

**J. Ralph McIlvaine School
7:00 p.m. Regular Meeting
January 24, 2017
Administrative Items**

Opening

Call to Order

At 7:03 p.m. School Board President Mr. William G. Bush IV called the January 24, 2017 Caesar Rodney School District regular meeting to order.

Roll Call

Members present in addition to Mr. Bush were Vice-President Jessica Marelli, Mrs. Cheryl Precourt, Mr. P. Scott Wilson, Mr. Michael Marasco, Base Liaison Lt. Col. Arnold Mosley and Executive Secretary Dr. Kevin Fitzgerald.

Adoption of Agenda

Vice-President Marelli made a motion to adopt the January 24, 2017 agenda as presented. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson and Marasco).

Approval of Minutes – December 20, 2016 Regular Meeting and January 9, 2017 Special Meeting Minutes

Vice-President Marelli made a motion to approve the December 20, 2016 Regular Meeting Minutes and the January 9, 2017 Special Meeting Minutes as presented. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson and Marasco).

Public Comments

Dr. Patrick Savini commended Caesar Rodney School District for their excellent customer service, visibility, and wonderful staff at McIlvaine ECC. He shared his personal story and complimented the district on hiring CR graduates. He thanked the Board members for their service to the community.

Presentations

Presentations

J. Ralph McIlvaine Early Childhood Center

Principal, Brook Castillo and Assistant Principal Brook Fuchs, presented information on the STEM program being taught at MECC. STEM stands for: S- Science, T-Technology, E- Engineering, and M- Mathematics. MECC students used computers to teach the Board members how to code in science. The Achievement Liaison Teacher shared information on their Parent Night scheduled for February 16, 2017 where they will teach families STEM. They have also partnered with CR High School's Honor Society members and Parents as Teachers in Kent County. She thanked the Board for their new computers.

Recognitions

Jacqueline Parton- Spirit of Caesar Rodney Staff Member Award

Caesar Rodney School District bus driver, Jacqueline Parton, was awarded the Spirit of Caesar Rodney Staff Member Award for her dedication and generosity to the district. Ms. Parton crocheted 58 blue and gold winter hats for her W. B. Simpson Elementary School bus passengers and gave them out on December 15, 2016 as holiday gifts on one of the coldest days of the year. The kind gesture by Ms. Parton, who has been driving a bus for the district for four years, generated an overwhelmingly positive response on social media and throughout the community. Her heart-warming generosity and kindness is a perfect example of Rider excellence.

Communications Superintendent

- Dr. Fitzgerald thanked Mrs. Parton and to congratulate her on being the first recipient of the Spirit of Caesar Rodney award for 2017.
- Dr. Fitzgerald welcomed Mr. Scott Kessel to Caesar Rodney. This is his official first day with the district and he has a board meeting!
- Dr. Fitzgerald also thanked Dr. Ada Puzzo for her dedication and service to our school district.
- Dr. Fitzgerald welcomed Lt. Col. Arnold Moser to his first board meeting. Lt. Col. Moser is sitting in for Lt. Col. Marshall Preston who is on a tour of duty.
- The District sent our thoughts and prayers to the Santee/Orlando family on the sudden death Matt Orlando, a graduate of CRHS. Matt's step father is Matt Santee who teaches at Air Base Middle and his brother is Mario Orlando who teaches at PMS.
- The District sent our condolences to the Raymond/Moore family on the passing of Jim Moore. Mr. Moore could be seen at basketball games and throughout the state. We knew it was a big game if Mr. Moore was there. He graduated from Felton High School and his granddaughters attended CR.
- Dr. Fitzgerald thanked Dr. Dave Santore for his service to the District. Dr. Santore is retiring effective February 16th.
- The district is looking forward to working with Governor Carney and future Secretary Bunting. Her hearing is tomorrow. We continue to be concerned by the budgetary cuts proposed by Governor Markell, especially in the area of transportation with a proposed 30% cut and the possibility of more returned routes. It now appears to be the time that the district will consider changing our start and end times for the school day. To examine alternative schedules Dr. Fitzgerald asked the Board to support the creation of a committee facilitated by Mr. Farley. It would consist of community members, teachers, administrators and Mr. Bonner, Transportation Supervisor. The committee would then make a recommendation on the best way to proceed. Dr. Fitzgerald's plan is to ask for administrative volunteers from each level, ask CREA for a teacher from each level and to ask the Board/PLC for a parent from each level.
- Dr. Fitzgerald thanked Secretary of the Department of Education Steven Godowsky for his support over the last two years.
- Tomorrow at 3 p.m. there will be a Commander's Call for the Silver Valor Award presented to our two ROTC students that saved the gentlemen's life last year. This is the second highest award.
- Tomorrow evening will be second Future Freshman Night at the high school starting at 6 p.m. 238 incoming freshman attended the first Future Freshman Night held two weeks ago.
- Friday at 8 a.m. the District will host its' Second Annual Tech Expo with well over 87 presenters.
- This Saturday is the start of the Chinese New Year. It is the year of the Rooster. On Sunday from 3-5 p.m. students in our Chinese Immersion Program will participate in celebration at Del State's Humanities Building.
- Dr. Fitzgerald stated the February board meeting will be moved to Nellie Hughes Stokes Elementary School due to a conflict at the high school. The AP Scholars recognition will take place in March.
- Finally, Dr. Fitzgerald wished CR Alum Duron Harmon good luck as he goes for his second super bowl ring!

