

ACCESS
Area Cooperative Computerized Educational Service System
Regular Assembly Meeting
9:00 a.m. Thursday, November 30, 2017
Mahoning County ESC, Canfield, Ohio

M-I-N-U-T-E-S

A regular meeting of the Assembly of the ACCESS Council of Governments was held at 9:00 a.m., November 30, 2017.

Mr. Colaluca called the meeting to order at 9:03 a.m. The following members were present:

Austintown Local Schools, Vince Colaluca, Mary Ann Herschel, AJ Ginnetti
Beaver Local Schools, Eric Lowe
Boardman Local Schools, Tim Saxton, Nick Ciarniello, Todd Smith
Columbiana County ESC, Anna Marie Vaughn, Marie Williams
Columbiana County CTC, Chuck Adkins
Columbiana Exempted Village, Don Mook, Kathy Davies
Crestview Local Schools, Charlene Mercure
East Palestine City Schools, Traci Hostettler
East Liverpool City Schools, Kathy Jo Laughlin, Greg Dingey
Jackson Milton Local Schools, John Zinger
Lowellville City Schools, Maureen Lloyd
Mahoning County ESC/ MCCTC, Ron Iarussi, Blaise Karlovic, Karen Sciortino, Andrew Velchek
Poland Local Schools, Janet Muntean
Salem City Schools, Michael Douglas
Sebring Local Schools, Dawn Meeks
South Range Local Schools, Dennis Dunham, Jim Phillips, Dean Pagnotta
Springfield Local Schools, Tom Yazvac, David Whorten
Struthers City Schools, Pete Pirone, Brian Rella
United Local Schools, Lance Hostettler, Melissa Baker
Wellsville City Schools, Richard Bereschik
West Branch Local Schools, David Drawl
Western Reserve Local Schools, Doug McGlynn
Youngstown City Schools, Greg Slemons, John LaPlante

Also attending:

Lisa Smith, Executive Director, ACCESS
Brian Stidham, Treasurer, ACCESS
Gretchen Martin, Student Services, ACCESS
Diane Fabian, Student Services, ACCESS
Ruby Stiles, Student Services, ACCESS
Kevin Homistek, Network Services, ACCESS
Dale Santangelo, Network Services, ACCESS
Tom Davies, Library Services, ACCESS
Bonnie Manchester, Fiscal Services, ACCESS
Kevin O'Donnell, Fiscal Services, ACCESS

Mr. Yazvac moved and Mr. Mood seconded a motion to approve the agenda. (Motion 17-08)
Motion carried. Mr. Colaluca declared the Agenda approved.

Ms. Vaughn moved and Mr. Iarussi seconded a motion that the minutes of the (Motion 17-09)
May 2017 Regular Assembly Meeting be approved. Motion carried. Mr.
Colaluca declared the minutes approved.

Mr. Stidham reviewed the October 2017 Financial Report. Mr. Iarussi moved (Motion 17-10)
and Ms. Visconte seconded a motion to approve the financial reports. Motion
carried. Mr. Colaluca declared the motion approved.

Mr. Stidham shared the following information.

- Erate 486 forms have been received for about 80% of our districts allowing invoicing to USAC by ACCESS
- Consideration is being given to set aside funds for use in repair/replacement of the fiber network using the established 025 903F fund
- Revenues are now being separated based upon its source within the 025 fund for better tracking
- Expenditures will be separated in the upcoming year to more clearly show break even points for projects or specific purposes.
- Decreasing revenues since FY 15 to present.
- Consideration being given to our current fee structure with a focus on maintaining compliance with E-rate requirements

Ms. Smith introduced two new staff members to the ACCESS membership.

- Ruby Stiles, Student Services
- Kevin O'Donnell, Fiscal Services
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Ms. Smith updated the Assembly on the value of the ACCESS Fiber network and the collaboration between ACCESS and their commercial partner. The physical fiber plant has been valued at approximately \$8.8 million. Hardware to drive signal across the fiber is valued at approximately \$2.5 million. Ongoing maintenance and collaboration with the commercial partner continues with regard to the ACCESS Fiber Network.

Ms. Smith also shared that since E-rate is no longer funding VoIP, ACCESS is working with several districts to evaluate the benefit of receiving ACCESS VoIP services. To date, 13 member districts receive voice services through ACCESS and growing this number will allow ACCESS to reduce their costs to districts. A meeting will be held in the next several weeks to provide information about features and hardware.

Ms. Smith shared that following the Assembly Meeting, the membership is invited to attend a variety of ODE sessions and department break-out sessions.

Mr. Stidham provide additional fiscal services information to the membership regarding the Calendar Year End meeting, Software Training, and the fiscal redesign project.

Ms. Fabian shared that the student services department has provided 98 training sessions for district staff this past year. The student services department is focused on

- HB410 – Habitual Truancy and Excessive Absences
- EMIS – reporting periods, work sessions, trainings, etc.
- ODDEX – updates. assessment records, special education
- Data Collector
- ProgressBook Suite – preparation for 2018-2019, official report card posted to ParentAccess and scheduling.
- IEP Anywhere – new state required forms expected, electronic signatures and data validation.

Mr. Geoff Andrews, CEO, Management Council of the Ohio Education Computer Network (MCOECN) was a featured presenter speaking to the membership on *The Management Council: How we work with and provide support for ACCESS Information Technology Center.*

The next ACCESS Assembly meeting will be held in May, 2018, location TBD in Columbiana County.

Mr. Yazvac moved to adjourn the meeting. Mr. Ginnetti seconded. Motion Carried. Mr. Colaluca declared the meeting adjourned at 11:02 a.m. (Motion 17-11)

The foregoing is a correct record of the proceedings of the ACCESS Assembly Regular Meeting held on November 30, 2017.

Chairman

Date

Secretary

Date