

**Fred Fifer III Middle School
7:00 p.m. Regular Meeting
April 12, 2017
Administrative Items**

Opening

Call to Order

At 7:07 p.m. School Board President Mr. William G. Bush IV called the April 12, 2017 Caesar Rodney School District regular meeting to order.

Roll Call

Members present in addition to Mr. Bush were Vice-President Jessica Marelli, Mr. Michael Marasco, Base Liaison Lt. Col. Arnold Mosley and Executive Secretary Dr. Kevin Fitzgerald. Mrs. Cheryl Precourt and Mr. P. Scott Wilson were absent.

Adoption of Agenda

Mrs. Marelli made a motion to adopt the April 12, 2017 agenda and addendum as presented. Mr. Marasco seconded the motion and the motion carried unanimously 3-0 (Marelli, Bush and Marasco).

Approval of Minutes – March 22, 2017 Regular Meeting Minutes

Mrs. Marelli made a motion to approve the March 22, 2017 Regular Meeting Minutes as presented. Mr. Marasco seconded the motion and the motion carried unanimously 3-0 (Marelli, Bush and Marasco).

Public Comments

There were no public comments at this meeting.

Presentations

Presentations

Fred Fifer III Middle School Principal, Brian Smith, along with Kim Corbeil, Assistant Principal, and Dawn Harmon, Dean of Students, introduced the new Fifer Jazz Band, "The Riders of Night". Conducted by Mr. Benjamin Erskine, the jazz band performed three numbers.

Recognitions

Daniel J. Farley, Director of Support Services, was recognized for his State of Delaware service of 25 years, 9 months and 25 days. His Caesar Rodney time of service was 1994-1997 and again from 2013-2017. Mr. Farley has worked for Capital and Red Clay School Districts along with the Department of Technology and Information. Under his leadership Caesar Rodney School District became a leader in technology in the State of Delaware. Mr. Farley was presented an engraved porcelain plaque shadow box along with a proclamation.

Communications

Superintendent

1. Dr. Fitzgerald congratulated Dan Farley and reminded the Board that his retirement celebration will be at Cool Springs restaurant on April 24th at 6pm.

2. Dr. Fitzgerald congratulated the Odyssey of the Mind teams from W.B. Simpson and the C.R. High School for qualifying for nationals which will be held in East Lansing, Michigan.
3. Congratulations went to the JR ROTC for once again winning the State Overall Drill Championship.
4. Dr. Fitzgerald recognized April as the Month of the Military Child. There are over 1,500 students currently attending Caesar Rodney Schools that are in some way connected to the military. Last week, students from Dover Air Base Middle, C.R. High School and Welch Elementary School were on hand as the governor signed the official proclamation. Later that day, students from Dover Air Base Middle School performed for the State Legislature and the Military Child of the Year. C.R. High School student, Myra Reid, addressed the House of Representatives.
5. Dr. Fitzgerald commended the work of our John S. Charlton School who along with Junior Achievement staged a competition at Delaware State University.
6. This is the time of the year the Board usually has to deal with adjusting the school year calendar due to snow days. This past winter we had only one day and that was built into the student's calendar. Since the maintenance and custodial staff worked hard on clearing the parking lots the day before, we were able to bring staff in. So there are no make-up days needed this year.
7. Dr. Fitzgerald informed the Board that based on the spring unit count projections the district is projected to grow by eight units next year. This means that at September 30th of this year, we earned 558 units. Next year we are projected by the state to earn 567 units with the state guaranteeing us 98% or 555.66 units.
8. The Equalization Committee has decided to recommend leaving the formula as is. This is a positive thing for the district.
9. Dr. Fitzgerald commended the schools for their submission of nine innovative grants that has the potential to bring in \$360,000.
10. Dr. Fitzgerald also informed the Board that he attended numerous meetings with the Department of Education, Office of Management and Budget and has met with state legislators over the last two weeks. Mr. Scott Kessel and Dr. Fitzgerald spoke to the Governor's Budget reset during the discussion period. Dr. Fitzgerald believes that it is prudent to ask the Board to move the May Board meeting to the week of May 8th with the board meeting being held on Wednesday, May 10th.
11. Dr. Fitzgerald reminded everyone that the school board elections for Mrs. Precourts' seat will be held on May 9th.
12. Dr. Fitzgerald announced that next week will be spring break. He informed the board that he will be at the NFHS Legal Summit and Board of Director's meeting from Tuesday through Friday.
13. In closing, Dr. Fitzgerald shared information from Dr. Sherry Kijowski, C.R. High School Principal, that currently students from the high school have been accepted to the following schools and universities: Penn, MIT, Harvard, Brown, Princeton, Bucknell, Carnegie Mellon, Lehigh, Michigan, UC Berkley, Delaware, Georgia, Auburn, Alabama, James Madison, William and Mary, Johns Hopkins, Northeastern, Boston, Penn State, Temple, NYU, Ohio State, Duke, Richmond, UVA, Emerson Pace, Hofstra, Purdue and Pittsburgh. Added were WVU and Mississippi.
14. Dr. Fitzgerald wished everyone a great spring break.

