

**Regular Meeting  
June 16, 2015**

**Opening**

Call to Order

At 7:03 p.m. School Board President Mr. William G. Bush IV called the June 16, 2015 Caesar Rodney School District Regular School Board meeting to order.

Roll Call

Members present in addition to Mr. Bush were Vice-President Mrs. Melody Heavner, Mrs. Cheryl Precourt, Mr. P. Scott Wilson and Executive Secretary Dr. Kevin R. Fitzgerald. Absent: Mrs. Jessica Marelli.

Adoption of Agenda

Dr. Fitzgerald suggested moving **III. Presentation, A. Presentation after B. Recognitions**. Mr. Wilson made a motion to adopt the June 16, 2015 agenda and addendum as presented. Mrs. Precourt seconded the motion and the motion carried unanimously 4-0 (Wilson, Precourt, Bush and Heavner).

Approval of Minutes –

May 12, 2015 - Special Meeting Minutes  
May 19, 2015 - Regular Meeting Minutes  
June 2, 2015 – Special Meeting Minutes

Mrs. Heavner made a motion to approve the May 12, 2015 Special Meeting Minutes, May 19, 2015 Regular Meeting Minutes and the June 2, 2015 Special Meeting Minutes as presented. Mrs. Precourt seconded the motion and the motion carried unanimously 4-0 (Heavner, Precourt, Bush and Wilson).

**Public Comments**

There were no public comments at this meeting.

**Presentation**

Recognitions

W. B. Simpson Elementary School Odyssey of the Mind World Qualifiers

The W. B. Simpson Elementary School Odyssey of the Mind World Qualifiers were unable to attend this meeting and will be recognized in July.

Welch Elementary School Odyssey of the Mind World Qualifiers

The Caesar Rodney Board of Education recognized and presented a Certificate of Recognition to Carrie Boehne (Carrie was unable to attend this meeting) for being a coach and Anna Evans for being an advisor of the Major George S. Welch Elementary School Odyssey of the Mind team for representing Caesar Rodney School District at the annual Odyssey of the Mind World Finals at Michigan State University in East Lansing, Michigan.

The Caesar Rodney Board of Education also recognized and presented a Certificate of Recognition to the following members of the Major George S. Welch Elementary School Odyssey of the Mind team:

Troy Boehne  
Andrew Colbert  
Luke Grismer  
Patrick Hairston  
Aidan Scherrer

Luke was unable to attend this meeting.

#### F. Niel Postlethwait Middle School 2015 Junior Solar Sprint Race Team

The Caesar Rodney Board of Education recognized and presented a Certificate of Recognition to Laura Barnas for coaching her three member team from F. Niel Postlethwait Middle School to a first place finish at Delaware's 20<sup>th</sup> Annual Junior Solar Sprint Competition held at Dover International Speedway.

The Caesar Rodney Board of Education also recognized and presented a Certificate of Recognition to the following members of the F. Niel Postlethwait 2015 Junior Solar Sprint Race team:

|                |                                           |
|----------------|-------------------------------------------|
| Nathan Below   | Nathan was unable to attend this meeting. |
| Ashish D'Souza |                                           |
| Brooks Farmer  |                                           |

#### Thomas Aloe – US Lacrosse All-American

The Caesar Rodney Board of Education recognized and presented a Certificate of Recognition to Thomas Aloe for being chosen as a U. S. Lacrosse All-American Player.

#### Kevin Sheahan – US Lacrosse All-American

The Caesar Rodney Board of Education recognized and presented a Certificate of Recognition to Kevin Sheahan for being chosen as a U. S. Lacrosse All-American Player.

