

**Regular Meeting
December 19, 2017**

Opening

Call to Order

At 6:04 p.m. School Board President Jessica Marelli called the December 19, 2017 Caesar Rodney School District regular meeting to order.

Roll Call

Members present in addition to Mrs. Marelli were Mr. William G. Bush IV, Mr. Dave Failing, Mr. Michael Marasco, and Executive Secretary Dr. Kevin R. Fitzgerald. Mr. P. Scott Wilson and Base Liaison Lt. Col. Marshall Preston were absent.

Adoption of Agenda

Mr. Bush made a motion to adopt the December 19, 2017 agenda as presented. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Approval of Minutes – November 14, 2017 Regular Meeting Minutes

Mr. Bush made a motion to approve the November 14, 2017 Regular Meeting Minutes as presented. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Executive Session

At 6:05 p.m. Mr. Bush made a motion to go into Executive Session. The purpose of which was to conduct interviews for the Assistant Principal at Fred Fifer III Middle School and to discuss Administrative Contract Renewals/Non-Renewals. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Mr. Wilson and Lt. Col. Preston were present.

At 7:10 p.m. Mr. Bush made a motion to come out of Executive Session. Mr. Failing seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Public Comments

There were no public comments at this meeting.

Presentation

Recognitions

Michael Tucci, CRHS Cross Country Head Coach, was recognized for a successful season. Coach Tucci has been the head coach of the Caesar Rodney High School boys' and girls' cross country teams since the 2008-2009 season. In those ten seasons, his teams have compiled an impressive record of: Boys: 102-4 (96%) and Girls: 94-12 (89%). Coach Tucci has the distinction of winning a Henlopen Conference championship either with the boys, the girls or both every year that he has coached.

DE Department of Safety & Homeland Security presented certificates to CRHS, FMS, PMS, ABM, AF, MCEE, WEL, NHS, JSC, WBS, WRB, and SH for being in compliance with their School Safety Plan. Caesar Rodney School District had 100% compliance for school safety.

President Marelli recessed the meeting at 7:20 p.m.

Presentation

Mrs. Brook Castillo, J. Ralph McIlvaine Early Childhood Center Principal, invited the Board and guests to a presentation in the cafeteria. The Chinese Immersion students performed.

President Marelli brought the meeting out of recess at 7:34 p.m.

Communications

Superintendent

Dr. Fitzgerald communicated the following to the Board:

- Dr. Fitzgerald sent thoughts and prayers to the family and friends of Laura Howard. Laura lost her battle with cancer on December 7th. She was an alumna who spent her entire teaching career serving elementary school students in the CR District at Allen Frear and Stokes Elementary Schools. She will be missed.
- Dr. Fitzgerald congratulated the students, faculty and staff of Allen Frear and WR Brown Elementary School. WR Brown was named a recognition school for a second year in a row and Allen Frear was named one of Delaware's National Distinguished Title I schools.
- Dr. Fitzgerald attended the Del Dot recognition for the Project Search students who completed their first rotation. The student's presentations were impressive. They now will move to a second rotation in which they develop new skills and learn new responsibilities. Dr. Fitzgerald thanked Secretary Cohen and her team along with Mr. Thompson, Mrs. Flanders and the Project Search teachers for a great job.
- Also, Mr. Kessel, Mr. Starke, and members of the Becker Morgan team met with representatives from Del Dot to discuss the high school – at stake is \$250,000.
- Dr. Fitzgerald stated that yesterday, a team from CR visited several high schools around the state to view fields and facilities. This gave them a better idea of what type of field application to use. He added, all those complexes were closed to the public.
- Mr. Kessel, Mr. Starke, Greg Moore (Becker Morgan Group) and Dr. Fitzgerald attended the Kent County Regional Planning Commission meeting where the site plans for our new elementary school was approved.
- Dr. Fitzgerald stated the Delaware Economic and Financial Advisory Council (DEFAC) met and are currently projecting additional revenue available to the state of 87.6 million dollars. Of that, the superintendents are respectfully asking the governor to restore the 22 million dollar cut to education last year (1.5 million came from CR).
- Dr. Fitzgerald explained the consolidation task force has determined that it will not be able to provide the legislature with a report in January and has asked for a continuation to May 11th. There is another group meeting. GEAR (government efficiency group) is still meeting and looking for different forms of consolidation.
- Dr. Fitzgerald stated that Regulation 225 has been returned to committee for review.
- Dr. Fitzgerald shared the proposed calendar for the 2018-19 school year and distributed the Strategic Plan for the Board to review.
- Dr. Fitzgerald wished all a happy holiday and a joyous New Year.