School Board

Mrs. Precourt attended the recent girls' basketball game against Dover. She complimented the high school staff and coaches. She congratulated all of the sports teams on their seasons.

Vice-President Marelli congratulated Stokes Elementary and Brown Elementary on their recent awards. She also commended Mr. Ken Starke on the appearance of our buildings and grounds in our district.

Executive Session

At 7:40 p.m. Vice-President Marelli made a motion to go into Executive Session. The purpose of which was to discuss personnel matters pertaining to Dover Air Base Middle School. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson and Marasco).

At 9:07 p.m. Vice- President Marelli made a motion to come out of Executive Session. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson and Marasco).

Action Items

Personnel Matters

Vice- President Marelli made a motion to appoint Dr. Michael Noel as the Assistant Superintendent effective immediately. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson, and Marasco).

Action Items

Personnel Matters

1. Administrative Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
David Santore	ABM	Principal	Retirement effective 2/16/2017.
Scott Kessel	DO	Director of Business and Finance	Appointment effective 1/24/2017.

2. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Sherry Antoinetti	DW	Speech Language Pathologist	Retirement effective end of SY 2016-17.
Barbara Truitt	SHE	Library Media Specialist	Retirement effective end of SY 2016-17.
Kenneth Geckle	CRH	Science Teacher	Retirement effective end of SY 2016-17.
Tasha Turay	PMS	Guidance Counselor	Transfer effective 1/11/2017.
Jeffrey Stoner	JSC	Life Skills	Retirement effective end of SY 2016-17.
Michael Tesno	CRH	PE/Health Teacher	Temporary appointment effective 1/23/2017.
Daniel Waite	CRH	Exceptional Children/Social Studies Teacher	Temporary appointment effective 1/18/2017.

3. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Debora Swain	JSC	Paraprofessional	Retirement effective end of SY 2016-17.

4. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
William Parramore	AFE	2 nd Shift Custodian	Resignation effective 3/4/2017.
Rodney Comegys	NHS	Chief Custodian	Retirement effective 4/1/2017.

5. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Susan Ferrari	MCI	3 hr. General Worker	Appointment effective 1/3/2017.
Jonathan Heishman	WBS	3 hr. General Worker	Appointment effective 1/9/2017.

6. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
Peter Moran	FMS	Wrestling	Assistant Coach	Recommendation for Winter SY 2016-17.
Samuel Lewis	CRH	Wrestling	Volunteer Coach	Recommendation for Winter SY 2016-17.
Steven Bilbrough	CRH	Wrestling	Volunteer Coach	Recommendation for Winter SY 2016-17.

7. CREA Travel Requests

Name	School	Position	Action
John Downs, Jr.	PMS	Teacher	To attend Be the Best Coaches convention Thursday, 1/26-Friday, 1/27/2017.
Matthew Millman	CRH	Teacher	To attend Be the Best Coaches convention Thursday, 1/26-Friday, 1/27/2017.
Skye Boris	JSC	Paraprofessional	To attend Be the Best Coaches convention Friday, 1/27-Saturday, 1/28/2017.
Jared Lelito	FMS	Teacher	To attend Be the Best Coaches convention Thursday, 1/26-Saturday, 1/28/2017.
Keith McCarthy	CRH	Teacher	To attend Be the Best Coaches convention Thursday, 1/26-Saturday, 1/28/2017.
Nathaniel Threatts	CRH/JSC	Paraprofessional	To attend Glazier Football Clinics Friday, 2/3-Sunday, 2/5/2017.
Brian Berns	CRH	Teacher	To attend Glazier Football Clinics Friday, 2/3-Sunday, 2/5/2017.
Victoria Haynes	AFE	Teacher	To attend Activities & Resources to Manage Behaviors for Autism & Sensory Processing Disorders in Children and Adolescents Tuesday, 1/31-Wednesday, 2/1/2017.
Rebecca Holroyd	AFE	School Psychologist	To attend Activities & Resources to Manage Behaviors for Autism & Sensory Processing Disorders in Children and Adolescents Tuesday, 1/31-Wednesday, 2/1/2017.
Andrea LaMotte	AFE	Teacher	To attend Activities & Resources to Manage Behaviors for Autism & Sensory Processing Disorders in Children and Adolescents Tuesday, 1/31-Wednesday, 2/1/2017.
Stephanie Prouse	AFE	Teacher	To attend Activities & Resources to Manage Behaviors for Autism & Sensory Processing Disorders in Children and Adolescents Tuesday, 1/31-Wednesday, 2/1/2017.

8. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
Stephanie Thompson	CRH	Service Organization	Math League Gr. 9	Recommendation for SY 2016-2017.

Vice-President Marelli made a motion to approve Personnel Matters A.1 through A.8 as presented on the agenda. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson, and Marasco).

