

**Regular Meeting
September 19, 2017**

Opening

Call to Order

At 6:00 p.m. School Board President Jessica Marelli called the September 19, 2017 Caesar Rodney School District regular meeting to order.

Roll Call

Members present in addition to Mrs. Marelli were Vice-President Mr. William G. Bush IV, Mr. Dave Failing, Mr. P. Scott Wilson, Mr. Michael Marasco, Base Liaison Lt. Col. Marshall Preston and Executive Secretary Dr. Kevin R. Fitzgerald.

Adoption of Agenda

Mr. Bush made a motion to adopt the September 19, 2017 agenda and addendum as presented. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Approval of Minutes – August 15, 2017 Regular Meeting Minutes

Mr. Bush made a motion to approve the August 15, 2017 Regular Meeting Minutes as presented. Mr. Marasco seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

Executive Session

At 6:01 p.m. Mr. Bush made a motion to go into Executive Session. The purpose of which was to discuss personnel matters. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Bush, and Marasco).

At 7:15 p.m. Mr. Bush made a motion to come out of Executive Session. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Public Comments

There were no public comments at this meeting.

Presentation

Presentation

Secretary Cohan- Memorandum of Understanding Signing: Del DoT Project Search.
Mr. Kevin Thompson, Director of Student Services, explained the Del DoT Project Search partnership with the John S. Charlton School. He recognized the John S. Charlton School staff for their participation in providing exit strategies for their students. The program has student interns who do rotations and will have a resume for future work after graduation. Secretary Cohan shared a few stories of her experiences while working with the students.

Recognitions

Michael Green, CRHS Teacher/ 2017 Delaware History Teacher of the Year, was unable to attend.

Emily VanSickle, CRHS Teacher/ 2016 Delaware History Teacher of the Year, was unable to attend.

Kiara Florez, 2017-2018 CRSD Calendar Cover Artist, was unable to attend.

Presentation

Mrs. Julie Lavender, Allen Frear Elementary School Principal, shared the Social Emotional Learning: Yoga & Mindfulness program. Along with Mrs. Upp, teacher, and Mrs. Barbara Miklus, assistant principal, they explained the program which allows students to express their feelings through signs and exercises. Two students demonstrated several breathing exercises they are using in their classrooms.

Communications

Superintendent

Dr. Fitzgerald communicated the following to the Board:

- Dr. Fitzgerald thanked our staff, students and parents for a great start to the school year.
- Dr. Fitzgerald shared information from the Consolidation Task Force. They have conducted a survey with 146 responses returned. 40 wish to leave just as is and 88 supported some form of consolidation, whether into one statewide district or consolidation of services. A presentation was made showing population, poverty, special ed students, and English language learners statistics. It showed that outside of Wilmington, Kent County had the most significant representation. Dr. Fitzgerald stated CR will host a meeting of the Task Force on November 16th at Caesar Rodney High School in the library.
- Dr. Fitzgerald stated we are now into the September 30th window for student count. Our current enrollment is up 145 students from last year which is approximately 7 units. Although, it appears we will fall below the 8,000 number. He shared the individual building student enrollment numbers.
- Dr. Fitzgerald brought to the Board's attention that as a result of a lawsuit between Christina/DOE and Charter Schools, the Department of Education is changing the funding calculations for Choice and Charter. The concern is that they are including the match tax for the first time and we believe that this is money specifically set to provide support for students who are in the district.
- Dr. Fitzgerald shared a few significant dates with the Board. Tomorrow, September 20th - Secretary Bunting will be visiting the high school and McIlvaine from 10:30-12:00. Saturday, September 23rd the Town of Magnolia will celebrate its' 90th birthday and McIlvaine will be leading the parade. The District TOY dinner will be on Tuesday, September 26th at Wild Quail at 6:00. Mrs. Marelli will give the keynote address. On October 4th we will be issuing interims reports. October 11th will be future freshman night and also Special Olympics will be recognizing the Caesar Rodney School District. The State TOY dinner is Tuesday, October 17th at 5:00 at Dover Downs. Homecoming is October 27th against Brandywine School District and Rider Pride Day will be October 28th.

Action Items

Personnel Matters

1. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Elizabeth Stamper	WBS	Counselor	Appointment effective 8/22/2017.
Brendan Flaherty	WEL	Art	Temporary assignment effective 8/22/2017-6/30/2018.
Twila Parich	CRHS	Biology	Temporary assignment effective 8/22/2017-6/30/2018.
Brian Unger	WRB	Special Education	Temporary assignment effective 8/22/2017-6/30/2018.
Ashley Weer	WRB	Music	Temporary assignment effective 8/28/2017-6/30/2018.
Gina Sawyer	MCI	Kindergarten	Appointment effective 8/22/2017.
Casie Guarino	WBS	Elementary	Resignation effective end of 2016-17 SY.
Raykeem Ward	PMS	English	Temporary assignment effective 8/22/2017-6/30/2018.
Ana Laura Fuentes Lopez	WRB	Spanish Immersion	Temporary assignment effective 8/22/2017-6/30/2018.

