

AGENDA
John S. Charlton School
6:00 p.m. Regular Meeting
December 20, 2016
Administrative Items

I. Opening

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda
- D. Approval of Minutes – November 15, 2016 Regular Meeting Minutes

II. Executive Session

The Board will meet in Executive Session. The purpose of which is to conduct interviews for the Director of Business and Finance.

III. Public Comments

Time has been allocated for individuals or groups to address the Board on scheduled action items or other issues they wish to bring before the Board. Persons wishing to make comments should sign up on the appropriate form. Each group should choose one representative to speak and comments should be limited to five minutes. Speakers will be recognized by the Board President in the order their names appear. If a large group of people sign up to speak, the Board President may at his/her discretion, limit the number of persons allowed to speak. The Board will not hear comments on issues pertaining to personnel. Issues pertaining to personnel are not part of the public comments. It is the intention of the Board to listen to public comments, but not to respond.

IV. Presentations

- A. Recognitions
 - 1. Representative Trey Paradee
 - 2. F. Niel Postlethwait Middle School Cross Country
 - 3. DE Department of Safety & Homeland Security
- B. Presentations
 - 1. John S. Charlton School
 - 2. Studio JAED
- C. Communications
 - 1. Superintendent
 - 2. School Board

V. Executive Session

The Board will meet in Executive Session. The purpose of which is to discuss Administrative Contract renewals/non-renewals.

VI. Personnel Matters

- A. Appointment of a Director of Business and Finance.

Recommendation: That the Board appoint a Director of Business and Finance.

Board Action Needed: Yes

- B. Administrative Contract renewals/non-renewals.

Recommendation: That the Board approve the recommendations for Administrative Contract renewals/non-renewals.

Board Action Needed: Yes

VII. Action Items

A. Personnel Matters

The following Personnel Matters are presented for Board approval:

1. Administrative Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Ada Puzzo	DO	Director of Business and Finance	Resignation effective 12/15/16.

2. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Michael Tkach	CRH	PE/Health Teacher	Resignation effective 12/10/16.
Sarah Tunstill	PMS	Teacher	Retirement effective end of SY 2016-17.
Theresa Levins	WEL	Teacher	Retirement effective end of SY 2016-17.
Donna Boswell	DW	Speech Language Pathologist	Retirement effective end of SY 2016-17.

3. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Katheryne Kirk	PMS	Paraprofessional	Temporary appointment effective 11/28/16.
Andrea Balcena	AFE	P/T Paraprofessional	Temporary appointment effective 12/12/16.
Lucy Dutton	WRB	Paraprofessional	Temporary appointment effective 11/17/16.
Johnathan Morman	WRB	Paraprofessional	Temporary appointment effective 11/28/16.
Devon Coventry	CRH	Paraprofessional	Temporary appointment effective 12/5/16.
Ashley Dickens	FMS	Paraprofessional	Temporary appointment effective 12/5/16.
Robert Crothers	FMS	Paraprofessional	Temporary appointment effective 11/28/16.
Shelley Smith	JSC	Paraprofessional	Temporary appointment effective 12/5/16.
Jennifer Ferguson	JSC	Paraprofessional	Temporary appointment effective 12/5/16.
Debra Moseder	SHE	Paraprofessional	Temporary appointment effective 12/6/16.
Amy Hazewski	SHE	Paraprofessional	Temporary appointment effective 12/19/16.

4. Secretarial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Sandra Potter	CRH	Secretary	Appointment effective 12/05/16.

5. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Christopher Miller	SHE	Custodian 1 st shift	Appointment effective 11/28/16.
Chris Norman	WRB	Custodian	Appointment effective 11/28/16.
Daylakashawn McDonald	FMS	Custodian 2 nd shift	Resignation effective 12/09/16.

6. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Jamie Vockel	MCI	3 hr. General Worker	Resignation effective 11/23/16.

7. CREA Travel Requests

Name	School	Position	Action
Melissa Jones	AFE	Teacher	To attend Wired Differently: 5 Keys to Working with Students with Acting Out and Acting In Disorders, Long Island, NY 12/16/16.
Emily Peterson	WRB	Teacher	To attend ILA 2017 Conference, Orlando, FL 7/14/17-7/17-17.

8. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
Charles Konadu-Adjei	ABM	Service Organization	Odyssey of the Mind	Recommendation for SY 2016-2017.
Michael Johnson Jr.	CRH	Winter Track	Volunteer Coach	Recommendation for Winter SY 2016-2017.
Jeffrey Gravatt	CRH	Baseball	Varsity Head Coach	Recommendation for Spring SY 2016-2017.
Ellen Gorrin	CRH	Swimming	Assistant Coach	Recommendation for Winter SY 2016-2017.
Robert Andrews	CRH	Wrestling	Volunteer Coach	Recommendation for Winter SY 2016-2017.
Manette Dupras	ABM	Service Organization	National Honor Society	Recommendation for SY 2016-2017.
Adam Brown	PMS	Athletic Director	Athletic Director	Recommendation for SY2016-2017.
Samuel Seibert	PMS	Wrestling	Assistant Coach	Recommendation for Winter SY 2016-2017.

Recommendation: That the Board approves Personnel Matters A.1 through A.8 as presented.

Board Action Needed: Yes

B. Routine Business

1. Student Travel

The following Student Travel is presented for Board approval:

Caesar Rodney High School

Event	Date	Location
Urinus HS Open- Winter Sports- Indoor Track	Saturday, December 10, 2016	Collegeville, PA
Dickinson College HS – Invitational- Winter Sports- Indoor Track	Saturday, January 14, 2017	Carlisle, PA
Douglas W. Wesner Invitational- Winter Sports- Indoor Track	Saturday, January 21, 2017	Kutztown, PA
PA Farm Show and Expo, Turkey Hill Experience- FFA	Monday, January 9, 2017	Harrisburg, PA/ Columbia, PA
Junior Swine Association South Eastern Regional- FFA	Wednesday, January 25- Monday, 30, 2017	Perry, Georgia
Philadelphia Sixers Business Office- BPA Students	Monday, March 6, 2017	Philadelphia, PA
Holocaust Museum- AP English Language & Composition Students	Tuesday, February 21, 2017	Washington DC

Allen Frear Elementary School 3rd Grade Students

Event	Date	Location
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Longwood Gardens	Wednesday, March 15- Friday, 17, 2017	Kennett Square, PA
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Recommendation: That the Board approves Student Travel as presented.

Board Action Needed: Yes

2. Gifts to Schools

The following donations are presented for Board approval:

- a. CRHS received a box of CR t-shirts valued at \$500 from Tom and Kathy Stewart.
- b. CRHS received \$1,000 from CPD Energy Corporation.
- c. F. Niel Postlethwait Middle School received a donation/grant of \$1,000.00 from the Exxon Mobil Educational Alliance Program (\$500.00:GSAA of NJ LLC & \$500.00:Kwik Fuel INC) for their 2016 Educational Alliance application.
- d. F. Niel Postlethwait Middle School received a \$30.00 donation from Steven & Kelly Seip for the PTO.
- e. F. Niel Postlethwait Middle School received a \$150.00 donation for the Thanksgiving Families in Need Program from Scott Golden.
- f. F. Niel Postlethwait Middle School received a \$190.00 donation for the Thanksgiving Families in Need Program from Nancy Mulford.
- g. F. Niel Postlethwait Middle School received a \$50 donation for the Drama Club from Kara & Evan Wrede.

Recommendation: That the Board approves Gifts to Schools as presented.

Board Action Needed: Yes

C. Policy Matters

1. 2016-17 School Choice Recommendations

2016-17 School Choice Recommendations are included for the Board's review and approval.

Recommendation: That the Board approves 2016-17 School Choice Recommendations as presented.

Board Action Needed: Yes

D. Fiscal Matters

1. Budget/Fiscal Reports

Budget/Fiscal reports are presented for Board acceptance.

Recommendation: That the Board accepts Budget/Fiscal Reports as presented.

Board Action Needed: Yes

E. Facilities Matters

1. HK Griffith Bid for Select Metal Panel Replacement for Caesar Rodney High School

HK Griffith's recommendation letter from StudioJAED for Caesar Rodney High School is included for the Board's review and approval.

Recommendation: That the Board approves HK Griffith's Bid for Select Metal Panel Replacement for Caesar Rodney High School as presented.

Board Action Needed: Yes

VIII. Discussion Items

A. Directors' Reports

Directors' reports, which include their Supervisors' reports, are included for the Board's review.

IX. Executive Session

The Board will meet in Executive Session. The purpose of which is to discuss the Secretarial Meet and Confer.

Adjournment

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Administration Building, 7 Front Street, Wyoming, DE 19934.
Phone: (302) 698-4800.**