Report	1
Budget	2
Items Requiring Action	3
Pending Items	4

# Project Manager's Report

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Since the last report, the footings have been placed for Area 3, Area 4, and Alternate Area 5. The exterior footing has been placed around most of Area 1. The main power for the project has been completed to the main transformer. Underslab electrical rough-in has begun, as well as temporary power for Areas 3, 4, and 5. The underground plumbing rough-in is complete in Areas 3, 4, and 5, and it is started in Area 1. Parking lot rock, and fabric has been placed in some areas. A single high masonry block for the slab pour has been placed in Areas 4 and 5. We are waiting on RTM to start the floor slab block at Area 3. GBH as well as their subcontractors have not been onsite this week (with the exception of a plumber), due to the State Wide Coronavirus "Stay at Home Order" (GBH letter attached). GBH is telling me that they will possibly be back next week. The plan when they arrive back onsite will be to start grading rock for Areas 4 and 5, complete underground rough-in, and to schedule floor pours for these areas. RTM will work on masonry corridor walls once a portion of Area 4 and 5 floor is in place. The project is behind schedule. There are two action items that we would like to address this month.

Robby Paul  
Septagon Construction Management  
April 8, 2020



# Budget

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**Sedalia School District #200**

Sedalia, MO

Loftus Early Childhood Center

Compiled by Septagon Construction

Description	Summary	Previous Invoices	This Month	Accumulative Totals	Remaining To Be Paid
31A Civil - B & P Excavating, LLC	\$ 659,127	\$ 448,942.55	\$ 15,437.50	\$ 464,380.05	\$ 194,746.95
Original Contract	\$ 648,614.00				
Change Order 31A-001	\$ 10,513.00				
Civil Change Allowance	\$ 15,873				\$ 15,873.00
2A Civil Concrete - Ramey Construction Co. Inc	\$ 463,500	\$ -	\$ -	\$ -	\$ 463,500.00
2B Fencing - C-R Fence	\$ 13,422	\$ -	\$ -	\$ -	\$ 13,422.00
3A General Construction - GBH Builders, Inc	\$ 3,390,890	\$ 111,316.25	\$ 124,796.75	\$ 236,113.00	\$ 3,154,777.00
Change Order 3A-001	\$ 14,593.90				\$ 14,593.90
4A Masonry - Robert A. Treuner Masonry	\$ 1,292,518	\$ 21,914.60	\$ 18,549.70	\$ 40,464.30	\$ 1,252,053.70
Change Order A-001	\$ (16,721.00)				\$ (16,721.00)
9A Flooring & Base - Interior Surface Enterprises, LLC	\$ 194,765	\$ -	\$ -	\$ -	\$ 194,765.00
11A Food Service Equipment - Care Sales & Services	\$ 117,817	\$ -	\$ -	\$ -	\$ 117,816.88
15A Fire Sprinkler System - Ozark Fire	\$ 106,020	\$ -	\$ 7,600.00	\$ 7,600.00	\$ 98,420.00
15B Mechanical HVAC - QuesTec Mechanical	\$ 1,378,150	\$ -	\$ -	\$ -	\$ 1,378,150.00
16A Electrical - All Pro Electrical	\$ 551,100	\$ 40,859.50	\$ 15,428.00	\$ 56,287.50	\$ 494,812.50
Change Order 16A-001	\$ 3,070.50				\$ 3,070.50
Porter Berendzen Associates	\$ 500,000	\$ 340,725.00	\$ 48,675.00	\$ 389,400.00	\$ 110,600.00
Survey, Geotech, Testing, misc	\$ 105,000	\$ 16,650.00	\$ -	\$ 16,650.00	\$ 88,350.00
Septagon CM Fee	\$ 312,000	\$ 128,000.00	\$ 12,000.00	\$ 140,000.00	\$ 172,000.00
General Conditions	\$ 370,000	\$ 57,525.00	\$ 17,773.14	\$ 75,298.14	\$ 294,701.86
Contingencies	\$ 458,875	\$ -	\$ -	\$ -	\$ 458,874.72
Furnishings	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000.00
Other Items					
<b>Budget</b> w/out furnishings, data, and phones	\$ 10,180,000	\$ 1,165,932.90	\$ 260,260.09	\$ 1,426,192.99	\$ 8,753,807.01

Construction Agreements Total \$ 8,181,055

*Handwritten signature and date: 4-1-20*

# Items Requiring Action

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1. RTM changes based on ASI's- This change order captures the elimination of doweling and epoxying rebar in after footing is placed per ASI #1. Captures clarification between the Architectural and Structural drawings that eliminated block work per ASI #3. ASI #4 was generated by Septagon to allow for a future corridor connection to a possible future wing in which added extra labor and masonry material and a credit back for using a split face stone as used in the past projects in lieu of the rock face stone. Also include an allowance of \$10,000 for other project changes. **Septagon and PBA recommend a change order credit of \$16,721.00 be issued to Robert A. Truener Masonry for these changes.**
2. **Recommend a change order be issued to All Pro Electric for \$1,138.50.** Scope is to add a 4" Communication Conduit for Unite from DATA Room 118A out to Tiger Pride Blvd in the same trench that was dug for the AT&T Line as requested by the District.

# Pending Items

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1. Zip line, Swings and other point loads to the structure
2. Color Selections
3. Coronavirus Impact on the project schedule. (GBH Letter attached)



## General Contractors

PO Box 945 / 3441 North Ten Mile Drive  
Jefferson City, MO 65102-0945  
Phone: 573.893.3633 / Fax: 573.893.5847

April 6, 2020

Sedalia School District #200  
Attention: Steve Triplett, Superintendent  
2806 Matthew Drive  
Sedalia, MO 65301

**RE: COVID-19 Pandemic  
New Sedalia Early Childhood Center (the "Project")  
Contract Dated November 27, 2019 (the "Contract")**

Dear Mr. Triplett:

We are sending you this letter due to the ongoing outbreak of the Coronavirus 2019 (COVID-19), which was recently declared a pandemic by the World Health Organization. The Federal Government has declared a national state of emergency, and Governor Mike Parson has also made emergency declarations and has issued a state-wide "stay at home order."

Although the situation continues to evolve rapidly, GBH Builders, Inc. ("GBH") remains fully committed to pursuing the completion of our work in a safe, diligent and reasonable manner under the current circumstances; however, there is a strong likelihood that we will encounter certain delays as a result of this pandemic. We anticipate our work will be delayed and our productivity will be negatively impacted by the cumulative effect of this outbreak. Potential impacts may include, but are not limited to, labor shortages due to infection or quarantine as well as material shortages and significant delays in lead times as a result of factory closings in the United States and abroad.

In addition, we are monitoring whether there will be a mandatory shut down declared by the State of Missouri. At this time, it is not possible to quantify the delay or compute the impact costs. While this notice may seem premature, the Contract and GBH standards require that we furnish you written notice of any delays in a timely fashion. Accordingly, please consider this correspondence to be our formal notice of potential delays to our performance through no fault of our own and that are beyond our control, including, but not limited to, changed conditions, constructive suspension of work, constructive change, force majeure/act of God, and work delays due to governmental action.

Please also understand that GBH hereby reserves all rights it may have under our contract and applicable law to protect its legal and commercial interests, including without limitation the right to seek an extension of time and an increase in our Contract price. Please keep records as you deem appropriate to confirm any extensions or increased or unabsorbed costs if we do, in fact, submit same. I can assure you that we are evaluating all options to minimize and mitigate the impact to the Project.

As more information becomes available, we would like to discuss our options for successfully completing this Project. We will continue to keep your project representatives informed of these delays and their effect on overall job completion. We will diligently seek to minimize to the best of our ability, the effects of these delays on our work. Your cooperation in minimizing these impacts are appreciated as work our way through this unprecedented event.

Sincerely,

GBH Builders, Inc.

By: 

Jake Hunget, President

# Missouri State Fair Facilities Use Agreement



Customer No: 458      **Tax Exempt**  
 Contract No: **7659**    **Event Dates: 7/18/2020 - 7/18/2020**  
 Name: Smith-Cotton High School  
 Contact: Wade Norton  
 Street: 2010 Tiger Pride Blvd  
 Town: Sedalia MO 65301

Event Name: 2020 Smith Cotton Commencement Ceremony  
 Move In Date: 7/17/2020      Move Out Date: 7/19/2020  
 Phone: (660) 851-5301      Cellular  
 Alt Phone:      Fax No: (660) 851-5393  
 EMail: nortonw@sedalia200.org  
 Website:

**DEPOSIT AMOUNT DUE: \$300.00**

(Deposit amount is deducted from total balance due and is non-refundable.)

**DEPOSIT DUE DATE: 10/31/2019**

**Building/Grounds Rented**

<u>Days Used</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Total</u>
1	1	\$1,050.00	\$1,050.00
<b>Total For Building(s) Rented:</b>			<b>\$1,050.00</b>

Mathewson Exhibition Center

**Equipment Description**

<u>Days Used</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Total</u>
1	258	\$0.83	\$214.14
1	12	\$6.94	\$83.28
1	90	\$0.93	\$83.70
1	3	\$55.50	\$166.50
1	30	\$2.31	\$69.30
1	992	\$0.69	\$684.48
1	540	\$0.65	\$351.00
<b>Total for Equipment:</b>			<b>\$1,652.40</b>

Padded Chairs - less tax  
 Tables - less tax  
 Pipe & Drape - less tax  
 Electric Distribution Panel - less tax  
 Stanchions - less tax  
 Stage per sq ft - less tax  
 Chairs - less tax

**Labor Description**

<u>Hours</u>	<u>Unit Price</u>	<u>Extended Total</u>
	\$27.75	
	\$7.91	
<b>Total for Labor Provided:</b>		

Supervisor - less tax  
 Inmate Labor - less tax

Exhibition Center - \$1,400 @ Government rate  
>>> Stage - 2' high to accommodate Ramp <<<

\*\*Will need to coordinate set up/layout and practice time with State Fair Community College as their graduation will be held on Friday, May 15, 2020..

If you would like your event set up by our staff, you must provide a layout to us two (2) weeks in advance of your event or you will be responsible to make any set-up changes or an additional fee may be incurred.

**BEFORE SIGNING, PLEASE READ ATTACHED PROVISIONS!**

Please sign and return this agreement along with a Certificate of Insurance listing State of Missouri / Missouri State Fair as the additional named insured and Certificate Holder. Thank you.

Missouri State Fair  
 2503 W 16th Street  
 Sedalia, MO 65301 (660) 530-5600

Smith-Cotton High School  
 Wade Norton

By: \_\_\_\_\_  
 Courtney Fry, Events Manager

Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Today's Date: 4/30/2020

Federal I.D. or Social Security Number: \_\_\_\_\_

**FACILITIES USE AGREEMENT (cont'd)**

**1. Payment of Fee for Facility Use:**

Licensee hereby covenants and agrees:

- A. To pay to the Missouri State Fair (MSF) for the use of the Facility described on Page 1 of this Agreement. Net receipts from admission ticket sales shall be the amount arrived at by deducting any applicable state, local or county sales tax from the gross receipts received from the sale of admission tickets.
- B. To pay, within 30 days from the date of the event completion and presentation of the invoice, any unpaid charge that the Licensee owes to MSF. Licensee is responsible to pay to the applicable authority all state, local and county sales taxes due on each paid admission.
- C. To submit the signed Facilities Use Agreement issued for this event along with a non-refundable deposit as stated on Page 1 of this Agreement to MSF by the due date as shown on Page 1. If Licensee does not return the signed Facilities Use Agreement and non-refundable deposit by the due date, MSF may cancel all of Licensee's reservations for use of the Facility.
- D. To make all deposits and payments payable to the MISSOURI STATE FAIR and mail or deliver them, along with Licensee's Certificate of Insurance and all other correspondence, to:

Accounts Receivable/Business Office  
Missouri State Fair  
2503 West 16<sup>th</sup> Street  
Sedalia, Missouri 65301

In accordance with Missouri State Statute, a 2% plus \$0.50 convenience fee will be assessed to the customer for each credit/debit card payments.

If payments are not made as required by this Agreement, MSF may apply any admission ticket receipts in its possession to the payment of amounts due and owing to MSF, and Licensee waives all rights to that portion of the admission ticket receipts necessary to pay such amounts.

- A. Refund Process: If a refund would need to be issued after the event for alcohol/damage deposit, refund reimbursement may take 4-6 weeks as it must go through the Treasury Department in Jefferson City. A check for the reimbursement will be mailed to the address on file with Events Department. Refunds are not issued for rental of the Highway Gardens in the event of inclement weather.
- E. In accordance with State of Missouri best practices and generally accepted accounting principles (GAAP), all payments made to Missouri State Fair/Fairgrounds will be deposited.
- F. To grant to MSF a lien upon all monies received by Licensee for any performance, exhibition or other public use. From the money obtained through this lien, MSF shall be entitled to take such sums as are necessary to pay any appropriate sales tax. Further, MSF shall have a lien on all admission ticket receipts with the right to take from those receipts the money owed as a license fee under the Agreement, as well as the right to deduct from said receipts a sufficient amount of money to pay the costs of stage hands, teamsters, musicians, ushers, doorpersons, ticket sellers and ticket takers, spotlight operators, security and all other employees of the Licensee who may be called in to work, either by said Licensee or MSF, for the convenience of said Licensee or to fulfill the purpose(s) described in this Agreement. It is understood and agreed, however, that all of the above mentioned employees are, and remain, employees of Licensee alone, and MSF is in no way or manner responsible for any monies whatsoever claimed by said employees for work or labor done in any way in connection with said event.

The parties hereto understand and agree that if Licensee defaults in the payment of any sum set forth herein, MSF may refuse to allow Licensee to remove any or all of its property from the Facility. MSF reserves the right to sell such property to satisfy Licensee's indebtedness, together with expenses thereto.

**2. Services Provided:**

MSF hereby agrees:

- A. To permit Licensee, upon faithful performance of the terms and covenants of this Agreement, to peaceably and quietly have, hold and enjoy the use of the Facility for the purposes and for the period set out on the Page 1 of this Agreement.
- B. To provide the following:
  - a. Facilities for a first aid station, provided, however, that Licensee must provide state certified medical attendants and equipment for said station or MSF may provide attendants and equipment at the Licensee's expense. MSF is not bound by this provision to actually provide staffing for a first aid station.
  - b. Printing of all admission tickets, if directed to do so by the Licensee; provided, however, that the cost of said printing shall be charged to Licensee.
  - c. Adequate parking facilities are provided, however, the majority of the buildings do not have designated or reserved parking. Parking is available on a first come, first serve basis. There is designated parking for trailers (including livestock trailers) and for overnight/camping units. Trailers, mobile homes, RV units, or any other vehicle used for sleeping shall not park in any area on the Premises other than a designated camping area and shall pay the designated fee to the Missouri State Fair. A map for livestock trailer parking is included with each livestock event contract. Event promoter(s) is responsible for educating event participants of designated areas and helping MSF Events/Security staff enforce trailer parking rules. MSF reserves the right to collect and retain any fee derived from said parking lots and charge event promoter personnel costs if MSF must manage and control parking lots. No trailers, mobile homes, RV units or any other vehicle allowed in barns.
- C. To furnish additional services, equipment, materials, technicians, etc. according to the current Event Rates Sheet.

**3. Act Contract:** Licensee certifies and attests that a valid, properly-executed contract is held with the performers whose services form the basis for the event to be held in the Facility, and that such contract does not conflict with the terms of this Agreement. If a conflict exists, however,

the terms of this Agreement shall bind MSF and Licensee. Licensee shall submit to MSF, upon demand, a copy of Licensee's contract with the performer.

