

**Regular Meeting  
December 15, 2015**

**Opening**

Call to Order

At 6:05 p.m. School Board President Mr. William G. Bush, IV called the December 15, 2015 Caesar Rodney School District Regular meeting to order.

Roll Call

Members present in addition to Mr. Bush were Vice-President Mrs. Melody Heavner, Mrs. Cheryl Precourt, Mr. P. Scott Wilson, Mrs. Jessica Marelli, Lt. Col. Michael Phillips and Executive Secretary Dr. Kevin R. Fitzgerald.

Adoption of Agenda

Mrs. Marelli made a motion to adopt the December 15, 2015 agenda as presented. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Heavner and Wilson).

Approval of Minutes – November 17, 2015 Regular Meeting Minutes

Mrs. Marelli made a motion to approve the November 17, 2015 Regular Meeting Minutes as presented. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Heavner and Wilson).

**Executive Session**

At 6:06 p.m. Mrs. Marelli made a motion to go into Executive Session. The purpose of which was to conduct interviews for the Director of Curriculum and Instruction. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Heavner and Wilson).

At 7:01 p.m. Mrs. Marelli made a motion to come out of Executive Session. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Heavner and Wilson).

**Personnel Matters**

Mrs. Marelli made a motion to appoint Christine Alois, Ed. D. as Director of Curriculum and Instruction effective 12/28/2015. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Heavner and Wilson).

**Public Comments**

There were no public comments at this meeting.

## **Presentation**

### Presentation

#### Mclivaine Early Childhood Center

First year Spanish Immersion students performed 2 songs for the Board.

### Recognitions

#### Teresa Price – 2015-16 DAEOP Office Professional of the Year

The Caesar Rodney School Board recognized and presented a Certificate of Recognition to Teresa Price for being selected as the Delaware Association of Educational Office Professionals (DAEOP) Office Professional of the Year. Teresa was selected for this prestigious honor by DAEOP for her sincere dedication and contributions to education and office professionals throughout the State of Delaware. She will now go on to compete for the Olive T. Ritchie Educational Office Professional of the Year award at the national level.

#### Melissa Rapp – Spirit of Caesar Rodney Staff Award

The Caesar Rodney School Board recognized and presented a Certificate of Recognition to Melissa Rapp as a recipient of the Spirit of Caesar Rodney Staff Award. As a Social Studies teacher with Caesar Rodney High School, Melissa shows remarkable dedication and unselfishness in volunteering her time to further promote Rider Pride. From organizing the annual Caesar Rodney High School Homecoming Parade, the "Pennies for Pumpkins Breast Cancer Research" fundraiser and the school's Homecoming Court, Melissa contributes immensely to the success of these programs. Melissa also spends countless hours orchestrating pep rallies, Spirit Week and the "Paws for a Cause" program which organizes benefits for local animal shelters. She also plays an integral part in the Freshman Academy's Summer Success Program.

#### James Harvey – 300 wins as a Tennis Coach

Representative Lyndon Yearick presented a tribute to James Harvey, on behalf of the House of Representatives for 300 wins as a tennis coach in his 31<sup>st</sup> season of coaching.

#### J. Scott Lykens, Ed. D. – Retirement

The Caesar Rodney School Board recognized and presented a Certificate of Recognition to Dr. Scott Lykens on his retirement after more than 30 years of professional educational services to the teachers, administrators, staff and students of the Caesar Rodney School District.

Senator Bushweller presented a Senate and House Tribute to Dr. Lykens. Mr. Bush personally thanked Dr. Lykens and presented him with a plaque from the Board. Representative Yearick congratulated Dr. Lykens on behalf of the House of Representatives.

## Communications

### Superintendent

Dr. Fitzgerald communicated the following to the Board:

- Dr. Fitzgerald thanked Melissa Rapp and Jim Harvey and congratulated Teresa Price on her recognition.
- Dr. Fitzgerald congratulated Dr. Lykens on his retirement and wished him all the best as he starts a new chapter in his life working with the University of Delaware.
- Dr. Fitzgerald congratulated Christine Alois on her appointment as the new Director of Curriculum and Instruction.
- Congratulations to Mrs. Toles Torain and our visiting teachers for their work – Caesar Rodney has the highest compliance for truancy in the State of Delaware.
- Congratulations to Mr. Harris – the high school has won the Samsung award for Delaware for the second year in a row and recognition to Mrs. Heavner's son for being a part of the winning team.