School Board

- President Marelli wished everyone a Merry Christmas and happy winter holidays.

Action Items

Personnel Matters

1. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Alexa Rogge	JSC	Life Skills	Temporary appointment effective 11/27/2017-6/30/2018.

Ana Laura Fuentes Lopez	WBS	Spanish Immersion	Resignation effective 12/16/2017.
Kristina Risner	MCI	Kindergarten	Temporary appointment effective 12/04/2017-6/30/2018.
Jill Frick	WRB	Speech Language Pathologist	Retirement effective end of 2017-2018 SY.
Sheila Milan	WRB	Elementary	Resignation effective 12/08/2017.
Taysa Wilson Moore	CRHS	Technology Education Photography	Resignation effective 1/26/2018.

2. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Holly Demko	JSC	Paraprofessional	Temporary appointment effective 11/28/2017-6/30/2018.
Arizona Prinkley	JSC	Paraprofessional	Temporary appointment effective 12/04/2017-6/30/2018.
Jennifer Migala	JSC	1:1 Paraprofessional	Temporary appointment effective 12/04/2017-6/30/2018.
Mariann Kunzweiler	JSC	Paraprofessional	Retirement effective 2/01/2018.

3. Secretarial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Patricia Everett	DO	Administrative Secretary	Retirement effective 4/1/2018.

4. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Sherile Harris	AFE	3hr General Worker	Transfer Effective 11/7/2017
Brittney Sturgis	AFE	3hr General Worker	Resignation Effective 11/08/2017
Sherry Jacobs	FNP	3.5hr General Worker	Appointment Effective 11/13/2017
Yvonne Wooleyhand	FNP	3.5hr General Worker	Appointment Effective 11/13/2017
Michelle Cummings	FNP	3hr General Worker	Appointment Effective 11/13/2017
Prestina Crockett	WBS	3hr General Worker	Resignation Effective 11/22/2017
Darla Koff	DO	Child Nutrition Specialist	Appointment Effective 11/27/2017
Linda Morse	WRB	3hr General Worker	Appointment Effective 11/27/2017
Ebony Adams	FNP	3hr General Worker	Appointment Effective 12/4/2017
JaQuay Smith	AFE	7hr Cafeteria Manager	Appointment Effective 12/4/2017
Heather Sergent	WRB	3hr General Worker	Appointment Effective 12/11/2017
Frances Adelfio	CRHS	3hr General Worker	Appointment Effective 12/11/2017

5. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
Mark Zirilli	PMS	Wrestling	Volunteer Coach	Recommendation for Winter Sports SY2017-18.
Andre Matthews	PMS	Boys' Basketball	Volunteer Coach	Recommendation for Winter Sports SY2017-18.
Ken Lott	PMS	Wrestling	Assistant Coach	Recommendation for Winter Sports SY2017-18.
Matthew Aragon	FMS	Musical	Drama Co-Sponsor	Recommendation for Winter Sports SY2017-18.

Destiny Palmer	CRHS	Swimming	Assistant Coach	Recommendation for Winter Sports SY2017-18.
Jeffrey Dyer	FMS	Wrestling	Volunteer Coach	Recommendation for Winter Sports SY2017-18.

Mr. Bush made a motion to approve Personnel Matters A. 1- A. 5 as presented on the agenda. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Routine Business

Student Travel

Caesar Rodney High School

Event	Date	Location
Indoor Track- Kutztown University	Saturday, January 13, 2018	Kutztown, PA
Indoor Track- Kutztown University	Saturday, January 20, 2018	Kutztown, PA
JDG- Herr's Potato Factory	Wednesday, January 10, 2018	Nottingham, PA
ROTC Cadets- Wreaths Across America	Saturday, December 16, 2017	Arlington, VA
Black History Program Students- Morgan State & "Blacks and Wax Museum"	Friday, February 9, 2018	Baltimore, MD
Speech and Debate Team- Competition	Thursday, March 22, 2018- Sunday, March 25, 2018	Philadelphia, PA