- 4. Advertising:** Licensee agrees not to post or exhibit, or allow to be posted or exhibited, signs, advertisements, show bills, lithographs, posters or cards of any description inside or in front of any part of the Facility except upon the regular billboard provided by MSF for such purposes. Licensee will use, post or exhibit only such signs, advertisements, show bills, lithographs, posters or cards upon the Facility's regular billboards as are related to the performance or exhibition to be held in the Facility and such items shall be posted only for such period of time a designate by MSF. **Banners/Signage:** Event promoters may place banners to advertise their on ground event(s) on chain link fences on the Missouri State Fair outer perimeter, with approval from MSF. Banners may not be placed longer than one week prior to event and must be removed within 3 business days following event. Banners may not be hung on any entrance gate. Missouri State Fair reserves the right to move or remove any banner or signage.
- 5. Agreement to Quit Facility:** Licensee shall quit its possession of the facility no later than end of the term of this Agreement. Licensee further agrees to leave the facility in a condition equal to that at the commencement date of this Agreement ordinary wear and tear excepted.
- 6. Assignment:** Neither this Agreement nor any of the rights of Licensee hereunder, may be assigned without the consent of MSF.
- 7. Bad Checks:** Twenty dollars (\$20.00) shall be assessed against Licensee for any check issued by Licensee to MSF which is returned for insufficient funds, and the person or entity in whose name the check is written will be subject to prosecution in Pettis County by the Pettis County Prosecutor or the Missouri Attorney General.
- 8. Balloons:** Licensee may not distribute, or allow the distribution of, helium balloons in any facility/building.
- 9. Broadcast Rights:** MSF reserves all rights and privileges for outgoing television or radio broadcasts originating from the Facility during the term of this Agreement. If MSF grants to Licensee such broadcast privileges, MSF has the right to require advance payment of any estimated related costs to MSF, and may also require payments for said privilege in addition to license fee provided for herein. Licensee must obtain written permission for broadcasts from MSF fourteen (14) days in advance of broadcast date.
- 10. Camping:** No person shall camp outside in a tent or similar temporary shelter unless within a designated camping area and upon payment of the designated fee to the Missouri State Fair. Trailers, mobile homes, RV units, or any other vehicle used for sleeping shall not park in any area on the Premises other than a designated camping area and shall pay the designated fee to the Missouri State Fair.
- 11. Cleaning:** Licensee shall be responsible for leaving the Facility in a clean condition. If MSF must do any additional clean up following event, labor will be charged at current labor rates. In addition, Licensee shall be responsible for cleanup and removal of materials requiring special handling, such as wood, scrap lumber, oily materials, etc.
- 12. Compliance with Laws and Regulations:** Licensees shall comply with all laws, ordinances and regulations adopted or established by federal, state or local governmental agencies or bodies. Licensee shall obtain and pay for all necessary permits and licenses. If the attention of said Licensee is directed to any such violation being committed by the Licensee, or by any person employed by or admitted to the facility by Licensee, Licensee shall immediately desist from, and correct, or cause to be corrected, such violation.
- 13. Concessions:** MSF reserves all concessions and concession rights including, but not limited to, food, beverage, programs, novelties, tobacco products, conveniences, librettos, CDs, DVDs, tape recordings, souvenirs, checkroom and parking privileges. Licensee agrees that MSF shall: a) retain a percentage of the net sale proceeds from the sale of concessions/novelties (t-shirts, hats, etc.) supplied by Licensee to MSF; if Licensee sells novelties with Licensee's personnel, MSF will retain a percentage of the net proceeds, or b) collect a flat fee for each novelty stand that is exhibited. Net sale proceeds, for purposes of this paragraph only, is the amount of money calculated by deducting all applicable sales taxes from the gross receipts obtained from the sale of novelties.
- 14. Control of Building:** The Facility, including keys thereto, shall be at all times under the control of MSF. MSF shall have the right to enter the facility at all times during the period covered by this Agreement. The entrances and exits of said facility shall be locked and unlocked at such times as may be required for Licensee's use of the facility, but Licensee, at his, her or its own expense, must at all times place proper security at all entrances and exits when the same are unlocked. MSF reserves the right, through its agent and representatives, to enter any portion of the facility and eject any objectionable person from said facility. Licensee hereby waives any right to, or claim for, damages against MSF, its officers, agents or employees, arising out of the exercise of this authority through MSF's officers, agents, employees, security force or any law enforcement officer or police called upon by MSF to render assistance. Access to mechanical or breaker rooms will not be granted to Licensee.
- 15. Copyrights:** Licensee will assume all costs arising from the use of patented, trademarked, franchised or copyrights music, materials, devices, processes or dramatic rights used in or incorporated in the event. Licensee agrees to indemnify, defend and hold harmless MSF, its officers, agents and employees from any claims or costs, including legal fees, which might arise from the use of any such material described above.
- 16. Defacement of the Facility:** Licensee shall not in any manner injure, mar or deface the Facility or any equipment contained therein, and shall not cause or permit anything to be done such that the Facility or equipment therein is injured, marred or defaced in any manner. Licensee shall not drive or permit to be driven any nails, hooks, tacks or screws into any part of the Facility or equipment contained therein; will not make or allow to be made an alterations of any kind to the Facility or equipment contained therein; and will not affix or permit to be affixed by adhesives to the Facility or equipment contained therein any signs, posters, notices or graphics of any descriptions without the prior written consent of MSF. Licensee agrees that if the Facility or equipment contained therein is damaged by the act, default or negligence of Licensee, Licensee's patrons, Licensee's guests or any person admitted to the Facility by Licensee or Licensee's agents or employees, then Licensee shall pay to MSF, upon demand, such sum as shall be necessary to restore the Facility to its original condition by MSF. Licensee agrees to have on hand at all times, at its own expense, such security force as is necessary to provide for the safety of those attending the event which is the subject of this Agreement.
- 17. Evacuation of Facility:** Should it become necessary to evacuate the premises for reason of public safety, Licensee will retain possession of the facility for a sufficient time after the evacuation to complete presentation of its event without additional charges, provided such times do not interfere with another licensee's use of the facility. If it is not possible to complete presentation of the event, any use fees owed to MSF by Licensee pursuant to the Agreement shall be forfeited, prorated or adjusted at the discretion of MSF and Licensee hereby waives any claims for damages or compensation from MSF.
- 18. Extra Service:** MSF shall furnish equipment such as chairs, tables, staging and rooms for event administration, as available, and subject to MSF's approval. Licensee will be required to pay an additional charge for such rooms and equipment, according to the current Event Rates Sheet. The additional charges will be included in the invoice at final settlement.

- 19. Feed & Bedding:** Individual exhibitors and event promoters must bring their own feed and bedding. The Fairgrounds will not provide a feed and bedding contractor on grounds to service events or exhibitors. If this service is necessary to the success of your event, event promoters may choose to sell feed and bedding or may choose to contract or hire a vendor, company, or individual to sell feed or bedding during their event at a fee of \$25 per day (plus electricity). The event promoter will need to contact the Off-Season Events Department to obtain a Concessions Contract, prior to the start of the event, for each event(s) and day(s) the vendor will be providing the service.
- 20. Fire Safety:** Licensee must comply with the State Fire Marshall's regulations and all Federal Life Safety codes. A Licensee may not block or cover, or allow the blockage or coverage of, Life Safety equipment including, but not limited to, fire sprinklers, fire extinguishers and fire pull alarms. Licensees shall maintain a fifteen (15) foot clearance on both sides of a fire door to maintain adequate room for fire exiting.
- 21. Flammable Materials:** All flammable materials used for decorative purposes must be approved for use by MSF. Unless Licensee has the prior written consent of MSF, Licensee shall not operate any engine, motor or machinery or use oils, burning fluids, camphene, kerosene, naphtha or gasoline or any other flammable chemical for other mechanical or other purpose nor use any agent other than electricity for lighting.
- 22. Free Samples:** Sample-size food and/or beverage products (not to exceed 3 oz.) may be distributed by Licensee and/or its exhibitor upon written authorization signed by Licensee and MSF.
- 23. Force Majeure:** Neither MSF nor Licensee shall be deemed to be in violation of this Agreement if it is prevented from performing any of the obligations hereunder by reason of strikes, boycotts, labor disputes, embargoes, shortages of material, acts of God, acts of public enemy, acts of superior government authority, weather conditions (but not rain or other normal reasonably anticipated weather), riots, rebellions, sabotage or any other circumstances for which it is not responsible or which are not within its control.
- 24. Good Faith:** All parties hereto agree to act reasonably and in good faith in connection with the performance of all the terms and conditions of this Agreement and in exercising all rights and obligations with respect thereto.
- 25. Handling Funds:** In the handling, control, custody and keeping of funds, whether the same are received through the Facility's box office or otherwise, MSF is acting to accommodate Licensee. MSF and its agents or employees shall not be liable to Licensee for any loss, theft or defalcation of such funds.
- 26. Incitements to Violate the Law:** Licensee shall not promote or advocate any violation of law where such advocacy is directed to inciting or producing imminent lawless action and is likely to incite or produce such action.
- 27. Indemnity:** Licensee agrees to defend and indemnify MSF, its officers, agents and employees and hold MSF, its officers, agents and employees harmless from any and all claims for personal injury, death, property damage or destruction of property and from any and all liabilities, damages, charges and expenses, including attorney's fees, which arise out of, in connection with or by reason of Licensee's use of the Facility, including the Licensee's use of or serving of alcohol.
- 28. Inspection of Premises:** Licensee agrees that it has inspected the Facility and the equipment which is the subject of this Agreement and the same are in proper condition for the uses contemplated by Licensee.
- 29. Insurance:** Licensee agrees to secure, at its own expense, a public liability insurance policy, with an insurance company authorized to do business in the State of Missouri and acceptable to MSF. Such policy shall name both MSF and Licensee as insured parties against all claims for injury or death to persons and injury to or destruction of property or other causes or action arising out of, resulting from, or which would not have occurred or existed but for Licensee's use of the facilities licensed herein. The minimum limits of said insurance policy shall be one million dollars (\$1,000,000) combined single limit for bodily injury and property damage per person and per occurrence, the terms of such coverage to coincide with the term of this Agreement. Each policy shall provide that a 10-day written notice be given by the insurer to MSF if the insurance policy is changed or cancelled. Seven (7) days prior to commencement of the term of this Agreement, Licensee shall furnish MSF a copy of the insurance policy and a Certificate of Insurance signed, not rubber-stamped, by an agent authorized to sign for the issuing company. If said policy is not provided, MSF is authorized to buy such insurance at Licensee's expense and Licensee agrees to reimburse MSF for the insurance premiums prior to Licensee's move-in date.
- 30. Intermission:** Licensee agrees that for all programs lasting ninety (90) minutes or more, except services of other engagements specifically excluded in writing signed by both Licensee and MSF, an intermission of no less than fifteen (15) minutes shall be held.
- 31. Licensee's Property:** Licensee agrees to hold the State of Missouri, including its agencies, employees and assigns, harmless from any and all damage or loss to Licensee's property.
- 32. Lost Articles:** MSF shall have the right to collect and have custody of articles left in the Facility by persons attending this event described on Page 1 herein. Licensee or any person in Licensee's employ, shall not collect nor interfere with MSF's collection or custody of such articles.
- 33. Move in/move out:** If the Facility is available, Licensee may move in on the day prior to an event at no extra charge subject to the following restrictions:
- Mathewson Exhibition Center – 8:00 a.m. to 5:00 p.m., Monday through Friday
  - All other facilities – 8:00 a.m. to 8:00 p.m., Monday through Friday
- Horse shows are allowed in the Coliseum until 9:00 p.m. at no charge.
- 34. Obstructions:** Licensee agrees not to allow any sidewalks, entries, passage vestibules, halls, elevators or access ways of the Facility to be obstructed or permitted to be used for any purpose other than ingress or egress to and from the facility. Licensee shall not cause or allow any of the doors, skylights, stairway or openings that reflect or admit light into any portion of the facility to be obstructed.
- 35. Operating Hours:** Licensee must open the doors to the event as advertised unless otherwise agreed upon by MSF in writing.
- 36. Outside Food & Beverage/Contracted Concessions:** Food and beverages are offered at the Grandstand and Mathewson Exhibition Center through the Missouri State Fair onsite and exclusive concessions contractor(s). Outside food or beverages are not allowed in these facilities. Event promoter is responsible for notifying event participants. If outside food and beverages are brought into an event, the event promoter may be fined. In the event an outside food and beverage vendor is necessary, event promoter must obtain written consent from Events Department.
- 37. Personnel:** Licensee shall pay for all necessary personnel required for Licensee's use of the Facility including, but not limited to, stage hands, ticket sellers, ticket takers, ushers and guards. MSF may eject from the facility any of Licensee's personnel who MSF in good faith believes pose a danger to patrons at the Facility's event or that threaten MSF's ability to operate the facility of the people of Missouri. Required personnel may be arranged for and supervised by MSF at Licensee's expense.
- 38. Physical grounds:** Licensee is not to drill, or allow the drilling of, any holes into any area of the grounds, or make any alterations to the grounds or facilities.

**39. Program Requirements:** At least fourteen (14) days prior to the event for which the Facilities Use Agreement is issued, Licensee shall file with MSF a full and detailed outline of all facilities required, all stage requirements, the hall and chair setup and such other information as may be required by MSF concerning such event.

**40. Recording:** Licensee agrees that no recording of any link, audio or visual, will be made of the event held in the Facility without MSF's prior written approval. MSF has the right to require payment for such privilege.

**41. Removal of Property:** Property belonging to Licensee shall be removed from the Facility before the expiration of this lease; provided however, that MSF reserves the right under paragraph 1 herein to remove any or all of Licensee's property from the Facility. MSF reserves the right to sell such property to satisfy Licensee's indebtedness, together with expenses thereto. If any of Licensee's property is not removed prior to the expiration of the license, MSF is authorized to store or remove all such property at Licensee's expense. If Licensee fails to redeem the property within sixty (60) days, MSF may sell said property for storage fee and expenses. MSF shall in no way be responsible for loss, damage of claims against materials removed or stored under this provision.

**42. Rental Period:** The rental period is from 6:00 a.m. to midnight each day that Licensee rents the Facility. If Licensee wishes to use the facility outside of the rental period, MSF will charge an additional fee commensurate with the additional time used. If the Facility is available, however, Licensee may move in on the day prior to an event at no extra charge subject to the following restrictions:

- Mathewson Exhibition Center – 8:00 a.m. to 5:00 p.m., Monday through Friday
- All other facilities – 8:00 a.m. to 8:00 p.m., Monday through Friday
- Horse shows are allowed in the Coliseum until 9:00 p.m. at no charge.

All persons attending event (up to and including Licensee, Licensee guests, service providers, etc) must be off grounds by midnight, which may mean DJ's, bands, entertainment, etc will need to be finished by 11:30pm to ensure everyone is off grounds by midnight.

**43. Restrictions on Admission to Facility:** Licensee agrees that no patron of any event shall be admitted to the Facility in possession of food, beverage (alcoholic or non-alcoholic), illegal drugs, controlled substances or animals. Additionally, no bundles or containers of any kind including, but not limited to, bags, ice chests, backpacks, cans, bottles, camera cases and binocular cases, may be brought into the Facility. MSF reserves the right to inspect any pocketbooks, purses, coats, blankets, etc., being brought into the Facility. If Licensee agrees in writing, cameras (but no audio-visual recorders or movie cameras) and binoculars may be brought into the facility. Licensee agrees not to permit trade show exhibitors to bring into the facility any items prohibited by this paragraph.

Licensee shall not permit the facility to be used for lodging rooms or for any improper, immoral or objectionable purpose. The decision of MSF in these matters shall be final.

**44. Retention of Privileges:** Waiver or failure of MSF to insist upon strict and prompt performance of any of the covenants and/or agreements hereunder, or the acceptance of such performance therefore, shall not be construed as a waiver or relinquishment of MSF's right thereafter to enforce the same strictly according to the tenor thereof in the event of a continuous subsequent default on the part of Licensee.

**45. Scheduling:** Unless otherwise provided in writing, MSF reserves the right to schedule events similar to the one that is the subject of this Agreement both before and after the date of the event provided herein.

**46. Seating:** MSF reserves the right to decide whether seating shall be on a reserved, general admission or festival (no seats are provided to patrons) basis, or some combination of these three.

**47. Stalling horses:** Horses may be stalled only in the designated barns as advised by MSF personnel. Stall count to be taken daily by MSF personnel. For multi-day shows, final billing for stall count will be based on highest daily stall count. Stall count will include dirty and tack stalls.

**48. Subsequent events:** MSF does not automatically reserve dates for subsequent events; rather, it is the Licensee's responsibility to reserve those dates in writing and submit an appropriate deposit.

**49. Tickets:** The Licensee shall directly cosign all admission tickets for the event, along with the admission ticket manifest from the printer, to MSF. The admission tickets will be audited by MSF, and MSF will at all times maintain control of the admission ticket office, admission ticket personnel and ticket sales revenue until settlement, except that with the consent of the Licensee, MSF may provide admission tickets to retail outlets throughout the State for advance sales. Licensee hereby agrees that MSF is acting for the accommodation and the sole benefit of Licensee in the handling, control, custody and keeping of records and funds, whether the same are received from admission receipts or otherwise, and that MSF shall be responsible only for gross neglect or bad faith as to any funds MSF receives on Licensee's behalf.

At least seven (7) days prior to the event, Licensee shall furnish 30 complimentary tickets per show date to MSF. At the time Licensee signs the Agreement, Licensee shall inform MSF, in writing, the number of admission tickets that shall be available for sale to the general public.

**50. Utilities and Utility Connections:** For the entire period of the license herein granted, MSF shall furnish water as normally available in the Facility. Limited access to water is available October 31 through April 1 in some facilities. Full water access is typically available April 1-October 31 but is based on forecasted temperatures. Full water access turn on dates could be delayed and turn off dates could be moved forward if cold weather is probable. MSF shall furnish reasonable heat, air conditioning and electricity according to the current Events Rate Sheet.

Unless otherwise authorized by MSF, all plumbing, electrical or carpentry work required to be done on the Facility in connection with Licensee's use thereof, and all electrical current or domestic gas required for Licensee's use (except that required for heating and lighting) shall be done or furnished by MSF, or MSF's approved representative, for which Licensee shall pay MSF. Facilities/buildings cannot be left in 100% darkness during event. Licensee will need to keep at least one row of lights on at all times and work with MSF Event/Security staff during set up to determine lighting needs.

**51. WiFi/Internet Services:** WiFi is not included in building rental. WiFi can be made available for an additional fee with minimum 2 week notice to Events Department to be billed at our current provider's rate.



# SEDALIA SCHOOL DISTRICT #200

2806 Matthew Drive, Sedalia, MO 65301-7981 p:660.829.6450 f:660-827-8938

**Steven G. Triplett, Ed.S**  
Superintendent

**Nancy L. Scott, Ed.D.**  
Assistant Superintendent

**Todd Fraley, Ed.D.**  
Assistant Superintendent

**Chris Pyle, Ed.S.**  
Assistant Superintendent

**Harriet Wolfe, Ed.D.**  
Chief Finance Officer

**Devon Gilmore, M.E.D.**  
Director of K-5 Curriculum  
Instruction & Assessment

**Becky Brownfield, Ed.S**  
Director of 6-12 Curriculum  
Instruction & Assessment

**Bob Satnan, B.A.**  
Communications Director

**Missouri Model District**  
[www.sedalia200.org](http://www.sedalia200.org)

**We Live Tiger  
Pride Everyday**

Sedalia #200 is an equal  
opportunity and affirmative  
action employer

To: Board of Education and Mr. Triplett

From: Chris Pyle

Date: May 11, 2020

Re: Parkview Elementary Exterior Door Replacement

The Sedalia School District #200 recently sought bids for exterior door replacement for Parkview Elementary. The bid opening was held at 10:00 a.m. Monday, April 27, 2020. Please find attached the bid analysis and a proposal from the lone bidder Dugan Glass INC for \$91,499. Dugan Glass has earned the District's business in the past. They offer excellent service and take pride in completing the job to specifications. My recommendation is to accept this quote of \$91,499 so the project can be completed.

Thank you for your consideration in this matter. If you have any questions, please contact me at (660) 829-6457. Thank You.