#### Foster Grandparents

The Caesar Rodney Board of Education recognized and presented a Certificate of Recognition to the following Foster Grandparents:

|                 |                                               |
|-----------------|-----------------------------------------------|
| Delores Davis   | Mrs. Davis was unable to attend this meeting. |
| Janet Hurtt     | Mrs. Hurtt was unable to attend this meeting. |
| Mildred Johnson |                                               |
| Ester Jones     |                                               |
| Cheryl Martin   |                                               |
| Nancy Medley    |                                               |
| Olethia Nelson  |                                               |
| Ann Russell     |                                               |
| Bea Russum      |                                               |

#### Charlie Stephan – Spirit of Caesar Rodney Volunteer Award

The Caesar Rodney Board of Education recognized and presented a Certificate of Recognition to Charlie Stephan as a recipient of the Spirit of Caesar Rodney Volunteer Award. As an Eagle Scout, Charlie proposed, planned and completed a project to benefit the students at the John S. Charlton School. Charlie built two handicapped accessible planter boxes and wheelchair accessible picnic benches for the enjoyment of the children and staff at Charlton.

#### John Cook – Spirit of Caesar Rodney Volunteer Award

The Caesar Rodney Board of Education recognized and presented a Certificate of Recognition to John Cook as a recipient of the Spirit of Caesar Rodney Volunteer Award. John continually volunteers his time to assist with the J. Ralph McIlvaine Early Childhood Center's monthly "Parent Party", organizes donated food items at the holidays and makes walking sticks which are donated to the CREA Scholarship Fund.

#### Teresa Fitchett – Spirit of Caesar Rodney Staff Award

The Caesar Rodney Board of Education recognized and presented a Certificate of Recognition to Teresa Fitchett as a recipient of the Spirit of Caesar Rodney Staff Award. Teresa is an incredible asset to the students and staff of Star Hill Elementary School. Teresa has implemented, initiated and monitored the school's mentoring program in order to help maintain the well-being and achievement of students at Star Hill.

#### Matt Faircloth – Henlopen Conference Coach of the Year

The Caesar Rodney Board of Education recognized and presented a Certificate of Recognition to Matt Faircloth for being chosen as the 2015 Henlopen Conference Lacrosse Coach of the Year.

#### Wendy Failing – Delaware School Nutrition Association's Outstanding Member Award for 2015

The Caesar Rodney Board of Education recognized and presented a Certificate of Recognition to Wendy Failing for being selected as the Delaware School Nutrition Association's Outstanding Member of the Year for 2015.

#### Erin Cunningham – Girls Track Henlopen Conference Coach of the Year

The Caesar Rodney Board of Education recognized and presented a Certificate of Recognition to Erin Cunningham for being chosen as the 2015 Henlopen Conference Girls Track Coach of the Year.

#### Zoe Clough – BPA National Champion

The Caesar Rodney Board of Education recognized and presented a Certificate of Recognition to Zoe Clough for being declared "National Champion" in the Keyboarding Production event at the annual Business Professionals of America (BPA) National Leadership Conference held recently in Anaheim, California.

#### Garrett Geidel – BPA National Champion

The Caesar Rodney Board of Education recognized and presented a Certificate of Recognition to Garrett Geidel for being declared "National Champion" in the Prepared Speech event at the annual Business Professionals of America (BPA) National Leadership Convention held recently in Anaheim, California.

#### Mark Crossley – F. Niel Postlethwait Middle School Band Choir Director

The Caesar Rodney Board of Education recognized and presented a Certificate of Recognition to Mark Crossley for being Director of the F. Niel Postlethwait Middle School 8<sup>th</sup> Grade Band and Choir that recently participated in the eighth annual adjudicated music festival at Jackson Liberty High School, Jackson, New Jersey. The Men's Choir, Women's Choir and Mixed Choir all received a "Superior" rating and placed first in their division. The 8<sup>th</sup> grade band received a "Superior" rating and had the highest overall score of the seven performing bands that day. The band has been declared "Best Overall Band" for the seventh time in Postlethwait Middle School's competitive history.

The Board took a recess from 7:30 p.m. to 8:00 p.m. to do pictures with everyone who was recognized at this meeting.

