

**Regular Meeting  
May 15, 2018**

**Opening**

Call to Order

At 7:02 p.m. School Board President Jessica Marelli called the May 15, 2018, Caesar Rodney School District regular meeting to order.

Roll Call

Members present in addition to Mrs. Marelli were Mr. William G. Bush IV, Mr. Dave Failing, Mr. Michael Marasco, Mr. P. Scott Wilson, Base Liaison Lt. Col. Arnold Mosley, and Executive Secretary Dr. Kevin R. Fitzgerald.

Adoption of Agenda

Mr. Bush made a motion to adopt the May 15, 2018 agenda and addendum. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson, and Marasco).

Approval of Minutes – April 26, 2018, Regular Meeting Minutes

Mr. Bush made a motion to approve the April 26, 2018, Regular Meeting Minutes as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson, and Marasco).

**Presentation**

Recognitions

The following recognitions were made by the Board.

1. Anna Thompson- Spirit of Caesar Rodney Student Award
2. Amanda Graham- Spirit of Caesar Rodney Staff Award
3. Meggan Burawski- Spirit of Caesar Rodney Staff Award
4. Margaret "Peggie" Birch- Regional Educator Award from the National Center for Women in Technology
5. Sabra Collins- 2017-2018 Physical Education Teacher of the Year
6. Chris Harris- STEM Educator of the Year
7. Mitch Berger & Jay Wedel- National Distinguished ROTC Unit with Merit. Representative Lyndon Yearick also presented the CRHS Air Force ROTC with a tribute for being state drill champions for six consecutive years (eighth overall).
8. Dr. Tamara Toles-Torain- Doctorate Degree
9. Paul Rodgers- School Nutrition Association's 2018 Director of the Year
10. Cathy Kemp, JDG Teacher, and JDG: Students in Action- DCA Chapter of the Year

Nonthawan Nirotkonsuk- "JCamp" Journalism Program was unable to attend.

Presentation

Star Hill Elementary School's Principal, Mrs. Nicole Kurz-McDowell, introduced the arts and academics at Star Hill. Band Director, Amanda Purcell and Music Teacher, Mike Lenoir along with the band students performed two selections. Some fifth-grade students gave a presentation with DASH, a computerized robot, which they calibrated with an iPod by using computer coding to play songs and move.

Dr. Christine Alois, Director of Curriculum and Instruction introduced Mr. Todd Klawinski, Environmental Education Specialist. Mr. Klawinski gave a presentation on the past year of Center for Green Schools, the Green Team, Student Eco Teams and shared the future plans. He also shared an Eco Campus master plan utilizing Allen Frear Elementary, F. Niel Postlethwait Middle, and John S. Charlton Schools.

## Communications

### School Board

President Marelli recognized Dr. Kevin Fitzgerald on his being named the 2018 National Superintendent of the Year from the National Association of School Superintendents.

### Superintendent

- Dr. Fitzgerald thanked the Board for the recognition of his being named the 2018 National Superintendent of the Year.
- Dr. Fitzgerald expressed condolences the district's condolences to the family of Coach Mike Drass and to the Wesley College community. Caesar Rodney had a very positive relationship with Coach Drass and his staff over the years and we are saddened by his sudden passing. Five of our football players have signed to attend Wesley College.
- Dr. Fitzgerald shared that last week was Teacher Appreciation Week. He thanked our teachers for their hard work and dedication. CR is a special place because they make it that way!
- Dr. Fitzgerald congratulated the recipients of the evening's Board recognitions.
- Dr. Fitzgerald congratulated Mr. Wilson on being elected to the school board for another five-year term.
- Dr. Fitzgerald congratulated the 98 CRHS students that received their honor cords at last night's program.
- Dr. Fitzgerald congratulated Matt Faircloth who was just named Henlopen Boy's Lacrosse Coach of the Year.
- Dr. Fitzgerald congratulated CR alumni Dave Williams who is being inducted into the Delaware Sports Hall of Fame and CR Alumni Ian Snell who is being inducted into the Delaware Baseball Hall of Fame
- Dr. Fitzgerald congratulated Dr. Sherry Kijowski, her administrative team, and our high school juniors and seniors for an uneventful prom!
- Dr. Fitzgerald thanked our legislators and Board members for attending yesterday's Kent County Legislative Breakfast. He hopes that the message regarding having funding restored to last year's levels resonated with them.
- Dr. Fitzgerald thanked the Central Delaware Chamber of Commerce for recognizing the Caesar Rodney School District as a Finalist for Large Employer of the Year in Kent County. The awards dinner will be on Thursday, June 21<sup>st</sup>. He invited the Board to attend this event.
- Dr. Fitzgerald shared some upcoming dates:
  - The high school seniors last day is May 23<sup>rd</sup>.
  - J. Ralph McIlvaine's kindergarten graduation is May 29<sup>th</sup>.
  - Senior Award Night is May 31<sup>st</sup> at 6 pm.
  - Project Search graduation is June 1<sup>st</sup> at 1 pm in the Equipment Management Center.
  - John S. Charlton graduation is June 1<sup>st</sup> at 5 pm.
  - High School graduation is on June 2<sup>nd</sup> at 10 am. He reminded the Board to be there by 9:15 am. There are 492 graduates this year.
  - Major George S. Welch kindergarten graduation is on June 6<sup>th</sup> at 10 am.
  - Last day of school is June 7<sup>th</sup> and the teachers' last day is June 14<sup>th</sup>, but most are modifying their time.