**SEDALIA SCHOOL DISTRICT #200  
BID ANALYSIS REPORT**

**Commodity:** Parkview Elementary Exterior Door Replacement Bid

**Bids Obtained by:** Richie Simons

**Date:** April 27, 2020

<b>Vendor</b>	<b>Amount of Bid</b>	<b>Contact Person</b>	<b>Phone Number</b>
<u>Dugan Glass Inc</u>	<u>\$91,499.00</u>	<u>Tom Dugan</u>	<u>660-827-4910</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

**Recommendation:**

**Accept low qualified bid of:** Dugan Glass Inc \$91,499.00

**Accept local bid of:**  

**Accept alternate bid of:**  

**Use of commodity:** Exterior Door Replacement for Parkview Elementary

**Does this replace an existing district commodity?**  NO  YES (explain)

Parkview Elementary Exterior Door Replacement

**Final approval** \_\_\_\_\_

\_\_\_\_\_ **Date**

# PROPOSAL

DUGAN GLASS INC.  
2810 W. MAIN  
SEDALIA, MO. 65301  
PH (660) 827-4910  
FAX (660) 827-0728

BID TO: SEDALIA 200 SCHOOL DISTRICT  
JOB: PARKVIEW SCHOOL DOOR REPLACEMENT  
BID DATE: 4/27/2020

## QUOTE INCLUDES

QUOTED BY TOM DUGAN

### LABOR AND MATERIALS FOR THE FOLLOWING:

#### SCOPE OF WORK FOR PARKVIEW SCHOOL:

REPLACE ALL EXTERIOR AND VESTIBULE HOLLOW METAL ENTRANCES WITH NEW STOREFRONT ENTRANCES. THERE ARE (12) TOTAL ENTRANCES BEING REPLACED.  
INCLUDES DEMOLITION AND DISPOSAL OF EXISTING FRAMES AND INSTALLATION OF NEW FRAMES.

#### ALL STOREFRONT DOORS TO HAVE THE FOLLOWING HARDWARE:

CONTINUOUS HINGES  
RIM PANICS WITH REMOVABLE MULLIONS  
KEY CYLINDERS IN ACTIVE DOORS SETUP FOR REMOVABLE CORE (CORE BY OTHERS)  
FALCON SC60 DOOR CLOSERS  
STANDARD PULLS  
THRESHOLDS AND WEATHERSTRIP  
\*HARDWARE FOR KITCHEN DOOR AND SCREEN DOOR TO BE LEVER LOCKSETS

ALL DOORS TO BE MEDIUM STILE WITH 10" BOTTOM RAILS AND 5" MID RAILS  
ALL STOREFRONT FRAMING AND DOORS TO BE DARK BRONZE ANODIZED FINISH  
ALL EXTERIOR DOORS TO HAVE 1" CLEAR SAFETY TEMPERED INSULATED GLASS IN UPPER HALF AND 1" BRONZE INSULATED PANEL IN LOWER HALF.  
ALL INTERIOR DOORS TO HAVE 1/4" CLEAR SAFETY TEMPERED GLASS IN UPPER HALF AND 1/4" BRONZE PANEL IN LOWER HALF.  
INCLUDES PERIMETER CAULKING AROUND NEW FRAMES  
INCLUDES COMMERCIAL GRADE SCREEN DOOR ADDED TO EXTERIOR OF KITCHEN ENTRANCE

FINAL WINDOW WASHING IS NOT INCLUDED  
TAX NOT INCLUDED

DATE OF ACCEPTANCE \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_

QUOTE TOTAL \$ 91,499.00

QUOTE IS VALID FOR 60 DAYS



# SEDALIA SCHOOL DISTRICT #200

2806 Matthew Drive, Sedalia, MO 65301-7981 p:660.829.6450 f:660-827-8938

**Steven G. Triplett, Ed.S**  
Superintendent

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Pride Everyday**

Sedalia #200 is an equal  
opportunity and affirmative  
action employer

To: Board of Education and Mr. Triplett

From: Chris Pyle

Date: May 11, 2020

Re: District Copy Paper Bids

Please find attached information and a bid analysis regarding our recent bid process for copy paper. We received bids from 9 different companies. The second lowest in state bid was submitted by the Saunders Company LLC of Wildwood MO. Reference checks for the in state bidders favor their company. The bid is for 2680 total cases at \$24.30 per case. This includes order numbers for surrounding schools that participate in a price share for bulk buying.

My recommendation is to accept the alternate bid from The Saunders Company LLC for \$65,124

Thank you for your consideration in this matter. If you have any questions, please contact me at (660) 829-6457. Thank You.

**SEDALIA SCHOOL DISTRICT #200  
BID ANALYSIS REPORT**

**Commodity:** Paper Bid

**Bids Obtained by:** Christopher Pyle

**Date:** April 29, 2020

<b>Vendor</b>	<b>Amount of Bid</b>	<b>Contact Person</b>	<b>Phone Number</b>
Saunders Company LLC	\$65,124.00	David Saunders	314-422-7758
Education Plus	\$60,970.00	Sarah Golliday	314-692-1235
Liberty Paper	\$61,559.60	Cindy Flores	866-507-2737
Contract Paper Group Inc	\$65,016.80	Pina Serpico	800-563-5739
Clayton Paper & Dist. Inc	\$66,437.20	Jim Clayton	800-364-0228
Schriefer's Office Equipment	\$73,700.00	David Wilde	573-636-7412
Smith Paper & Janitor Supply	\$74,370.00	Richard Camirand	660-473-4414
Quill LLC	\$74,477.20	Conni Montrose	800-634-4809
Staples	\$75,013.20	Todd Eargle	888-224-3784

**Recommendation:**

- Accept low qualified bid of:** \_\_\_\_\_
- Accept local bid of:** \_\_\_\_\_
- Accept alternate bid of:** Saunders Company LLC \$65,124.00

**Use of commodity:** District copy paper

**Does this replace an existing district commodity?**  NO  YES (explain)

Replacing consumable items

**Final approval** \_\_\_\_\_ **Date** \_\_\_\_\_

Quantity	Description	Total Price
2680 Cases	Xerographic Bond Paper, size 8 1/2" x 11", 20# long grain, white, low lint content. Standard 92 brightness.	
	Price per case/letter size (10 ream case, 5000 sheets) 40 cases to pallet Forklift and pallet jack available Lift gate is not necessary	

Price per case for 1 delivery \$24.30

Total:  $2680 \times \$24.30 = \$65,124.00$  \*

**PAPER MUST WORK THROUGH OUR LARGE MACHINES INVOLVING OUR PRINT SHOP.**  
**THE VENDOR THAT IS AWARDED THE PAPER BID WILL BE REQUESTED TO SUPPLY SAMPLE.**

**PAPER THAT IS DELIVERED INFERIOR OR DAMAGED WILL NOT BE ACCEPTED.**

Company Name The Saunders Company LLC

Address 1709 Woodgrave Ct, Wildwood MO 63038

Contact Person David Saunders

Phone # ~~314~~ 314-422-7758

\* Remittance by check only.

Our offering is paper manufactured in the U.S.A.

Quantity	Description	Total Price
----------	-------------	-------------

2680 Cases	Xerographic Bond Paper, size 8 1/2" x 11", 20# long grain, white, low lint content. Standard 92 brightness.	
------------	---	--

Price per case/letter size (10 ream case, 5000 sheets)  
 40 cases to pallet  
 Forklift and pallet jack available  
 Lift gate is not necessary

Truckloads \* All 3 deliveries by 8/31/2020

Price per case for 1 delivery \$22.75/CTN Total: 19,111.00 (TRUCKLOAD)  
\$25.25/CTN 60,970.00

**PAPER MUST WORK THROUGH OUR LARGE MACHINES INVOLVING OUR PRINT SHOP.**  
**THE VENDOR THAT IS AWARDED THE PAPER BID WILL BE REQUESTED TO SUPPLY SAMPLE.**

**PAPER THAT IS DELIVERED INFERIOR OR DAMAGED WILL NOT BE ACCEPTED.**

Company Name Education Plus / Western BRW  
 Address 1460 Craig Road St Louis, MO 63146  
 Contact Person Sarah Golliday  
 Phone # 314-692-1235

<u>Quantity</u>	<u>Description</u>	<u>Total Price</u>
2680 Cases	Xerographic Bond Paper, size 8 1/2" x 11", 20# long grain, white, low lint content. Standard 92 brightness.  Price per case/letter size (10 ream case, 5000 sheets) 40 cases to pallet Forklift and pallet jack available Lift gate is not necessary	

Price per case for 1 delivery: \$22.97/case

Total: \$61,559.60

**PAPER MUST WORK THROUGH OUR LARGE MACHINES INVOLVING OUR PRINT SHOP.**  
**THE VENDOR THAT IS AWARDED THE PAPER BID WILL BE REQUESTED TO SUPPLY SAMPLE.**

**PAPER THAT IS DELIVERED INFERIOR OR DAMAGED WILL NOT BE ACCEPTED.**

Company Name Liberty Paper

Address 5025 Hampton Street

Los Angeles, CA.

Contact Person Cindy Flores

Phone # (866)507-2737 ext. 2104

Quantity	Description	Total Price
2680 Cases	Xerographic Bond Paper, size 8 1/2" x 11", 20# long grain, white, low lint content. Standard 92 brightness.  Price per case/letter size (10 ream case, 5000 sheets) 40 cases to pallet Forklift and pallet jack available Lift gate is not necessary	

Price per case for 1 delivery \$24.26/cs Total: \$65,016.80

Alternate - Natural Choice - info enclosed \$22.10/cs or \$59,2

**PAPER MUST WORK THROUGH OUR LARGE MACHINES INVOLVING OUR PRINT SHOP.**  
**THE VENDOR THAT IS AWARDED THE PAPER BID WILL BE REQUESTED TO SUPPLY SAMPLE.**

**PAPER THAT IS DELIVERED INFERIOR OR DAMAGED WILL NOT BE ACCEPTED.**

Company Name CONTRACT PAPER GROUP, INC  
1013 Portage Trail Unit 2  
Address Cuyahoga Falls, OH 44221  
Contact Person Pina Serpico  
Phone # (800)563-5739 ext 4235

Pricing listed is for one time delivery to one location <sup>PS</sup>  
by August 31, 2020. 3 delivery price available for  
delivery through June 30, 2021 @ \$25.55/cs or  
\$24.64 for Natural Choice. Information on Natural  
Choice is enclosed, and samples are available  
upon request. All prices include customer unloaded  
delivery.

<u>Quantity</u>	<u>Description</u>	<u>Total Price</u>
2680 Cases	Xerographic Bond Paper, size 8 1/2" x 11", 20# long grain, white, low lint content. Standard 92 brightness.  Price per case/letter size (10 ream case, 5000 sheets) 40 cases to pallet Forklift and pallet jack available Lift gate is not necessary	

Price per case for 1 delivery 24.79 Total: \$66,437.20

**PAPER MUST WORK THROUGH OUR LARGE MACHINES INVOLVING OUR PRINT SHOP.**  
**THE VENDOR THAT IS AWARDED THE PAPER BID WILL BE REQUESTED TO SUPPLY SAMPLE.**

**PAPER THAT IS DELIVERED INFERIOR OR DAMAGED WILL NOT BE ACCEPTED.**

Company Name Clayton Paper & Distribution Inc

Address 1302 South 58th Street St Joseph MO 64507

Contact Person Jim Clayton

Phone # 800-364-0228

Quantity	Description	Total Price
2680 Cases	Xerographic Bond Paper, size 8 1/2" x 11", 20# long grain, white, low lint content. Standard 92 brightness.  Price per case/letter size (10 ream case, 5000 sheets) 40 cases to pallet Forklift and pallet jack available Lift gate is not necessary	Bid as Spec Xerographic # ESS white top made in USA
Price per case for 1 delivery	Total: \$ 27.50 per case see options below	\$ 73,700 Total 2,680 cases delivered

**PAPER MUST WORK THROUGH OUR LARGE MACHINES INVOLVING OUR PRINT SHOP.**  
**THE VENDOR THAT IS AWARDED THE PAPER BID WILL BE REQUESTED TO SUPPLY SAMPLE.**

**PAPER THAT IS DELIVERED INFERIOR OR DAMAGED WILL NOT BE ACCEPTED.**

Company Name Shurefars Office Equipment  
 Address 215 Metro Drive Jefferson City Mo. 651  
 Contact Person Paul Wilde  
 Phone # 573-636-7412

Multiple delivery options

Price per 1 case	\$ 29. <sup>95</sup>
Price per Pallet (40 cases)	28. <sup>95</sup>
Price per Truckload (21 pallets)	27. <sup>95</sup>
Price per 2680 cases (67 pallets)	\$ 27. <sup>50</sup>

Quantity	Description	Total Price
2680 Cases	Xerographic Bond Paper, size 8 1/2" x 11", 20# long grain, white, low lint content. Standard 92 brightness.  Price per case/letter size (10 ream case, 5000 sheets) 40 cases to pallet Forklift and pallet jack available Lift gate is not necessary	i) payment due 10 days after delivery  2) if paying by Credit Card add 2% to price
Price per case for 1 delivery	Total: <u>27.15 a case</u>	74,370.00

**PAPER MUST WORK THROUGH OUR LARGE MACHINES INVOLVING OUR PRINT SHOP.**  
**THE VENDOR THAT IS AWARDED THE PAPER BID WILL BE REQUESTED TO SUPPLY SAMPLE.**  
**PAPER THAT IS DELIVERED INFERIOR OR DAMAGED WILL NOT BE ACCEPTED.**

Company Name Smith Paper & Janitor Supply  
Address 32763 Timothy Lane Sedalia MO 65301  
Contact Person Richard Camirand  
Phone # 660-473-4414

NOTE: Many manufacturer's are not guaranteeing price quotes on copy paper. If awarded bid, we will have to make sure pricing will be ok at time of order. Pricing is Subject to Change.

Thanks  
Richard

Quantity	Description	Total Price
2680 Cases	Xerographic Bond Paper, size 8 1/2" x 11", 20# long grain, white, low lint content. Standard 92 brightness.  Price per case/letter size (10 ream case, 5000 sheets) 40 cases to pallet Forklift and pallet jack available Lift gate is not necessary	

\$ 74,477.20

Price per case for 1 delivery

Total: \$27.79 \* please reference item 720222tl. This is truckload delivery.

**PAPER MUST WORK THROUGH OUR LARGE MACHINES INVOLVING OUR PRINT SHOP.**  
**THE VENDOR THAT IS AWARDED THE PAPER BID WILL BE REQUESTED TO SUPPLY SAMPLE.**

**PAPER THAT IS DELIVERED INFERIOR OR DAMAGED WILL NOT BE ACCEPTED.**

Company Name QUILL LLC

Address 100 Schelter Road Lincolnshire, Illinois 60069

Contact Person Conni Montrose Bid Team Manager

Phone # 800-634-4809

Quantity	Description	Total Price
2680 Cases	Xerographic Bond Paper, size 8 1/2" x 11", 20# long grain, white, low lint content. Standard 92 brightness.  Price per case/letter size (10 ream case, 5000 sheets) 40 cases to pallet Forklift and pallet jack available Lift gate is not necessary	

Price per case for 1 delivery \$27.99

Total: \$75,013.20

**PAPER MUST WORK THROUGH OUR LARGE MACHINES INVOLVING OUR PRINT SHOP.**  
**THE VENDOR THAT IS AWARDED THE PAPER BID WILL BE REQUESTED TO SUPPLY SAMPLE.**  
**PAPER THAT IS DELIVERED INFERIOR OR DAMAGED WILL NOT BE ACCEPTED.**

Company Name Staples  
Address 1901 Summit Tower Blvd Ste 100 Orlando FL 32810  
Contact Person Todd Eargle  
Phone # 888-224-3784 x 2094463

**AFFIDAVIT OF PUBLICATION**

(Space above for recording information)

STATE OF MISSOURI ) ss.  
COUNTY OF PETTIS )

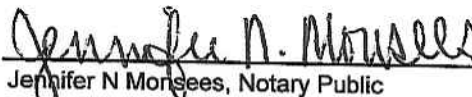
I, Will Weibert, being duly sworn according to law, state that I am the Publisher of The Sedalia Democrat a daily newspaper of general circulation in the County of Pettis, State of Missouri, where located; which newspaper has been admitted to the Post Office as periodical class matter in the City of Sedalia, Missouri, the city of publication, which newspaper has been published regularly and consecutively for a period of three years and has a list of bona fide subscribers, voluntarily engaged as such who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that such newspaper has complied with the provision of Section 493.050, Revised Statutes of Missouri 2000, and Section 59.310, Revised Statutes of Missouri 2000.

