

AGENDA
John S. Charlton School
7:00 p.m. Regular Meeting
November 14, 2017
Administrative Items

I. Opening

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda
- D. Approval of Minutes – October 24, 2017 and November 1, 2017 Regular Meeting Minutes

II. Public Comments

Time has been allocated for individuals or groups to address the Board on scheduled action items or other issues they wish to bring before the Board. Persons wishing to make comments should sign up on the appropriate form. Each group should choose one representative to speak and comments should be limited to three minutes. Speakers will be recognized by the Board President in the order their names appear. If a large group of people sign up to speak, the Board President may at his/her discretion, limit the number of persons allowed to speak. The Board will not hear comments on issues pertaining to personnel. Issues pertaining to personnel are not part of the public comments. It is the intention of the Board to listen to public comments, but not to respond.

III. Presentation

- A. Presentation
 - 1. John S. Charlton School
- B. Recognitions
 - 1. Debbie Gibbons- Spirit of Caesar Rodney Award
 - 2. Hoong Chow- Spirit of Caesar Rodney Award
- C. Communications
 - 1. Superintendent
 - 2. School Board

IV. Action Items

- A. Personnel Matters
 The following Personnel Matters are presented for Board approval:

1. Administrative Appointments/Resignations/Retirements/Transfers

| Name | School | Position | Action |
|--------------------|--------|---------------------|----------------------------------|
| Tina Sander-Loftus | JSC | Assistant Principal | Appointment effective 11/6/2017. |

2. Teacher Appointments/Resignations/Retirements/Transfers

| Name | School | Position | Action |
|-------------------------|--------|--------------------------|---|
| Courtney Kaczka | ABM | Library Media Specialist | Retirement effective 1/1/2018. |
| Mildred L. Lleras Rogue | DW | ELL Teacher | Temporary appointment effective 11/13/2017-6/30/2018. |
| Samantha Laws | MCI | Kindergarten | Leave of Absence for remainder of 2017-18 SY. |

| | | | |
|----------------------|------|-------------------|---|
| Rebecca McLaughlin | CRHS | Special Education | Resignation effective 11/1/2017. |
| Theodora Osseo-Asare | WEL | Special Education | Retirement effective end of 2017-18 SY. |

3. Paraprofessional Appointments/Resignations/Retirements/Transfers

| Name | School | Position | Action |
|--------------------------|--------|------------------|--|
| Shelia Meredith | JSC | Paraprofessional | Retirement effective 12/1/2017. |
| Timothy Anderson | CRHS | Paraprofessional | Resignation effective 10/28/2017. |
| Laura Whitebread Kennedy | JSC | Paraprofessional | Temporary appointment effective 11/13/2017-6/30/2018. |
| Rebecca Shafer | JSC | Paraprofessional | Temporary appointment effective 12/4/2017-6/30/2018. |
| Janie Dixon | JSC | Paraprofessional | Retirement Date Change from 3/30/2018 to 12/1/2017. |
| Conner Chasanov | WRB | Paraprofessional | Temporary appointment effective 11/13/2017-6/30/2018. |

4. Secretarial Appointments/Resignations/Retirements/Transfers

| Name | School | Position | Action |
|-----------------|--------|----------|----------------------------------|
| Yvette Quinones | NHS | Clerk | Appointment effective 11/6/2017. |

5. Custodial Appointments/Resignations/Retirements/Transfers

| Name | School | Position | Action |
|---------------|--------|-----------------|-----------------------------------|
| Juan Ordonez | FMS | Chief Custodian | Appointment effective 10/24/2017. |
| Jason Burress | JSC | Custodian | Appointment effective 11/20/2017. |

6. Child Nutrition Appointments/Resignations/Retirements/Transfers

| Name | School | Position | Action |
|-----------------|--------|----------------------|-----------------------------------|
| Regina Stubbolo | AFE | 5.5hr General Worker | Appointment effective 10/16/2017. |
| Kellee Goebel | CRHS | 3hr General Worker | Resignation effective 10/23/2017. |
| Mary Russum | WRB | 3hr General Worker | Resignation effective 10/23/2017. |
| Erlinda Sao | FNP | 3.5hr General Worker | Resignation effective 10/27/2017. |
| Kristy Kelley | WRB | 3hr General Worker | Resignation effective 11/1/2017. |
| Ashley Smith | AFE | 5hr General Worker | Appointment effective 11/6/2017. |

7. Extra Duty Recommendations/Resignations

| Name | School | Activity | Position | Action |
|-------------------|--------|----------------------|-----------------|---|
| Karen Surdukowski | FMS | Basketball/Girls | Head Coach | Recommendation for Winter Sports SY2017-18. |
| Mike Tucci | CRHS | Indoor Track & Field | Volunteer Coach | Recommendation for Winter Sports SY2017-18. |
| Tammy Kelly | CRHS | Indoor Track & Field | Volunteer Coach | Recommendation for Winter Sports SY2017-18. |
| Tecumseh Bendolph | CRHS | Indoor Track & | Volunteer Coach | Recommendation for Winter Sports SY2017- |

| | | | | |
|----------------------|-----|------------------|-----------------|---|
| | | Field | | 18. |
| Susanne Surdukowski | FMS | Basketball/Girls | Assistant Coach | Recommendation for Winter Sports SY2017-18. |
| Walter Waddler | ABM | Basketball/Boys | Head Coach | Recommendation for Winter Sports SY2017-18. |
| Charles Konadu Adjei | ABM | Basketball/Boys | Assistant Coach | Recommendation for Winter Sports SY2017-18. |
| Emily Jump | ABM | Basketball/Girls | Head Coach | Recommendation for Winter Sports SY2017-18. |
| David Delong | ABM | Basketball/Girls | Assistant Coach | Recommendation for Winter Sports SY2017-18. |

Recommendation: That the Board approves Personnel Matters A.1 through A.7 as presented.