Welch Elementary School

Event	Date	Location
5 th grade- Field Trip	Friday, March 23, 2018	Washington, D.C.
Kindergarten- Salisbury Zoo	Friday, May 11, 2018	Salisbury, MD

Mr. Bush made a motion to approve Student Travel as presented on the agenda. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Routine Business

Gifts to Schools

Mr. Bush made a motion to approve Gifts to Schools as presented on the agenda. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Policy Matters

2017-18 School Choice Recommendations

Mr. Bush made a motion to approve 2017-18 School Choice Recommendations as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Adoption of Fountas and Pinnell Classroom (FPC) ELA Curriculum in grades K – 2

Dr. Christine Alois, Dr. Darren Guido, Denise Brosius and Ashley Holmes presented information on Fountas and Pinnell Classroom (FPC) ELA Curriculum and associated instructional materials for the Board's review and approval.

The Caesar Rodney School District's ELA curriculum and associated instructional materials have evolved since Delaware's adoption and implementation of the Common Core State Standards (CCSS). The district wrote ELA "transition" units aligned to the CCSS; these units were piloted during the 2011-2012 school year and were used district-wide the following school year.

In the Fall of 2017, teachers and administrators reviewed various resources and their feedback overwhelmingly supported

moving forward with the adoption of Fountas and Pinnell Classroom (FPC) in grades K – 2.

FPC is a cohesive, multi-text approach to literacy instruction for all students. As FPC is a modular curriculum resource, it will allow us to purchase the various components at specific times. FPC is designed to support whole-group, small-group and independent learning opportunities including: interactive read-aloud, reading mini-lessons, shared reading, phonics/spelling/word study lessons, guided reading, book clubs, and independent reading collections.

Mr. Bush made a motion to approve Adoption of Fountas and Pinnell Classroom (FPC) ELA Curriculum in grades K – 2 as presented. Mr. Failing seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Fiscal Matters

Budget/Fiscal Reports

Mr. Scott Kessel, Director of Business and Finance/Support Services, explained the Budget/Fiscal Reports.

Mr. Bush made a motion to accept the Budget/Fiscal reports as presented. Mr. Failing seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Hilton Bus Contracts

Mr. Scott Kessel, Director of Business and Finance/Support Services, explained the transfer of Hilton, Bus, Inc. contracts to Hilton Bus, LLC.

Mr. Bush made a motion to accept the Hilton Bus Contract transfers as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Facilities Matters

Becker Morgan Group- Design Development for the New Elementary School

Mr. Bush made a motion to approve the Becker Morgan Group- Design Development for the New Elementary School as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Change Order: Caesar Rodney High School

Mr. Bush made a motion to approve the Caesar Rodney High School Change Order # 001 from D.A. Nolt for additional insulation for increased framing spacing of upper elevations as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Change Order: Caesar Rodney High School

Mr. Bush made a motion to approve the Caesar Rodney High School Change Order #17215-CO-1 from Astec Environmental for an additional 15 days and associated materials needed to complete the roof abatement according to the change in the construction schedule as presented. Mr. Failing seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Change Order: McIlvaine Early Childhood Center

Mr. Bush made a motion to approve the McIlvaine Early Childhood Center Change Order #001 from Richard Y. Johnson for removal and installation of sidewalk, flooring pattern revisions as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Contracts for the John S. Charlton School

Mr. Bush made a motion to approve the Rifton Equipment, NU Motion and Tri-State Tile Restoration, Inc. and Studio JAED contracts for the John S. Charlton School as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Studio JAED construction update for Caesar Rodney High School

Studio JAED gave a construction update for Caesar Rodney High School to the Board. The presentation included the updated schedule and budget information.

Discussion Items

Directors' Reports

Directors' reports, which include their Supervisors' reports, were included for the Board's review.

C.R. Hall of Fame

Dr. Fitzgerald discussed the Caesar Rodney Hall of Fame and distributed information for the Board to review.

Executive Session

There was no executive session.

Adjournment

At 9:39 p.m. Mr. Wilson made a motion to adjourn. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).


Kevin R. Fitzgerald, Ed. D., Executive Secretary


Date