The affixed notice appeared in said newspaper for one time as follows:

1st Insertion: Vol.	<u>152</u>	No. <u>90</u>	<u>15th</u> day of <u>April</u>	<u>20</u>	<u>20</u>
2nd Insertion: Vol.	_____	No. _____	_____ day of _____	_____	_____
3rd Insertion: Vol.	_____	No. _____	_____ day of _____	_____	_____
4th Insertion: Vol.	_____	No. _____	_____ day of _____	_____	_____
5th Insertion: Vol.	_____	No. _____	_____ day of _____	_____	_____
6th Insertion: Vol.	_____	No. _____	_____ day of _____	_____	_____
7th Insertion: Vol.	_____	No. _____	_____ day of _____	_____	_____

Signed 

Subscribed and sworn to before me this 15th  
April 20 20

  
Jennifer N Monsees, Notary Public

My commission expires June 30, 2023

**NOTICE TO BIDDERS**

The Sedalia School District #200 is now accepting bids on copy paper for the 2020-2021 school year. For more information, please contact the District Office at 2806 Matthew Drive, Sedalia, MO 65301, 660-829-6450. Sealed bids marked "Paper Bid" will be received at the District Office until 2:00 p.m. on Wednesday, April 29, 2020. Sedalia School District #200 reserves the right to refuse and/or reject any or all bids.  
1x-4/15, 2020

JENNIFER N MONSEES  
Notary Public - Notary Seal  
STATE OF MISSOURI  
Pettis County  
My Commission Expires: June 30, 2023  
Commission #19394075



# SEDALIA SCHOOL DISTRICT #200

2806 Matthew Drive, Sedalia, MO 65301-7981 p:660.829.6450 f:660-827-8938

**Steven G. Triplett, Ed.S**  
Superintendent

**Nancy L. Scott, Ed.D.**  
Assistant Superintendent

**Todd Fraley, Ed.D.**  
Assistant Superintendent

**Chris Pyle, Ed.S.**  
Assistant Superintendent

**Harriet Wolfe, Ed.D.**  
Chief Finance Officer

**Devon Gilmore, M.E.D.**  
Director of K-5 Curriculum  
Instruction & Assessment

**Becky Brownfield, Ed.S**  
Director of 6-12 Curriculum  
Instruction & Assessment

**Bob Satnan, B.A.**  
Communications Director

**Missouri Model District**  
[www.sedalia200.org](http://www.sedalia200.org)

**We Live Tiger  
Pride Everyday**

Sedalia #200 is an equal  
opportunity and affirmative  
action employer

To: Board of Education and Mr. Triplett

From: Chris Pyle

Date: May 11, 2020

Re: District Furnace Filter Bids

Please find attached information and a bid analysis regarding our recent bid process for District furnace filters. We received bids from Crescent Parts and IBT. Crescent Parts was the low bid at \$14,196.25. Crescent parts was our supplier last year and we have been pleased with their service.

My recommendation is to accept the low bid from Crescent Parts for \$14,196.25

Thank you for your consideration in this matter. If you have any questions, please contact me at (660) 829-6457. Thank You.

**SEDALIA SCHOOL DISTRICT #200  
BID ANALYSIS REPORT**

**Commodity:** Filter Bid

**Bids Obtained by:** Richie Simons

**Date:** April 29, 2020

<b>Vendor</b>	<b>Amount of Bid</b>	<b>Contact Person</b>	<b>Phone Number</b>
<u>Crescent Parts</u>	<u>\$14,196.25</u>	<u>Brent Logan</u>	<u>660-829-3930</u>
<u>IBT</u>	<u>\$17,505.08</u>	<u>JR Volcko</u>	<u>660-827-4280</u>

**Recommendation:**

- Accept low qualified bid of:** Crescent Parts \$14,196.25
- Accept local bid of:** \_\_\_\_\_
- Accept alternate bid of:** \_\_\_\_\_

**Use of commodity:** District furnace filters

**Does this replace an existing district commodity?**  NO  YES (explain)

Replacing consumable items

**Final approval** \_\_\_\_\_ **Date** \_\_\_\_\_

Sedalia #200 School District  
Filter Bid 2020-2021  
Page 3

**SINGLE CONTINUOUS FRAME**  
**PLEATED FILTERS MUST BE MERV 8 VALUE OR HIGHER**  
**PLEASE SEND SAMPLES WITH BID**

<u>Quantity</u>	<u>Filter Size</u>	<u>Total Price</u>
1260 each	9 x 31.75 x 1 disposable	<u>8013.60</u>
24 each	10 x 16 x 1 disposable	<u>132.28</u>
48 each	16 x 20 x 1 disposable	<u>136.19</u>
24 each	16 x 25 x 1 disposable	<u>73.95</u>
12 each	18 x 20 x 1 disposable	<u>46.33</u>
12 each	18 x 30 x 1 disposable	<u>88.05</u>
854 each	20 x 20 x 1 disposable	<u>2661.30</u>
48 each	20 x 30 x 1 disposable	<u>287.44</u>
24 each	20 x 34 x 1 disposable	<u>236.93</u>
60 each	20 x 34.5 x 1 disposable	<u>603.00</u>
12 each	20 x 35.5 x 1 disposable	<u>115.68</u>
24 each	24 x 24 x 1 disposable	<u>82.60</u>
36 each	24 x 34 x 1 disposable	<u>387.63</u>
60 each	24 x 34.5 x 1 disposable	<u>634.20</u>
48 each	14 x 25 x 2 disposable	<u>166.88</u>
12 each	15 x 30.5 x 2 disposable	<u>113.40</u>
12 each	16 x 20 x 2 disposable	<u>37.26</u>
12 each	12 x 20 x 2 disposable	<u>37.95</u>
12 each	32 x 32 x 2 disposable	<u>341.58</u>

Total 14196.25

Company Name CRESCENT PARTS AND EQUIPMENT  
Mailing Address PO BOX 790379  
City, State, Zip ST. LOUIS, MO 63179  
Contact Person BRENT LOGAN Title BRANCH MANAGER  
Telephone Number 660-829-3930  
E-mail Address BLOGAN@CRESCENTPARTS.COM

Sedalia #200 School District  
Filter Bid 2020-2021  
Page 3

**SINGLE CONTINUOUS FRAME**  
**PLEATED FILTERS MUST BE MERV 8 VALUE OR HIGHER**  
**PLEASE SEND SAMPLES WITH BID**

<u>Quantity</u>	<u>Filter Size</u>	<u>Total Price</u>
1260 each	9 x 31.75 x 1 disposable	<u>10,533.60</u>
24 each	10 x 16 x 1 disposable	<u>116.40</u>
48 each	16 x 20 x 1 disposable	<u>133.44</u>
24 each	16 x 25 x 1 disposable	<del>3.04</del> <u>72.96</u>
12 each	18 x 20 x 1 disposable	<u>54.96</u>
12 each	18 x 30 x 1 disposable	<u>133.92</u>
854 each	20 x 20 x 1 disposable	<u>2,652.48</u>
48 each	20 x 30 x 1 disposable	<u>276.48</u>
24 each	20 x 34 x 1 disposable	<u>305.04</u>
60 each	20 x 34.5 x 1 disposable	<u>454.80</u>
12 each	20 x 35.5 x 1 disposable	<u>178.68</u>
24 each	24 x 24 x 1 disposable	<u>84.96</u>
36 each	24 x 34 x 1 disposable	<u>275.04</u>
60 each	24 x 34.5 x 1 disposable	<u>464.40</u>
48 each	14 x 25 x 2 disposable	<u>247.20</u>
12 each	15 x 30.5 x 2 disposable	<u>181.32</u>
12 each	16 x 20 x 2 disposable	<u>44.28</u>
12 each	12 x 20 x 2 disposable	<u>40.32</u>
12 each	32 x 32 x 2 disposable	<u>400.80</u>
1 each	SHIPPING ESTIMATE	<u>854.00</u>
Total		<u>17,505.08</u>

Company Name FBT INC  
Mailing Address 414 N STATE FAIR ROAD  
City, State, Zip SEDALIA MO 65301  
Contact Person JR Volcko Title OUTSIDE SALES  
Telephone Number 660-596-3142  
E-mail Address JR.VOLCKO@FBTINC.COM

**AFFIDAVIT OF PUBLICATION**

(Space above for recording information)

STATE OF MISSOURI ) ss.  
COUNTY OF PETTIS )

I, Will Weibert, being duly sworn according to law, state that I am the Publisher of The Sedalia Democrat a daily newspaper of general circulation in the County of Pettis, State of Missouri, where located; which newspaper has been admitted to the Post Office as periodical class matter in the City of Sedalia, Missouri, the city of publication, which newspaper has been published regularly and consecutively for a period of three years and has a list of bona fide subscribers, voluntarily engaged as such who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that such newspaper has complied with the provision of Section 493.050, Revised Statutes of Missouri 2000, and Section 59.310, Revised Statutes of Missouri 2000.

The affixed notice appeared in said newspaper for one time as follows:

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4th Insertion: Vol.	_____	No.	_____	_____ day of	_____	20	_____
5th Insertion: Vol.	_____	No.	_____	_____ day of	_____	20	_____
6th Insertion: Vol.	_____	No.	_____	_____ day of	_____	20	_____
7th Insertion: Vol.	_____	No.	_____	_____ day of	_____	20	_____

Signed 

Subscribed and sworn to before me this 15th  
April 20 20

  
Jennifer N Monsees, Notary Public

My commission expires June 30, 2023

**NOTICE TO BIDDERS**

The Sedalia School District #200 is now accepting bids on HVAC air filters for the 2020-2021 school year. For more information please contact the District Office at 2806 Matthew Drive, Sedalia, MO 65301, 660-829-6450. Sealed bids marked "Filter Bid" will be received at the District Office until 2:00 p.m., Wednesday, April 29, 2020. Sedalia School District #200 reserves the right to refuse and/or reject any or all bids.  
1x-4/15, 2020

JENNIFER N MONSEES  
Notary Public - Notary Seal  
STATE OF MISSOURI  
Pettis County  
My Commission Expires: June 30, 2023  
Commission #19394075



# SEDALIA SCHOOL DISTRICT #200

2806 Matthew Drive, Sedalia, MO 65301-7981 p:660.829.6450 f:660-827-8938

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Pride Everyday**

Sedalia #200 is an equal  
opportunity and affirmative  
action employer

To: Board of Education and Mr. Triplett

From: Chris Pyle

Date: May 11, 2020

Re: District Custodial Supplies Bid

Please find attached information and a bid analysis regarding our recent bid process for District custodial supplies for the 2020-21 school year. We received bids from 7 different suppliers. Bids accepted were selected based on low, local and alternate (custodial preference), the grand total comes to \$102,579.67

It is my recommendation to accept the bids detailed on your Bid Analysis Report.

Thank you for your consideration in this matter. If you have any questions, please contact me at (660) 829-6457. Thank You.

**SEDALIA SCHOOL DISTRICT #200  
BID ANALYSIS REPORT**

**Commodity:** Custodial Bid

**Bids Obtained by:** Richie Simons

**Date:** April 29, 2020

<b>Vendor</b>	<b>Amount of Bid</b>	<b>Contact Person</b>	<b>Phone Number</b>
<u>Springfield Paper</u>	<u>See attached</u>	<u>Tiffany Sarmiento</u>	<u>417-862-5061</u>
<u>Royal Paper</u>	<u>See attached</u>	<u>William Donahue</u>	<u>319-721-7361</u>
<u>Smith Paper &amp; Janitor Supply</u>	<u>See attached</u>	<u>Richard Camirand</u>	<u>660-473-4414</u>
<u>Hillyard</u>	<u>See attached</u>	<u>Tory Smith</u>	<u>573-489-3103</u>
<u>Nu-Life Labs</u>	<u>See attached</u>	<u>Scott Zavelo</u>	<u>913-649-2625</u>
<u>Clayton Paper</u>	<u>See attached</u>	<u>Jim Clayton</u>	<u>816-364-0220</u>
<u>MASSCO/Brady Industries</u>	<u>See attached</u>	<u>Court Sinclair</u>	<u>816-285-8515</u>

**Recommendation:**

- Accept low qualified bid of:** See attached: Springfield Paper, Royal Paper, Smith Paper & Janitor Supply, Hillyard, Nu-Life Labs, Clayton Paper
  
- Accept local bid of:** Smith Paper & Janitorial Supply
  
- Accept alternate bid of:** Hillyard, Royal Paper

**Use of commodity:** Maintenance of buildings

**Does this replace an existing district commodity?**  NO  YES (explain)

Replace consumable items. \_\_\_\_\_

**Final approval** \_\_\_\_\_ **Date** \_\_\_\_\_

Description	Springfield Paper Springfield MO	Royal Paper Columbia MO	Smith Paper & Janitor Supply Eldon MO	Hillyard Columbia MO	Nu-Life Labs Lenexa KS
72 ea. Walk-Off Mats 3' x 6' Light Gray	\$1,771.92	\$1,828.08	\$1,843.20	\$6,091.20	\$2,447.28
60 ea. Walk-Off Mats 3' x 10' Light Gray	\$2,461.20	\$2,486.40	\$2,313.00	\$8,460.00	NB
600 gal. Floor Wax	\$7,850.40	\$5,332.80	\$7,860.00	*\$6,798.00	\$8,614.80
100 cs. Hand Soap w/Dispensers	\$3,188.00	NB	\$2,835.00	NB	NB
36 ea. Soap Concentrate (Sassy or Equal) 5%	\$682.92	NB	\$712.80	\$2,110.32	\$719.64
60 ea. Auto Touchless Soap Dispensers (Kutol)	NB	NB	\$1,188.00	NB	NB
50 cs. Germicidal Cleaner	\$1,481.00	\$1,233.00	\$2,890.00	\$2,764.00	\$4,143.00
100 cs. Bleach Germicidal 5%	\$756.66	\$2,048.86	\$696.13	\$988.00	\$1,539.00
40 cs. Cleaning Vinegar	\$406.40	\$201.15	\$402.00	\$414.40	NB
100 cs. Multi-Purpose Floor Cleaner	\$1,800.00	\$1,579.00	\$1,760.00	\$6,792.00	\$4,373.00
1050 cs. Disinfectant Wipes	\$30,187.50	\$18,721.50	\$42,577.50	NB	\$16,684.50
100 cs. Spray Disinfectant	\$5,271.00	\$3,522.00	\$3,599.00	\$3,492.00	\$4,929.00
5 cs. Vandalism Mark Remover	\$178.35	\$212.70	\$194.45	\$186.60	\$168.95
4 cs. Gum Remover	\$133.36	\$200.72	\$84.76	\$117.20	\$103.96
6 cs. Whiteboard Cleaner	NB	\$536.92	\$530.64	NB	\$479.94
15 ea. Glass Cleaner	\$496.80	NB	\$548.25	NB	NB
125 cs. Micro Fiber Cleaning Cloths 16"x16"	\$1,583.75	\$733.75	\$881.25	\$1,181.25	\$1,433.75
3000 ea. White Terry Cloth Towels 16"x16"	\$1,410.00	NB	NB	NB	\$1,230.00
400 cs. Trash Can Liners- 0.7 mil	\$4,828.00	\$6,976.00	\$7,192.00	\$9,316.00	\$5,108.00
600 cs. Trash Can Liners- Large 1.1 mil	\$10,164.00	\$11,208.00	\$10,794.00	\$16,806.00	\$11,574.00

\* CP= Custodial Preference: Used product before and found it superior to the other products available.

▪ DNMS= Does not meet specifications.

Description	Clayton Paper St. Joseph MO	MASSCO Kansas City MO
72 ea. Walk-Off Mats 3' x 6' Light Gray	\$1,615.68	\$3,590.64
60 ea. Walk-Off Mats 3' x 10' Light Gray	\$2,158.20	\$5,025.00
600 gal. Floor Wax	\$7,368.00	\$7,188.00
100 cs. Hand Soap w/Dispensers	NB	NB
36 ea. Soap Concentrate (Sassy or Equal)	\$1,077.84	NB
60 ea. Auto Touchless Soap Dispensers (Kutol)	NB	NB
50 cs. Germicidal Cleaner	\$2,070.50	NB
100 cs. Bleach Germicidal	\$694.79	\$790.60
40 cs. Cleaning Vinegar	\$408.00	\$550.00
100 cs. Multi-Purpose Floor Cleaner	\$2,815.00	NB
1050 cs. Disinfectant Wipes	\$20,968.50	\$31,185.00
100 cs. Spray Disinfectant	\$3,094.00	\$4,383.00
5 cs. Vandalism Mark Remover	\$170.95	\$277.20
4 cs. Gum Remover	\$113.88	\$154.56
6 cs. Whiteboard Cleaner	\$741.30	NB
15 ea. Glass Cleaner	\$370.50	NB
125 cs. Micro Fiber Cleaning Cloths 16"x16"	\$723.75	\$937.44
3000 ea. White Terry Cloth Towels 16"x16"	\$1,377.00	\$2,130.00
400 cs. Trash Can Liners- 0.7 ml	\$7,456.00	\$7,640.00
600 cs. Trash Can Liners- Large 1.1 ml	\$11,184.00	\$11,460.00

\* CP= Custodial Preference: Used product before and found it superior to the other products available.

▪ DNMS= Does not meet specifications.

Description	Springfield Paper Springfield MO	Royal Paper Columbia MO	Smith Paper & Janitor Supply Eldon MO	Hillyard Columbia MO	Nu-Life Labs Lenexa KS
20 bx. Sanitary Waxed Paper Bags	\$332.20	\$281.60	\$425.00	\$311.60	NB
12 cs. Carpet Shampoo	\$151.80	\$332.28	\$315.12	\$635.52	\$394.92
4 cs. Carpet Spotter Quart Bottles	\$105.32	\$69.52	\$97.60	\$214.56	\$91.96
100 cs. Mop Head, Wet	\$1,203.00	\$3,976.00	\$4,858.00	NB	\$7,789.00
15 combos Mop Buckets	\$779.55	\$2,060.85	\$773.85	\$1,239.00	\$944.85
36 ea. Mop Handles, Plastic Head 5%	\$226.08	\$623.16	\$186.84	\$390.96	\$244.44
30 ea. Professional Brooms	\$179.40	\$147.00	\$142.50	\$211.50	\$149.97
50 cs. Urinal Screens	\$858.50	\$559.00	\$655.00	\$824.50	\$547.50
750 cs. Brown Paper Towels 7.87"	\$12,540.00	\$12,705.00	\$13,402.50	\$15,180.00	\$11,167.50
60 ea. Pull Down Roll Towel Dispenser 8"	\$2,400.00	\$2,354.40	\$2,074.20	\$1,785.60	NB
50 cs. Toilet Tissue 2-ply	\$1,808.00	\$1,739.00	\$1,559.00	\$1,864.50	\$1,739.50
450 cs. Jumbo Double Roll Toilet Tissue	\$10,075.50	\$10,399.50	\$10,575.00	\$11,223.00	\$8,995.50
60 ea. Jumbo Toilet Tissue Dispenser 9"	\$1,320.00	\$1,384.80	\$1,353.00	\$570.60	\$1,667.40
80 cs. Mild Toilet Bowl Cleaner	\$1,644.80	*\$1498.40	\$2,230.40	\$2,390.40	\$1,943.20
50 ea. Toilet Bowl Brushes	\$122.50	\$84.50	\$52.50	\$114.00	NB
400 cs. Facial Tissues	\$7,500.00	\$6,472.00	\$6,060.00	\$7,904.00	\$5,588.00
100 ea. Empty Qt Bottles with Trigger Sprayers	\$68.00	NB	\$122.00	\$112.00	NB
3 ea. Floor Burnisher	\$2,313.00	\$2,094.00	\$2,937.00	\$3,696.00	NB
25 cs. 14x20 3M or equal prep pads	NB	\$3,000.00	\$589.00	\$1,997.50	\$2,774.75

\* CP= Custodial Preference: Used product before and found it superior to the other products available.

