

**Regular Meeting
June 20, 2018**

Opening

Call to Order

At 6:04 p.m. President Jessica Marelli called the June 20, 2017 Caesar Rodney School District regular meeting to order.

Roll Call

Members present in addition to Mrs. Marelli were Mr. William G. Bush IV, Mr. Dave Failing, Mr. Michael Marasco, Base Liaison Lt. Col. Marshall Preston, and Executive Secretary Dr. Kevin R. Fitzgerald. Mr. P. Scott Wilson was absent.

Adoption of Agenda

Mr. Bush made a motion to adopt the June 20, 2018 agenda. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Approval of Minutes – May 15, 2018 Regular Meeting Minutes

Mr. Bush made a motion to approve the May 15, 2018 Regular Meeting Minutes as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Executive Session

At 6:08 p.m. Mr. Bush made a motion to go into Executive Session. The purpose of which was to conduct interviews for the Supervisor of Human Resources and to discuss administrative steps. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

At 7:12 p.m. Mr. Bush made a motion to come out of Executive Session. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Personnel Matters

Mr. Marasco made a motion to approve the administrative steps as presented. Mr. Bush seconded the motion and the motion carried unanimously 3-0-1 abstain (Marelli, Failing, Bush, and Marasco). A roll call vote was taken with President Marelli voting yes, Mr. Bush voting yes, Mr. Marasco voting yes and Mr. Failing abstaining.

Mr. Bush made a motion to appoint Amanda Mazzola as the Supervisor of Human Resources with a date to be determined. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Presentations

Recognitions

Anne Russell was presented with the Spirit of Caesar Rodney Volunteer Award.

Liam Bush was presented with the Spirit of Caesar Rodney Student Award.

Joseph Manion was presented with the Spirit of Caesar Rodney Staff Award.

Kevin Ulrich was presented with the Spirit of Caesar Rodney Volunteer Award.

Matt Faircloth was recognized for being named the Henlopen Boy's Lacrosse Coach of the Year.

Forrest Booker was recognized for being State Champion in the Boys Track- Triple Jump.

Destiny Bailey Perkins was recognized for being State Champion in the Girls Track- Long Jump.

The Unified Track & Field Team and coaches were recognized for being State Champions.

The Boys and Girls Tennis Teams and coaches were recognized for being State Champions.

Rishi Gundakaram was recognized for being the Boy's State Tennis Champion.

Dr. Christine Alois, Director of Instruction, was recognized for her service to the staff, students and community of the Caesar Rodney School District.

Presentations

Dr. Susan Frampton, W. Reily Brown Elementary School principal, introduced the Lighthouse Leadership Team. They presented the Board with a small token of appreciation. They gave a short presentation of their activities this year and invited the Board to activities for the 2018-19 school year.

Communications

Superintendent

- Dr. Fitzgerald expressed our thoughts and prayers go out to Trish Alexander, Jen Martin and their families on their recent loss.
- Dr. Fitzgerald thanked our faculty, staff, administrators, students, parents and community members on another successful year. While the year was not without challenges, it was a year of continued success. With many schools, students and faculty members winning accolades.
- Dr. Fitzgerald stated we had 427 students graduate from the high school, 520 students completed McIlvaine Early Childhood Center and 83 students graduate at Welch. Seven students completed Project Search with five currently employed. John S. Charlton School graduated another seven students. We are proud of them all!
- Dr. Fitzgerald thanked Dr. Alois as she moves into her position as Deputy Secretary of Education for Delaware. She leaves us having made Caesar Rodney a special place for our children. The state's gain is our loss.
- Dr. Fitzgerald shared information regarding our new elementary school project. He stated we have become increasingly concerned over the projected estimates and a projected shortfall. In conversation with DOE and OMB, they were unable to help. However we reached out to Senators Bushweller, Bonini and representatives Yearick and Paradee who have been very supportive and have agreed to introduce language that will address the shortfall.
- Dr. Fitzgerald shared an update on the construction process which has begun at the high school. The field and track have been dismantled as have the trailers and soon the weight room/outside locker room will be dismantled. Rather than waste money on additional trailers that will eat into the budget, we are going to construct a pole building to meet our teams and students needs during the construction and renovation process. We can then dismantle the building and use it where ever there is a need. Also, for regular updates please check out Dr. Kijowski updates on Twitter.
- Dr. Fitzgerald shared that last Thursday Dr. Dave Robinson was recognized with the DIAA Lifetime Achievement Award for his work as an athlete, coach, administrator, committee member and Board member.
- Also last Thursday Dr. Fitzgerald moderated a panel for the Delaware Decision Makers pertaining to economic growth in Kent County.
- Dr. Fitzgerald shared that tomorrow evening the Chamber of Commerce will recognize the Caesar Rodney School District as one of the nominees for Large Employer of the Year. While we do have that distinction and being the largest school District in Kent County, he believes that it also speaks to the relationship that we have with our employees. He thanked the CREA leadership, Mr. Joe Hartman and his team for being a part of that positive relationship.