President Marelli also thanked Star Hill Elementary School for their presentations and Mr. Klawinski for his presentation. She also recognized the Directors for their attendance at several recent events.

### **Public Comments**

Rhonda Bassett, Welch Elementary School Teacher, congratulated Dr. Fitzgerald on his award. She brought some concerns to the Board regarding the current bell schedule and the release time of elementary teachers for doctor appointments, etc. Most medical offices close by 4 pm and these teachers must use a quarter day for appointments whereas the middle school and high school teachers do not due to their earlier dismissal time.

### **Action Items**

#### Personnel Matters

1. Administrative Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Joyce LeBright	DO	Supervisor of Human Resources	Retirement effective 7/1/2018.

2. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Emily Jump	ABM	Physical Education/Health	Resignation effective end of 2017-2018 SY.
Kristin Zeman	CRHS	Technology Education	Appointment effective 8/21/2018.
Ashley Adlam- Hernandez	JSC	Program Coordinator	Appointment effective 8/21/2018.
Erin Courtney	AFE	Elementary	Resignation effective end of 2017-2018 SY.
Raykeem Ward	PMS	English	Temporary appointment effective 8/21/2018-6/30/2019.
Tara Pickett	PMS	Special Education	Appointment effective 8/21/2018.
Doug Backus	FMS	Math Special Education	Appointment effective 8/21/2018.
Kathi Mercer	FMS	Math	Transfer effective 8/21/2018.
Rong Zhou	PMS	Chinese Immersion Science	Appointment effective 8/21/2018.
Alice Balcena	DW	Speech Language Therapist	Appointment effective 8/21/2018.
Berneda Hayward	CRHS	English	Resignation effective end of 2017-2018 SY.
Alexandra March	FMS	Science	Resignation effective end of 2017-2018 SY.
David DeLong	ABM	Music/Band	Retirement effective end of 2017-2018 SY.
Mary Stuart	DW	Nurse	Appointment effective 8/21/2018.
Bryan Bossard	CRHS	Business-Agriculture	Temporary appointment effective 8/21/2018-6/30/2019.
Robert Easton	CRHS	Business Education	Temporary appointment effective 8/21/2018-6/30/2019.
Twila Parish	CRHS	Biology	Temporary appointment effective 8/21/2018-6/30/2019.
Mildred Lleras-Roque	DW	ELL/ESL	Appointment effective 8/21/2018.
Oribel McFann	DW	ELL/ESL	Appointment effective 8/21/2018.
Kimberly Gibbons	WEL	Special Education	Appointment effective 8/21/2018.
Kelly Wutka	FMS	Math	Resignation effective end of 2017-2018 SY.
Carmen Campos-Luzuriaga	MCI	Spanish Immersion	Temporary appointment effective 8/21/2018-6/30/2019.

3. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Christopher Norman	ABM	2 <sup>nd</sup> Shift Custodian	Transfer effective 5/1/2018.
Nicholas Green	FMS	2 <sup>nd</sup> Shift Custodian	Appointment effective 5/15/2018.
Abraham Thomas	WRB	2 <sup>nd</sup> Shift Custodian	Appointment effective 5/21/2018.

4. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Yvonne Wooleyhand	PMS	3.5 Hour General Worker	Retirement effective 7/1/2018.

Lynnette Cotner	ABM	3.5 Hour General Worker	Resignation effective 4/26/2018.
Lynn Bonfiglio	NHS	3 Hour General Worker	Transfer effective 4/30/2018.
Paula Madsen	CRHS	3 Hour General Worker	Transfer effective 5/7/2018.
Employee #20180403			Termination: Transition to *LTD effective 4/3/2018.

