Warren County Board of Education Regular Meeting February 12, 2024

Minutes of a regular meeting of the Warren County Board of Education held at Warren East High School's Auditorium, 6867 Louisville Road, Bowling Green, KY on Monday, February 12, 2024 at 5:30 p.m.

A. CALL TO ORDER: The Chairman called the meeting to order at 5:30 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mr. Chaffin, Mrs. Duvall, Mr. Williford, Mr. Manco, Mr. Jackson

D. MISSION AND VISION STATEMENT

E. ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

F. PROPOSED AMENDMENTS TO THE AGENDA: NONE

G. ARCHITECT REPORT

H. PRESENTATIONS AND RECOGNITIONS

I. PUBLIC COMMENT

J. APPROVE MINUTES OF THE JANUARY 18, 2024 REGULAR BOARD OF EDUCATION MEETING

Order # 89 – Primary Motion Passed: Motion to Approve Minutes of the January 18, 2024 Regular Board of Education Meeting passed with a motion by Mrs. Duvall and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

K. APPROVE MINUTES OF THE JANUARY 22, 2024 SPECIAL BOARD OF EDUCATION MEETING

Order # 90 – Primary Motion Passed: Motion to Approve Minutes of the January 22, 2024 Special Board of Education Meeting passed with a motion by Mr. Manco and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

L. APPROVE PERSONNEL ITEMS

Order # 91 – Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Williford and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

Approve the following personnel requests of Mr. Rob Clayton:
Approve to create one (1) District Assessment Coordinator (Part-time) position (up to 30 days for the remainder of the 23-24 school year) - Board funded
Approve to create one (1) District Elementary Art Teacher - Board funded
Approve to create one (1) Financial Analyst (Nutrition & Dining) position - Fund 0005101-0130
Approve to create one (1) Account Clerk I (Maintenance) position - Board funded
Approve to create one (1) Account Clerk II (Maintenance) position - Board funded
BRISTOW ELEMENTARY SCHOOL
Approve to create one (1) Special Education teaching position, FTE 1, 186 days per year - District & IDEA funded
CUMBERLAND TRACE ELEMENTARY SCHOOL
Approve to create one (1) Special Education teaching position, FTE 1, 186 days per year - District & IDEA funded
Approve to create three (3) Special Education Instructional Assistant (FMD) positions, 5 days per week, 7 hours per day, 180 days per year - IDEA funded

JODY RICHARDS ELEMENTARY SCHOOL
Approve to create one (1) Special Education teaching position, FTE 1, 186 days per year - District & IDEA funded
LOST RIVER ELEMENTARY SCHOOL
Approve to create one (1) Special Education teaching position, FTE 1, 186 days per year - District & IDEA funded
NORTH WARREN ELEMENTARY SCHOOL
Approve to create one (1) Special Education teaching position, FTE 1, 186 days per year - District & IDEA funded
Approve an additional ten (10) extended days for the Student Services Coordinator (for a total of 15 extended days) - Title I (310K) funded
Approve an additional ten (10) extended days for the Elementary Curriculum Coordinator (for a total of 20 extended days) - Title I (310K) funded
Approve an additional five (5) extended days for the Teaching & Learning Coach (for a total of 10 extended days) - Title I (310K) funded
Approve an additional ten (10) extended days for the Guidance Counselor (for a total of 15 extended days) - Title I (310K) funded
Approve ten (10) extended days for the Behavior Interventionist - Title I (310K) funded
NUTRITION & DINING SERVICES
Approve a $2,5000 stipend for Food Service Supervisor duties for FY24 only - Fund 51

Approve the following requests for leaves of absence:				
FIRST NAME	**LAST NAME**	**POSITION**	**LOCATION**	**EFFECTIVE DATE**
Mary	Doty	Custodian	Briarwood	**REVISED** 11/27/2023-01/10/2024

