

Minutes of Regular Meeting

The Board of Trustees Tomball ISD

A Regular Meeting of the Board of Trustees of Tomball ISD will be held Tuesday, May 14, 2024, beginning at 5:30 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

1. OPENING

The meeting of the Tomball ISD Board of Trustees was called to order at 5:33 p.m. For the record, a quorum of the Board was present. The meeting was recorded in accordance with Gov't Code Section 551.128.

Call to Order

John McStravick, President
Justin Unser, Vice President
Mark Lewandowski, Secretary
Dr. Michael Pratt, Assistant Secretary
Matt Schiel, Trustee
Tina Salem, Trustee

Board Member Absent:

Lee McLeod, Trustee

Cabinet Present

Dr. Martha Salazar-Zamora, Superintendent
Dr. Amy Schindewolf, Chief of Staff
Zack Boles, Chief Financial Officer
Dr. Michael Webb, Chief Academic Officer
Dr. Steven Gutierrez, Chief Operating Officer
Holly Sherman, General Counsel
Linda Stoll, Reporting Secretary

- A. Opening Remarks were offered by Tina Salem.
 - B. Pledges were led by Mark Lewandowski.
 - C. Mission Statement was recited by Justin Unser.
- 2. PUBLIC COMMENT ON AGENDA ITEMS**
- 3. CONSENT AGENDA**
- A. Approve the minutes of the Tomball ISD Workshop Meeting held on April 8, 2024
 - B. Approve the minutes of the Tomball ISD Special Meeting held on April 8, 2024
 - C. Approve the minutes of the Tomball ISD Regular Meeting held on April 9, 2024
 - D. Approve the minutes of the Tomball ISD Workshop Meeting held on April 15, 2024
 - E. Approve the following requests for out-of-state field trips for Tomball High School and Tomball Memorial High School:
 - Brittany Huebner - Tomball High School Cougar Charms - NDA High School National Competition - Orlando, FL - 02/12/2025 - 02/17/2025
 - Steven Weibel - Tomball High School Cheer - National High School Cheerleading Championship - Orlando, FL - 02/06/2025 - 02/11/2025
 - Katie Lewandowski - Tomball Memorial High School - FFA WLC Conference - Washington DC - 06/04/2024 - 06/09/2024
 - F. Accept a donation in the amount of \$6,340.57 from the Woodtrace Community Foundation to Tomball Intermediate School.
 - G. Accept a donation in the amount of \$44,800 from the Creekview Elementary School PTO to Creekview Elementary School.
 - H. Accept a donation in the amount of \$24,000 from Creekside Park Jr. High PTO to Creekside Park Jr. High School.
 - I. Approve the employment of professional personnel to work under a One-Year Probationary Contract, One-Year Probationary Dual Assignment Contract, for the 2024-2025 School Year at the Tomball ISD Salary Schedule, subject to assignment.
 - J. Approve budget amendments and revised projected balances for major funds.
 - K. Approve check register for April 2024.

A motion was made by Mark Lewandowski and seconded by Justin Unser to approve the Consent Agenda. The motion passed unanimously, 6-0.

4. CONSIDERED AGENDA

- A. Approve Annual TEA Waivers (Priority 1)
 - Staff Development
 - Full Day PreK
 - Foreign Exchange Limit
 - Modified Schedule on State Testing Days
 - Teacher Data Portal
 - Pregnancy Related Services On-Campus
 - Remote Homebound Instruction

A motion was made by Matt Schiel and seconded by Justin Unser. The motion passed unanimously, 6-0.

- B. Approve the 2024-2025 Salary and Benefits book. (Priority 7)
A motion was made by Justin Unser and seconded by Tina Salem. The motion passed unanimously, 6-0.

- C. Approve a General Pay Increase for all staff of 2% of the Midpoint Value in the District Pay Schedules as adopted in the Salaries and Benefits Book for the 2024-25 fiscal year. (Priority 7)
A motion was made by Mark Lewandowski and seconded by Justin Unser.
The motion passed unanimously, 6-0.
- D. Approve a contract with Great Expectations for the 2024-2025 school year not to exceed \$275,300 using local and federal funds. (Priority 1)
A motion was made by Justin Unser and seconded by Matt Schiel.
The motion passed unanimously, 6-0.
- E. Approve a contract with Onward Learning LLC for the new SHARS-Medicaid Billing Services provider using local funds. (Priorities 3 & 5)
A motion was made by Justin Unser and seconded by Tina Salem.
The motion passed unanimously, 6-0.
- F. Approve the purchase of Redbird Flight Simulators to support the Aviation- Pilots Program of Study in the amount of \$169,138 using CTE Restricted Funds. (Priority 1)
A motion was made by Mark Lewandowski and seconded by Matt Schiel.
The motion passed unanimously, 6-0.
- G. Approve the purchase of Internet Routers from Layer3 Communications in the amount of \$150,806.80 using Bond 2021 Funds. (Priority 4)
A motion was made by Justin Unser and seconded by Matt Schiel.
The motion passed unanimously, 6-0.
- H. Approve awarding e-rate IFCB 240002952 to ICTX providing 40Gbps Internet services for 36 months beginning July 1, 2024 in the amount of \$122,880 a year using local funds. (Priority 4)
A motion was made by Justin Unser and seconded by Tina Salem.
The motion passed unanimously, 6-0.
- I. Approve the purchase of 6 additional cafeteria tables from School Specialty through purchasing co-op contract OMNIA R191815 in the amount of \$10,678.86 for the 5th grade addition at Creekside Park Junior High using Bond 2021 funds. (Priority 7)
A motion was made by Matt Schiel and seconded by Justin Unser.
The motion passed unanimously, 6-0.
- J. Approve the purchase of SMART Interactive Panels for West Elementary School from Avinext for \$288,190.00 using Bond 2021 Funds. (Priority 4)
A motion was made by Justin Unser and seconded by Tina Salem.
Dr. Pratt abstained from the vote.
The motion passed unanimously, 5-0.