\*LTD- Long Term Disability

5. CREA Travel Requests

Name	School	Position	Action
Melissa Long	FMS	Teacher	To attend SREB High Schools That Work Conference, Orlando FL 7/9/2018-7/14/2018.
Sarah Potter	PMS	Teacher	To attend SREB High Schools That Work Conference, Orlando FL 7/8/2018-7/13/2018.
Laura Merkel	AFE	Teacher	To attend Odyssey of The Mind World Finals, Iowa State University 5/22/2018-5/27/2018.
Ashley Upp	AFE	Teacher	To attend Yoga 4 Classrooms Implement Leader training, Dover, NH 8/1/2018-8/3/2018.
Rachel Sams	WBS	Para	To attend Responsive Classroom Course, Wilmington, DE 8/14/2018-8/17/2018.
Windsor Allen	WBS	Teacher	To attend Responsive Classroom Course, Wilmington, DE 8/14/2018-8/17/2018.
Megan Dempsey-Byler	WBS	Teacher	To attend Responsive Classroom Course, Wilmington, DE 8/14/2018-8/17/2018.
Sandy Krugh	WBS	Teacher	To attend Responsive Classroom Course, Wilmington, DE 8/14/2018-8/17/2018.
Matthew Freese	WBS	Teacher	To attend Responsive Classroom Course, Wilmington, DE 8/14/2018-8/17/2018.
Dawn Evans	WBS	Teacher	To attend Responsive Classroom Course, Wilmington, DE 8/14/2018-8/17/2018.
Alexandra Topa	WBS	Teacher	To attend Responsive Classroom Course, Wilmington, DE 8/14/2018-8/17/2018.
Kaysi McLaughlin	WBS	Teacher	To attend Responsive Classroom Course, Wilmington, DE 8/14/2018-8/17/2018.
Teri Creamer	WBS	Teacher	To attend Responsive Classroom Course, Wilmington, DE 8/14/2018-8/17/2018.
Fern Weaner	WBS	Teacher	To attend Responsive Classroom Course, Wilmington, DE 8/14/2018-8/17/2018.

Mr. Bush made a motion to approve Personnel Matters A. 1- A. 5 as presented on the agenda and addendum. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson, and Marasco).

6. Administrative Contract Renewals/Non-Renewals.

Michele Waite: Contract extended until June 30, 2019.

Mr. Bush made a motion to approve the Administrative Contract Renewal/Non-Renewal recommendations as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson, and Marasco).

Routine Business

Student Travel

**Caesar Rodney High School Students**

Event	Date	Location
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Gettysburg- ROTC 3 <sup>rd</sup> & 4 <sup>th</sup> -year students	Friday, May 18, 2018	Gettysburg, PA
Howard University-DCA/JDG Students	Monday, June 11, 2018	Washington, DC
TSA Competition- TSA Students	Thursday, June 21, 2018- Tuesday, June 26, 2018	Atlanta, GA

#### **F. Niel Postlethwait Middle Students**

<b>Event</b>	<b>Date</b>	<b>Location</b>
Kings Dominion Music in the Park- Chorus and Band Students	Friday, June 1, 2018	Doswell, Virginia
BPA National Leadership Conference- BPA Students	Wednesday, May 9, 2018- Sunday, May 13, 2018	Fort Worth, TX
Shorebirds Stadium-7 <sup>th</sup> & 8 <sup>th</sup> Grade Band Students	Tuesday, June 5, 2018	Salisbury, MD
Shorebirds Stadium-7 <sup>th</sup> & 8 <sup>th</sup> Grade Chorus Students	Wednesday, June 6, 2018	Salisbury, MD
National TSA Competition- TSA students	Thursday, June 21, 2018- Tuesday, June 26, 2018	Atlanta, GA

#### **Fred Fifer III Middle School Students**

<b>Event</b>	<b>Date</b>	<b>Location</b>
University of Massachusetts International SeaPerch Competition- TSA Students	Friday, June 1, 2018- Sunday, June 3, 2018	North Dartmouth, MA

Mr. Bush made a motion to approve Student Travel as presented on the agenda and addendum. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson, and Marasco).

#### Gifts to Schools

Mr. Bush made a motion to approve Gifts to Schools as presented on the agenda. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson, and Marasco).

#### Policy Matters

##### 2017-18 and 2018-2019 School Choice Recommendations

Mr. Bush made a motion to approve 2017-18 and 2018-2019 School Choice Recommendations as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson, and Marasco).

#### Fiscal Matters

##### Budget/Fiscal Reports

Mr. Scott Kessel, Director of Business and Finance/Support Services, explained the fiscal reports.

Mr. Bush made a motion to accept the Budget/Fiscal reports as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson, and Marasco).

#### Facilities Matters

##### Construction Bids

Mr. Ken Starke, Supervisor of Facilities Management, explained the construction bid for Caesar Rodney High School.

Mr. Bush made a motion to accept the construction bid- CRHS Deferred Maintenance from Amakor as the low bid in the amount of \$4,923,000 which includes a base bid of \$3,805,000, alternate number one \$997,000, and alternate number two \$121,000. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson, and Marasco).

## Discussion Items

### Directors' Reports

Directors' reports, which include their Supervisors' reports, were included for the Board's review.

## Executive Session

At 8:34 p.m. Mr. Bush made a motion to go into Executive Session. The purpose of which was to discuss personnel matters and individual administrative steps. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson, and Marasco).

At 10:00 p.m. Mr. Bush made a motion to come out of Executive Session. Mr. Failing seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson, and Marasco).

## Adjournment

At 10:10 p.m. Mr. Bush made a motion to adjourn. Mr. Failing seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson, and Marasco).

  
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Kevin R. Fitzgerald, Ed. D., Executive Secretary

  
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Date