▪ DNMS= Does not meet specifications.

Description	Clayton Paper St. Joseph MO	MASSCO Kansas City MO
20 bx. Sanitary Waxed Paper Bags	\$260.80	\$300.00
12 cs. Carpet Shampoo	\$474.60	\$482.64
4 cs. Carpet Spotter Quart Bottles	\$118.80	\$114.80
100 cs. Mop Head, Wet	\$4,728.00	\$5,424.00
15 combos Mop Buckets	\$1,049.10	\$795.00
36 ea. Mop Handles, Plastic Head	\$177.84	\$301.68
30 ea. Professional Brooms	\$118.20	\$225.00
50 cs. Urinal Screens	\$598.50	\$1,200.00
750 cs. Brown Paper Towels 7.87"	\$11,032.50	\$14,625.00
60 ea. Pull Down Roll Towel Dispenser 8"	\$2,940.00	\$3,450.00
50 cs. Toilet Tissue 2-ply	\$1,442.00	\$2,115.00
450 cs. Jumbo Double Roll Toilet Tissue	\$8,883.00	\$11,430.00
60 ea. Jumbo Toilet Tissue Dispenser 9"	\$1,198.20	\$2,121.00
80 cs. Mild Toilet Bowl Cleaner	\$1,507.20	\$1,497.60
50 ea. Toilet Bowl Brushes	\$57.00	\$78.50
400 cs. Facial Tissues	\$5,756.00	\$7,940.00
100 ea. Empty Qt Bottles with Trigger Sprayers	\$72.00	NB
3 ea. Floor Burnisher	\$2,427.00	\$2,937.00
25 cs. 14x20 3M or equal prep pads	\$557.25	\$1,996.25

\* CP= Custodial Preference: Used product before and found it superior to the other products available.

▪ DNMS= Does not meet specifications.

Description	Springfield Paper Springfield MO	Royal Paper Columbia MO	Smith Paper & Janitor Supply Eldon MO	Hillyard Columbia MO	Nu-Life Labs Lenexa KS
2 ea. 20" - Floor Scrubbing Machine	\$1,282.36	\$1,021.50	\$1,012.60	\$1,151.76	NB
4 ea. Portable Carpet Extractor Machine	NB	*\$5,680.00	\$5,259.80	\$9,364.52	NB
3 ea. Custodial Carts	\$302.52	\$421.65	\$248.07	\$403.77	\$288.33
36 ea. Wastebaskets	NB	\$238.32	\$234.00	\$334.08	\$244.44
20 bx. 20" White Polishing Pads 5%	\$243.40	\$231.00	\$219.00	\$333.00	\$269.80
5 cs. Nitrile Medical Grade Exam Gloves-Small	\$225.00	\$190.00	\$292.95	NB	\$234.95
10 cs. Nitrile Medical Grade Exam Gloves-Medium	\$450.00	\$380.00	\$585.90	NB	\$469.90
10 cs. Nitrile Medical Grade Exam Gloves-Large	\$450.00	\$380.00	\$585.90	NB	\$469.90
15 cs. Nitrile Medical Grade Exam Gloves-Extra Large	\$675.00	\$570.00	\$878.85	NB	\$704.85

\* CP= Custodial Preference: Used product before and found it superior to the other products available.

▪ DNMS= Does not meet specifications.

Description	Clayton Paper St. Joseph MO	MASSCO Kansas City MO
2 ea. 20" - Floor Scrubbing Machine	\$1,108.00	\$1,020.00
4 ea. Portable Carpet Extractor Machine	NB	\$5,252.00
3 ea. Custodial Carts	\$278.97	\$320.40
36 ea. Wastebaskets	\$215.28	\$230.40
20 bx. 20" White Polishing Pads	\$218.40	\$265.00
5 cs. Nitrile Medical Grade Exam Gloves-Small	\$184.50	\$360.00
10 cs. Nitrile Medical Grade Exam Gloves-Medium	\$369.00	\$720.00
10 cs. Nitrile Medical Grade Exam Gloves-Large	\$369.00	\$720.00
15 cs. Nitrile Medical Grade Exam Gloves-Extra Large	\$553.50	\$1,080.00

\* CP= Custodial Preference: Used product before and found it superior to the other products available.

▪ DNMS= Does not meet specifications.

**Sedalia School District #200**  
**Custodial Supplies for the 2020-2021 School Year**

**Springfield Paper**

400 cases	Trash Can Liners - 0.7 mil	\$4,828.00	
600 cases	Trash Can Liners - 1.1 mil	\$10,164.00	
12 cases	Carpet Shampoo	\$151.80	
100 cases	Mop Head, Wet	\$1,203.00	
100 each	Empty Qt Bottles with Trigger Sprayers	\$68.00	
	<b>Total for Springfield Paper</b>	<b>\$16,414.80</b>	

**Royal Paper**

50 cases	Germicidal Cleaner	\$1,233.00	
40 cases	Cleaning Vinegar	\$201.15	
100 cases	Multi-Purpose Floor Cleaner	\$1,579.00	
4 cases	Carpet Spotter Quart Bottles	\$69.52	
80 cases	Mild Toilet Bowl Cleaner	\$1,498.40	Custodial Preference
3 each	Floor Burnishers	\$2,094.00	
4 each	Portable Carpet Extractor Machine	\$5,680.00	Custodial Preference
	<b>Total for Royal Paper</b>	<b>\$12,355.07</b>	

**Smith Paper & Janitor Supply**

100 cases	Hand Soap w/Dispensers	\$2,835.00	
36 each	Soap Concentrate (Sassy or Equal)	\$712.80	5%
60 each	Auto Touchless Soap Dispensers (Kutol)	\$1,188.00	
100 cases	Bleach Germicidal	\$696.13	5%
4 cases	Gum Remover	\$84.76	
15 combos	Mop Buckets	\$773.85	
36 each	Mop Handles, Plastic Head	\$186.84	5%
50 each	Toilet Bowl Brushes	\$52.50	
2 each	Floor Scrubbing Machines	\$1,012.60	
3 each	Custodial Carts	\$248.07	
20 boxes	20" White Polishing Pads	\$219.00	5%
	<b>Total for Smith Paper &amp; Janitor Supply</b>	<b>\$8,009.55</b>	

**Hillyard**

600 gallon	Floor Wax	\$6,798.00	Custodial Preference
60 each	Pull Down Roll Towel Dispenser 8"	\$1,785.60	
60 each	Jumbo Toilet Tissue Dispenser 9"	\$570.60	
	<b>Total for Hillyard</b>	<b>\$9,154.20</b>	

**Nu-Life Labs**

1050 cases	Disinfectant Wipes	\$16,684.50	
5 cases	Vandalism Mark Remover	\$168.95	
6 cases	Whiteboard Cleaner	\$479.94	
3000 each	White Terry Cloth Towels 16"x16"	\$1,230.00	
50 cases	Urinal Screens	\$547.50	
400 cases	Facial Tissues	\$5,588.00	
	<b>Total for Nu-Life Labs</b>	<b>\$24,698.89</b>	

**Clayton Paper**

72 each	Walk-Off Mats 3' x 6' Light Gray	\$1,615.68	
60 each	Walk-Off Mats 3'x10' Light Gray	\$2,158.20	
100 cases	Spray Disinfectant	\$3,094.00	
15 each	Glass Cleaner	\$370.50	
125 cases	Micro Fiber Cleaning Cloths 16"x16"	\$723.75	
20 boxes	Sanitary Waxed Paper Bags	\$260.80	
30 each	Professional Brooms	\$118.20	
750 cases	Brown Paper Towels 7.87"	\$11,032.50	
50 cases	Toilet Tissue 2-ply	\$1,442.00	
450 cases	Jumbo Double Roll Toilet Tissue	\$8,883.00	
25 cases	14x20 3M or Equal Prep Pads	\$557.25	
36 each	Wastebaskets	\$215.28	
5 cases	Nitrile Medical Grade Exam Gloves-Small	\$184.50	
10 cases	Nitrile Medical Grade Exam Gloves-Medium	\$369.00	
10 cases	Nitrile Medical Grade Exam Gloves-Large	\$369.00	
15 cases	Nitrile Medical Grade Exam Gloves-Extra Large	\$553.50	
	<b>Total for Clayton Paper</b>	<b>\$31,947.16</b>	

**GRAND TOTAL****\$102,579.67**

**AFFIDAVIT OF PUBLICATION**

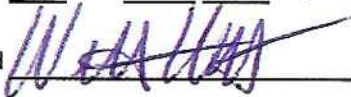
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STATE OF MISSOURI ) ss.  
COUNTY OF PETTIS )

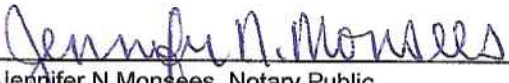
I, Will Weibert, being duly sworn according to law, state that I am the Publisher of The Sedalia Democrat a daily newspaper of general circulation in the County of Pettis, State of Missouri, where located; which newspaper has been admitted to the Post Office as periodical class matter in the City of Sedalia, Missouri, the city of publication, which newspaper has been published regularly and consecutively for a period of three years and has a list of bona fide subscribers, voluntarily engaged as such who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that such newspaper has complied with the provision of Section 493.050, Revised Statutes of Missouri 2000, and Section 59.310, Revised Statutes of Missouri 2000.

The affixed notice appeared in said newspaper for one time as follows:

1st Insertion: Vol.	<u>152</u>	No.	<u>90</u>	<u>15th</u> day of	<u>April</u>	<u>20</u>	<u>20</u>
2nd Insertion: Vol.	_____	No.	_____	_____ day of	_____	20	_____
3rd Insertion: Vol.	_____	No.	_____	_____ day of	_____	20	_____
4th Insertion: Vol.	_____	No.	_____	_____ day of	_____	20	_____
5th Insertion: Vol.	_____	No.	_____	_____ day of	_____	20	_____
6th Insertion: Vol.	_____	No.	_____	_____ day of	_____	20	_____
7th Insertion: Vol.	_____	No.	_____	_____ day of	_____	20	_____

Signed 

Subscribed and sworn to before me this 15th  
April 20 20

  
Jennifer N Monsees, Notary Public

My commission expires June 30, 2023

**NOTICE TO BIDDERS**  
The Sedalia School District #200 is now accepting bids on custodial supplies for the 2020-2021 school year. For more information, please contact the District Office at 2806 Matthew Drive, Sedalia, MO 65301, 660-829-6450. Sealed bids marked "Custodial Bid" will be received at the District Office until 2:00 p.m., Wednesday, April 29, 2020. Sedalia School District #200 reserves the right to refuse and/or reject any or all bids.  
1x-4/15, 2020

JENNIFER N MONSEES  
Notary Public - Notary Seal  
STATE OF MISSOURI  
Pettis County  
My Commission Expires: June 30, 2023  
Commission #19394075

**SMITH-COTTON**  
ACTIVITIES OFFICE



2010 Tiger Pride Blvd.  
Sedalia, Missouri 65301  
Phone: 660-851-5300  
Fax: 660-851-5397  
davisr@sedalia200.org

**HOME OF THE TIGERS**

**Robert Davis, CAA**  
Activities Director

**Susan Shaw**  
Administrative Asst.

**Wade Norton, Ed. S.**  
Principal

**Joe Doyle, MSE**  
Assistant Principal

**Robin Wyatte, MSE**  
Assistant Principal

**Stacy Curry, MSE**  
Assistant Principal

To: Dr. Fraley and Lisa Hammerly  
From: Rob Davis  
Date: Tuesday, April 28, 2020  
Re: Uniform Exclusivity Agreement  
Cc: Wade Norton

This memo is to request approval to enter an agreement with Eastbay to provide for all of our uniform and sideline apparel needs.

The agreement with Eastbay will allow us to receive \$5000 in up front promotional dollars at the start of each year and we will receive 5% back in promotional dollars for anything we spend with Eastbay between \$20,000-\$40,000 and 10% back in promotional dollars for anything over \$40,000. These promotional dollars must be spent with Eastbay at retail cost. We can use this money for equipment, sideline gear, or anything else that Eastbay offers.

Please let me know if you have any questions.

Rob Davis





Sales Representative: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: 800.991.6832

## Terms and Conditions

### On-Account

Eastbay Team Sales will extend thirty (30) day net terms only to accounts Eastbay deems qualified. Individuals and most private organizations are ineligible for these terms. New accounts must complete this Application, and banking information and trade references will be verified before Eastbay will establish an open account. Allow up to five (5) business days for Application processing. Credit limits will be determined by the credit department based on information supplied through the application process; not all applicants will qualify for terms. Some accounts may be required to post a 50% deposit for each order placed, as determined by the credit department. Other accounts that do not qualify will be subject to prepayment for all orders placed.

Payment is due within thirty (30) days of each invoice date for all on-account customers unless other specific payment terms have been pre-approved (in writing) in advance of placement of the order. Overdue accounts will be assessed a 1.5% finance charge per invoice, per month. **Unpaid invoices that remain unpaid after payment is due may incur any or all of the following: (i) a hold placed on the account, (ii) a reduction of credit limits, (iii) the loss of credit terms.** Any invoices that remain unpaid beyond sixty (60) days of payment due date may be assigned to an outside collection agency and credit terms for the account may be permanently revoked.

**Price or delivery discrepancies must be reported within forty-eight (48) hours of delivery and will not extend the invoice due date.**

### Purchasing Requirements

Purchase requirements will be individually established based on each organization's accounts payable policy and standards. For qualified accounts that do not require purchase orders, a Purchase Authorization signed by the principal cited on the account, must be completed. Each account's principal signer must identify authorized buyers on the account and update or re-certify the list of authorized buyers at least annually, as well as any time the list of authorized buyers changes. Only authorized buyers will be allowed to place new orders, no exceptions.

### Methods of Payment

For non-open accounts, cash, credit card, check, ACH or EBT are all acceptable methods of payment and must accompany all orders before they will be processed. There is a \$40.00 fee for all returned checks. Any returned checks must be replaced with cash or certified funds within five (5) business days of the return date.

#### Remit payments to:

Eastbay Inc.  
PO Box 1328  
Wausau, WI 54402-1328\*  
*\*All payments must be remitted to this address regardless of what appears on the packing slip, invoice, or other documentation.*

#### ACH Payment:

Associated Bank  
2010 Stewart Ave  
Wausau, WI 54401  
Routing# 075900575  
Checking Account# 2233077649  
Agent: RoseMary Gleason

### Tax-Exempt Status

All necessary state tax-exempt status forms must be completed and provided by the customer and on file at Eastbay prior to any orders placed. Applicable taxes will be applied to all orders prior to establishing tax-exempt status and cannot be reversed after an invoice is created. A properly completed tax-exempt form must accompany the Application for Credit/New Customer Profile if the customer is tax-exempt.

### Returns/Defectives/Cancellations

A return authorization (RA) must accompany any returned product(s). Authorization must be given by an Eastbay Customer Service Representative. All return instructions must be followed and are the responsibility of the Customer. Some products may require goods to be sent directly to the manufacturer and are the responsibility of the Customer. Orders for special ordered product, drop ship items or customized goods must be cancelled within forty-eight (48) hours of initial order placement. No cancellations or refunds will be given on such goods after the forty-eight (48) hour period. Non-customized and non-decorated stock items are subject to a 15% restocking fee. Fee will be deducted from total refund of returned/cancelled items. No Returns on Decorated or Custom Products.

### Freight

All freight costs are the responsibility of the customer and are non-negotiable. Freight costs that are applied to any on-account invoice are due and payable with and under the same terms of that on-account invoice.



**SMITH-COTTON SCHOOL DISTRICT  
Term Sheet Agreement**

<b>Term</b>	Source Code:
-------------	--------------

- **5 year agreement**
- **Agreement begins on 07/01/2020** (annual term ends one calendar year from start date)
- Purchase totals are compiled within each term period and can not be carried over into remaining years.

<b>Product Rebate – “Comp Product”</b>	Source Code:
--	--------------

- **Eastbay will provide \$5,000 in product comp at the beginning of each contract year**
- **Eastbay will also provide 5% Product Rebate for sales between \$20,000 -\$45,000 and 10% on all sales over \$45,000 of team apparel, footwear and equipment**
- **Eastbay to provide fund raising platform through team stores**
- Product rebate amounts are valued at the manufacturer's original list/retail price.
- “Comp product” is strictly limited to “stock” styles represented in **Vendor “TEAM” catalogs.**
- Products represented at eastbay.com, eastbayteamsales.com or in any Eastbay catalogs are **not** implied as goods that qualify as “Comp product”.
- Online Team Stores are included in purchase totals

<b>Pricing Levels</b>
-----------------------

- **45% off retail price on all Eastbay branded apparel**
- **40% off retail price on stock Nike “TEAM” apparel**
- **35% off original retail price on stock UA, Adidas “TEAM” apparel**
- **35% off retail price on custom Nike, UA, Adidas “TEAM” uniforms**
- **30% off retail price on stock Nike, UA, Adidas “TEAM” footwear**
- The retail price is the original retail price, as shown in **Vendor “TEAM” catalogs.**
- Team stores, other equipment, decoration, freight and branded non-team styles do **not** qualify for stated pricing levels.
- Products represented at eastbay.com, eastbayteamsales.com or in any Eastbay catalogs are **not** implied as goods that qualify for stated pricing levels.
- Stated discounts are for standard team orders and do not apply to online team stores

<b>Terms and Conditions</b>
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1. All earned “comp product” rebate amounts must be used within 30 days of each year program end date and can not be carried over.
2. At Eastbay’s discretion, may feature school/account athletic staff profiles in future catalogs or website.
3. No “comp product” will be provided unless the account is “current” on amounts owed for delivered goods. Current is defined as having no amounts owed over 30 days from the date of invoice.
4. Any violation of these terms and conditions will nullify “comp product” rebate commitment by Eastbay.
5. Pricing levels/discounts are subject to review/change at the end of each year during the length of partnership term, dependent upon vendor discount changes that may affect Eastbay’s cost of goods.
6. Either party can terminate with 30 days’ notice. If terminated early, all earned comps will be forfeited.