School Board

1. Mr. Marasco congratulated all participants from the recent All Eastern concerts held in Atlantic City, NJ. Jazz, Orchestra, Mixed, and Travel all performed.
2. Mr. Marasco also announced a "License Plate Night" to be held in Wyoming on May 12th. All vehicles with the CR license plates will be lined up and money raised with go towards the Bill Meyers Memorial Fund. The CR Mascots will also be there.

Action Items

Personnel Matters

The following Personnel Matters were presented for Board approval:

1. Administrative Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Danielle Deinert	NHS	Assistant Principal	Temporary appointment effective 3/27/2017.

2. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Gary Betters	DW	Psychologist	Temporary appointment effective 3/28/2017.
Susan Kunzweiler	WRB	Teacher	Retirement effective end of SY 2016-17.

3. Secretarial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Katie Coenen	ABM	Clerk	Resignation effective 4/13/2017.

4. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Darrick Dailey	AFE	2 nd Shift Custodian	Resignation effective 3/31/2017.

5. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Deborah Dawson	CRH	3hr General Worker	Appointment Effective 3/22/2017.
Kellee Goebel	CRH	3hr General Worker	Appointment Effective 4/03/2017.
Prestina Crockett	CRH	3hr General Worker	Appointment Effective 4/03/2017.

6. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
Rory Talemini-Kelleman	PMS	Track - Boys/Girls - Spring	Volunteer Coach	Recommendation for Spring SY2016-17.
Mike Wisniewski	PMS	Baseball	Volunteer Coach	Recommendation for Spring SY2016-17.
Lance Chandler	FMS	Softball	Volunteer Coach	Recommendation for Spring SY2016-17.
Roger Kroshus	PMS	Track - Boys/Girls - Spring	Volunteer Coach	Recommendation for Spring SY2016-17.
Nicole Shuba	FMS	Softball	Head Coach	Recommendation for Spring SY2016-17.
Sam Sparks	ABM	Baseball	Volunteer Coach	Recommendation for Spring SY2016-17.
Raykeem Ward	CRH	Track - Boys/Girls - Spring	Volunteer Coach	Recommendation for Spring SY2016-17.

7. CREA Travel Requests

Name	School	Position	Action
Jonyelle Smith	AFE	Guidance Counselor	To attend DSCA Annual Spring Conference 3/14/2017.
Lauren Mease	AFE	Guidance Counselor	To attend DSCA Annual Spring Conference 3/14/2017.
Kendra Dechenes	CRH	Teacher	To attend BPA Conference 5/10-5/14/2017.
David Barish	FMS	Teacher	To attend BPA Conference 5/10-5/14/2017.
Kathleen Swierzbinski	CRH	Teacher	To attend AP Annual Conference 7/28-7/29/2017.

Mrs. Marelli made a motion to approve Personnel Matters A.1 through A.7 as presented on the agenda and addendum.
 Mr. Marasco seconded the motion and the motion carried unanimously 3-0 (Marelli, Bush and Marasco).

Routine Business

Student Travel

Caesar Rodney High Students

Event	Date	Location
A Plant Science Pathway- Class Trip	Friday, May 19, 2017	Kennett Square, PA
Plant Science- Delaware Valley Floral Group Trip	Wednesday, May 3, 2017	Sewell, NJ

F. Niel Postlethwait Middle School

Event	Date	Location
BPA- National BPA Leadership Conference	Wednesday, May 10 - Sunday, May 14, 2017	Orlando, FL

Fred Fifer III Middle School

Event	Date	Location
BPA- National BPA Leadership Conference	Wednesday, May 10 - Sunday, May 14, 2017	Orlando, FL

Welch Elementary School

Event	Date	Location
4 th Grade Field Trip	Wednesday, May 31, 2017	Washington D.C.
Kindergarten Field Trip	Tuesday, May 16, 2017	Salisbury, MD

Nellie Hughes Stokes Elementary School

Event	Date	Location
5 th Grade Field Trip	Thursday, June 1, 2017	Washington, D.C.

Salvaine Early Childhood Center

Event	Date	Location
Salisbury Zoo Field Trip: 7 classes	Wednesday, April 26, 2017	Salisbury, MD
Salisbury Zoo Field Trip: 7 classes	Thursday, April 27, 2017	Salisbury, MD
Salisbury Zoo Field Trip: 7 classes	Friday, April 28, 2017	Salisbury, MD

W. Reily Brown Students

Event	Date	Location
9/11 Memorial and Museum- 2nd Grade Students	Monday, May 22, 2017	New York, NY

Mrs. Marelli made a motion to approve Student Travel as presented on the agenda and addendum. Mr. Marasco seconded the motion and the motion carried unanimously 3-0 (Marelli, Bush and Marasco).