Routine Business

Student Travel

Caesar Rodney High Students

Event	Date	Location
Athletic event- Girls Lacrosse Team	Monday, 3/20/2017	North Caroline High School Ridgely, MD
Marine Biology Flora and Fauna w/ additional program on shark conservation- Marine Biology Classes	Wednesday, 2/15/2017	Camden, NJ
Cheer Nationals- Cheer Team	Friday, 3/10- Sunday, 3/12/2017	Virginia Beach, VA
Earth Science & Space- Earth Science Students	Wednesday, 3/22/2017	Philadelphia, PA
ESPN Track Competition- Cross Country Team	Thursday, 10/5- Monday, 10/9/2017	Orlando, FL
Speech & Debate National Participation- Speech & Debate Team	Thursday, 3/30- Sunday, 4/2/2017	Philadelphia, PA

Allen Frear Elementary School- 3rd Grade Students

Event	Date	Location
Longwood Gardens	Additional date Friday, 3/10/2017 added to original trip (Wednesday, 3/15- Friday, 3/17/2017)	Kennett Square, PA

Vice-President Marelli made a motion to approve Student Travel as presented on the agenda. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson, and Marasco).

Gifts to Schools

- a. Allen Frear Elementary School received the following items for their PBS Committee Bingo:
 1. Five Longaberger baskets from Dennise Fravel
 2. How to Tame Your Dragon DVD, photo frames, photo album, and a bath & body basket from Rebeccah Donahue
 3. Hair care basket valued at \$400 from Kandy Phillips
 4. Jamerry basket from Nicole Schaefer
 5. Jamerry basket from Kim Cole
 6. Dooney & Burke wallet from Ashlee Upp
 7. Filler items for five baskets and candles from Ruth Rynkowski
- b. Major George S. Welch Elementary School received (3) Wobble Chairs, (6) Air Stability Wobble Cushions, (4) Balance Balls, and (2) Active Learning Stools from Donor's Choose via Paula Brown.
- c. Star Hill Elementary School received a donation/grant of \$1,000.00 from the Exxon Mobil Educational Alliance Program (\$500.00: G&S of NJ LLC & \$500.00: Gevork Boyadzhyan) for their 2016 Educational Alliance application.
- d. F. Niel Postlethwait Middle School received a \$100 donation for "Families in Need" from Tim Finley.

Vice-President Marelli made a motion to approve Gifts to School as presented on the agenda. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson, and Marasco).

Policy Matters

1. 2016-17 School Choice Recommendations

Vice-President Marelli made a motion to approve School Choice Recommendations as presented. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson, and Marasco).

2. Proposed Revision Reading Policy of Summer School IHCA

Vice-President Marelli made a motion to approve the Proposed Revision Reading Policy of Summer School IHCA with addendum for correction of the numbering. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson, and Marasco).

3. Proposed Revision Reading Policy of School Bully Prevention JICDB-R

Vice-President Marelli made a motion to approve the Proposed Revision Reading Policy of School Bully Prevention JICDB-R as presented. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson, and Marasco).

Fiscal Matters

Budget/Fiscal Reports

Vice-President Marelli made a motion to approve the Budget/Fiscal Reports as presented by Mr. Kessel with correction of the last column. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson, and Marasco).

FY17 Final District Operating Budget

The FY 17 Final District Operating Budget was tabled. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson, and Marasco).

Facilities Matters

Contracts for J. Ralph McIlvaine ECC

The following contracts were included for the Board's review and approval.

- a. Becker Morgan Group, FFE design and coordination, not to exceed \$8,000.
- b. Modular Concepts, casework in existing building, \$6,760.
- c. Professional Roofing Services, roof inspection services, \$4,800.

Vice-President Marelli made a motion to accept the Becker Morgan Group, Modular Concepts, and Professional Roofing Services as presented. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson, and Marasco).

Discussion Items

- A. Curriculum Projects
Current and perspective curriculum projects related to the high school renovation were discussed by Dr. Christine Alois and Dr. Sherry Kijowski for the board's consideration.
- B. CRHS Renovations
Proposed high school renovations were discussed by Studio JAED. Four concepts were introduced for the board's review.
- C. Directors' Reports

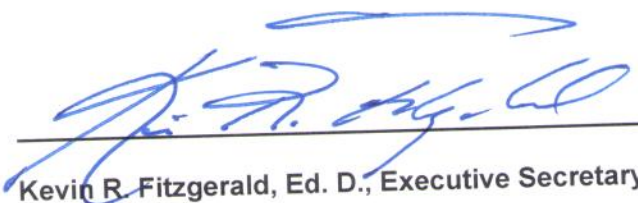
Directors' reports, which include their Supervisors' reports, were included for the Board's review.

Executive Session

At 10:22 p.m. Vice President Marelli made a motion to go into Executive Session. The purpose of which was to discuss the Secretarial Meet and Confer. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson, and Marasco).

At 11:00 p.m. Vice President Marelli made a motion to come out of Executive Session. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Marelli, Precourt, Bush, Wilson, and Marasco).

Adjournment

 2/21/17

Kevin R. Fitzgerald, Ed. D., Executive Secretary Date

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