- Dr. Fitzgerald reminded the Board that from June 27th -July 3rd he will be in Chicago speaking at the NFHS Summer Conference. He also reminded the Board that our reorganization meeting will be on July 10th at 6pm in the District Office Board Room.

School Board

President Marelli wished Dr. Alois the best in her new position. She wished everyone a relaxing and safe summer. Mr. Failing encouraged the Board to attend future Project Search activities if they can.

Public Comments

There were no public comments.

Action Items

Personnel Matters

The following Personnel Matters were presented for Board approval:

1. Administrative Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Danielle Deinert	NHS	Assistant Principal	Resignation effective 8/3/2018.
Christine Alois	DO	Director of Instruction	Resignation effective 7/7/2018.
Dustin Weller	JSC	Assistant Principal	Resignation effective 6/30.2018.

2. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Jeani Preszler	AFE	Elementary	Transfer effective 8/21/2018.
Matty Kuhar	ILC	Special Education	Resignation effective end of 2017-2018 SY.
Lindsey Scott	AFE	Nurse	Resignation effective end of 2017-2018 SY.
Wei Chang	AFE	Chinese Immersion	Appointment effective 8/21/2018.
Xinmeng Zhang	AFE	Chinese Immersion	Appointment effective 8/21/2018.
Xi Li	MCI	Chinese Immersion	Appointment effective 8/21/2018.
Chen Ling	WBS	Chinese Immersion	Appointment effective 8/21/2018.
Yu Miao	WBS	Chinese Immersion	Appointment effective 8/21/2018.
Samantha Fowler	WRB	Elementary	Appointment effective 8/21/2018.
Adam Barry	SHE	Elementary	Appointment effective 8/21/2018.
Sharon Bourke	CRHS	Biology	Appointment effective 8/21/2018.
Paula Stephens	AFE	Elementary	Appointment effective 8/21/2018.
Jennifer Grant	SHE	Elementary	Appointment effective 8/21/2018.
Amy Hazewski	SHE	Elementary	Appointment effective 8/21/2018.
Kerstin Dean	SHE	Elementary	Appointment effective 8/21/2018.
Michelle Leshner	SHE	Elementary	Appointment effective 8/21/2018.
Brendan Flaherty	WEL	Art	Appointment effective 8/21/2018.
Kimberly Webb	MCI	Kindergarten	Resignation effective end of 2017-2018 SY.
Hannah Rohrbaugh	WBS	Elementary/Special Ed	Resignation effective end of 2017-2018 SY.
Michael Kenny	AFE	Art	Transfer effective 8/21/2018.