Tara	Hamilton	Teacher	WEHS	**REVISED** 01/16/2024-03/11/2024
Anna	Huddleston	Teacher	GHS	**REVISED** 11/15/2023-01/19/2024
Rachel	Shryock	Teacher	Rockfield	03/04/2024-04/12/2024
Morgan	Williams	Teacher	CTES	03/28/2024-05/22/2024
LaToya	Marks	Guidance Counselor	LRES	01/11/2024-01/26/2024
Jerry	Blair	Bus Driver	Transportation	01/12/2024-02/08/2024
Sarah	Phillips	Teacher	JRES	02/08/2024-03/22/2024
Kathy	Lee	Secretary	Oakland	02/26/2024-04/26/2024
Douglas	Kirn	Mail Courier	CO	**REVISED** 12/18/2023-01/26/2024
Babette	Keen	NDS	Oakland	11/21/2023-02/23/2024
Jennifer	Akin	Inst. Asst.	Richardsville	02/06/2024-03/18/2024
"Carol" Yijuan	Ran	Teacher	Natcher	01/19/2024-03/15/2024
William	McCoy	Teacher	GHS	02/08/2024-02/29/2024
Meghan	Basham	Guidance Counselor	DCMS	**REVISED** 01/31/2024-04/30/2024
Cathy	Willoughby	Inst. Asst.	Natcher	01/02/2024-01/19/2024

Kathryn	Honeycutt	Teacher	Alvaton	02/23/2024- 05/22/2024
Lenora	Carter	Secretary	WCHS	**REVISED** 01/02/2024- 02/02/2024
Soren	Cahoe	Teacher	Plano	01/22/2024- 05/01/2024
Kim	Bowers	Asst. NDS Mgr.	GHS	**REVISED** 10/27/2023- 02/29/2024
Sydnee	Bragg	Teacher	CTES	02/02/2024- 05/03/2024
Yijuan "Carol"	Ran	Teacher	Natcher	**REVISED** 01/19/2024- 02/09/2024

M. APPROVE FINANCIAL REPORT FOR JANUARY 2024

Order # 92 – Primary Motion Passed: Motion to Approve Financial Report for January 2024 passed with a motion by Mrs. Duvall and a second by Mr. Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

N. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 93 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Manco and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

O. APPROVE OPERATIONS ACTIONS

Order # 94 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Mr. Jackson and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider School Requests

Approve the following requests of Mr. Scott Jones, Principal, Briarwood Elementary School:

- School to sell candy grams for 5th and 6th grade Washington DC trip
- School to collect fees from first grade class to pay for Kentucky Down Under field trip
- School to enter Professional Services Agreement with Colleagues on Call for Education Consultants

Approve the following requests of Mr. Chris Stunson, Principal, Bristow Elementary School:

- School to enter in contract with Drury Hotels for Leading Ladies trip in May 2024
- School to enter in contract with Drury Hotels for Boys to Men trip in May 2024

Approve the following requests of Mr. Cody Rich, Principal, Jennings Creek Elementary School:

- School to sell tickets to Lion King Jr. Musical to raise funds for JCES Theater club

Approve the following requests of Ms. Leslie Shultz, Principal, Jody Richards Elementary School:

- School to hold calendar dates fundraiser to raise funds for 6th grade space camp
- School to hold Hair Tinsel Booth at fall festival to raise funds for 6th grade space camp

Approve the following requests of Ms. Beth Croslin, Principal, Lost River Elementary School:

- School to hold Valentine's Dance to raise funds for National Beta Club
- Field Trip for 1st Grade and Beta Club to Nashville Science Museum and Planetarium March 1, 2024
- School to collect fees from Beta Club for Nationals
- School to collect fees from music for costumes

Approve the following requests of Mr. Matt Thornhill, Principal, Natcher Elementary School:

- Field Trip for 2nd Grade to Nashville Zoo April 12, 2024

Approve the following requests of Ms. Nadina Alexander, Principal, North Warren

Elementary School:

- School to hold Cookie Dough Sales to raise funds for PTO

Approve the following requests of Ms. Jeanie Hopkins, Principal, Oakland Elementary School:

- Field Trip for STLP to Lexington, KY March 27, 2024

Approve the following requests of Mr. Ben Frasier, Principal, Plano Elementary School:

- Field Trip for 1st grade to Nashville Zoo April 2, 2024
- Field Trip for STLP to Lexington, KY March 27, 2024

Approve the following requests of Mr. Derick Marr, Principal, Rich Pond Elementary School:

- School to hold Health Moves Minds fundraiser to raise funds for new PE Equipment and SHAPE America (National PE Organization)
- Field Trip for Pearls to Nashville Zoo March 27, 2024

Approve the following requests of Ms. Brooke Knight, Principal, Rockfield Elementary School:

- School to hold Holiday Bazaar to raise funds to send students to state and national beta convention
- School to hold End of the Year Dance to raise funds for Beta Club to enhance their projects and attend the State convention

Approve the following requests of Mrs. Bonnie Spears, Principal, Drakes Creek Middle School:

- School to hold Blaze pizza spirit night to raise funds for Academic Team
- Field Trip to Holiday World, Santa Claus, IN for Jr. Beta Club 8th Grade Members May 16, 2024

Approve the following requests of Mr. David Cloyd, Principal, South Warren Middle School:

- School to collect fees from STLP to purchase student tshirts and transportation to state STLP competition

Approve the following requests of Mr. Jonathan Vaughn, Principal, Warren East Middle School:

- School to collect fees from 7th grade for Capitol Arts Field Trip
- School to hold Granma pageant to raise funds for PTSA
- Field Trip for JAG to Frankfort, KY February 13, 2024
- Field Trip for STLP to Lexington, KY March 27, 2024

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- School to hold square calendar fundraiser to raise funds for volleyball
- School to participate in Kroger rewards to raise funds for volleyball
- School to sell media advertisements and banners to raise funds for volleyball

- School to sell Duke apparel to raise funds for volleyball
- School to hold car wash to raise funds for volleyball
- School to sell gator cards to raise funds for volleyball
- School to hold freshman/jv tournament to raise funds for volleyball
- School to hold email fundraiser to raise funds for volleyball
- School to hold egg my yard fundraiser to raise funds for volleyball
- School to hold middle school clinic to raise funds for volleyball
- School to hold middle school tournaments to raise funds for volleyball
- School to hold parents night out to raise funds for volleyball
- School to hold little gator camp to raise funds for volleyball
- School to hold Pink Out bake sale to raise funds for volleyball
- School to sell sponsorships to raise funds for Track and Field
- School to accept donations to raise funds for Track and Field
- School to participate in Kroger rewards to raise funds for Track and Field
- School to sell admission at home meets to raise funds for Track and Field
- School to hold spirit nights at local restaurants to raise funds for Track and Field
- School to hold spirit wear sales to raise funds for Track and Field
- School to sell concessions/food truck sales at home meets to raise funds for Track and Field
- School to sell entry fees for Great Gator Invitational to raise funds for Track and Field
- School to hold blanket sales to raise funds for softball
- School to hold car wash to raise funds for softball
- School to hold Savannah Bananas Ticket Raffle to raise funds for softball
- Field Trip for Baseball to Panama City, FL March 31, 2024, through April 5, 2024
- Field Trip for Softball team to Fort Walton Beach, FL and Huntsville, AL March 31, 2024, through April 6, 2024
- Field Trip for Softball Team to Liberty Creek, TN March 16, 2024
- Rental Agreement with Pittsburgh Clo Celebrating Musical Theater for Production of "The Music Man"

Approve the following requests of Mr. Matt Deaton, Principal, South Warren High School:

- School to hold Spartan Clash Tournament to raise funds for golf team
- School to collect player fee to raise funds for golf team
- School to hold pancake breakfast to raise funds for golf team
- School to participate in Kroger community rewards to raise funds for golf team
- School to hold clothing/apparel fundraiser to raise funds for golf team
- Field Trip for Boys Lacrosse Team to Lexington, KY April 6, 2024
- Field Trip for Boys Lacrosse Team to Lawrenceburg, KY March 2, 2024
- Field Trip for ChickfilA Leaders & Student Ambassadors to Nashville, TN March 6, 2024

Approve the following requests of Ms. Shannon Schulter, Principal, GEO International High School:

- School to participate in Donor's Choose to accept donations for various resources for classes

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High

School:

- Field Trip for FFA to Asheville, NC and Charleston, SC April 1, 2024, through April 5, 2024
- School to hold Calendar fill in fundraiser to raise funds for boys basketball
- School to sell sponsorships to raise funds for track and field

Approve the following requests of Sgt. John Hurley, Army Instructor, Warren Central High School:

- Request for Jr. ROTC to attend JCLC Junior Cadet Leadership Camp May 30, 2024, through June 3, 2024 @ Wendell H. Ford Training Center in Greenville, KY

2. Consider Attendance Requests
3. Consider Leader In Me Agreement
4. Consider Written Agreement With Warren County Regional Jail to Provide Transportation
5. Consider Extension and Modification Agreement with Independence Bank
6. Consider Agreement between United Way's House On The Hill and Warren County FRYSC
7. Consider RFP 1029-23 Test Kitchen Equipment
8. Consider First Reading For Revision To Board Policy 09.11 School of Residence
9. Consider Speech Therapy Contracting Agreement between WCPS and Baylee Kirtley
10. Consider Pledge of Collateral Agreement for Public School Funds
11. Consider 2023-2024 WCPS Transportation Handbook
12. Consider 2024 United Way of Southern Kentucky Collaborative Agreement

P. APPROVE STUDENT LEARNING SERVICES

Order # 95 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Williford and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider Lighthouse Academy Early Release/Graduation
2. Consider Beacon Academy Early Graduation
3. Consider Early Graduation for South Warren High School Student
4. Consider Shortened School Day for Warren East High School Student
5. Consider Shortened School Day for Warren East High School Student
6. Consider Shortened School Day for North Warren Elementary School Student

Q. APPROVE STUDENT SUPPORT SERVICES

Order # 96 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mr. Jackson and a second by Mrs. Duvall.

Garry Chaffin	Yes

Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider Building Usage for Aquatic Center for Beech Bend Park
2. Consider Initial BG1 for Richardsville Elementary DHW Upgrades
3. Consider Initial BG1 for Drakes Creek Middle School Storm Shelter
4. Consider Initial BG1 for Henry Moss Middle School Storm Shelter
5. Consider GHS Reno/Add Summary of Payments 14
6. Consider GHS Reno/Add Change Order 026 decrease to Scotty's Contracting & Stone LLC in the amount of $41,435.00
7. Consider GHS Reno/Add Change Order 027 increase to Alliance Corporation in the amount of $41,435.00
8. Consider New Warren Elementary Summary of Payments 7
9. Consider Sherman, Carter, Barnhart Invoices

R. INFORMATION ITEMS

1. Personnel Information Items

Resignations for the 2023-2024 school year
Retirements for the 2023-2024 school year
Suspensions for the 2023-2024 school year
Terminations for the 2023-2024 school year
Employment for the 2023-2024 school year
Transfers for the 2023-2024 school year
Assignments for the 2023-2024 school year

2. SBDM Minutes

S. BOARD MEMBER COMMENTS

T. SUPERINTENDENT REPORT

U. ENTER EXECUTIVE SESSION

Order # 97 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mr. Jackson and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

V. RETURN TO OPEN SESSION

Order # 98 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Manco and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

W. ADJOURN

Order # 99 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Manco and a second by Mr. Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

Chairperson

Superintendent