**SCSD**

**Eastbay**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Sales Manager Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Rep Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



Sales Representative: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: 800.991.6832

### CUSTOMER PROFILE

School Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Website: \_\_\_\_\_

**BILL TO:**

**SHIP TO:**

Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

**TYPE OF ORGANIZATION (please check one):**

- School
- School District
- Associated Student Body\*  
*\*Require Purchase Authorization*

**TAX STATUS:**

Federal Tax ID#: \_\_\_\_\_

Is your school tax exempt?  Yes\*  No

\*If yes, did you attach a copy of your tax exempt certificate?  Yes  No

Schools will be charged tax on all orders until a valid tax exempt certificate has been received. Upon receipt of a valid tax exempt certificate, all future orders will be tax exempt accordingly.

**What terms are you applying for?**

*\*REQUIRED to select one option below for terms*

- Net 30
- 50/50 Deposit
- Prepay

Will the school use PO's for purchases?  Yes  No\* **OR** Purchase Authorization?  Yes  No\*

*\*If not using PO's, an executed Purchase Authorization is required to be completed at the bottom of the following page.*

Allow up to five (5) business days for application processing. Credit limits will be determined by the credit department based on information supplied through the application process; not all applicants will qualify for terms. Some accounts will be asked to post a 50% deposit for each order placed, as determined by the credit department. Other accounts that do not qualify will be subject to prepayment for all orders placed.

**Accounts Payable Contact:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

**Certification:** By signing this Application, under penalty of law, the undersigned warrants and affirms (i) that the information on this Application is true, complete and correct and made for the purposes of obtaining credit for the Customer, (ii) that s/he has read and understands the terms and conditions of this Application and is duly authorized to sign this Application on behalf of the Customer, and (iii) that s/he is duly authorized to bind the Customer to the Terms and Conditions of this Application.

## Authorized Purchasers

*Each account's principal signer must identify authorized buyers on the account and this list must be updated annually. Only authorized buyers will be allowed to place new orders, no exceptions.*

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

---

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

---

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

---

## Financial Responsibility (For schools not using Purchase Orders)

In lieu of purchase orders, I acknowledge that the Organization is financially responsible for all orders placed by authorized representatives, as listed on page 1 of this document, and that said orders will be paid based on the approved terms established by Eastbay Team Sales.

Additionally, I represent and warrant that I am authorized to sign this Purchase Authorization on behalf of the Organization.

This Purchase Authorization is valid through \_\_\_\_\_ or until revoked in writing to the Eastbay Team Sales Representative by an authorized representative of the Organization.

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# Sedalia School District #200

## Board Meeting Schedule

<b>Date</b>	<b>Time</b>	<b>Location</b>
July 27, 2020	6:30 pm	Smith-Cotton High School Commons Area
August 10, 2020	6:30 pm	Smith-Cotton Junior High School
August 24, 2020	6:15 pm	Smith-Cotton High School Commons Area Tax Rate Hearing
August 24, 2020	6:30 pm	Smith-Cotton High School Commons Area
September 21, 2020	6:30 pm	Smith-Cotton High School Commons Area
October 12, 2020	6:30 pm	Horace Mann Elementary
October 26, 2020	6:30 pm	Smith-Cotton High School Commons Area
November 23, 2020	6:30 pm	Parkview Elementary
December 21, 2020	6:30 pm	Smith-Cotton High School Commons Area
January 11, 2021	6:30 pm	Skyline Elementary
January 25, 2021	6:30 pm	Smith-Cotton High School Heckart
February 22, 2021	6:30 pm	Heber Hunt Elementary
March 8, 2021	6:30 pm	Washington Elementary
March 29, 2021	6:30 pm	Sedalia Middle School
April 19, 2021	6:30 pm	Smith-Cotton High School Heckart
May 14, 2021	6:30 pm	Whittier High School
May 22, 2021	6:30 pm	Mathewson Exhibition Center (Commencement)
June 28, 2021	6:30 pm	Smith-Cotton High School Heckart



# Washington Elementary

Sedalia School District #200

610 S. Engineer

Sedalia, Missouri 65301

Phone 660-826-2216 Fax 660-829-0982



**Lisa Volk, Ed. S.**

Principal

**Tiffany Anderson**

Administrative Assistant

**Michelle Hofstetter**

School Counselor

**Shata Layton**

Special Education  
Process Coordinator

**Taylor Thomas**

Instructional Coach

**Marcy Husong**

Social Worker

April 30, 2020

Dear Sedalia #200 Board of Education,

On behalf of Washington Elementary School, we would like to extend our sincere appreciation to ALDI/ALDI Smart Kid Program in support of our playground improvements. Their \$1000.00 grant has assisted with the purchasing of new equipment, which will be installed this summer.

Sincerely,

Lisa Volk  
Washington Elementary



**Proud to be a TIGER!**

**Pettis County Early Childhood Center**  
**Quarterly Board Report**  
**May 06, 2020**

**CSIP 1: Student Achievement**

146 students have made progress on IEP goals  
 95 students have mastered at least one IEP goal

## Average Daily Attendance

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
Early Childhood	95.24%	92.21%	91.80%	90.40%	86.33%	87.24%	85.11%	-	-	-	-

**CSIP 2: Highly Qualified Staff****Training:**

Special Education Process

HighScope

Praise vs. Encouragement

Anecdotal Record Keeping

Sensory Integration

Trauma

Google

Positive Behavior Supports

Kagan Cooperative Learning

Safe Crisis Management Training

Staff participated in a variety of other training designed for the specific needs of our students, including but not limited to autism, health, and safety.

Vision, Mission, and Values

## Observations

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
NEE Observations			11	7	5	18	29	15	-	-	85

**CSIP 3: School Environment**

We greet each student as they come into the building and classroom. There are daily visits to each classroom.

**Drills conducted**

Fire Drill: 9/4/19; 10/1/19, 3/04/20

Tornado Drill: 9/26/19, 2/19/20

Intruder Drill: 8/26/19, 9/17/19, 1/16/20

Mr. Dooley is present during the morning arrival, morning dismissal, and afternoon dismissal.

**CSIP 4: Family & Community**

Open House

Fall Fun Day

Grandfriends' Day: 219 Visitors

Homecoming Parade

Veteran's Day Parade

Home Visits

Family Connections- Trunk or Treat, Fire Station Visit, Family Game Night, Fall Festival

DECA Art Auction- Jan 9th

Visits From:

Fire Department

Whittier students work weekly in the classrooms.

CTC students work weekly in the classrooms.

DECA Students

Developmental screenings are conducted throughout the quarter.

**P/T Conferences**

October	February	May
• 172/176 held (98%)	-160/190	-

**Home Visits Conducted**

1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
160	15	16	-	191

**Number of Family Connection Events**

September	October	November	December	January	February	March	April
0	4	4	0	2	6	-	-

## Heber Hunt Elementary Board Report 2019-2020

### 3rd Quarter

#### CSIP 1: Student Achievement

Objective 2: A minimum of 80% of Sedalia School District #200 students will be reading on grade level or above.

#### STAR

	Fall (Established)	Winter (Established)	Spring (Established)
2 <sup>nd</sup> Grade	53%	70%	67%
3 <sup>rd</sup> Grade	53%	62%	72%
4 <sup>th</sup> Grade	60%	66%	68%

#### AIMSWEB Composite Reading Assessments

	Fall (Established)	Winter (Established)	Spring (Established)
Kindergarten	15%	58%	38%
1 <sup>st</sup> Grade	24%	42%	33%
2 <sup>nd</sup> Grade	35%	53%	49%
3 <sup>rd</sup> Grade	39%	50%	58%
4 <sup>th</sup> Grade	49%	53%	48%

#### CSIP 1: Student Achievement

Objective 4: 90% of the students will attend 90% of the time.

#### Average Daily Attendance

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
Building Total	----	93.9%	94.5%	94.9%	94.7%	94.1%					

#### CSIP 2: Highly Qualified Staff

Recruit, attract, develop, and retain highly qualified staff to carry out the LEA/District mission, goals, and objectives.

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
NEE Observations	24 walk through	29	22	14	13	25	18				

#### CSIP 3: School Environment

Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.

##### Drills conducted (listed)

**Fire – 9-6, 9-13, 9-24**

**Tornado – 8-29**

**Intruder –8-21 ,9-7, 9-20,1-24**

**Earthquake – (safety procedures discussed)**

**Implementation of Positive Behavior Support Common Area Expectations**  
**PBS Character Assemblies – School-wide assembly focusing on character word of the month**  
**Purchase of PBS incentives and signage**  
**Attendance Incentive Assemblies**  
**Implementation of PBIS Tier 1 and 2**  
**Training in PBIS Tier 3**  
**Therapy Dog-Vince**  
**School Protection Officer on Campus**  
**School Social Worker**  
**Weekly Playground Inspections**

**Discipline referrals**

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
Office/Recovery	2	28	35	26	35	7	25	25			
Bus	0	6	3	0	5	1	1	2			

**CSIP 4: Family & Community**

100% of parents and community members will have the opportunity to interact with staff at least three times per year.

**Building Activities (listed):**

- |                                 |                                  |
|---------------------------------|----------------------------------|
| PTA Skate Nights                | Moms & Muffins                   |
| Open House                      | Grandparents Day                 |
| Parent/Teacher Conferences      | Fall Book Fair                   |
| Attendance Incentive Assemblies | Heber Hunt Walking School Bus    |
| PBS/Character Assemblies        | PBS Quarter Parties              |
| Title One Reading Night         | PTA Fall Party                   |
| PTA Monthly Meetings            | Foundation Breakfast Performance |
| PTA BINGO Night                 | Winter Vocal Music Concert       |
| Spring Vocal Music Concert      | Talent & Art Show                |
| Heber Hunt Day of Service       | Feast                            |
| Dads & Donuts                   | Dances                           |

**Parent Teacher Conference Attendance Percentage**

Grade	Total %
Kindergarten	94%
1 <sup>st</sup> Grade	94%
2 <sup>nd</sup> Grade	96%
3 <sup>rd</sup> Grade	95%
4 <sup>th</sup> Grade	95%
Mixed Age	97%

# Horace Mann Elementary Board Report 2019-2020

## 3rd Quarter

**CSIP 1: Student Achievement**

Objective 2: A minimum of 80% of Sedalia School District #200 students will be reading on grade level or above.

**Aimsweb Composite Reading Assessments**

	Fall (Established)	Winter (Established)	Spring (Established)
<b>Kindergarten</b> (LNF/LWSF)	11%	38%	
<b>First</b> (ORF)	17%	35%	
<b>Second</b> (VOC/RC/ORF)	31%	54%	
<b>Third</b> (VOC/RC/ORF)	51%	59%	
<b>Fourth</b> (VOC/SRF/RC/ORF)	52%	56%	

**CSIP 1: Student Achievement**

Objective 4: The building and district Average Daily Attendance will be 90% of a minimum of 90% of students.

**Attendance – Percentage of Students Meeting 90% Criteria**

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
Building Total	-	94.21	94.55	96.07	95.75	95.14	-	-	-	-	

**CSIP 2: Highly Qualified Staff**

Recruit, attract, develop, and retain highly qualified staff to carry out the LEA/District mission, goals, and objectives.

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
NEE Observations	-	17	8	9	8	27	16	-	-	-	85

### CSIP 3: School Environment

Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.

**Drills conducted** - **Fire:** 9/3, 10/9, 11/19, 1/14  
**Tornado:** 9/3, 11/19, 3/3  
**Intruder:** 8/26, 9/17, 1/29  
**Bus Evacuation:** 10/22

#### Implementation of SBS (Sedalia Behavior Support for Tiers 1 and 2)

**Behavior continuum**

**Focus on school-wide expectations**

**Recovery Room/Behavior Interventionist**

**Attendance Incentives**

**Therapy Dog - Toby**

**School Social Worker**

**School Protection Officer on Campus**

**Semi-Annual Safety Check**

**Weekly Playground Inspections**

**Safe Crisis Management Training**

**Fire Safety Talks and Fire Safe House**

**Monthly Faculty Meetings**

**Departmental Collaboration Meetings**

**Data team Meetings**

**Math PD**

**Instructional Technology PD**

**Culture and Climate Survey**

**Mental Health Training**

#### Discipline referrals

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
Office Referral	0	14	17	21	12	6	12	-	-	-	82
Bus Referral	0	1	0	0	0	1	0	-	-	-	2

#### **CSIP 4: Family & Community**

100% of parents and community members will have the opportunity to interact with staff at least three times per year.

#### **Fall Parent/Teacher Conference Attendance Percentage**

<b>Kindergarten</b>	<b>100%</b>
<b>First Grade</b>	<b>100%</b>
<b>Second Grade</b>	<b>98%</b>
<b>Third Grade</b>	<b>100%</b>
<b>Fourth Grade</b>	<b>98%</b>
<b>Mixed Age</b>	<b>100%</b>
<b>Building Total</b>	<b>99.3%</b>

- **Parents of only 2 students did not conference with our teachers**
  - Multiple attempts were made to reschedule conferences
- Spring Parent/Teacher Conferences were cancelled due to inclement weather

#### **Building Activities (listed):**

- **Open Enrollment**
- **Kindergarten Screening**
- **Open House**
- **Parent/Teacher Conferences**
- **PTA Monthly Meetings**
- **PTA Color Run**
- **PTA Fall Party**
- **SBS Quarterly Assembly**
- **Behavior Bash - Quarterly**
- **Community Outreach Skate Night**
- **Fire Safety Talks & Fire Safe House**
- **Book Fair**
- **Homecoming Parade**
- **SSDF Pancake Breakfast Vocal Performance**
- **Pen Pal Program**
- **Mentor Program**
- **Boys and Girls Club**
- **Boy Scouts Presentation**

- **United Way Campaign**
- **United Way Day of Caring**
- **Sedalia School District Foundation membership drive**
- **Helping Hands/Sunshine**
- **McDonald's Monthly Attendance Lunch**
- **Dads & Doughnuts**
- **SFCC Dental Clinic**
- **SCJH Play - Frozen**
- **SFCC Play - Naked Mole Rat**
- **Thanksgiving Feast**
- **Christmas Concert**
- **PTA Christmas Party**
- **PTA Skate Night**
- **Title One Literacy Night**
- **SCJH Educator for the Day**
- **Gift of Time**
- **PTA Valentine's Party**
- **SCEA Outstanding Teacher & Associate of the Year**
- **SCEA Board Forum**
- **Chat 'n Chew - Central Office**
- **Scott Joplin Assembly**
- **Read Across America Week**
- **Read-A-thon**
- **Carnival/Family Night**
- **Book Fair**

# Parkview Elementary Board Report 2019-2020

## 3rd Quarter

### CSIP 1: Student Achievement

Objective 2: A minimum of 80% of Sedalia School District #200 students will be reading on grade level or above.

#### Aimsweb Composite Reading Assessments

	Fall (Established)	Winter (Established)	Spring (Established)
<b>Kindergarten</b> (LNF/LWSF)	12%	46%	
<b>First</b> (ORF)	24%	42%	
<b>Second</b> (VOC/RC/ORF)	33%	53%	
<b>Third</b> (VOC/RC/ORF)	54%	69%	
<b>Fourth</b> (VOC/SRF/RC/ORF)	54%	66%	

### CSIP 1: Student Achievement

Objective 4: The building and district Average Daily Attendance will be 90% of a minimum of 90% of students.

#### Attendance – Percentage of Students Meeting 90% Criteria

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
Building Total	-	91.86	91.34	92.21	92.13	92.28					

### CSIP 2: Highly Qualified Staff

Recruit, attract, develop, and retain highly qualified staff to carry out the LEA/District mission, goals, and objectives.

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
NEE Observations	25 walk through	18	28	14	8	29	22	6			

### CSIP 3: School Environment

Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.

**Drills conducted - Fire: 9/6, 10/11, 1/14**

**Tornado: 11/26**

**Intruder: 9/17**

**Implementation of PBIS Tier 1 and 2**

**Training in PBIS Tier 3**

**Focus on school-wide expectations**

**Attendance Incentives**

**School Social Worker**

**School Protection Officer on Campus**

**Semi-Annual Safety Check  
Weekly Playground Inspections**

**Discipline referrals**

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
Office/Recovery	4	17	28	13	10	15	11	4			
Bus	0	16	18	3	4	3	14	10			

**CSIP 4: Family & Community**

100% of parents and community members will have the opportunity to interact with staff at least three times per year.