Gifts to Schools

- a. W.B. Simpson Elementary School received \$200 from Wyoming Round Table c/o Liz Birch.
- b. W.B. Simpson Elementary School received \$500 from The Brain Injury Association of DE.
- c. Allen Frear Elementary received the following: Sitting Walker- Quantity 1 @ \$9.31 each, Active Learning Stool, Quantity 2 @ \$50.92 each, Gaiam Kids Balance Ball, Quantity 2 @ \$19.98 each and Trideer Wobble Cushion, Quantity 4 @ \$19.99 each for Mrs. Gott's classroom from the Donor's Choose Organization.
- d. Allen Frear Elementary received Okki Stool - 18" Black", Quantity 2 @ \$107.06 each for Mrs. Upp's classroom from the Donor's Choose Organization.

s. Marelli made a motion to approve Gifts to School as presented on the agenda. Mr. Marasco seconded the motion and the motion carried unanimously 3-0 (Marelli, Bush and Marasco).

Policy Matters

1. 2016-17 and 2017-18 School Choice Recommendations

2016-17 and 2017-18 School Choice Recommendations were included for the Board's review and approval.

s. Marelli made a motion to approve School Choice Recommendations as presented. Mr. Marasco seconded the motion and the motion carried unanimously 3-0 (Marelli, Bush and Marasco).

2. Transportation Policies- Review and Revision

Transportation Policies: EEAC, EEAE, EEAEA, EEAEC, EEAEC-R, EE and EEAA are included for the Board's review and approval.

President Bush made a motion to approve Transportation Policies: EEAC, EEAE, EEAEA, EEAEC, EEAEC-R, EE, and EEAA as presented with the following additions:

Rewording: "Therefore bus drivers are required to submit to mandatory drug testing and complete a Delaware School Bus Driver Physical Examination." to policy EEAEA.

Rewording: "In the case of an emergency, building principals or the Superintendent's designee may make an exception." to policy EEAEC-R.

Mr. Marasco seconded the motion and the motion carried unanimously 3-0 (Marelli, Bush and Marasco).

Fiscal Matters

1. Budget/Fiscal Reports

Mr. Scott Kessel, Director of Business and Finance, explained the Budget/ Fiscal Reports to the Board.

s. Marelli made a motion to approve the Budget/Fiscal Reports as presented. Mr. Marasco seconded the motion and the motion carried unanimously 3-0 (Marelli, Bush and Marasco).

2. Financial Position Report as of March 31, 2017

Mr. Scott Kessel, Director of Business and Finance, explained the Financial Position Report to the Board.

Mrs. Marelli made a motion to approve the Financial Position Report as of March 31, 2017 as presented. Mr. Marasco seconded the motion and the motion carried unanimously 3-0 (Marelli, Bush and Marasco).

Facilities Matters

Contracts for J. Ralph McIlvaine ECC

The following contracts were included for the Board's review and approval.

- a. Airwave Technology- Installation quote for (4) mounts, smart televisions, and test: \$2,968.00.
- b. MTM Technologies- EDU only CATALYST 2960-X 48, GIGE POE 740W 2X10G SFP+ LAN BASE: \$3997.00. Cisco Fiber SPF: \$500.00 (TOTAL= \$4,497.00)

Mr. Ken Starke, Supervisor of Facilities Management, explained the contract details to the Board.

Mrs. Marelli made a motion to accept the Airwave Technology and MTM Technology contracts for J. Ralph McIlvaine ECC as presented. Mr. Marasco seconded the motion and the motion carried unanimously 3-0 (Marelli, Bush and Marasco).

Discussion Items

A. Governor's Budget Reset Presentation

Mr. Scott Kessel, Director of Business and Finance, presented the Governor's Budget Reset Proposal. Dr. Fitzgerald further explained the budget reset and what it means for CR. He also reiterated that the district will do everything possible to refrain from eliminating positions. He also notified the Board of the specific deadlines approaching.

B. Directors' Reports

Directors' reports, which include their Supervisors' reports, were included for the Board's review.

C. Studio JAED

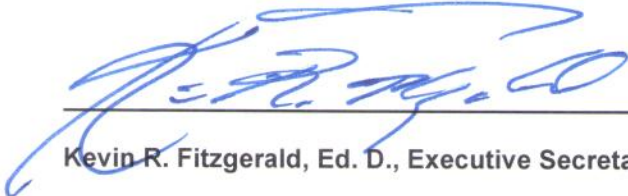
Studio JAED 's proposed CRHS site plan was removed from the agenda via an addendum.

Executive Session

There was no need for this Executive Session.

Adjournment

At 8:24 p.m. Mrs. Marelli made a motion to adjourn. Mr. Marasco seconded the motion and the motion carried unanimously 3-0 (Marelli, Bush and Marasco).


Kevin R. Fitzgerald, Ed. D., Executive Secretary

5/10/17
Date