

# Callaway Middle School

## Parent & Family Engagement Policy

**2024-2025 School Year**

*Dr. Clifton Nicholson, Principal*  
2244 Hammett Road  
(706) 845-2080  
[cms.troup.org](http://cms.troup.org)

*Plan Revised April 19, 2024*

### What is Title I?

*Callaway Middle is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to challenging state academic standards to reinforce and enhance efforts in improving teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support parent and family engagement.*

*Title I schools must jointly  
develop with all parents  
a written Parent &  
Family Engagement  
Policy.*

## School Plan for Shared Student Achievement

### What is it?

This is a plan that describes how Callaway Middle School (CMS) will provide opportunities to improve parent and family engagement to support student learning. CMS values the contributions and involvement of parents and families to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that CMS will support parent & family engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.

### How is it revised?

In the spring, CMS will invite all families to attend our School Improvement Forum to review and revise this parent & family engagement policy, the school improvement policy, and the parental involvement budget. In addition to the spring forum, parent input and comments regarding this policy are welcome during the school year through a form available in the Parent Resource Center. The policy is posted on our school website for parents and families to view and submit feedback throughout the year. All parent feedback received during the year will be used to revise the plan for the next school year.

### Who is it for?

All students participating in the Title I, Part A program, and their families, are encouraged and invited to fully participate in the opportunities described in this plan. CMS will provide full opportunity for the participation of parents with limited English, parents with disabilities and parents of migratory children.

### Where is it available?

Our 2024-2025 Parent and Family Engagement Policy is available in many ways. The plan is housed in the Parent Resource Room. The plan will also be posted on the school website. Copies of the plan will be available at our Title I meetings as well.

## 2024-2025 District Goals

1. Focus on student success and well being
2. Ensure equitable opportunities for all.
3. Focus on recruiting, inducting and retaining quality staff.
4. Cultivate the capacity of the school system to function as a flexible and adaptable organization.
5. Lead in the cultivation of relationships and strategic partnerships between the school system and parents, and among agencies and organizations which provide services to children.

## District Values

Connection  
Achievement  
Integrity

Equity  
Resilience  
Compassion

## School-Parent Compacts

*As part of this plan, CMS and our families will develop a school-wide parent compact. This is an agreement that parents, teachers, and students will develop that explain how all parties will work together to make sure all our students reach academic standards and goals. The compacts will be reviewed and updated annually based on feedback from parents, students and teachers during the beginning of each school year.*

*Families will receive a copy of the compact to keep at home.*

*Compacts will be reviewed with parents during the year as well.*

## Let's Get Together!

Callaway Middle School will host the following events to build the capacity for strong parent and family engagement to support a partnership among the school, parents, and the community to improve student academic achievement. Many meetings for parents will be offered at 2 different times to accommodate parents. We may also be able to offer childcare during meetings if needed. Please call the school office about this service.

### Annual Title I Parent Meeting - Beginning of the Year

We invite you to an evening of learning and sharing about our Title I program, including our parent & family engagement policy, the schoolwide plan, the school-parent compacts, and parents' requirements. Invitations will come home with students, will be posted on the website, and mentioned in school newsletters.

### Parent Workshops- Throughout the Year

We will host parent workshops during the year to present parents with academic information that will inform and enhance their knowledge of curriculum. The topics of workshops will be determined by using parent input. Invite flyers will come home with the students and events will be mentioned in newsletters. Some of these workshops include Family Math Night, Family Literacy Night, and Preparing for the GMAS Family Informational Night.

### Conferences- October, 2024

In October, we invite parents to student-led conferences to share student progress and provide opportunities for greater understanding of grade level requirements. 6<sup>th</sup>-8<sup>th</sup> graders will have student-led conferences with parents to share academic accomplishments. In addition to these set conference times, all parents are welcome to schedule conferences with teachers as often as desired throughout the school year.

### Other Family Involvement Activities- Throughout the Year

CMS recognizes the value of involving our families on a regular basis. We will host events throughout the year to welcome families.

### School Improvement Forum- Spring of 2025

Families will be invited to review and provide feedback on our School Improvement Plan/Schoolwide plan, our Parent & Family Engagement Policy, and our Title I budget for the next school year. Invite flyers will come home with students and the dates will be posted on the website as well.

## Parent Resource Center

*Our parent resource center is located in room 403 on our 6<sup>th</sup> Grade hallway.*

*Hours of operation are 9:00 A.M. until 3:00 P.M.*

## Parent & Family Engagement

CMS believes that parent & family engagement is the participation of parents in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education at school.
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- The carrying out of other activities as described in this plan.

CMS is committed to helping our parents attend the parental activities listed in this plan. Please call or email us if you miss a meeting and would like a copy of the minutes.

(706) 845-2080 or

[cms.troup.org](http://cms.troup.org)

Email: [dantzlervn@troup.org](mailto:dantzlervn@troup.org)

## CMS: Cooperative, Mindful & Successful

Callaway Middle will take the following measures to promote and support parents and families as an important foundation of the school in order to strengthen the school and reach our school goals. We will:

- ✓ Ensure that all information related to school and parent programs, meetings, and other activities is communicated with families. We will also be sure information is posted on the school website for parents as well as being sent out in the form of text messages through Remind.
- ✓ Provide regular information for staff during faculty meetings and in staff updates on strategies to improve communication with parents and ideas to increase family engagement. Staff will also share best practices during regularly scheduled faculty meetings.
- ✓ Partner with elementary schools and high schools to help prepare parents and their child for middle school and improve school transition.
- ✓ Share information in grade level newsletters and on the website for parents and families to understand the school's academic standards and assessments as well as the ways parents can monitor their child's progress and work with educators.
- ✓ Communicate with all families and the community on a regular basis regarding school wide events and activities, through phone messages, social media, and flyers.
- ✓ Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parent & family engagement.
- ✓ Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.
- ✓ Provide translated materials and interpreters during meetings and conferences to the extent possible to help parents work with their children to improve achievement.
  - ✓ Use our Partners in Education, School Council, and Title 1 Parent Advisory Council (PAC) to improve awareness of the activities and events listed in the school parent and family engagement policy.
  - ✓ Share information about literacy and computer classes for parents to help further enhance their various educational levels.
  - ✓ Collect feedback from parents at all events and post a suggestion form on the school website in order to respond to parents' requests for additional support for parental involvement activities.

## Family Liaison

We have a Family Liaison in our building who strives to strengthen ties between home and school. Valerie Dantzler is an asset to our school. Her main goals are to be available to parents based on their needs, coordinate parent programs, and maintain the necessary Title I documentation for the system and state. If you have not met our family liaison, please come by the office to do so very soon!

## Title 1 Parent Advisory Council

CMS invites all parents and family members to join the Title 1 Parent Advisory Council (PAC) to share ideas and ways to involve other parents and to build partnerships with school, families, and the community. The council meets several times during the school year. Dates will be posted on our website and social media.

## Title 1 Parent Advisory Council

- o Yes, I am interested and wish to join the Title 1 Parent Advisory Council (PAC)*
- o Please contact me so I can learn more joining the Title 1 PAC*
- o Please send me notifications about future meetings and updates*

Name: \_\_\_\_\_

Child's Name and Grade: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

## Share Your Thoughts

*We want to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the students' and the school's goals for academic achievement, please complete the form linked below.*

