

**Regular Meeting  
April 8, 2019**

**Opening**

Call to Order

At 7:04 p.m. School Board President Jessica Marelli called the April 8, 2019, Caesar Rodney School District regular meeting to order.

Roll Call

Members present in addition to Mrs. Marelli were Mr. Michael Marasco, Mr. Dave Failing, and Executive Secretary Dr. Kevin R. Fitzgerald. Mr. P. Scott Wilson and Base Liaison, Col. Marshall Preston were absent.

Adoption of Agenda

Dr. Fitzgerald made a correction to the addendum to excuse Mr. Moore under Item II Presentations. Mr. Marasco made a motion to adopt the April 8, 2019 agenda and addendum. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

Approval of Minutes – March 19, 2019, Regular Meeting Minutes

Mr. Marasco made a motion to approve the March 19, 2019, Regular Meeting Minutes as presented. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

**Presentation**

Recognitions

1. Kaidin Burton was recognized for receiving the Spirit of Caesar Rodney Student Award for his heroic efforts in an emergency situation.
2. Carrie Bush was recognized for receiving the Spirit of Caesar Rodney Staff Award for her continued support with the Odyssey of the Mind Team.
3. The District Spelling Bee Winners were recognized. In addition, Milan Shaw was recognized for placing sixth and Sage Sawhney was recognized for placing third in the state competition.
4. Kevin Hudson and Jackson Dean were recognized for being the DIAA Wrestling State Champions.
5. Leon Jett and Destiny Bailey-Perkins were recognized for being the DIAA Indoor Track and Field Champions.
6. Chuck Hudson (Jostens) recognized Dr. Fitzgerald for his accomplishments and being named the National Superintendent of the Year by giving him a customized ring.

Presentation

Star Hill Elementary School Principal, Nicole Kurz-McDowell, and Assistant Principal, Jean Allen, introduced their basketball team and robotics club. Each club gave a short presentation to the Board and the audience.

Communications

Superintendent

Dr. Fitzgerald communicated the following to the Board:

- Dr. Fitzgerald congratulated all of our award recipients and thanked them for being Riders!
- Dr. Fitzgerald thanked Chuck and Amy Hudson and the Jostens Company for his recognition and ring.

- Dr. Fitzgerald congratulated our Secretary of Ed Scholars, Silvana Nasim, Max Cox, and Alexis Waddy. The banquet is tomorrow night at Dover Downs at 6 pm.
- Dr. Fitzgerald recognized all the military children that attend our schools. April is the month of the Military Child. He reminded the Board that the Dover Air Base Middle School Choir will be performing at Leg Hall next week.
- Dr. Fitzgerald informed the Board that the senior class officers asked Duron Harmon of the New England Patriots to be their commencement speaker and he has accepted.
- Dr. Fitzgerald congratulated some other outstanding students for their recent accomplishments. Wesley Melvin - outstanding soloist at the Middletown Jazz Festival for saxophone, Antonio Rivera- first place in the Delaware Press Association Communication Contest for the computer science program, Jesse Prillaman who was recognized by the Delaware Women’s Sports Alliance with their Southern Delaware scholarship, Kendal Dawson, Chris McCrae and Justin Washington who made a video story on The Shepherd’s Place which ran on the PBS News Hour, Elle Blair, Izzie Marasco and Justin Anthony were in Pittsburg over the weekend representing Delaware’s All-Eastern Honors Ensemble.
- Dr. Fitzgerald stated we continue our negotiations with the Bond Bill committee for the funding of our new elementary school. We appreciate the demands being placed on the committee as Del Tech and Del State request much needed funding and with referendums taking place in the near future at Capital, Christina, Woodbridge, Indian River, and Appoquinimink School Districts. We want to emphasize that we were caught in a situation created by DOE, OMB and the rising price of new construction and not through any fault of the District or our community, we believe that they have an obligation to make our project whole before approving any other funding needs.
- Dr. Fitzgerald commended Mr. Starke on his balancing act as we move forward with the construction projects at the High school, Charlton, Stokes, Postlethwait, and Fifer. It’s good to see the steel frame going up at the high school!
- Dr. Fitzgerald wished our Air Force National Champion Drill team good luck as they compete against all the ROTC Drill Teams in Delaware in the State Championship this coming Saturday.
- Dr. Fitzgerald shared some important date with the Board.
  - Saturday the high school will host the Spring Theatre Showcase at 3 pm
  - Tuesday, April 16<sup>th</sup> the FFA will be hosting their annual banquet at 6 pm at the HS
  - Wednesday, April 17<sup>th</sup> the high school will be hosting the 5<sup>th</sup> Grade Band Gala Contest at 7 pm
  - Next week Dr. Fitzgerald will be in Indianapolis representing Delaware at the NFHS Board of Directors and legal meeting.
- Dr. Fitzgerald wished Capital School District all the best in tomorrow’s referendum.

