



Fresno Unified School District

Preparing Career Ready Graduates

Purchasing Services

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Hosted by **Bentley**

Welcome to the new Fresno Unified School District ProcureWare online sourcing system

Before You Register with ProcureWare

To ensure that you receive email messages from our new procurement system, please:

- Add "procureware.com" to your safe senders list and/or
- Ask your IT department to whitelist "procureware.com"

All messages will come from "procureware.com."

How do I register with ProcureWare?

Go to the FUSD procurement site: <https://fresnousdpurchasing.procureware.com/Register> *Or Scan to Register*



- Enter the required information and click "Next."
- Once you receive the emailed password link, click it to set up your password and log in to continue your registration.
- When all required information is completed, click the orange "Submit" button to finish your registration.

For more help on registering, please go to [ProcureWare Log In and Registration FAQ](#).

I never received my password email to complete my registration?


If you are experiencing issues receiving password reset or registration emails via ProcureWare:

- Your company IT department or Internet Service Provider may have an e-mail spam filtering system in place. Reach out to your IT Department or Internet Service Provider to ensure that messages from "procureware.com" are not being blocked or filtered.
Note: This is the reason most vendors find when they are not receiving email from ProcureWare.
- Check your junk/spam folder. The messages are sent from "procureware.com."

If Waiting for a Registration Email:

- Once you have whitelisted procureware.com, please reach out to Support support@procureware.com to have your registration email resent

Where should I go with questions about ProcureWare?

- For more help, please go to [ProcureWare Log In and Registration FAQ](#).
- When you're logged in to the system, you can access the 24/7 Online Help by clicking the Help icon  in upper right corner of any page.
- You can contact ProcureWare Support at support@procureware.com or create a ticket using the link in the Online Help.