#### Presentation

##### High School Math

Dr. Scott Lykens, Director of Instruction, introduced Dr. Sherry Kijowski, Caesar Rodney High School Principal, Mr. Daniel Lopez, Caesar Rodney High School Assistant Principal and Mrs. Jessica Green, Caesar Rodney High School Mathematics teacher who presented to the Board a Math materials update. The math history at the high school included 6 different publishers with multiple copyright dates, some books not currently available and not being aligned to PARCC/SBAC model, CCSS or the new SAT. It was explained that 2 programs were piloted at the high school (Glencoe and Pearson) and that they were piloted at multiple levels with multiple courses (both TAM and non-TAM). It was determined from this piloting experience that Pearson was the overwhelming choice of the department. Benefits of the Pearson math materials included:

- More rigorous than current materials.
- Course articulation streamlined.
- Aligns to CCSS.
- An ability to differentiate.
- There are multiple levels of performance tasks.
- There is a scaffold approach to teaching and learning.
- Support materials exist for TAM, RTI and ELL students.
- On-line resources available for students, parents and teachers.

## Communications

### Superintendent

Dr. Fitzgerald communicated the following to the Board:

- Congratulations once again to the 443 students that graduated from Caesar Rodney High School on June 6<sup>th</sup>.
- Congratulations to the students that graduated from the Charlton College Program at Wesley and all of our kindergarten students at McIlvaine and Welch.
- Thank you to our retirees for their outstanding service to the District. We have some big shoes to fill. I would like to note that on the addendum Dr. Atchison will be retiring July 31<sup>st</sup>. I want to thank her for her 12 years of service in making Charlton what it is today.
- I have been informed by Mr. Gough that we have sold over 180 license plates and the sales continue. Someone has offered \$5,000 for CR-1 but the bidding will continue.
- Dr. Lykens has informed me that smarter balance testing was completed. We had 26 students opt out of the exam.
- Our re-organization meeting will be held on July 7<sup>th</sup>. Mr. Bush will take the oath of office.
- I've had a request to move the official July board meeting from July 21<sup>st</sup> to July 14<sup>th</sup>.
- At the July 7<sup>th</sup> meeting, I would like the Board to consider our District's goals for the upcoming school year. Hopefully we will be able to set the goals at the July 14<sup>th</sup> meeting.
- Summer School graduation will be July 20<sup>th</sup> at 10:00 a.m.

### School Board

The Board had no comments at this meeting.

### **Executive Session**

At 8:21 p.m. Mrs. Precourt made a motion to go into Executive Session. The purpose of which was to conduct interviews for the Supervisor of Transportation position. Mrs. Heavner seconded the motion and the motion carried unanimously 4-0 (Precourt, Heavner, Bush and Wilson).

At 9:57 p.m. Mrs. Precourt made a motion to come out of Executive Session. Mrs. Heavner seconded the motion and the motion carried unanimously 4-0 (Precourt, Heavner, Bush and Wilson).

### **Personnel Matters**

Mrs. Heavner made a motion to appoint Jason Bonner as Supervisor of Transportation with an effective date to be determined. Mrs. Precourt seconded the motion and the motion carried unanimously 4-0 (Heavner, Precourt, Bush and Wilson).

### **Action Items**

#### Personnel Matters

##### 1. Teacher Appointments/Resignations/Retirements/Transfers

| Name               | School | Position                 | Action                                 |
|--------------------|--------|--------------------------|----------------------------------------|
| Samantha Gustafson | WRB    | Grade 4                  | Appointment effective 8/25/2015.       |
| Amanda Mullnack    | FMS    | Exceptional Children     | Appointment effective 8/25/2015.       |
| Michelle Gissy     | DW     | Speech Pathologist       | Appointment effective 8/25/2015.       |
| Darrell Sams, Jr.  | CRH    | Marketing                | Appointment effective 8/25/2015.       |
| Danielle Smith     | FMS    | Exceptional Children/ELA | Appointment effective 8/25/2015.       |
| Patricia Casarotto | JSC    | Exceptional Children     | Transfer from FNP effective 8/25/2015. |
| Stacey Mikulak     | JSC    | Exceptional Children     | Appointment effective 8/25/2015.       |
| Ashley Daube       | JSC    | Exceptional Children     | Appointment effective 8/25/2015.       |
| Cynthia Hoffstadt  | JSC    | Exceptional Children     | Appointment effective 8/25/2015.       |
| Kristen Hannah     | CRH    | Guidance Counselor       | Appointment effective 8/25/2015.       |
| Kane Swaney        | CRH    | Technology Education     | Appointment effective 8/25/2015.       |
| Jenna Pierce       | CRH    | German                   | Appointment effective 8/25/2015.       |
| Lauren DeLong      | WRB    | Music                    | Appointment effective 8/25/2015.       |

