

**Regular Meeting  
May 21, 2019**

**Opening**

Call to Order

At 7:05 p.m. School Board President Jessica Marelli called the May 21, 2019, Caesar Rodney School District regular meeting to order.

Roll Call

Members present in addition to Mrs. Marelli were Mr. Michael Marasco, Mr. Dave Failing, Base Liaison, Col. Marshall Preston and Executive Secretary Dr. Kevin R. Fitzgerald. Mr. P. Scott Wilson was not present.

Adoption of Agenda

Mr. Marasco made a motion to adopt the May 21, 2019 agenda as presented. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

Approval of Minutes – April 8, 2019, Regular Meeting and May 17, 2019 Work Session Minutes

Mr. Marasco made a motion to approve the April 8, 2019, Regular Meeting and the May 17, 2019 Work Session Minutes as presented. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

**Presentation**

Recognitions

1. The Caesar Rodney High School JROTC Drill Team was recognized for being named the 2019 State of Delaware JROTC Military Drill Champions.
2. Wesley Melvin was recognized for winning the title of Outstanding Saxophone Soloist.
3. Antonio Rivera was unable to attend. He will receive a tribute from the Board for winning the Delaware Press Association Communication Contest.
4. Jesse Prillaman was recognized for winning the Delaware Women's Sports Alliance Southern Delaware Scholarship.
5. Kendal Dawson, Chris McCrae and Justin Washington were recognized for their Shepherd's Place video.
6. Elyse Blaier and Izzie Marasco were recognized to the Delaware All Eastern Honors Ensemble. Justin Anthony was unable to attend. He will also receive a tribute from the Board for being selected to the Delaware All Eastern Honors Ensemble.
7. Dr. Virginia Vaughan was recognized for receiving her doctorate degree.
8. Dr. Barry Cropp was recognized for receiving his doctorate degree.

Mr. P. Scott Wilson was present after the recognitions.

Presentation

Allen Frear Elementary School Principal, Julie Lavender, introduced the Board to the "Green" things happening at Allen Frear with the school's Eco-Team. The students gave a presentation on the three pillars of Green Schools. They shared information on their compost center, recycling & breakfast bags program, community gardens, and outdoor learning spaces. Dr. Fitzgerald asked a few questions and thanked the students for their presentation.

Communications

Superintendent

Dr. Fitzgerald communicated the following to the Board:

- Dr. Fitzgerald congratulated all of our reward recipients and the new Doctors!
- Dr. Fitzgerald congratulated President Marelli on her re-election to the School Board and he congratulated and welcomed Dr. Denham who won the open Board seat. Dr. Fitzgerald thanked Mr. Victory and Mr. Buckson for their interest in serving on the School Board.
- Dr. Fitzgerald congratulated Sabra Collins our 2019 District Teacher of the Year and all of the Building Teachers of the Year.
- Dr. Fitzgerald congratulated Dr. Sherry Kijowski who has been named the 2019 Delaware Secondary School Principal of the Year. He was particularly proud of the fact that the last four principals of Caesar Rodney High school have received the honor. CR is the only high school in the state to have this distinction. He stated CR high school has been recognized by Newsweek magazine as one of the top high schools in the state and in the country.
- Dr. Fitzgerald is proud to announce that our Pro-Start Culinary Team has placed 15 out of the 49 teams that competed recently. He thinks the fact that our team was disappointed says a lot about Chef Senn's program. Their 15th place finish is the best by a school in Delaware.
- On Wed. May 29th the District will be recognized as the First Green Ribbon District in the state and in September we will be recognized by the Department of Education at the National Green Ribbon ceremony. He also gave Reily Brown a shout out for being a school state finalist. Dr. Fitzgerald congratulated and thanked Mr. Klawinski, our students and their teachers.
- Dr. Fitzgerald congratulated our spring sports teams for their successful seasons and wished those still playing in the state tournament the best of luck.
- Dr. Fitzgerald informed the Board that Mr. Starke has vetted Mr. DiMondi's request to tie into our drainage system at Marker's Field and since there were no objections we will begin moving forward.
- Dr. Fitzgerald reminded the Board of some upcoming events.
  - Project Search students will be graduating at 1 pm this Friday in the DEL DOT Building.
  - Senior Awards Night is Thursday, May 30th at 6 pm in the high school auditorium.
  - Friday, May 31<sup>st</sup> is the Kent County Legislative Breakfast which will be at 7:30 am at the Capital School District Office.
  - Charlton's graduation is also Friday at 5:30 pm.
  - CR High School graduation is Saturday, June 1<sup>st</sup>. The Board should be in the main office by 9:30 am.
  - The groundbreaking for the new base school will be Monday, June 3rd as well as McIlvaine's graduation.
  - Welch's graduation is 10 am on Wednesday, June 5th at The Landing.
  - The last student day is June 6<sup>th</sup>.
- Dr. Fitzgerald brought to the attention of the Board while we typically set the tax rate, swear in new Board members and hold our reorganization meeting the second week of July, he noticed that our only Board meeting is set for July 16<sup>th</sup>. He believes this is the result of some conflicts with Board members. Board policy says this needs to be done by July 15<sup>th</sup>. Dr. Fitzgerald proposed that we move the Board meeting to July 15<sup>th</sup>. He will ask Mr. Kessel to see what the timeline is for Kent County to set the tax rate. If that has to be done prior to the July 15th board meeting, we will place that item on the June agenda.