Lekeia Sears	CRHS	Special Education	Temporary assignment effective 9/18/2017-6/30/2018.
Lauren Robinson	CRHS	English	Temporary assignment effective 8/22/2017-6/30/2018.
Kathryne Lang	JSC	Life Skills/Autism	Temporary assignment effective 8/22/2017-6/30/2018.
Joanne Leslie	WBS	Elementary	Temporary assignment effective 8/22/2017-6/30/2018.
Beth Ohline	MCI	Family Support Interventionist	Temporary assignment effective 8/22/2017-6/30/2018.
Lauren Mease	AFE	Family Support Interventionist	Temporary assignment effective 8/22/2017-6/30/2018.
Stephanie Davis	WBS	Elementary	Temporary assignment effective 8/23/2017-6/30/2018.
Faith Moore	SHE	Elementary	Temporary assignment effective 8/23/2017-6/30/2018.
Lucy Ayers	CRHS	Latin	Temporary assignment effective 8/28/2017-6/30/2018.
Cheyenne North	PMS	Mathematics	Temporary assignment effective 8/23/2017-6/30/2018.
Louis John Fuchs	WEL	Physical Education	Retirement effective 6/30/2018.
Tara Pickett	PMS	Special Education	Temporary assignment effective 8/25/2017-6/30/2018.
Kyle McGuire	FMS	Special Education	Temporary assignment effective 8/25/2017-6/30/2018.
Tracie Stout	MCI	Kindergarten	Temporary assignment effective 8/29/2017-6/30/2018.
Amber Hobbs	MCI	Kindergarten	Resignation effective end of 2016-17 SY.
Tecumseh Bendolph	AFE	Physical Education	Temporary assignment effective 8/29/2017-6/30/2018.
Jeannie Schrader	MCI	Kindergarten	Temporary assignment effective 9/5/2017-6/30/2018.
Michele Waite	FMS	English/Language Arts	Temporary assignment effective 9/5/2017-6/30/2018.
Jennifer Speigelman	WRB	Special Education	Resignation effective 9/16/2017.

2. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Jennifer Pulmano	WRB	Paraprofessional	Temporary assignment effective 8/22/2017-6/30/2018.
Diandra Parker-Anderson	NHS	School Based Intervention	Temporary assignment effective 8/22/2017-6/30/2018.
Steven Bilbough	JSC	Paraprofessional	Appointment effective 8/22/2017.
Shawn Lanouette	CRHS	TESP	Temporary assignment effective 8/22/2017-6/30/2018.
Deborah Moseder	SHE	School Based Intervention	Temporary assignment effective 8/22/2017-6/30/2018.
Benjamin Mitchell	JSC ILC	Paraprofessional	Temporary assignment effective 8/22/2017-6/30/2018.
Diane Price	MCI	Title I	Temporary assignment effective 8/22/2017-6/30/2018.
Brittany Blacksten	PMS	TESP	Temporary assignment effective 8/22/2017-6/30/2018.
Sally Pangle	SHE	TESP	Temporary assignment effective 8/22/2017-6/30/2018.