**Building Activities (listed):**

- |   |   |
|---|---|
| <b>Open House</b>                               | <b>Homecoming Parade</b>                                  |
| <b>Parent/Teacher Conferences</b>               | <b>Foundation Breakfast Performance</b>                   |
| <b>PTA Monthly Meetings</b>                     | <b>Back to School Dance</b>                               |
| <b>PBS Family Night - Outside Bash</b>          | <b>Class Parties</b>                                      |
| <b>Fire Safety Talks and Fire Safe House</b>    | <b>School Carnival</b>                                    |
| <b>Book Fair</b>                                | <b>Monthly Tiger Pride Assemblies</b>                     |
| <b>All Pro Dad meets monthly</b>                | <b>Grandparents Day</b>                                   |
| <b>Kindergarten Field Trip to Pumpkin Patch</b> | <b>4th Winter Program</b>                                 |
| <b>1st Field Trip to Fire Station</b>           | <b>4th toured Central MO Cancer Center</b>                |
| <b>3rd-4th went to Frozen Jr. at SCJH</b>       | <b>K-2 SFCC Play - Sponsored by Papa Jakes</b>            |
| <b>Holiday Store</b>                            | <b>Winter Dance - 2nd -4th gr.</b>                        |
| <b>Gift of Time</b>                             | <b>Provided many gifts/food for families at Christmas</b> |

**Parent/Teacher Conference Attendance Percentage  
(Multiple attempts will be made to reschedule conferences)**

<b>Kindergarten</b>	<b>96%</b>
<b>First Grade</b>	<b>95%</b>
<b>Second Grade</b>	<b>98%</b>
<b>Third Grade</b>	<b>100%</b>
<b>Fourth Grade</b>	<b>96%</b>

## Skyline Elementary Board Report 2019-2020 3rd Quarter

### CSIP 1: Student Achievement

Objective 2: A minimum of 80% of Sedalia School District #200 students will be reading on grade level or above.

#### Aimsweb Composite Reading Assessments

	Fall (Established)	Winter (Established)	Spring (Established)
<b>Kindergarten</b> (LNF/LWSF)	10%	34%	
<b>First</b> (ORF)	28%	46%	
<b>Second</b> (VOC/RC/ORF)	33%	57%	
<b>Third</b> (VOC/RC/ORF)	53%	61%	
<b>Fourth</b> (VOC/SRF/RC/ORF)	61%	72%	

### CSIP 1: Student Achievement

Objective 4: The building and district Average Daily Attendance will be 90% of a minimum of 90% of students.

#### Attendance – Percentage of Students Meeting 90% Criteria

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
Building Total	-	92.03	93.89	95.25	95.19	95.03					

### CSIP 2: Highly Qualified Staff

Recruit, attract, develop, and retain highly qualified staff to carry out the LEA/District mission, goals, and objectives.

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
NEE Observations	19	23	13	12	26	16	5			

### CSIP 3: School Environment

Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.

- Drills conducted - Fire, Tornado, Intruder**
- Implementation of PBIS Tier 1 and 2**
- School Wide Training in PBIS**
- Daily School Assemblies with focus on school-wide expectations**
- Attendance Incentives**
- School Goal focus - Culture, Mission, Vision**
- Therapy Dog - Rayder**
- School Protection Officer on Campus**
- School Social Worker**
- Weekly Playground Inspections**

### Discipline referrals

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
Office Referral	0	9	16	17	11	13	8	3			
Bus	2	10	18	10	5	3	4	6			

#### CSIP 4: Family & Community

100% of parents and community members will have the opportunity to interact with staff at least three times per year.

#### Building Activities (listed):

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>Open House</li> <li>Parent/Teacher Conferences</li> <li>PTA Monthly Meetings</li> <li>PBS Family Night</li> <li>Fire Safety Talks and Fire Safe House</li> <li>Book Fair</li> <li>McTeacher Night</li> <li>Family Movie Night</li> </ul> | <ul style="list-style-type: none"> <li>Homecoming Parade</li> <li>Foundation Breakfast Performance</li> <li>Food Drive</li> <li>Class Parties</li> <li>School Carnival</li> <li>Grandparents Day</li> <li>Skate Nights</li> <li>Art Show/Bookies and Cookies</li> </ul> |
|---|---|

#### Parent Teacher Conference Attendance Percentage (Multiple attempts will be made to reschedule conferences)

Kindergarten	100%
First Grade	93.4%
Second Grade	95%
Third Grade	97%
Fourth Grade	94%

**2019-2020 Washington Elementary Board Report  
3rd Quarter**

**CSIP 1: Student Achievement**

Objective 2: A minimum of 80% of Sedalia School District #200 students will be reading on grade level or above.

**Aimsweb Composite Reading Assessments**

	Fall (Established)	Winter (Established)	Spring (Established)
K LNF, LWSF	5%	28%	
First Grade ORF	17%	36%	
Second Grade VOC, RC, ORF	29%	41%	
Third Grade VOC, RC, ORF	37%	53%	
Fourth Grade Voc, SRF, RC, ORF	41%	57%	

**CSIP 1: Student Achievement**

Objective 4: The building and district Average Daily Attendance will be 90% of a minimum of 90% of students.

**Attendance - Percentage of Students Meeting 90% Criteria**

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
Building Total	-	89.69	91.64	94.07	93.75	92.99					

**CSIP 2: Highly Qualified Staff**

Recruit, attract, develop, and retain highly qualified staff to carry out the LEA/District mission, goals, and objectives.

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
NEE Observations	13	1	4	6	7	8	14	15			

**CSIP 3: School Environment**

Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.

**Drills conducted (Listed)**

**Fire; Tornado; Intruder; Earthquake;**

### Discipline referrals

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
Office/Recovery	3	20	22	19	14	14	11	20			
Bus		2	7	1	0	0	0	1			

### CSIP 4: Family & Community

100% of parents and community members will have the opportunity to interact with staff at least three times per year.

#### Building Activities (listed):

PBS night	Open house	Valentine parties
Mentoring kickoff	Building attendance incentive	Reading night
PBS tier 1 and 2	Fire house/Fire Drill	Feeding program
Homecoming parade	School carnival	DOJO connections
Walking school bus	Fall parties	Waving wagon
Parent/Teacher conference	Math and Science Night	Weekly connections-Via DOJO
Foundation Breakfast Performance	Winter parties	
Grandparent Day	Pepsi Reader	
Monthly PBS assemblies/Wellness words –children are recognized		

### Parent Teacher Conference Attendance Percentage

	Percentage of Parents in Attendance	Number Rescheduled
Kindergarten	100%	Last couple by phone or email
1 <sup>st</sup> Grade	100%	Last couple by phone or email
2 <sup>nd</sup> Grade	100%	Last couple by phone or email
3 <sup>rd</sup> Grade	100%	Last couple by phone or email
4 <sup>th</sup> Grade	100%	Last couple by phone or email

**Sedalia Middle School Board Report 2019-20**  
**3rd Quarter**

**CSIP 1: Student Achievement**

Objective 2: A minimum of 80% of Sedalia School District #200 students will be reading on grade level or above.

**STAR**

	Fall (Established)	Winter (Established)	Spring (Established)
5 <sup>th</sup> Grade	64.7%	N/A	67%

**AIMSWEB - Reading**

	Fall (Established)	Winter (Established)	Spring (Established)
Composite	54%	64%	N/A

**AIMSWEB – Math**

Achievement Level %	Fall (Established)	Winter (Established)	Spring (Established)
Composite	64%	70%	N/A

**Grade Distribution**

Content	A	B	C	D	F
ELA	34.5%	32.9%	17.8%	7.0%	4.2%
Math	25.7%	31.9%	20.9%	8.6%	10.2%
Science	23.8%	33.5%	22.5%	10.7%	3.9%
Social Studies	40.5%	32.5%	16.3%	6.4%	3.2%

**CSIP 1: Student Achievement**

Objective 4: 90% of the students will attend 90% of the time.

**Average Daily Attendance**

N/A

**CSIP 2: Highly Qualified Staff**

Recruit, attract, develop, and retain highly qualified staff to carry out the LEA/District mission, goals, and objectives.

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
NEE Observations	0	6	4	5	8	21	34	12			

**CSIP 3: School Environment**

Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.

**Drills conducted (listed)**

**Fire – 9/4/19, 10/1/19, 3/4/20**

**Tornado – 9/23/19, 2/19/20**

**Intruder – 8/26/19 8/17/19 1/16/20**

**Earthquake –**

**Discipline referrals**

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
Office	2	31	39	21	24	9	30	30			
Bus	0	12	9	5	10	8	9	5			

**CSIP 4: Family & Community**

100% of parents and community members will have the opportunity to interact with staff at least three times per year.

**Building Activities (listed):**

Attendance Incentive Assemblies

Employee of the Week

SOS Training

Showstoppers Auditions

Choir/Band Recruitment for 6th Grade

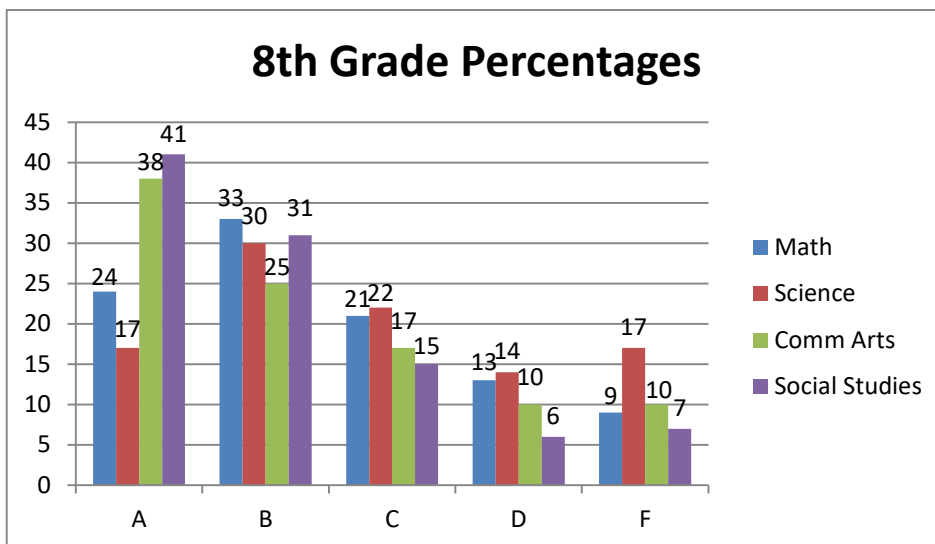
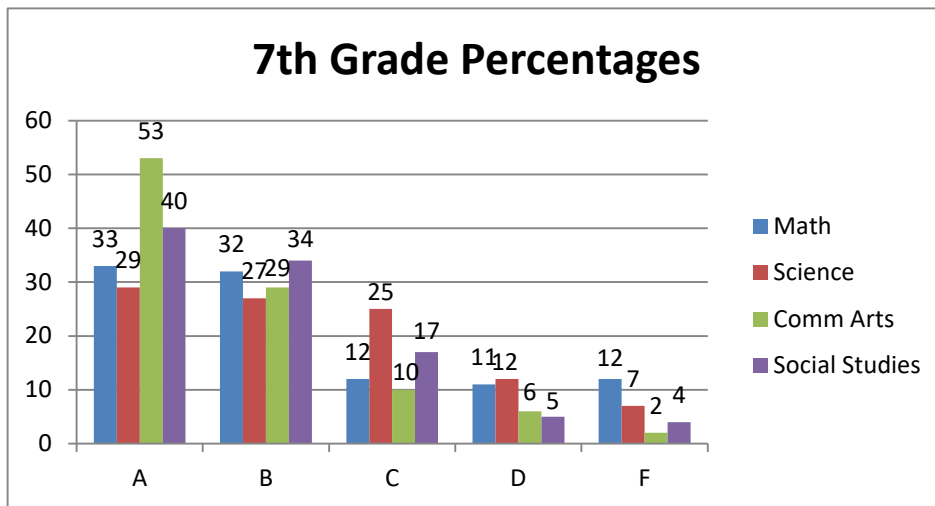
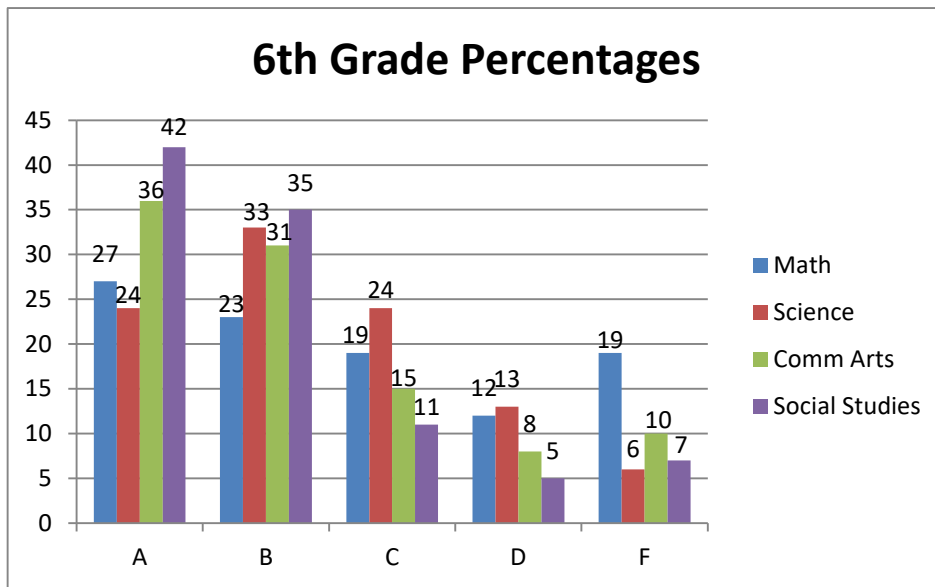
Team ROAR Field Trip

Roar robotics team meetings

Weekly Attendance Homeroom Competition



**GRADE DISTRIBUTION 3rd QUARTER**



### **CSIP 1: Student Achievement**

Objective 4: 90% of the students will be at school 90% of the time.

**90/90**

	YTD as of 9/10/19	YTD as of 10/8/18	YTD as of 11/7/18	YTD as of 12/9/19	YTD as of 1/10/20	YTD as of	YTD as of	YTD as of	YTD as of	Total
Building Total 18-19	91.91	92.38	93.27	91.68	91.17	91.48	91.77	91.27	91.66	91.89%
<b>19-20</b>	<b>92.19</b>	<b>92.32</b>	<b>92.03</b>	91.91	92.26	NA	NA	NA	NA	<b>NA</b>

### **CSIP 2: Highly Qualified Staff**

Recruit, attract, develop, and retain highly qualified staff to carry out the LEA/District mission, goals, and objectives.

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
Walk-Through	NA	54	61	53	27	48	41	NA	NA	NA	NA

### **CSIP 3: School Environment**

Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.

#### **Drills conducted (listed)**

- **Fire Drills: August 29<sup>th</sup>, October 22<sup>nd</sup>, March 5<sup>th</sup>**
- **Tornado Drill: September 12<sup>th</sup>, March 3<sup>rd</sup>**
- **Intruder Drill: August 20<sup>th</sup> (staff only), September 17<sup>th</sup> (district-wide), January 29<sup>th</sup> (district-wide)**

#### **Discipline referrals**

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Total
Building Total 18-19	19	198	302	228	182	104	150	272	228	162	1845
<b>19-20</b>	<b>5</b>	<b>134</b>	<b>236</b>	<b>189</b>	<b>146</b>	<b>155</b>	<b>155</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>
Bus Total 18-19	2	24	42	36	24	17	6	14	18	18	201
<b>19-20</b>	<b>1</b>	<b>25</b>	<b>32</b>	<b>13</b>	<b>18</b>	<b>6</b>	<b>18</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>

### **CSIP 4: Family & Community**

100% of parents and community members will have the opportunity to interact with staff at least three times per year.

**SCJH Open House Night – August 20<sup>th</sup> 6<sup>th</sup> grade 5-5:45, 7<sup>th</sup>/8<sup>th</sup> grade 6:15-7, Pizza Hut Family Nights, Papa John's Family Night, Internet Safety Assemblies – School Resource Officer, Sgt. John Cline – September 3<sup>rd</sup>, Parent Teacher Conferences were held October 23<sup>rd</sup> and 24<sup>th</sup>, winter concerts (choir, band, orchestra) held month of December, Parent Teacher Conferences held February 12<sup>th</sup> and school/conferences cancelled on February 13<sup>th</sup>.**

**Parent Teacher Conference Attendance Percentage - Fall**

**6<sup>th</sup> Grade**

Team	% Attended	% Made Contact With
MVP	74%	96%
Dream Team	78%	95%
All Star	91%	98%

**7<sup>th</sup> Grade**

Team	% Attended	% Made Contact With
Cosmic Kids	51%	96%
Voyagers	61%	96%
Visionaries	61%	95%

**8<sup>th</sup> Grade**

Team	% Attended	% Made Contact With
Navigators	59%	97%
Dynamo	51%	96%
Sarah's Champions	63%	97%

**Parent Teacher Conference Attendance Percentage – Spring**

*Incomplete due to snow day cancellation on February 13<sup>th</sup>.*

## Smith-Cotton High School Board Report

### 3rd Quarter 2019-20 School Year

#### EOC Courses Grade Breakdown

Content	A	B	C	D	F
Biology	75	94	85	48	67
English II	106	84	42	32	64
Algebra I	13	34	57	64	100
Algebra II	44	28	8	2	0
American Government	70	30	23	14	2

#### CSIP 1: Student Achievement

Objective 4: 90% of the students will attend 90% of the time.

#### Attendance – Percentage of Students Meeting 90% Criteria

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Percentage of Students	91.00	88.51	88.54	88.34	88.65	--	--	--		

\* No data for the months of Jan, Feb, and March due to COVID-19 closure.

## **CSIP 2: Highly Qualified Staff**

Recruit, attract, develop, and retain highly qualified staff to carry out the LEA/District mission, goals, and objectives.

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
NEE	9	46	28	57	41	27	24	21		

(Walk-Through numbers are current as of 3/13/20)

## **CSIP 3: School Environment**

Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.

### **Drills conducted (listed)**

**Fire Drills:** 8/28/19, 10/9/19, 11/19/19

**Tornado Drills:** 8/28/19, 3/3/20

**Intruder:** 8/19/19, 9/9/19, 1/29/20

## **CSIP 4: Family & Community**

100% of parents and community members will have the opportunity to interact with staff at least three times per year.