### School Board

President Marelli welcomed Dr. Joyce Denham on her new Board seat. She congratulated Dr. Fitzgerald on being selected as the National Association of Educational Office Professionals 2019 Administrator of the Year. She commended the CREA representatives and District Office members who were instrumental in negotiating the CREA contract which will be for the next four years.

### **Public Comments**

Mrs. Wendy Williams, on behalf of CREA, spoke on the current bell schedule and teacher's work day. She expressed several concerns with the bell schedule for elementary teachers including scheduling appointments, parent conferences,



covering student dismissals, etc. She passed out a copy of her statement and read the statement aloud including quotes from other teachers.

## Action Items

### Administrative Contract Renewals/Non-Renewals

Ashley Adlam-Hernandez: Contract extended until June 30, 2020

Ashley Holmes: Contract extended until June 30, 2020

Kerri Carr: Contract extended until June 30, 2020

Mr. Marasco made a motion to approve the Administrative Contract Renewals/Non-Renewals as recommended. Mr. Failing seconded the motion and the motion carried 3-0 (Marelli, Failing, and Marasco) with Mr. P. Scott Wilson opposed.

### Appointment of Lead Constable

Mr. Marasco made a motion to appoint Pat Williams as Lead Constable for one year with a start date to be determined. Mr. Failing seconded the motion and the motion carried 3-0 (Marelli, Failing, and Marasco) with Mr. P. Scott Wilson opposed.

### Personnel Matters

#### 1. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Seth Brosius	FMS	Mathematics	Appointment effective 8/20/2019.
Denise McCunney	PMS	Mathematics	Appointment effective 8/20/2019.
Leigh Anne Carter	WBS	Special Education	Appointment effective 8/20/2019.
Thomas Garrett	WRB	Guidance Counselor	Appointment effective 8/20/2019.
Mark Breeding	CRHS	Agriculture	Appointment effective 8/20/2019.
Emily Halliday	WEL	Special Education	Appointment effective 8/20/2019.
Karla Freeman	WBS	Guidance Counselor	Appointment effective 8/20/2019.
Sara Passon	WBS	Special Education	Appointment effective 8/20/2019.
Alexis Chandler	ABM	Mathematics	Appointment effective 8/20/2019.
Bryan Bossard	CRHS	Business	Temporary appointment effective 8/20/2019-6/30/2020.
Robert Easton	CRHS	Business	Temporary appointment effective 8/20/2019-6/30/2020.
Peyton Cluff	PMS	Special Education/ Social Studies	Temporary appointment effective 8/20/2019-6/30/2020.
Ja'Kim Cohen	PMS	Mathematics	Temporary appointment effective 8/20/2019-6/30/2020.
Brittany Blacksten	PMS	Special Education	Temporary appointment effective 8/20/2019-6/30/2020.
Brigitte Gavas	CRHS	Latin	Temporary appointment effective 8/20/2019-6/30/2020.
Antionietta Servodio	CRHS	Italian	Temporary appointment effective 8/20/2019-6/30/2020.
Amanda Graham	WEL	Elementary	Transfer effective 8/20/2019.
Susan Waldbusser-	PMS	Nurse	Transfer effective 8/20/2019.

Chumley			
Lori Salemi	NHS	Elementary	Retirement effective 9/1/2019.
Amy Harfeld	FMS	English	Retirement effective 6/30/2019.
Shannon Madara	SHE	Special Education	Resignation effective end of 2018-19 SY.
David Miller	FMS	English	Resignation effective end of 2018-19 SY.
Mallory Doddato	WRB	Elementary	Resignation effective end of 2018-2019 SY.
Employee #052119-1			Termination: Transition to *LTD effective 4/25/2019.

\*LTD= Long Term Disability

2. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Lyndsey Collison	WBS	One-on-one Paraprofessional	Temporary appointment effective 4/15/2019-6/30/2019.
Joseph Croce	JSC	Paraprofessional	Resignation effective end of 2018-2019 SY.

3. Secretarial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Jennifer Bailey	CRHS	Secretary	Appointment effective 5/1/2019.

4. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Jason Rasmussen	NHS	2 <sup>nd</sup> Shift Custodian	Resignation effective 5/25/2019.
Employee #052119-2			Termination: Transition to *LTD effective 4/26/2019.

\*LTD= Long Term Disability

5. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Kam-Yin Yeung	SHE	3hr General Worker	Appointment Effective 4/15/2019.
Timothy Devito	FMS	3hr General Worker	Appointment Effective 04/15/2019.
Lisa Moreau	MCI	3hr General Worker	Appointment Effective 4/1/2019.
Jenny Leverknight	AFE	3hr General Worker	Appointment Effective 4/29/2019.
Abigail Zaun	CRHS	3hr General Worker	Appointment Effective 4/29/2019.
Laurel Robinson	NHS	3hr General Worker	Appointment Effective 4/29/2019.
Lisa Johnson	FMS	4hr General Worker	Transfer to 5.5hr GW at FMS Effective 4/29/2019.
Jonica Webb	FMS	5.5hr General Worker	Resignation Effective 4/19/2019.
Leishla Montalvo Perez	NHS	3hr General Worker	Resignation Effective 5/1/2019.
Charlotte Black	CRHS	Cafeteria Manager	Retirement Effective 7/1/2019.

6. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
Dan Candelero	CRHS	Summer Weightlifting	Trainer	Recommendation for Summer Sports 2019.



Mr. Marasco made a motion to approve Personnel Matters C.1- C.6 as presented on the agenda and addendum. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Marasco, Failing, and Wilson).

Routine Business

Student Travel

**Caesar Rodney High School Students**

Event	Date	Location
FCCLA National Conference- FCCLA Students	Saturday, June 29, 2019- Friday, July 5, 2019	Anaheim, CA
Historical Sites of Philadelphia- ROTC Class Trip	Wednesday, May 29, 2019	Philadelphia, PA
National Conference- TSA Students	Friday, June 28, 2019- Tuesday, July 2, 2019	Oxon Hill, MD

**F. Niel Postlethwait Middle Students**

Event	Date	Location
National TSA Conference at the Gaylord National Resort, National Harbor- TSA Students	Friday, June 28, 2019- Tuesday, July 2, 2019	Washington, D.C.

Mr. Marasco made a motion to approve Student Travel as presented on the agenda. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Marasco, Failing, and Wilson).

Gifts to Schools

Mr. Marasco made a motion to approve Gifts to Schools as presented on the agenda. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Marasco, Failing, and Wilson).

- a. Major George S. Welch Elementary School received a \$300 donation from the Andrewville Ruritan via Paula Brown.

Policy Matters

2018-19 and 2019-2020 School Choice Recommendations

Mr. Marasco made a motion to approve 2018-19 and 2019-2020 School Choice Recommendations as presented. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Marasco, Failing, and Wilson).

Approval of the CREA Contract

Mr. Marasco made a motion to approve the CREA Contract as presented. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Marasco, Failing, and Wilson).

Fiscal Matters

Budget/Fiscal Reports

Mr. Scott Kessel, Director of Business & Finance, explained the Budget/Fiscal Reports.

Mr. Marasco made a motion to accept the Budget/Fiscal reports as presented. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Marasco, Failing, and Wilson).

Change Orders: Caesar Rodney High School

Mr. Ken Starke, Supervisor of Facilities Management, explained the change order for Caesar Rodney High School from Amakor, Inc. and Hillis-Carnes Engineering Associates, Inc.

Change Order #	Contractor	Amount/Increase	Amount/Decrease
#008- RFC #24- Reduction for leaving the ceiling grid in place and not replacing with new. RFC#25- Deduction for a reduced scope of work due to not replacing the ceiling grid.	Amakor, Inc.		\$135,969.00
#001- Construction Materials Testing and Inspection Services. HCEA Proposal No. P190100DOV	Hillis-Carnes Engineering Associates, Inc.	\$6,977.00	

Mr. Marasco made a motion to approve the Caesar Rodney High School's Change Order #008 from Amakor, Inc. for \$135,969.00 as presented and Change Order #001 from Hillis- Carnes Engineering Associates, Inc. for the corrected amount of \$6,977.00 on the addendum. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

## Discussion Items

### Directors' Reports

Directors' reports, which include their Supervisors' reports, were included for the Board's review. Mr. Marasco asked about teacher recruitment for the next year. Dr. Noel stated we were in good shape. Mr. Marasco also mentioned we have an 11<sup>th</sup> bus added to our fleet. President Marelli thanked the Directors for their hard work.

## Executive Session

There was no executive session.

## Adjournment

At 8:10 p.m. Mr. Marasco made a motion to adjourn. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Marasco, Failing, and Wilson).

  
 Kevin R. Fitzgerald, Ed. D., Executive Secretary

6/18/19  
 Date