Kristen Finley	CRHS	Paraprofessional	Temporary assignment effective 8/22/2017-6/30/2018.
Laura O'Brien	MCI	Paraprofessional	Appointment effective 8/22/2017.
Annmarie Kane	NHS	TESP	Temporary assignment effective 8/22/2017-6/30/2018.
Jill Knight	MCI	Paraprofessional	Reassignment effective 8/22/2017.
Lucy Dutton	WRB	Title I	Temporary assignment effective 8/22/2017-6/30/2018.
Tiffany Kelly	MCI	Paraprofessional	Temporary assignment effective 8/22/2017-6/30/2018.
Eryn Bronson	MCI	Paraprofessional	Temporary assignment effective 8/22/2017-6/30/2018.
Mark Zirilli	JSC	Special Education	Temporary assignment effective 8/22/2017-6/30/2018.
Matthew Aragon	FMS	Special Education	Temporary assignment effective 8/22/2017-6/30/2018.
Robert Crothers	FMS	Paraprofessional	Resignation effective end of 2016-17 SY.
Brenda Behrens	WEL	Paraprofessional	Temporary assignment effective 8/22/2017-6/30/2018.
Christie Sinex Steele	WEL	Paraprofessional	Temporary assignment effective 8/22/2017-6/30/2018.
Marla Litz	WEL	Paraprofessional	Appointment effective 8/22/2017.
Kristen Yuckel	MCI	Paraprofessional	Temporary assignment effective 8/22/2017-6/30/2018.
Alevnia McCullough	PMS	Paraprofessional	Temporary assignment effective 8/22/2017-6/30/2018.
Sinead Ronan	WRB	Paraprofessional	Temporary assignment effective 8/23/2017-6/30/2018.
James Baldwin	CRHS	Special Education 1:1	Temporary assignment effective 8/22/2017-6/30/2018.
Carlos Cannon	JSC	Paraprofessional	Resignation effective end of 2016-17 SY.
Shelley Smith	JSC	Paraprofessional	Temporary assignment effective 8/28/2017-6/30/2018.
Steven Tunstill	FMS	Paraprofessional	Temporary assignment effective 9/11/2017-6/30/2018.
Andrea (Drew) Balcerak	NHS	TESP	Temporary assignment effective 8/31/2017-6/30/2018.
Susan Albanese	CRHS	Paraprofessional	Temporary appointment effective 8/22/2017-6/30/2018.
Timothy Anderson	CRHS	Paraprofessional	Temporary appointment effective 9/18/2017-6/30/2018.

3. Secretarial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Samantha Holsey	NHS	Clerk	Appointment effective 9/11/2017.
Ruth Rains	JSC	Secretary	Retirement effective 12/27/2017.

4. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Ann Allen	CRHS	3.5hr General Worker	Transfer effective 8/28/2017.
Ashley Baer	MCI	3hr General Worker	Appointment effective 8/28/2017.
Ashley Smith	NHS	3hr General Worker	Appointment effective 8/28/2017.

Barbara Gibbs	CRHS	3hr General Worker	Resignation effective 8/28/2017.
Beth Bailey	SHE	3hr General Worker	Appointment effective 8/28/2017.
Brandan White	CRHS	3hr General Worker	Appointment effective 8/28/2017.
Carolyn Dawicki	AFE	3hr General Worker	Appointment effective 8/28/2017.
Carolyn Turturici	ABM	3.5hr General Worker	Resignation effective 8/28/2017.
Courtney Rollins	WRB	4hr General Worker	Appointment effective 8/28/2017.
Diana Jones	WBS	3hr General Worker	Appointment effective 8/28/2017.
Doris Wiley	FMS	3.5hr General Worker	Transfer effective 8/28/2017.
Francine Anderson	NHS	3hr General Worker	Appointment effective 8/28/2017.
Jacaline Grudle	MCI	3hr General Worker	Appointment effective 8/28/2017.
Jacquelyn Hill	WRB	3hr General Worker	Appointment effective 8/28/2017.
Jennifer Fisher	WEL	3hr General Worker	Appointment effective 8/28/2017.
Jonica Webb	ABM	5.5hr General Worker	Appointment effective 8/28/2017.
Katherine Robles	WBS	3hr General Worker	Appointment effective 8/28/2017.
Kristy Kelley	WRB	3hr General Worker	Transfer effective 8/28/2017.
Lori Ogden	NHS	3hr General Worker	Appointment effective 8/28/2017.
Lynnette Cotner	ABM	3.5hr General Worker	Appointment effective 8/28/2017.
Maria Armstrong	AFE	3hr General Worker	Transfer effective 8/28/2017.
Megan Brackin	SHE	3hr General Worker	Appointment effective 8/28/2017.
Prestina Crockett	WBS	3hr General Worker	Transfer effective 8/28/2017.
Sallie Craig	WEL	3hr General Worker	Appointment effective 8/28/2017.
Sherile Harris	WRB	3hr General Worker	Appointment effective 8/28/2017.
Suzanne Bump	ABM	5.5hr General Worker	Appointment effective 8/28/2017.
Diane Newman	AFE	5.5hr General Worker	Resignation effective 9/25/2017.

5. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
Theresa Charney	FMS	Field Hockey	Head Coach	Recommendation for Fall Sports SY2017-18.
Katie Becker	CRHS	Field Hockey	Volunteer Coach	Recommendation for Fall Sports SY2017-18.
David Buckson	CRHS	Football	Volunteer Coach	Recommendation for Fall Sports SY2017-18.
Kaitlynn Herlihy	CRHS	Volleyball	Volunteer Coach	Recommendation for Fall Sports SY2017-18.
Craig Stevens	CRHS	Boys Soccer	Volunteer Coach	Recommendation for Fall Sports SY2017-18.
Carlyn Talerico	CRHS	Field Hockey	Volunteer Coach	Recommendation for Fall Sports SY2017-18.
Catherine Harper	FMS	Field Hockey	Asst. Coach	Recommendation for Fall Sports SY2017-18.
Christine Kirk	FMS	Field Hockey	Asst. Coach	Recommendation for Fall Sports SY2017-18.
Sarah Smith	FMS	Boys Soccer	Asst. Coach	Recommendation for Fall Sports SY2017-18.
Robert Daddio	PMS	Field Hockey	Volunteer Coach	Recommendation for Fall Sports SY2017-18.
Kimberly Crossley	PMS	Field Hockey	Head Coach	Recommendation for Fall Sports SY2017-18.

				18.
Katherine Kirk	PMS	Field Hockey	Asst. Coach	Recommendation for Fall Sports SY2017-18.
John Downs	PMS	Football	Head Coach	Recommendation for Fall Sports SY2017-18.
Jeremiah Milner	PMS	Football	Asst. Coach	Recommendation for Fall Sports SY2017-18.
Franklin Victory	CRHS	Boys Soccer	Asst. Jr Varsity	Recommendation for Fall Sports SY2017-18.
Tina Edwards	PMS	Cheerleading	Asst. Coach	Recommendation for SY2017-18.
Scott Golden	PMS	Service Organizations	Odyssey of the Mind Co-Sponsor	Recommendation for SY2017-18.
Gary Duren	PMS	Service Organizations	Odyssey of the Mind Co-Sponsor	Recommendation for SY2017-18.
Amanda Johnson	PMS	Service Organizations	ML Science Olympiad	Recommendation for SY2017-18.
Jennifer Simmons	PMS	Service Organizations	Math League Grade 7	Recommendation for SY2017-18.
Melissa Stiller	PMS	Service Organizations	National Honor Society Co-Sponsor	Recommendation for SY2017-18.
Denise McCunney	PMS	Service Organizations	National Honor Society Co-Sponsor	Recommendation for SY2017-18.
Evon Haley	ABMS	Cheerleading	Head Coach	Recommendation for SY2017-18.
Rikki Senn	CRHS	Service Organizations	FCCLA Co-Sponsor	Recommendation for SY2017-18.
Amanda Purcell	NHS	Musical	Band	Recommendation for SY2017-18.
Amanda Purcell	SHE	Musical	Band	Recommendation for SY2017-18.
Amanda Purcell	WBS	Musical	Band	Recommendation for SY2017-18.
Amanda Purcell	WRB	Musical	Band	Recommendation for SY2017-18.
Ashley Weer	WRB	Musical	Chorus	Recommendation for SY2017-18.
Lucy Ayers	CRHS	Service Organizations	Latin Club	Recommendation for SY2017-18.
Rachael Gill	CRHS	Service Organizations	FNA/Scrub Club Co-Sponsor	Recommendation for SY2017-18.
Deb Yingling	CRHS	Service Organizations	FNA/Scrub Club Co-Sponsor	Recommendation for SY2017-18.
Laura Wright	NHS	Service Organizations	Student Council Co-Advisor	Recommendation for SY2017-18.
Jennifer McCarthy	NHS	Service Organizations	Student Council Co-Advisor	Recommendation for SY2017-18.
David Miller	FMS	Musical	Drama Co-Sponsor	Recommendation for SY2017-18.
Nate Threatts	JSC	Service Organizations	Special Olympics Co-Sponsor	Recommendation for SY2017-18.
Anna Marie Farro	JSC	Service Organizations	Special Olympics Co-Sponsor	Recommendation for SY2017-18.
Amy Smith	AFE	Service Organizations	Math League/Gr4	Recommendation for SY2017-18.
Rayshaun Ward	AFE	Service Organizations	Math League/Gr5	Recommendation for SY2017-18.
Stacey Allen	ABM	Cheerleading	Asst. Coach	Recommendation for SY2017-18.
Charles Konadu-Adjei	ABM	Athletic Director	Athletic Director	Recommendation for SY2017-18.

