

Caesar Rodney School District

7 Front Street

Wyoming, DE 19934

302-698-4800

REQUEST TO CHANGE STUDENT BUS ASSIGNMENT

- Only use this form when your student needs to be transported to and/or from an address other than the home address.
- An Address Change Form is to be used when the student has moved.
- Return this form to your student's school. A photo ID will be required to complete this request.
- A minimum of 72 hours is required before a change will take effect. However, if a bus request causes a whole bus route to be rerouted it may take longer.
- You will be notified by your student's school when the new bus has been assigned.

STUDENT NAME: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

STUDENT HOME ADDRESS: \_\_\_\_\_

\_\_\_\_\_

Person Requesting Change: (Print) \_\_\_\_\_

Person Requesting Change: (Signature) \_\_\_\_\_

The address where I would like my student picked up from is:

\_\_\_\_\_

The address where I would like my student dropped off is:

\_\_\_\_\_

The name and phone number of a responsible adult at the above address is:

\_\_\_\_\_

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FOR SCHOOL USE ONLY

Form received by: \_\_\_\_\_

Date Received by School Office: \_\_\_\_\_ Date and Time Entered into eSchool: \_\_\_\_\_