Tracie Stout	MCI	Kindergarten	Appointment effective 8/21/2018.
Kristina Risner	MCI	Kindergarten/Special Ed	Appointment effective 8/21/2018.
Shannon Lust	WRB	Elementary	Appointment effective 8/21/2018.
Jessica Shane	WBS	Elementary	Appointment effective 8/21/2018.
Brittany Harvey	AFE	Elementary	Appointment effective 8/21/2018.
Shelbi Moritz	WBS	Elementary	Appointment effective 8/21/2018.
Laurie Countryman	AFE	Elementary	Resignation effective end of 2017-2018 SY.
Brianna Elmore	CRHS	Mathematics	Appointment effective 8/21/2018.
Emily Vaccarini	ILC	Teacher	Appointment effective 8/21/2018.
Leah Hatkevich	WRB	Elementary	Appointment effective 8/21/2018.
Junadah Lindsey	WRB	Elementary	Appointment effective 8/21/2018.
Kacey Poisson	WBS	Elementary	Appointment effective 8/21/2018.
Ragaa Zaki	CRHS	Math	Appointment effective 8/21/2018.
Nicole Fox	WRB	Music	Appointment effective 8/21/2018.
Jennifer McCarthy	ABMS	Music/Band	Transfer effective 8/21/2018.
Denise McCunney	PMS	Mathematics	Temporary appointment effective 8/21/2018.
Amanda Fesel	AFE	Guidance Counselor	Transfer effective 8/21/2018.
Ashley Slaughter	FMS	English	Appointment effective 8/2/2018.

3. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Diandra Parker Anderson	NHS	Paraprofessional	Temporary Appointment effective 8/21/2018.
Drew Balcerak	NHS	Paraprofessional	Temporary Appointment effective 8/21/2018.

4. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Edward Catacutan	PMS	2 nd Shift Custodian	Resignation effective 6/2/2018.
Elwood Lane Knight	DO	Mail Carrier	Resignation effective 6/9/2018.
Lowanna McNatt	WRB	Custodian	Retirement effective 11/1/2018.

5. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Suzanne Bump	FMS	4 hour General Worker	Transfer effective 5/14/2018.

6. CREA Travel Requests

Name	School	Position	Action
Mandi Christensen	WBS	Teacher	To attend Responsive Classroom Course, Wilmington, DE 8/14/18-8/17/18.
Kimberly Cole	AFE	Teacher	To attend Yoga 4 Classrooms Implement Leader training, Dover, NH 8/1/18-8/3/18.
Brendan Flaherty	WEL	Teacher	To attend 2018 NAEA National Leadership Conference, Charleston, SC 7/23/18-7/26/18.
Michael Green	CRHS	Teacher	To attend Gilder Lehrman Institute: Presidents at War, Dallas, TX 6/24/18-6/30/18.

7. Extra Duty Appointments/Resignations/Retirements/Transfers

Name	School	Activity	Position	Action
Brian Berns	CRHS	Summer Weight Program 2018	Trainer	Recommendation for Summer 2018.

Mr. Bush made a motion to approve Personnel Matters A.1 through A.7 as presented on the agenda and addendum. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Routine Business

Student Travel

Fred Fifer III Middle School

Event	Date	Location
National Conference- TSA Students	Thursday, June 21, 2018 - Tuesday, June 26, 2018	Atlanta, GA

Mr. Bush made a motion to approve Student Travel as presented on the agenda. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Gifts to Schools

Mr. Bush made a motion to approve Gifts to School as presented on the agenda. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Policy Matters

1. 2018-19 School Choice Recommendations

2018-19 School Choice Recommendations were included for the Board's review and approval.

Mr. Bush made a motion to approve 2018-19 School Choice Recommendations as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Fiscal Matters

1. Budget/Fiscal Reports

Mr. Scott Kessel, Director of Business and Finance/Support Services, explained the fiscal reports.

Mr. Bush made a motion to approve the Budget/Fiscal Reports as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Mr. Kessel reminded the Board the tax rate will be presented at the next Board meeting.

Facilities Matters

Mr. Ken Starke, Supervisor of Facilities Management, presented the Board with a piece of the CRHS field turf and then explained the Facilities Matters individually.

Discussion took place on the status of all current projects, typical issues which have risen, security and timelines.

1. Contracts for the Caesar Rodney High School, Fred Fifer III and F. Niel Postlethwait Middle Schools

The following contracts were included for the Board's review and approval.

- Assurance Media, AV removal and installation/technical equipment (CRHS): \$22,037.50
- Assurance Media, AV removal and installation/technical equipment (FMS): \$12,812.50
- Assurance Media, AV removal and installation/technical equipment (FNP): \$12,812.50

Mr. Bush made a motion to accept the contracts for the Caesar Rodney High School, Fred Fifer III and F. Niel Postlethwait Middle Schools from Assurance Media as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

2. Contracts for the Fred Fifer III Middle, F. Niel Postlethwait Middle, Star Hill Elementary and Nellie Hughes Stokes Elementary Schools

The following contracts were included for the Board's review and approval.