- Congratulations to Laura Wagner who is a senior at the high school for being selected a part of the Senate Youth Program.
- Dr. Fitzgerald informed the Board that the Charlton renovations are moving forward and it will be done over two summers.
- The new school at the base is moving forward and Col. Phillips has a presentation for the Board later in the agenda.
- Unfortunately, Department of Education has told us that the only way we can move forward with our building renovation projects at this time is through local funds for which we would be reimbursed once the Bond Bill was approved. I have asked Dr. Puzzo to look into what the startup cost would be.
- We are exploring the possibility of a transition day for 5<sup>th</sup> graders to the middle schools that would take place during one of the days of the 9<sup>th</sup> grade success academy. The goal would be to present to the Board by the February Board meeting.
- Dr. Fitzgerald has been informed that Kelly Services will take over substitutes by January 25<sup>th</sup>.
- Since the Governor has given state employees off on December 24<sup>th</sup> and our 12 month employees already have that day off the district will now be closed on December 23<sup>rd</sup>.
- Dr. Fitzgerald wished everyone a very happy holiday!

#### School Board

Mrs. Precourt wished everyone a Merry Christmas and expressed that she appreciates everyone's hard work and especially what a fantastic job that has been done with Rider Pride Day and the Holiday luncheon.

Mr. Bush wished everyone a happy holiday season and thanked everyone for all that they do.

#### **Executive Session**

At 7:44 p.m. Mrs. Marelli made a motion to go into Executive Session. The purpose of which was to:

- Conduct interviews for the Head Varsity Softball Coach position.
- Discuss Administrative Contract renewals/non-renewals.

Mrs. Heavner seconded the motion and the motion carried unanimously 5-0 (Marelli, Heavner, Bush, Precourt and Wilson).

At 9:32 p.m. Mrs. Heavner made a motion to come out of Executive Session. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Heavner, Precourt, Bush, Wilson and Marelli).

#### **Personnel Matters**

Mr. Wilson made a motion to table an appointment of a Head Varsity Softball Coach. Mrs. Heavner seconded the motion and the motion carried unanimously 5-0 (Wilson, Heavner, Bush, Precourt and Marelli).

Mrs. Marelli made a motion to approve the recommendations for the Administrative Contract renewals/non-renewals. Mrs. Heavner seconded the motion and the motion carried unanimously 5-0 (Marelli, Heavner, Bush, Precourt and Wilson).

## Action Items

### Personnel Matters

#### 1. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Carlos Flowers	WBT	Exceptional Children	Temporary appointment effective 12/14/2015.
Ashley Szewczyk	CRH	English	Temporary appointment effective 11/30/2015.
Matthew Tange	CRH	German	Resignation effective 12/16/2015.

#### 2. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Ashley McKee	FNP	Student Support	Temporary appointment effective 11/30/2015.
Mona Vitale	FMS	Special Education	Retirement effective end of SY15-16.
Erica Krambeck	CHA	Pool Para	Resignation effective 12/11/2015.

#### 3. Secretarial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Lisa Todd	DO	Administrative Secretary Human Resources	Appointment effective 12/28/2015.
Jill Boyce	SHE	Clerk	Resignation effective 11/24/2015.

#### 4. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
John Helsel II	ABM	Custodian Fireman	REVISION: Appointment effective 10/19/2015.
Matthew Worcester	AFE	Custodian	Resignation effective 12/11/2015.

#### 5. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Letitia Williams	AFE	3.5 hr. General Worker	Appointment effective 11/2/2015.
Jamie Vockel	MCI	3 hr. General Worker	Appointment effective 11/9/2015.
Consuelo Hickman	WRB	3 hr. General Worker	Appointment effective 11/9/2015.
Robin Ealey	WRB	3 hr. General Worker	Appointment effective 11/9/2015.
JaQuay Smith	FMS	4 hr. General Worker	Appointment effective 11/30/2015.
Carolyn Turturici	ABM	3.5 hr. General Worker	Appointment effective 12/14/2015.
Teresa Burrows	NHS	3 hr. General Worker	Resignation effective 11/24/2015.
Heather Chapman	WRB	4 hr. General Worker	Resignation effective 12/4/2015.
0622-5	WRB	3 hr. General Worker	Termination effective 11/24/2015.

#### 6. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
Bart Fennemore	CRH	Service Organizations	Science Olympiad Sponsor	Recommendation for SY15-16.
Chris Hurd	CRH	Winter Track	Head Coach	Recommendation for Winter Sports SY15-16.
David DeLong	ABM	Boys Basketball	Assistant Coach	Recommendation for Winter Sports SY15-16.



Alaina Dunning	SH/Gr5	Service Organizations	Math League	Recommendation for SY15-16.
Alaina Dunning	SH	Service Organizations	Odyssey of the Mind Co-Sponsor	Recommendation for SY15-16.
Margaret Rose	SH	Service Organizations	Odyssey of the Mind Co-Sponsor	Recommendation for SY15-16.

Mrs. Marelli made a motion to approve Personnel Matters A.1 through A.6 as presented on the agenda. Mrs. Heavner seconded the motion and the motion carried unanimously 5-0 (Marelli, Heavner, Bush, Precourt and Wilson).