Mr. Bush made a motion to approve Personnel Matters A. 1- A. 5 as presented on the agenda and addendum. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Routine Business

Student Travel

Caesar Rodney High Students

Event	Date	Location
10 th Grade English Students- U.S. Holocaust Memorial Museum	Monday, October 23, 2017	Washington D.C.
11 th Grade Advanced English Students- Pennsylvania Renaissance Fair	Thursday, October 12, 2017	Manheim, PA
Instrumental Band Students- Disney Parade	Tuesday, February 13, 2018- Sunday, February 18, 2018	Orlando, FL
FFA- National Junior Swine Association Eastern Regional	Thursday, October 5, 2017- Saturday, October 7, 2017	Hamburg, NY

Allen Frear Elementary Students

Event	Date	Location
Longwood Gardens- Three classes each day	Friday, October 6, 2017 & Tuesday, October 10, 2017	Kennett Square, PA

Mr. Bush made a motion to approve Student Travel as presented on the agenda and addendum. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Routine Business

Gifts to Schools

- a. Caesar Rodney District Office received several boxes of school supplies from Chesapeake Utilities for Simpson ILC, Caesar Rodney High School, McIlvaine Early Childhood Center, F. Niel Postlethwait Middle School, Allen Frear Elementary and W. Reily Brown Elementary Schools.
- b. The CRSD Instruction Office received the following donations for their new teacher induction:
 - Music School of DE (Milford branch)- gift certificates
 - Kent County Theater Guild- free admission tickets
 - Bel Boutique- bracelet and gift basket
 - Camden Applebee's- gift certificates
 - Texas Roadhouse- gift certificates
- c. Caesar Rodney District Office received several boxes of book bags, notebooks, erasers, pencils, pencil sharpeners, crayons, etc. for students in the district from the Wyoming United Methodist Church.

Mr. Bush made a motion to approve Gifts to Schools as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Policy Matters

2017-18 School Choice Recommendations

Mr. Bush made a motion to approve 2017-18 School Choice Recommendations as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Fiscal Matters

Budget/Fiscal Reports

Mr. Scott Kessel, Director of Business and Finance/Support Services, explained the Budget/Fiscal Reports.

Mr. Bush made a motion to accept the Budget/Fiscal reports as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Facilities Matters

Addition DD, Field & Site work for Caesar Rodney High School

Studio JAED gave a presentation on the progress of John S. Charlton School and Caesar Rodney High School. They shared the future plan options. Discussion took place regarding the field placements for Caesar Rodney High School.

Mr. Wilson made a motion to approve the Studio JAED Addition DD, Field & Site work for Caesar Rodney High School (Option Two) as presented. Mr. Bush seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Schematic Design for the New Elementary School

Becker Morgan Group gave a presentation on the schematic design for the new elementary school including the external and internal overviews. Discussion took place regarding the drop off and pick up traffic patterns for students and parents. The outside view from the road was also discussed.

Mr. Failing made a motion to approve the Schematic Design for the New Elementary School from Becker Morgan Group as presented. Mr. Marasco seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Contract for Caesar Rodney High School

Mr. Bush made a motion to accept the contract from D.A. Nolt, Inc. as presented. Mr. Failing seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Contracts for J. Ralph McIlvaine ECC

Mr. Bush made a motion to accept the contracts for J. Ralph McIlvaine ECC (CDI Computers, HCGi, Visual Sound, Kent County Impact Fees, and Callaway Awnings) as presented. Mr. Failing seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Contract for John S. Charlton School

Mr. Bush made a motion to accept the contract from Hudson's Cleaning, L.L.C. as presented. Mr. Failing seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Change Order: John S. Charlton School

Mr. Bush made a motion to approve the Change Order #002- Bulletin 1- Smokes & Pool Equipment, remove existing water cooler & cap, provide tinted glass, new flooring in room 114, added card reader, added ceramic tile from Richard Y. Johnson & Son, Inc. as presented. Mr. Failing seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Change Orders: Caesar Rodney High School

Mr. Bush made a motion to approve the change order #001-Asbestos Roof Abatement Project-Harvard Environmental, Inc. #002-Remove three curbs, deck in, install ISO and EPDM-CTA Roofing & Waterproofing Inc., and #003-Fabricate and install Fascia at auditorium-CTA Roofing & Waterproofing Inc.as presented. Mr. Failing seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Additional Services: F. Niel Postlethwait and Fred Fifer III Middle Schools

Mr. Bush made a motion to accept the Additional A & E services for water infiltration investigation of masonry walls-Tetra Tech as presented. Mr. Failing seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).

Discussion Items

Directors' Reports

Directors' reports, which include their Supervisors' reports, were included for the Board's review.

President Marelli expressed gratitude to the Directors and Supervisors for their hard work.

Executive Session

There was no Executive Session.

Adjournment

At 9:00 p.m. Mr. Marasco made a motion to adjourn. Mr. Bush seconded the motion and the motion carried unanimously 5-0 (Marelli, Failing, Bush, Wilson and Marasco).


Kevin R. Fitzgerald, Ed. D., Executive Secretary

10/24/17
Date