- a. Gipe Associates, Commissioning Services (FMS): \$44,000.00
- b. Gipe Associates, Commissioning Services (FNP): \$42,000.00
- c. Gipe Associates, Commissioning Services (SHE): \$27,000.00
- d. Gipe Associates, Commissioning Services (NHS): \$60,000.00

Mr. Bush made a motion to accept the contracts for the Fred Fifer III Middle, F. Niel Postlethwait Middle, Star Hill Elementary and Nellie Hughes Stokes Elementary Schools from Gipe Associates as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

3. Contracts for the Caesar Rodney High School, Fred Fifer III Middle, F. Niel Postlethwait Middle and Nellie Hughes Stokes Elementary Schools

The following contracts were included for the Board's review and approval.

- a. Delaware Moving & Storage, Inc., Furniture Internal Moving (CRHS): \$18,000.00
- b. Delaware Moving & Storage, Inc., Furniture Internal Moving (FMS): \$10,000.00
- c. Delaware Moving & Storage, Inc., Furniture Internal Moving (FNP): \$10,000.00
- d. Delaware Moving & Storage, Inc., Furniture Internal Moving (NHS): \$6,000.00

Mr. Bush made a motion to accept the contracts for the Caesar Rodney High School, Fred Fifer III Middle, F. Niel Postlethwait Middle and Nellie Hughes Stokes Elementary Schools from Delaware Moving & Storage, Inc. as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

4. Contract for the Caesar Rodney High School

The following contract was included for the Board's review and approval.

- a. Johnson, Mirmiran & Thompson, Inc., HVAC, Commissioning Services (CRHS): \$78,882.55

Mr. Bush made a motion to accept the contract for the Caesar Rodney High School from Johnson, Miriran & Thompson, Inc. as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

5. Contracts for the Caesar Rodney High School and F. Niel Postlethwait Middle School

The following contracts were included for the Board's review and approval.

- a. Professional Roof Services, Roof Inspection (CRHS): \$7,200.00
- b. Professional Roof Services, Roof Inspection (FNP): \$16,000.00

Mr. Bush made a motion to accept the contracts for the Caesar Rodney High School and F. Niel Postlethwait Middle School from Professional Roof Services as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

6. Contract for Caesar Rodney High School

The following contract was included for the Board's review and approval.

- a. Diamond State Pole Buildings, 32X52X12 Pole Building (CRHS): \$34,840

Mr. Bush made a motion to accept the contracts for the Caesar Rodney High School from Diamond State Pole Buildings as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

7. Change Order: Caesar Rodney High School

The following change order for Caesar Rodney High School was included for the Board's review and approval:

Change Order #	Contractor	Amount/Increase	Amount/Decrease
#001- Delete flooring in "D" Wing	Amakor, Inc.		\$41,849.00

Mr. Bush made a motion to accept the Change Order for the Caesar Rodney High School from Amakor, Inc. as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

8. Contract for Resident Project Representative

The following contract is included for the Board's review and approval.

a. Resident Project Representative, architectural and engineering services (CRHS): not to exceed \$175,043.00

Mr. Bush made a motion to accept the contract for Resident Project Representative as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Discussion Items

A. Directors' Reports

Directors' reports, which include their Supervisors' reports, were included for the Board's review.

B. OCR Data Presentation

Dr. Toles- Torain shared the most recently released 2017-2018 OCR Report and the data reports with the Board. Dr. Christine Alois and Mrs. Tara Faircloth also shared the future of math courses and she stated several ways we can improve our data. She mentioned professional development, advanced placement courses, and work with SREB.

Executive Session

At 9:00 p.m. Mr. Bush made a motion to go into Executive Session. The purpose of which was to discuss personnel items pertaining to pending legal litigation. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

At 11:06 p.m. Mr. Bush made a motion to come out of Executive Session. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Adjournment


Kevin R. Fitzgerald, Ed. D., Executive Secretary


Date