|                    |      |                      |                                          |
|--------------------|------|----------------------|------------------------------------------|
| Erin Cunningham    | MECC | Kindergarten         | Resignation effective end of SY 2014-15. |
| Daniel Murphy      | CRH  | Biology              | Resignation effective end of SY 2014-15. |
| MaryJane Long      | WRB  | Art                  | Resignation effective end of SY 2014-15. |
| Michelle Fennemore | WRB  | Physical Education   | Retirement effective end of SY 2014-15.  |
| Denise Gast        | WRB  | Grade 3              | Resignation effective end of SY 2014-15. |
| John "Tony" DeVary | CRH  | Exceptional Children | Resignation effective end of SY 2014-15. |
| Maria Collier      | CRH  | Mathematics          | Resignation effective end of SY 2014-15. |
| Michael Weyrauch   | FNP  | Social Studies       | Resignation effective end of SY 2014-15. |

2. Secretarial Appointments/Resignations/Retirements/Transfers

| Name              | School | Position            | Action                           |
|-------------------|--------|---------------------|----------------------------------|
| Cynthia Tracy     | DO     | Financial Secretary | Appointment effective 6/8/2015.  |
| Christine Calhoun | JSC    | Secretary           | Appointment effective 5/11/2015. |

3. Custodial Appointments/Resignations/Retirements/Transfers

| Name            | School | Position          | Action                           |
|-----------------|--------|-------------------|----------------------------------|
| Troy Holt       | JSC    | Custodian/Fireman | Resignation effective 5/29/2015. |
| Juan Ordonez    | FMS    | Custodian         | Appointment effective 5/18/2015. |
| William Edwards | SHE    | Custodian/Fireman | Resignation effective 6/12/2015. |

4. Extra Duty Recommendations/Resignations

| Name            | School | Sport               | Position           | Action                             |
|-----------------|--------|---------------------|--------------------|------------------------------------|
| Dan Candeloro   | CRH    | Football            | Head Varsity Coach | Recommendation for SY 2015-16.     |
| Brian Berns     | CRH    | Summer Conditioning | Head Coach         | Recommendation for Summer 2015.    |
| Sarah Candeloro | CRH    | Tennis              | Volunteer          | Recommendation for Spring 2014-15. |
| Robert Beron    | CRH    | Athletic Director   | Athletic Director  | Recommendation for SY 2015-16.     |

5. Child Nutrition Appointments/Resignations/Retirements/Transfers

| Name              | School | Position             | Action                           |
|-------------------|--------|----------------------|----------------------------------|
| Melissa Patterson | FMS    | 3 hr. General Worker | Appointment effective 5/26/2015. |
| Jasmine Holmes    | FNP    | 3 hr. General Worker | Appointment effective 6/3/2015.  |

6. Administrative Appointments/Resignations/Retirements/Transfers

| Name            | School | Position  | Action                          |
|-----------------|--------|-----------|---------------------------------|
| Pamela Atchison | JSC    | Principal | Retirement effective 7/31/2015. |

7. Paraprofessional Appointments/Resignations/Retirements/Transfers

| Name          | School | Position | Action                                   |
|---------------|--------|----------|------------------------------------------|
| Donell Thomas | JSC    | Para     | Resignation effective end of SY 2014-15. |

Mrs. Heavner made a motion to approve Personnel Matters A.1 through A.7 as presented on the agenda and addendum. Mrs. Precourt seconded the motion and the motion carried unanimously 4-0 (Heavner, Precourt, Bush and Wilson).

