

**Regular Meeting
April 26, 2018**

Opening

Call to Order

At 6:02 p.m. School Board President Jessica Marelli called the April 26, 2018 Caesar Rodney School District regular meeting to order.

Roll Call

Members present in addition to Mrs. Marelli were Mr. William G. Bush IV, Mr. Dave Failing, Mr. Michael Marasco and Executive Secretary Dr. Kevin R. Fitzgerald.

Adoption of Agenda

Mr. Bush made a motion to adopt the April 26, 2018 agenda and addendum. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush and Marasco).

Approval of Minutes – March 20, 2018 Regular Meeting Minutes

Mr. Bush made a motion to approve the March 20, 2018 Regular Meeting Minutes as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush and Marasco).

Executive Session

At 6:03 p.m. Mr. Marasco made a motion to go into Executive Session. The purpose of which was to discuss legal issues. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush and Marasco).

At 7:00 p.m. Mr. Bush made a motion to come out of Executive Session. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco). Mr. P. Scott Wilson was present.

At 7:01 p.m. President Marelli recessed the meeting to relocate for the presentations.

Presentation

Recognitions

The following recognitions were made by the Board.

1. Samantha Dennison- Kent County Fire Prevention Poster Contest Winner
2. Tyler Vorous, Erin Vorous & Kayla Seacord- Spirit of CR
3. Jenna Dewey- Prudential Spirit of Community Award Winner
4. District Spelling Bee Winners
5. Educators Rising Delaware Leadership Conference Students
6. Destiny Bailey-Perkins- CRHS Individual Indoor Track Champion
7. CRHS Swim Team, Assistant Coaches and Maureen VanOrman- Swim Coach of the Year
8. CRHS Wrestling Team, Assistant Coaches and Head Coach Dan Rigby- DIAA State Champions
9. Paul Rodgers- USDA Food Nutrition Summer Food Service Program Award
10. Darrell "Chip" Sams- DECA Advisor of the Year

Presentation

The Board presented Dr. F. Niel Postlethwait's family with two framed pictures of the district's marquees and a tribute honoring Dr. Postlethwait.

President Marelli brought the meeting out of recess at 7:52 p.m. The meeting reconvened in the original location.

F. Niel Postlethwait Middle School's Principal, Dr. Kristina Failing, acknowledged Detective Alfonzo Jones III, Delaware State Police Troop 3 Youth Aid Unit, for his dedication and service to the parents and students of Caesar Rodney School District. She shared a presentation of student comments along with a Postlethwait student who shared his own personal story.

Communications

Superintendent

- Dr. Fitzgerald also acknowledged Detective Jones for his service.
- Dr. Fitzgerald congratulated all of the individuals recognized this evening – this is truly a special place.
- Dr. Fitzgerald took a moment to recognize the children in our school district whose parents serve in our Armed Forces. While April is the month of the Military Child, we must take time each month to consider the sacrifices and challenges that these children face. Last week the students from Welch and Air Base Middle school met with the Governor and our chorus performed for both houses of the legislature.
- Dr. Fitzgerald shared that this afternoon our State Championship Wrestling Team was recognized by the House of Representatives and Senate.
- Dr. Fitzgerald congratulated our four Teacher of the Year Finalists: Amanda Hobbs – Simpson, Kristin Thompson – Fifer Middle, Ashlee Upp – Allen Frear and Kimberly Weber – Welch. He also acknowledge Mr. Kyle Hill the current District Teacher of the Year.
- Dr. Fitzgerald congratulated our Secretary of Education Scholars. He stated we will recognize them during senior awards night.
- Dr. Fitzgerald shared that last Monday the Delaware State Police presented a Community Based Seminar Program to 30 residents at CRHS. He thanked Det. Kersteter and Sgt. Gaglione. They had previously done the presentation for the entire CR staff.
- Dr. Fitzgerald shared that the Equalization Committee met and the formula will remain frozen for another year. This is good news for CR and the other Kent County Districts.
- Dr. Fitzgerald attended the last Consolidation Task Force meeting. The bottom line is the Task Force recommended reassessment and referred other issues to the GEAR committee.
- Dr. Fitzgerald has a concern over Dover projected Public Safety Fee. He doesn't believe that a tax on us would be legal. A one or two cent scenario will cost the district between \$592 and \$1,184. He wonders if the district can tax the city of Dover for providing educational services to its residents.
- Dr. Fitzgerald commended Mr. Jason Bonner, the administrators, staff and the students of the Charlton School for the way in which they handled a challenging situation last Wednesday at Blue Rock Stadium. Everyone did their job and our students were kept safe while transportation was secured for our other students.
- Dr. Fitzgerald shared some upcoming events:
 - Governor Carney will be visiting Caesar Rodney High School on May 1st at 8am.
 - The Prom will be on May 5th at 8pm at the Modern Maturity Center.
 - We will be hosting the Kent County Legislative breakfast on May 14th at 8am in the high school library.
 - School Board Elections will be held on May 8th from 10am -8pm at Brown, Simpson and Frear Elementary Schools.