Routine Business

Student Travel

**Fred Fifer III Middle Students**

Event	Date	Location
8 <sup>th</sup> Grade Chorus and Band to Music in the Parks Festival	Friday, May 13, 2016	Allentown, PA

Mrs. Marelli made a motion to approve Student Travel as presented on the agenda. Mrs. Heavner seconded the motion and the motion carried unanimously 5-0 (Marelli, Heavner, Bush, Precourt and Wilson).

Gifts to Schools

- a. Allen Frear Elementary School (Ms. Haynes' class) received a donation of school supplies for her classroom from the Donor's Choose Organization.
- b. Allen Frear Elementary School received an AED unit for their upstairs hallway through a grant received by the State of Delaware Office of Emergency Medical Services Department.
- c. F. Niel Postlethwait Middle School's Thanksgiving Food Drive received a \$100.00 donation from Mr. Scott Golden.
- d. Allen Frear Elementary School's "Frear Shows Some Love" program collected items to send to students and families in need in Iron Chapin, South Carolina due to flooding. The cost to ship these items cost \$450.00 which was an additional cost that was not anticipated. Justin Upp, Advantech, Inc. donated \$449.90 towards the shipping costs.
- e. Allen Frear Elementary School received classroom materials for a Life Cycle of Frog Aquarium Kit (valued at \$600.00) for Mr. Seitz's classroom from the Donor's Choose Organization.
- f. Allen Frear Elementary School received iPad mini cases and mini speakers for iPad donations (valued at \$174.00) for Mrs. Cole's ALT classroom from the Donor's Choose Organization.
- g. Star Hill Elementary School received school supplies (binders, notebooks, pencil boxes, pencils and scissors) from the Staff Senate at Delaware Technical Community College.
- h. Star Hill Elementary School received a \$500.00 donation from the Delaware Retired School Personnel Association for a mentoring school garden.
- i. John S. Charlton School received a \$500.00 donation from SMSGT. Phillip N. McDonald, USAF RET.

Mrs. Marelli made a motion to approve Gifts to Schools as presented on the agenda. Mrs. Heavner seconded the motion and the motion carried unanimously 5-0 (Marelli, Heavner, Bush, Precourt and Wilson).

Policy Matters

2015-16 School Choice Recommendations

Mrs. Heavner made a motion to approve the 2015-16 School Choice Recommendations as presented. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Heavner, Wilson, Bush, Precourt and Marelli).

2016-17 School Choice

Mrs. Heavner made a motion to close all schools at 85% capacity to 2016-17 School Choice. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Heavner, Precourt, Bush, Wilson and Marelli).

Fiscal Matters

Budget/Fiscal Reports

Mrs. Heavner made a motion to accept the Budget/Fiscal reports as presented. Mrs. Marelli seconded the motion and the motion carried unanimously 5-0 (Heavner, Marelli, Bush, Precourt and Wilson).

FY16 Final District Operating Budget

Mrs. Heavner made a motion to approve the FY16 Final District Operating Budget as presented. Mrs. Marelli seconded the motion and the motion carried unanimously 5-0 (Heavner, Marelli, Bush, Precourt and Wilson).

**Discussion Items**

Directors' Reports

Directors' reports, which include their Supervisors' reports, were included for the Board's review.

DODEA School Discussion

Lt. Col. Phillips provided the Board with an update of the DODEA design and planning progress. Lt. Col. Phillips shared that 30 days of planning had been accomplished in 5 days and gave kudos to Dan Farley, Jason Payne and Dave Santore for helping to make it happen. The next meeting will be around the middle of January 2016 and the 105,000 square foot building will have a groundbreaking around the end of 2017 with an anticipated opening of Fall 2020.

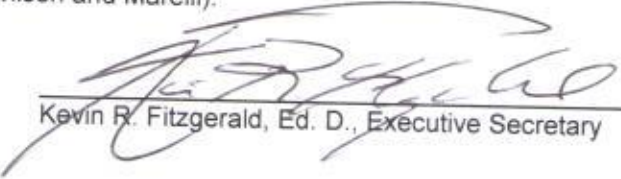
**Executive Session**

At 10:04 p.m. Mrs. Marelli made a motion to go into Executive Session. The purpose of which was to discuss CRSA negotiations. Mrs. Heavner seconded the motion and the motion carried unanimously 5-0 (Marelli, Heavner, Bush, Precourt and Wilson).

At 10:51 p.m. Mrs. Heavner made a motion to come out of Executive Session. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Heavner, Precourt, Bush, Wilson and Marelli).

**Adjournment**

At 10:55 p.m. Mrs. Heavner made a motion to adjourn. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Heavner, Precourt, Bush, Wilson and Marelli).

  
Kevin R. Fitzgerald, Ed. D., Executive Secretary

1/19/16  
Date