Routine Business

Student Travel

**Caesar Rodney High Students**

| Event                    | Date                                              | Location                                    |
|--------------------------|---------------------------------------------------|---------------------------------------------|
| TSA National Conference  | Sunday, June 28 through Thursday, July 2, 2015    | Grapevine, Texas                            |
| Mascot Training Workshop | Thursday, July 16 through Saturday, July 18, 2015 | Millersville University<br>Millersville, PA |

|                                                 |                                                                      |                                                   |
|-------------------------------------------------|----------------------------------------------------------------------|---------------------------------------------------|
| Football Game                                   | Friday, September 25, 2015                                           | Glen Mills, PA                                    |
| Freshman Football Game                          | Saturday, September 26, 2015                                         | Queen Anne's, MD                                  |
| Cross Country<br>Six Flags Invitational         | Saturday, September 26, 2015                                         | Jackson, NJ                                       |
| Cross Country<br>Tidewater Classic              | Wednesday, September 30, 2015                                        | Salisbury, MD                                     |
| Wrestling<br>Raymond B. Oliver Tourney          | Friday, December 4, 2015                                             | Owings Mills, MD                                  |
| Wrestling<br>Beast of the East                  | Sunday, December 20, 2015                                            | University of Delaware<br>Newark, DE              |
| Indoor Track                                    | December 2015 – January 2016<br>Selected Wednesdays to be determined | Snow Hill & Worchester,<br>MD                     |
| Indoor Track<br>State Indoor Meet               | February 2016<br>Dates to be Determined                              | Landover, MD                                      |
| Basketball – Freshman                           | December & January 2015-16                                           | Queen Anne's High<br>School, Maryland             |
| Basketball – Freshman                           | December & January 2015-16                                           | Kent Island High School,<br>MD                    |
| Boys Lacrosse<br>Scrimmage                      | Date to be Determined                                                | Queen Anne's High<br>School, Maryland             |
| Boys Lacrosse<br>Game                           | March 30, 2016                                                       | Worcester Prep, MD                                |
| Boys/Girls Track<br>Queen Anne's Invitational   | April 2016<br>Date to be Determined                                  | Queen Anne's High<br>School, Maryland             |
| Boys/Girls Track<br>Delmarva Relays             | April 2016<br>Date to be Determined                                  | Wicomico High School<br>Maryland                  |
| Pre-Season Football Camp & 7 on 7<br>Tournament | Friday, June 26 through Sunday, June 28, 2015                        | West Deptford High<br>School<br>West Deptford, NJ |

#### **F. Niel Postlethwait Middle Students**

| <b>Event</b>                                          | <b>Date</b>                                  | <b>Location</b> |
|-------------------------------------------------------|----------------------------------------------|-----------------|
| National Technology Student Association<br>Conference | Sunday, June 28 through Friday, July 3, 2015 | Dallas, Texas   |

Mrs. Heavner made a motion to approve Student Travel as presented on the agenda and addendum. Mr. Wilson seconded the motion and the motion carried unanimously 4-0 (Heavner, Wilson, Bush and Precourt).

#### **Gifts to Schools**

- a. Caesar Rodney High School received a donation of \$500.00 from Stecher Financial Group.
- b. W. B. Simpson Elementary School received a donation of \$50.00 from C.M. Tolliver for the Odyssey of the Mind Worlds.
- c. W. B. Simpson Elementary School received a donation of \$50.00 from Richard and Dana Sharpe for the Odyssey of the Mind Worlds.
- d. John S. Charlton School received a donation of two (2) Club Fitness 1 year preferred memberships from Julie Swisher.
- e. John S. Charlton School received a donation of CrossFit Dover coupons for free trial class for all Charlton staff members from George Dobbins.
- f. John S. Charlton School received a donation of 24 coupons for a free ice cream cone from Tre Sorelle Dolce from Michael Marasco.
- g. John S. Charlton School received a donation of \$500.00 from SMSgt. Phillip N. McDonald.
- h. Caesar Rodney School District received a \$500.00 donation for students experiencing homelessness from C. F. Schwartz Motor Company, Inc.