- K. Approve the purchase of technology equipment for West Elementary School and Districtwide Growth from CDWG, DIR contract DIR-TSO-4159 in the amount of \$587,192.70 using Bond 2021 Funds. (Priority 4)
A motion was made by Justin Unser and seconded by Matt Schiel.
Dr. Pratt abstained from the vote. The motion passed unanimously, 5-0.
- L. Approve MWA Architects for architectural professional services for the District's secure fencing projects at all campuses for a fee of 7.5% of the Cost of Work, and as an approved architect for various other select projects. (Priority 7)
A motion was made by Michael Pratt and seconded by Mark Lewandowski.
The motion passed unanimously, 6-0.
- M. In accordance with Local Board Policy CV the Board of Trustees approves the Construction Manager At Risk construction method for the District's secure fencing projects using General Funds and State Grant funds. (Priority 7)
A motion was made by Mark Lewandowski and seconded by Tina Salem.
The motion passed unanimously, 6-0.
- N. In accordance with Local Board Policy CV the Board of Trustees approves the Design Build construction method for the District's sewer line installation to serve as the West Complex connection to the District's wastewater treatment plant using Bond 2021 Funds. (Priority 7)
A motion was made by Justin Unser and seconded by Matt Schiel.
The motion passed unanimously, 6-0.
- O. Approve to extend the lease agreement contracts for portable buildings installed at various campuses totaling \$148,176 per year as needed for capacity relief using Bond 2021 Funds. (Priority 7)
A motion was made by Tina Salem and seconded by Justin Unser.
The motion passed unanimously, 6-0.
- P. Approve the Resolution for a Local On-System Improvement Agreement with the Texas Department of Transportation to install a traffic signal light on FM 2920 for access and egress to and from the Tomball Innovation Center. (Priority 7)
A motion was made by Justin Unser and seconded by Michael Pratt.
The motion passed unanimously, 6-0.
- Q. Award RFP 961-24/26 Grounds Maintenance to Spring Nursery & Landscape Inc. for cost of \$523,324.00 in Year 1, \$549,122.00 in Year 2, and \$563,267.00 in Year 3. The term of this proposal will be from July 1, 2024 through June 30, 2027 using local funds. (Priority 7)
A motion was made by Michael Pratt and seconded by Justin Unser.
The motion passed unanimously, 6-0.
- R. Award RFP 975-24/26 Tree Removal & Stump Grinding to Lone Star Tree Service to be used as needed. The term of this proposal will be from July 1, 2024 through June 30, 2027. (Priority 7)

A motion was made by Mark Lewandowski and seconded by Matt Schiel.
The motion passed unanimously, 6-0.

- S. Award RFP 970-24/25 Kitchen Large Equipment to multiple vendors for a total amount of \$509,884. Vendors include Associated Food Equipment & Supplies, Inc. in the amount of \$216,072.00 and Kommercial Kitchens in the amount of \$293,812.00 to be purchased with Child Nutrition Funds. The term of this proposal will be from May 15th, 2024 through June 30, 2025. (Priority 7)
A motion was made by Justin Unser and seconded by Michael Pratt.
The motion passed unanimously, 6-0.

5. **RESIGNATIONS AND RETIREMENTS**
6. **ENROLLMENT REPORT**
7. **FINANCE AND TAX REPORTS**
8. **PUBLIC COMMENT ON NON-AGENDA ITEMS**
9. **CLOSED SESSION**

Closed Meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. concerning any and all purposes permitted by the Act, including but not limited to the sections and purpose listed below.

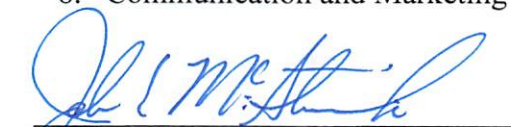
- A. Tex. Gov' t Code § 551.071: Consultation with the Board Attorney regarding all matters as authorized by law.
 - B. Tex. Gov' t Code § 551.072: Deliberation regarding purchase, exchange, lease, or value of real property.
 - C. Tex. Gov' t Code § 551.074: Deliberation regarding appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - D. Tex. Gov' t Code § 551.076: Deliberation Regarding Security Personnel or Devices
10. **BOARD COMMENTS**


11. **ADJOURNMENT**

A motion was made by Matt Schiel and seconded by Tina Salem to adjourn the meeting at p.m.6:12 p.m.
The motion passed unanimously, 6-0.

PRIORITIES

1. Future-Ready Learners
2. Responsive and Personalized Learning
3. Development and Support of the Whole Child
4. Technology and Digital Learning
5. Family and Community Alliance
6. Quality Staffing and Professional Learning
7. Finance and Facilities
8. Communication and Marketing


John E. McStravick, President
Board of Trustees
Tomball Independent School District


Mark Lewandowski, Secretary
Board of Trustees
Tomball Independent School District