School Board

President Marelli thanked Mrs. Wilson and her students for the dinner served for the Board this evening.

Public Comments

There were no public comments.

Action Items

Personnel Matters

1. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Andres Garcia Arranz	WRB	Spanish Immersion	Resignation effective end of 2017-2018 SY.
Rachel Gill	CRHS	Science	Resignation effective end of 2017-2018 SY.
Dennis Martin	AFE	Art	Retirement effective end of 2017-2018 SY.
Emily Peterson	WRB	Teacher	Resignation effective end of 2017-2018 SY.
Lisa Marshall	WBS	Teacher	Retirement effective end of 2017-2018 SY.
Qing Zhou	WBS	Chinese Immersion	Resignation effective end of 2017-2018 SY.
Jennifer McHenry	FMS	Science	Resignation effective end of 2017-2018 SY.
Celia Moran	AFE	Teacher	Resignation effective end of 2017-2018 SY.
Dennis Donaldson	CRHS	Physical Science	Appointment effective 8/21/2018.

2. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Corinna Mills	WRB	Paraprofessional	Temporary appointment effective 4/9/2018- 6/30/2018.
Donna Hutchins	JSC	Paraprofessional	Temporary appointment effective 4/23/2018- 6/30/2018.
Peyton Cluff	ILC	Paraprofessional	Temporary appointment effective 5/2/2018- 6/30/2018.
Employee # 20180326C			Termination effective 3/26/2018.

3. Secretarial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Stephanie Rutkowski	WEL	Secretary	Retirement effective 6/30/2018.
Lindsay Chiavaroli	DO	Financial Secretary	Appointment effective 4/2/2018.
Gloria Simpson	DO	Financial Secretary	Appointment effective 4/17/2018.
Jennifer Jones	DO	Secretary	Appointment effective 4/23/2018.
Kimberly West-Karolczak	SHE	Secretary	Appointment effective 5/7/2018.

4. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
John DeGrace, Jr.	WBS	2 nd Shift Custodian	Appointment effective 4/16/2018.
Michael Rush	DO	Mail Carrier Custodian	Appointment effective 3/29/2018.
Pamela Lynch-Sabbato	CRHS	Custodian 2 nd shift	Retirement effective 5/1/2018.
Galen Daub	CRHS	Custodian Fireman	Appointment effective 4/2/2018.
Dwayne Wilson	NHS	Custodian	Retirement effective 7/1/2018.
Lawrence Gary	CRHS	2nd Shift Custodian	Resignation effective 4/14/2018.
John Reh	JSC	Chief Custodian	Appointment effective 5/1/2018.
Gary Kennard	FMS	Custodian	Resignation effective 4/7/2018.
Laveil Ricks	CRHS	Custodian 2 nd shift	Appointment effective 5/1/2018.
Eric Mello	CRHS	Custodian 2 nd shift	Appointment effective 5/7/2018.
Christopher Herman	CRHS	Custodian 2 nd shift	Appointment effective 5/7/2018.

Henry Cantu	FMS	Custodian Fireman	Appointment effective 4/23/2018.
Employee # 20180326D			Termination effective 3/26/2018.

5. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Marsha Karnes	CRHS	3hr General Worker	Appointment effective 4/09/2018.
Deborah Dawson	CRHS	3hr General Worker	Resignation effective 4/09/2018.
Darla Wishchmann	CRHS	3hr General Worker	Appointment effective 4/17/2018.
Alexandra Meyer-Flynn	CRHS	3hr General Worker	Transfer effective 4/17/2018.
Lisa Johnson	FMS	4hr General Worker	Transfer effective 4/23/2018.
Susan Gurney	FMS	5.5hr General Worker	Transfer effective 4/09/2018.
Kristen Robinson	FMS	3hr General Worker	Appointment effective 4/11/2018.
Kayla Dodge	PMS	3hr General Worker	Appointment effective 4/09/2018.
Ajia Brown	MCI	3hr General Worker	Transfer effective 4/09/2018.
Emma Redick	WBS	3hr General Worker	Appointment effective 4/09/2018.

6. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
Avon Jones	ABMS	Baseball	Head Coach	Recommendation for Spring Sports 2017-2018 SY.
Charles Konadu-Adjei	ABMS	Baseball	Assistant Coach	REVISED: recommendation for Spring Sports 2017-2018 SY.
Patrick Analore	FMS	Softball	Head Coach	Recommendation for Spring Sports 2017-2018 SY.
Michael Wisniewski	PMS	Baseball	Volunteer Coach	Recommendation for Spring Sports 2017-2018 SY.