Mrs. Heavner made a motion to accept Gifts to Schools as presented on the agenda and addendum. Mr. Wilson seconded the motion and the motion carried unanimously 4-0 (Heavner, Wilson, Bush and Precourt).

## Policy Matters

### 2015-16 School Choice Recommendations

Mrs. Heavner made a motion to approve 2015-16 School Choice Recommendations as presented. Mrs. Precourt seconded the motion and the motion carried unanimously 4-0 (Heavner, Precourt, Bush and Wilson).

## Fiscal Matters

### Budget/Fiscal Reports

Mrs. Heavner made a motion to accept Budget/Fiscal Reports as presented. Mr. Wilson seconded the motion and the motion carried unanimously 4-0 (Heavner, Wilson, Bush and Precourt).

### Child Nutrition Adult Meal Price Increase

Mrs. Heavner made a motion to increase adult lunch meals from \$3.25 to \$3.50. Mr. Wilson seconded the motion and the motion carried unanimously 4-0 (Heavner, Wilson, Bush and Precourt).

## **Discussion Items**

### Directors' Reports

Directors' reports, which include their Supervisors' reports, are included for the Board's review.

### Kelly Services

Dr. Michael Noel and Dr. Ada Puzzo provided the Board with a brief overview and answered questions in regards to Kelly Services for substitutes. Caesar Rodney has approximately 8,000 students, 625 teachers and 14 nurses. The District falls into the 5 – 8% absentee rate and at times there are more teachers out than can be filled with substitutes using AESOP for attendance. This year the District has spent approximately \$430,000 to cover substitutes (\$300,000 in local funding, \$130,000 state funding). Dr. Noel explained that there were 38 FMLA positions this year and that there is a shortage of Class A subs and retired teachers. The Affordable Care Act requires the District to offer benefits to any substitute working over 29 hours in one week and any violation will result in a \$2,000 - \$6,000 fine and the responsibility of covering benefits to fall upon the District. Kelly Services has a 98% fill rate and will also provide subs for nurses, custodians and paras. Kelly Services is exempt from the Affordable Care Act and therefore would benefit students with consistent substitutes in the classroom. Kelly Services works off of an annual contract and would cost the District between \$75,000 - \$80,000 a year.

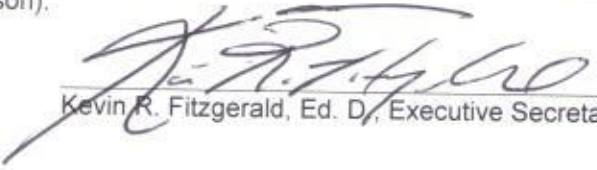
## **Executive Session**

At 10:36 p.m. Mr. Wilson made a motion to go into Executive Session for Personnel Matters. The purpose of which was to discuss legal matters and contract negotiations. Mrs. Precourt seconded the motion and the motion carried unanimously 4-0 (Wilson, Precourt, Bush and Heavner).

At 10:58 p.m. Mrs. Heavner made a motion to come out of Executive Session. Mrs. Precourt seconded the motion and the motion carried unanimously 4-0 (Heavner, Precourt, Bush and Wilson).

## **Adjournment**

At 11:00 p.m. Mrs. Heavner made a motion to adjourn. Mrs. Precourt seconded the motion and the motion carried unanimously 4-0 (Heavner, Precourt, Bush and Wilson).

  
Kevin R. Fitzgerald, Ed. D., Executive Secretary

  
Date

The Caesar Rodney School District is an Equal Opportunity Employer and does not discriminate in employment or educational programs, services or activities based on race, color, religion, national origin, veteran or marital status, age, disability, sexual orientation or genetic information in accordance with state and federal laws. Inquiries about compliance should be made to the Title IX, District 504 and ADA Compliance Officers: Paul L. Dunbar  
Administration Building, 7 Front Street, Wyoming, DE 19934.  
Phone: (302) 698-4800.