Parent/Teacher Conferences Attendance: 377/1,415 (26%)

All Grades Open House

Homecoming Tours

Sedalia FIT Internships

Students of the Month for Rotary

Parent/Teacher Conferences (Fall and Spring)

Spring Band Concert

Fall Musical, Theatre for a Cause

Athletic/Activity Signings

Vocal Music Winter Concert

Community Blood Drive

Teacher/Staff of Month

NHS Induction

### Discipline Referrals

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Building Total 18-19	7	88	120	119	93	59	34	95	97	65
Building Total 19-20	5	102	156	173	83	70	106	67		
Truancy 18-19	0	7	11	11	6	4	3	5	9	4
Truancy 19-20	0	2	7	6	2	5	10	5		
Bus 18-19	0	8	2	1	4	5	0	2	3	3
Bus 19-20	0	0	20	12	3	0	2	1		

Truancy referrals are included in building total numbers. Bus referrals are not included in building total numbers. March numbers are through the end of the quarter, 3/13/20.

### Tiger One Card Levels Percentages

White	Black	Gold	Platinum	
Attendance - 89.99% & below	Attendance - 90.00%-92.99%	Attendance - 93.00%-97.99%	Attendance - 98.00%-100%	Continuous
Any grade below a C	No grade below a C	All A's and B's	All A's or A-'s	Non-continuous
2 or more discipline referrals	1 discipline referral	No discipline referrals that result in ISS, OSS	No discipline referrals	Non-continuous
<p>Continuous - Attendance data will be evaluated quarterly, however, the percentage is running total throughout the entire school year.</p> <p>Non-continuous - Grades and discipline referrals will be evaluated quarterly. Grades will reset at semester.</p>				

**1st Quarter:**

White - 44%

Black - 21%

Gold - 26%

Platinum - 9%

**2nd Quarter:**

White - 45%

Black - 23%

Gold - 25%

Platinum - 7%

**3rd Quarter: UNAVAILABLE DUE TO SCHOOL CLOSURE**

# Whittier High School Board Report

## CREDIT DISTRIBUTION

### 9<sup>th</sup> Grade

	Com Arts	Math	Science	Social Studies	Non-Core
Day School	1	1	0	1	2
Night School	0	0	0	0	0

### 10<sup>th</sup> Grade

	Com Arts	Math	Science	Social Studies	Non-Core
Day School	7	6	6	14	19
Night School	0	0	0	0	0

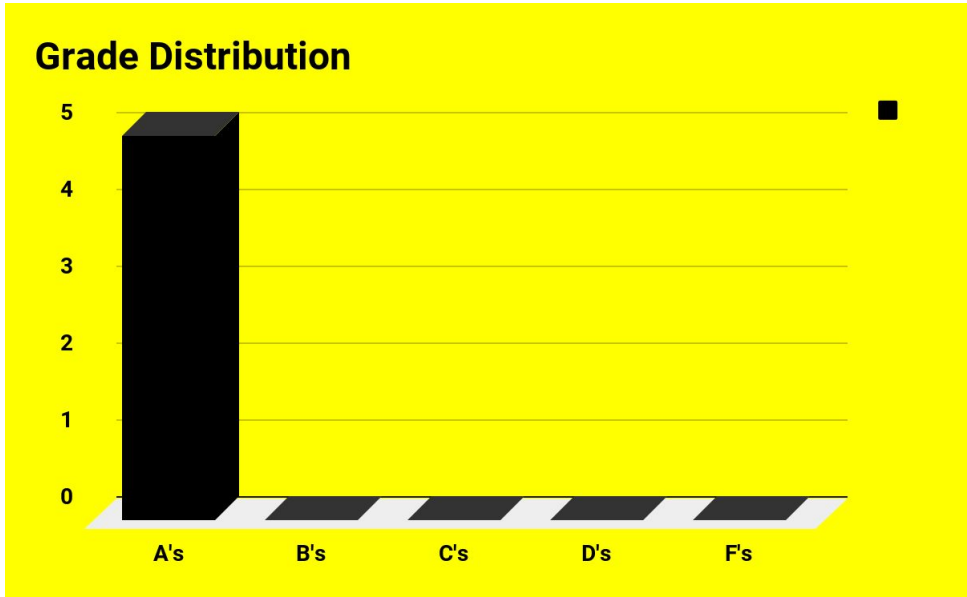
### 11<sup>th</sup> Grade

	Com Arts	Math	Science	Social Studies	Non-Core
Day School	25	13	19	33	72
Night School	2	1	0	1	7

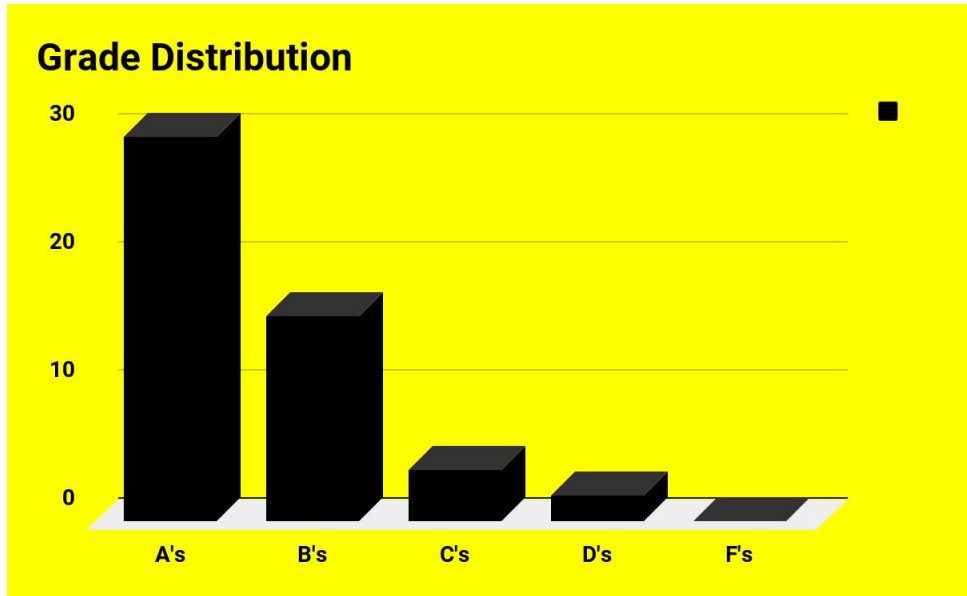
### 12<sup>th</sup> Grade

	Com Arts	Math	Science	Social Studies	Non-Core
Day School	10	6	4	3	17
Night School	8	0	3	1	7

# GRADE DISTRIBUTION—DAY SCHOOL

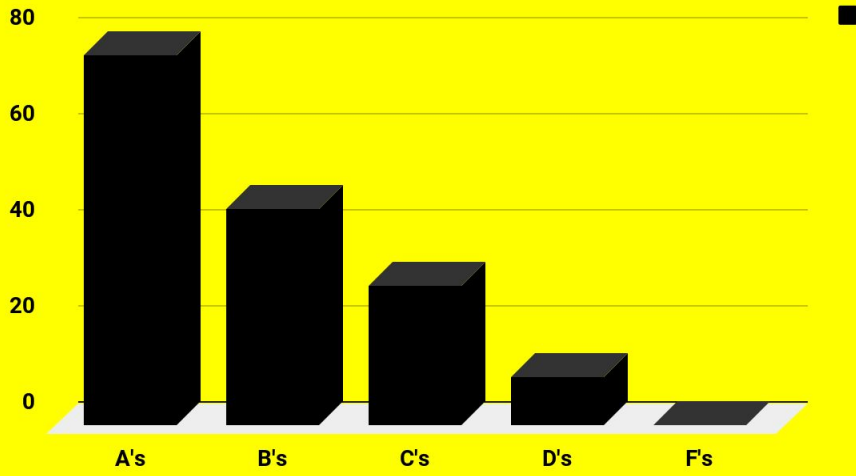


9<sup>th</sup> Grade



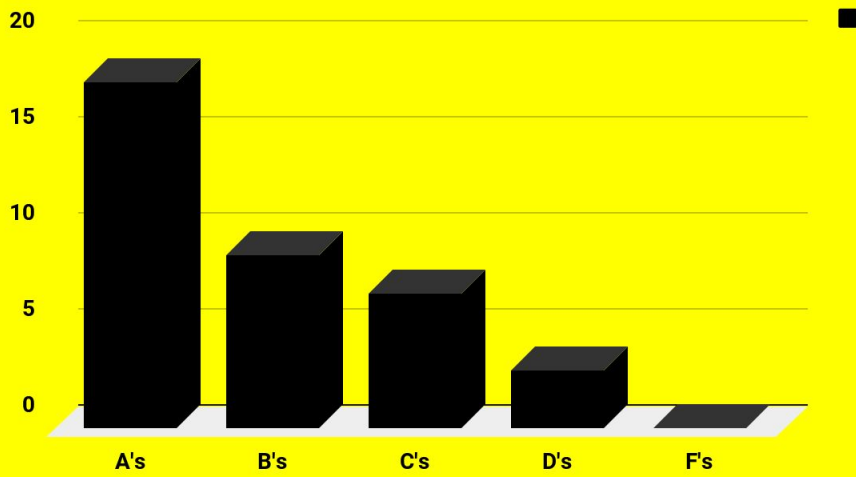
10<sup>th</sup> Grade

### Grade Distribution



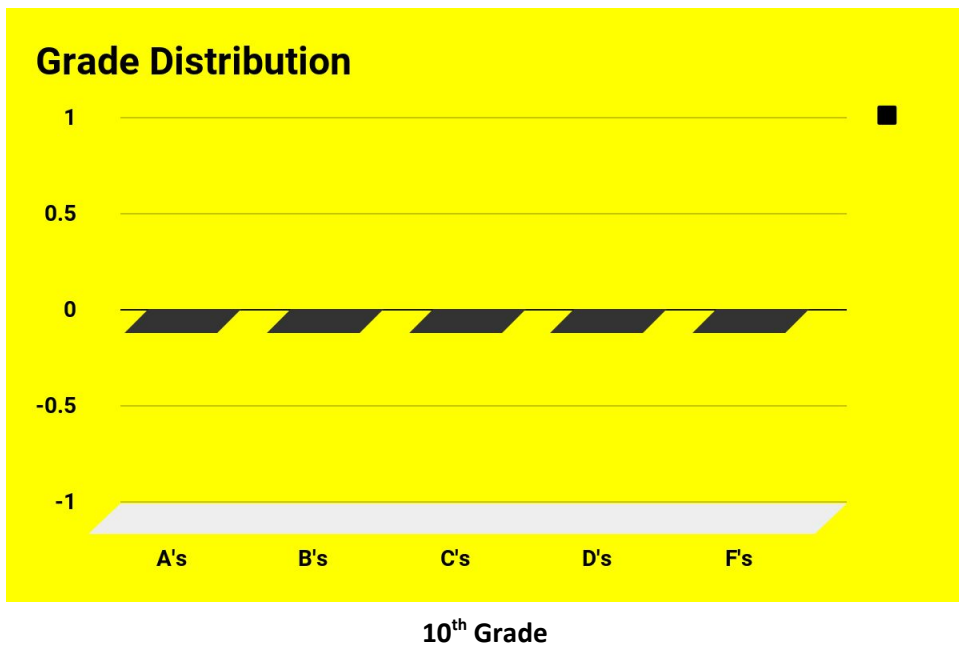
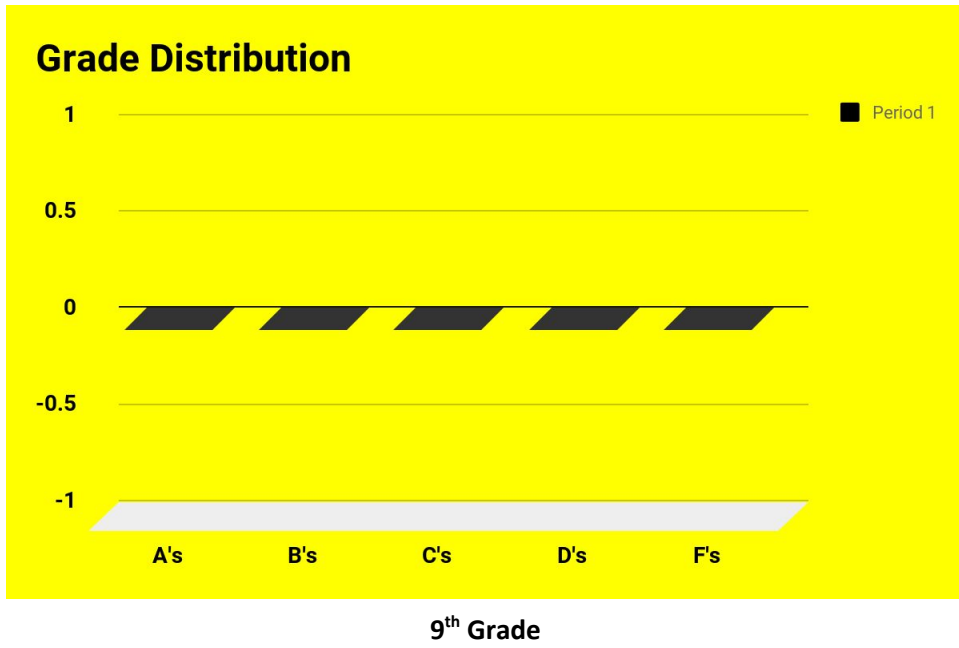
11<sup>th</sup> Grade

### Grade Distribution

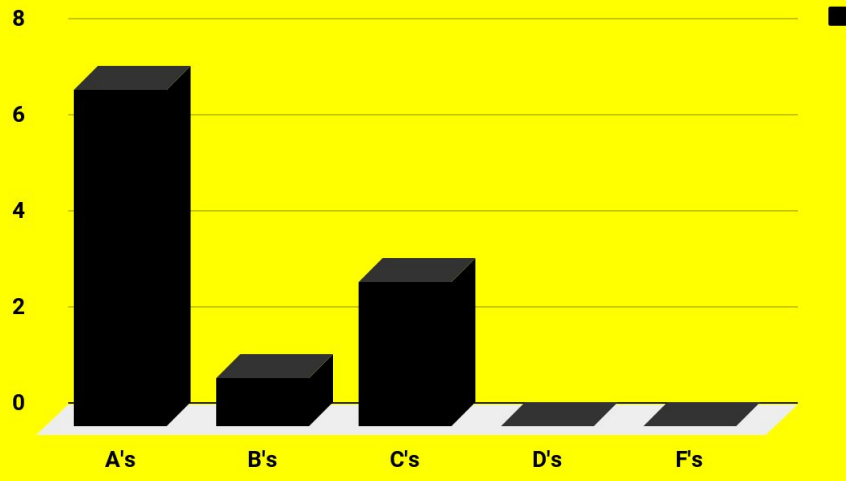


12<sup>th</sup> Grade

# GRADE DISTRIBUTION—NIGHT SCHOOL

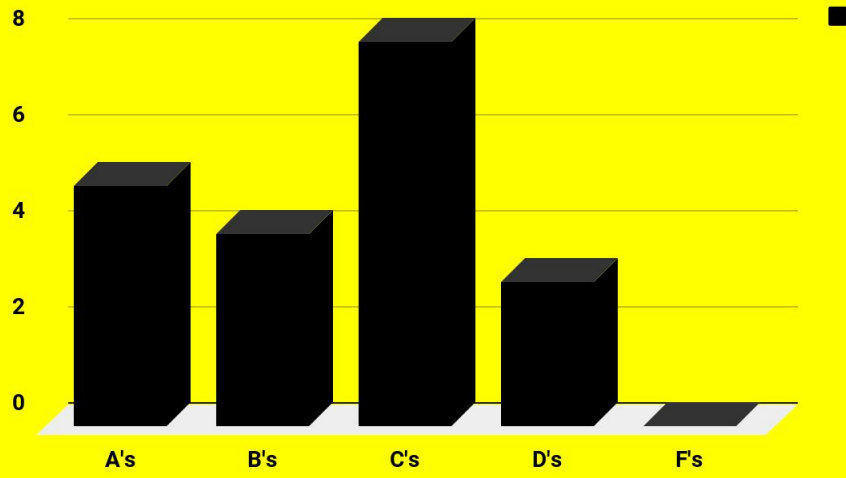


### Grade Distribution



11<sup>th</sup> Grade

### Grade Distribution



12<sup>th</sup> Grade

## CSIP 1: Student Achievement

Objective 4: The building and district Average Daily Attendance will be at least 95%.

### **Average Daily Attendance---Whittier**

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Total	98%	95%	95%	94%	95%	95%	94%	99%		

### **Average – 90/90 Standard 4---- Whittier**

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
On Target %	93%	83%	82%	81%	88%	77%	76%	98%		
Year To Date	93%	80%	82%	81%	81%	77%	78%	84%		

## CSIP 2: Highly Qualified Staff

Recruit, attract, develop, and retain highly qualified staff to carry out the LEA/District mission, goals, and objectives.

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
NEE Walkthroughs	0	8	8	8	8	8	8	8		

## CSIP 3: School Environment

Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.

- **Fire Drills: September 6th, October 16th, November 19th**
- **Tornado Drill: December 18th**
- **Bullying Assembly: September 7th**
- **Intruder Training for Staff: August 26th**
- **District Wide Intruder: September 17th, January 29th**
- **Earthquake Information: October 17th**

### Discipline referrals

Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
1	0	11	7	4	4	0	1		

### CSIP 4: Family & Community

100% of parents and community members will have the opportunity to interact with staff at least three times per year.

### Building Activities

1. Open House(s): August 26<sup>th</sup>
2. FaceBook
3. Skills Program
4. Service Learning----Recycling, Open Door, Animal Shelter, Jack's Place, Tambo Apartment Lunch, Salvation Army
5. Fall Parent Teacher Conferences, October 23rd and 24th
6. SOS--Signs of Suicide Prevention Program--Not done due to August student suicide

### Parent Teacher Conference Attendance

#### Fall

Parents of 14 students were here during Parent Teacher Conferences. All of our parents in Day School and Night School were contacted through our Blackboard program via text.

#### Spring

Parents of 7 students were here during Parent Teacher Conferences. All of our parents in Day School and Night School were contacted through our Blackboard program via text and Whittier's Facebook Page.