Mr. Bush made a motion to approve Personnel Matters A. 1- A. 6 as presented on the agenda and addendum. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Routine Business

Student Travel

Caesar Rodney High School

Event	Date	Location
Conference & Competition- DECA Students	Friday, April 20, 2018- Wednesday, April 25, 2018	Atlanta, GA
Walnut Hill College Restaurant School- Culinary Arts Students	Thursday, May 3, 2018	Philadelphia, PA
Reading Terminal Market & DiBruno Bros. Italian Market- Culinary Arts Students	Thursday, May 24, 2018	Philadelphia, PA
National Leadership Conference- FCCLA	Thursday, June 28, 2018 - Monday, July 2, 2018.	Atlanta, GA

Fred Fifer III Middle School

Event	Date	Location
National Leadership Conference- BPA Students	Wednesday, May 9, 2018- Sunday, May 13, 2018	Dallas, TX

Welch Elementary School

Event	Date	Location
5 th Grade Field Trip	(Date Change) Monday, May 7, 2018	Washington D.C.

Mr. Bush made a motion to approve Student Travel as presented on the agenda. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Gifts to Schools

Mr. Bush made a motion to approve Gifts to Schools as presented on the agenda. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Policy Matters

2017-18 and 2018-2019 School Choice Recommendations

Mr. Bush made a motion to approve 2017-18 and 2018-2019 School Choice Recommendations as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Modification to the 2017-2018 School Calendar

Dr. Fitzgerald discussed the four snow days. The District must make up three days with the state forgiving one day. Our students do not have to make up any days and will have their last day remain on June 7th. He stated 10-month faculty and staff will now have their last work day on June 14th. He recommended the staff and faculty may use their available personal leave days, give extra time either directly before or after their normal work day or come in until June 14th to make up this time. Principals will track this time and certify weekly time using a Goggle Doc.

Mr. Joe Hartman, CREA Representative, also reviewed the proposal. He said he has received positive feedback.

Mr. Bush made a motion to approve the modification to the 2017-2018 School Calendar as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Fiscal Matters

Budget/Fiscal Reports

Mr. Scott Kessel, Director of Business and Finance/Support Services, explained the fiscal reports.

Mr. Bush made a motion to accept the Budget/Fiscal reports as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Financial Position Report as of March 31, 2018

Mr. Scott Kessel, Director of Business and Finance/Support Services, explained the Financial Position Report.

Mr. Bush made a motion to accept the Financial Position Report as of March 31, 2018 as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Facilities Matters

Change Order for the John S. Charlton School

Mr. Ken Starke, Supervisor of Facilities Management, explained the Change Order for John S. Charlton School.

Mr. Bush made a motion to approve the John S. Charlton School Change Order #004 from Richard Y. Johnson for adding kick plates to doors as presented for \$1,427.00. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Construction Bids

Mr. Ken Starke, Supervisor of Facilities Management, explained the Construction Bids for Caesar Rodney High School.

Mr. Marasco made a motion to approve the Construction Bids 2.a and 2.b for Caesar Rodney High School from Richard Y. Johnson and CTA Roofing as presented. Mr. Bush seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Nellie Hughes Stokes Elementary School Roof Replacement

Mr. Ken Starke, Supervisor of Facilities Management, discussed the Nellie Hughes Stokes Elementary School Roof Replacement with the Board. He shared the bids came in well above what was expected and they will hold this project and reopen the bids in the fall.

Mr. Starke also updated the Board on the John. S. Charlton School bids.

Discussion Items

Projected Constable Fees

Mr. Scott Kessel, Director of Business and Finance/Support Services, explained the Projected Constable Fees. He shared figures and stated each constable would be approximately \$50,000 each. School Resource Officers are approximately \$75,000 each. There is a difference on what their respective duties include. He stated the process on receiving a constable is through the Delaware State Police.

Dr. Fitzgerald shared his information received from other districts who are currently utilizing constables. He stated this should be funded by the state for the safety of our children and not from local funds.

The Board would like to lobby our legislators to fund this for our district.

Transportation Updates

Mr. Jason Bonner, Transportation Supervisor, and Mr. Scott Kessel, Director of Business and Finance/Support Services, gave an update on Transportation regarding bussing, contracts and schedules. They discussed the change in bell schedule for the current year and how successful this has been for our students, instruction, and cost efficiency throughout the district.

Dr. Fitzgerald asked about the loss of future bus routes with our contractors due to lack of drivers. Mr. Bonner stated we could absorb a few but not many.

Directors' Reports

Directors' reports, which include their Supervisors' reports, were included for the Board's review.

President Marelli asked about Dr. Noel's meeting with Kelly Educational Services. Dr. Noel shared the meeting was successful. Our fill rates are in the upper percentiles and stated they are hoping the contract related to long-term substitutes will roll over into the next year.

Executive Session

There was no Executive Session.

Adjournment

At 8:59 p.m. Mr. Bush made a motion to adjourn. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).


Kevin R. Fitzgerald, Ed. D., Executive Secretary

5/15/18
Date

The Caesar Rodney School District is an Equal Opportunity Employer and does not discriminate in employment or educational programs, services or activities based on race, color, religion, national origin, veteran or marital status, age, disability, sexual orientation or genetic information in accordance with state and federal laws. Inquiries about compliance should be made to the Title IX, District 504 and ADA Compliance Officers: Paul L. Dunbar
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