

Gettysburg Area School District
Policy Meeting Minutes
March 12, 2024

Faculty & Staff Present: Shawn Godack, Brooke Harner and Vickie Saltzer

Board Members Present: Mike Dickerson and Al Moyer

Administrators Present: Kristy Caywood, Becci Leathery, Jeremy Lusk, Jeff Matzner, Morgan Miller, Jason Perrin and Bobbi Weaver

Guests Present: Dr. Leigh Dalton

Policies and Administrative Guidelines Currently Under Review by Board Policy Committee:

1. **Policy 340: Responsibility for Student Welfare (New)**
 - a. Ms. Miller explained that this is a new policy recommended by PSBA. Ms. Saltzer questioned what it meant by “voluntary assumption” in the fifth paragraph. Dr. Dalton explained that if you are assuming and engaging, the outcome becomes the responsibility of the employee.
2. **Policy 341: Benefits for Part-Time Employees (New)**
 - a. Ms. Miller explained that this is a new policy and outlines the district’s benefits for part-time employees. This is already outlined in the employee handbook but is not being put into a policy as well.
3. **Policy 342: Jury Duty (New)**
 - a. Ms. Miller explained that jury duty has been occurring but is now being put into a policy; establishing general guidelines for when jury duty occurs.
4. **Policy 343: Paid Holidays (Revised)**
 - a. Ms. Miller explained that this is a revised policy. Only a few language revisions were made to make the policy current.
5. **Policy 351: Drug and Substance Abuse (Revised)**
 - a. Ms. Miller explained that this is a revised policy with added language for reporting the information to the district. Mr. Godack asked the committee if they could change the language as it seemed very vague. Dr. Perrin suggested to the committee that the following changes be made: Under Guidelines - revised language to “improper using” in the first paragraph and in the second paragraph, revised language to “reasonable suspicion of improper usage.”
6. **Policy 352: Lactation Accommodation (Revised)**
 - a. Ms. Miller explained that this is a revised policy with minimal grammatical changes.

Currently Under Review by Administration:

1. Personnel Policies 300, 400, 500
 - a. Currently being reviewed by PSBA Policy Service, GASD and Solicitor

Board Action:

All above policies will go on the next Board meeting's agenda as Informational Items.