Board Action Needed: Yes

B. Routine Business

1. Student Travel

The following Student Travel is presented for Board approval:

John S. Charlton Students

| Event | Date | Location |
|-------------|---------------------------|---------------|
| WBOC Studio | Friday, November 17, 2017 | Salisbury, MD |

Recommendation: That the Board approves Student Travel as presented.

Board Action Needed: Yes

2. Gifts to Schools

The following donations are presented for Board approval:

- a. Major George S. Welch Elementary School received 25 pumpkins for their pumpkin drop from Fifer Orchards.
- b. The following items were received at the District Office for the 2017 Rider Pride Day door prizes:
 - Camden Applebee's: 3- \$25 Gift Cards
 - Bel Boutique: Basket with assorted items
 - Brunswick Doverama Lanes: 25- free games
 - Capriotti's: 10- \$10 coupons
 - CDI Computers: 4- Notebooks
 - Domino's of Camden: 6- Assorted gift cards
 - Dover Federal Credit Union: 4- \$25 Visa Gift Cards
 - Dover Skating Rink: Free Skating Party
 - Grotto Pizza: 2- \$25 gift certificates
 - HCGI Hartford, Inc.: HP Office Printer/scanner/fax/copier
 - Lowe's of Camden: Inflatable holiday archway
 - Panera Bread: Free bread coupon for one year
 - Rider Zone School Store: Assorted spirit wear
 - Texas Roadhouse: Gift basket w/ free dinner coupon
 - Camden Wal-Mart: \$50 gift card
 - WaWa (Rt. 10): Gift basket

Recommendation: That the Board approves Gifts to Schools as presented.

Board Action Needed: Yes

C. Policy Matters

1. 2017-18 School Choice Recommendations

2017-18 School Choice Recommendations are included for the Board's review and approval.

Recommendation: That the Board approves 2017-18 School Choice Recommendations as presented.

Board Action Needed: Yes

2. 2018-2019 School Choice

Each year the Superintendent makes recommendations to the Board about potential school choice openings for the next school year based on each school's capacity and projected enrollment. 14 Del. C Chapter 4.b requires school districts to take action on school choice applications (approve/deny) no later than the last day in February of the school year proceeding enrollment. For this reason, school choice openings this year will be based on a comparison of school facility and program capacities as well as the projected enrollment for each District school as calculated on October 31, 2017.

Recommendation: That the Board closes all schools at 85% capacity to School Choice.

Board Action Needed: Yes

D. Fiscal Matters

1. Budget/Fiscal Reports

Budget/Fiscal reports are presented for Board acceptance.

Recommendation: That the Board accepts Budget/Fiscal Reports as presented.

Board Action Needed: Yes

2. FY18 Final District Operating Budget

FY18 Final District Operating Budget is presented for Board acceptance.

Recommendation: That the Board approves the FY18 Final District Operating Budget as presented.

Board Action Needed: Yes

E. Facilities Matters

1. Contract for the John S. Charlton School

The following contract is included for the Board's review and approval.

- a. Martel- Panasonic Communications Server: \$25,221.00

Recommendation: That the Board approves the Martel contract for the John S. Charlton School as presented.

Board Action Needed: Yes

2. Contract for Fred Fifer III Middle School

The following contract is included for the Board's review and approval.

- a. Farrell Roofing, Inc.- Metal ridge capping: \$21,475.00

Recommendation: That the Board approves the Farrell Roofing, Inc contract for Fred Fifer III Middle School as presented.

Board Action Needed: Yes

3. Contract for Fred Fifer III and F. Niel Postlethwait Middle Schools

The following contract is included for the Board's review and approval.

- a. Chesapeake Testing and Balancing Engineers, Inc.- Testing and balancing services for Fred Fifer III Middle School: \$20,800.00
- b. Chesapeake Testing and Balancing Engineers, Inc. - Testing and balancing services for F. Niel Postlethwait Middle School: \$24,920.00

Recommendation: That the Board approves the Chesapeake Testing and Balancing Engineers, Inc. contract for Fred Fifer III and F. Niel Postlethwait Middle Schools as presented.

Board Action Needed: Yes

V. Discussion Items

A. Directors' Reports

Directors' reports, which include their Supervisors' reports, are included for the Board's review.

VI. Executive Session

The Board will meet in Executive Session. The purpose of which is to discuss personnel matters.

Adjournment

The Caesar Rodney School District is an Equal Opportunity Employer and does not discriminate in employment or educational programs, services or activities based on race, color, religion, national origin, veteran or marital status, age, disability, sexual orientation or genetic information in accordance with state and federal laws. Inquiries about compliance should be made to the Title IX, District 504 and ADA Compliance Officers: Paul L. Dunbar
Administration Building, 7 Front Street, Wyoming, DE 19934.
Phone: (302) 698-4800.