### School Board

President Marelli congratulated Dr. Fitzgerald again for his accomplishments and all he does for our district. Dr. Fitzgerald thanked the Directors and the School Board for making that easy for him.

### **Public Comments**

There were no public comments at this meeting.

### **Action Items**

### Personnel Matters

1. Teacher Appointments/Resignations/Retirements/Transfers

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Action</b>
Karla Freeman	WBS	Guidance Counselor	Temporary appointment effective 3/25/2019-6/30/2019.
Andre Watson	JSC	Special Education	Retirement effective end of 2018-2019 SY.
Charmaine Herrera	WBS	Achievement Liaison Teacher	Retirement effective 12/1/2019 (Date Change).
Nuria Perez Martinez	WRB	Spanish Immersion	Resignation effective end of 2018-19 SY.
Freeman Williams	CRHS	Dean of Students	Reassignment effective 4/1/2019.
Heather Smith	CRHS	Social Studies	Temporary appointment effective 3/25/2019-6/30/2019.
Logan Rios	PMS	Mathematics	Appointment effective 8/20/2019.
Employee #040819			Resignation effective 4/3/2019.

2. Paraprofessional Appointment/Resignations/Retirements/Transfers

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Action</b>
Cheline Jacques	JSC	Paraprofessional	Temporary appointment effective 3/18/2019-6/30/2019.
Christine Salvatore-Raiche	ILC	Paraprofessional	Temporary appointment effective 3/26/2019-6/30/2019.
Nancy Robinson	SHE	Paraprofessional	Retirement effective end of 2018-2019 SY.
Dorothy Cook	MCI	Paraprofessional	Retirement effective end of 2018-2019 SY.
Rosemarie Maheu	MCI	Paraprofessional	Temporary appointment effective 4/1/2019-6/30/2019.

3. Secretarial Appointments/Resignations/Retirements/Transfers

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Action</b>
Cheryl Hannah	PMS	Financial Secretary	Retirement effective 2/1/2020.
Dlorah Sutfin	ABM	Clerk	Appointment effective 4/08/2019.

4. Custodial Appointments/Resignations/Retirements/Transfers

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Action</b>
Jason Rasmussen	NHS	2 <sup>nd</sup> Shift Custodian	Appointment effective 03/21/2019.

5. Child Nutrition Appointments/Resignations/Retirements/Transfers

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Action</b>
Valarie Lacey	MCI	3hr General Worker	Appointment effective 03/18/2019.
Christina Morrison	PMS	3hr General Worker	Appointment effective 03/19/2019.
Kayla Dodge	PMS	5.5hr General Worker	Transfer to DABM effective 3/18/2019.
Virginia Jankowski	MCI	3hr General Worker	Transfer to DABM effective 3/18/2019.
Abigail Hall	PMS	4hr General Worker	Transfer to 5.5hr GW at PMS effective 4/1/2019.
Takeya Tilghman	NHS	3hr General Worker	Transfer to 4hr GW at PMS effective 4/1/2019.
Tylisha Evans	FMS	3hr General Worker	Resignation effective 3/14/2019.

6. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
William Seymour	FMS	Baseball	Assistant Coach	Recommendation for Spring Sports 2018-2019.
Justin Upp	CRHS	Lacrosse	Volunteer Coach	Recommendation for Spring Sports 2018-2019.
Paul Fisher	PMS	Track & Field	Volunteer Coach	Recommendation for Spring Sports 2018-2019.
Destiny Donigan	PMS	Softball	Volunteer Coach	Recommendation for Spring Sports 2018-2019.
Megan Tully	CRHS	Softball	Volunteer Coach	Recommendation for Spring Sports 2018-2019.

#### 7. CREA Travel Requests

Name	School	Position	Action
David Barish	FMS	Teacher	To attend National Leadership Conference, Anaheim, CA 5/1-5/5/2019.
Chunyuan Zou	WBS	Teacher	To attend National Chinese Language Conference, San Diego, CA 5/8-5/11/2019.
Xie Qin	AFE	Teacher	To attend National Chinese Language Conference, San Diego, CA 5/8-5/11/2019.
Xiwen Li	AFE	Teacher	To attend National Chinese Language Conference, San Diego, CA 5/8-5/11/2019.
Amanda Keppel	AFE	Teacher	To attend SREB: Making School Work, Baltimore, MD 7/10-7/13/2019.
Brittany Fox	PMS	Teacher	To attend SREB: Making School Work, Baltimore, MD 7/10-7/13/2019.
Ken Begor	FMS	Teacher	To attend SREB: Making School Work, Baltimore, MD 7/10-7/13/2019.
Erlinda Colon	CRHS	Teacher	To attend SREB: Making School Work, Baltimore, MD 7/10-7/13/2019.
Lance Burleigh	CRHS	Teacher	To attend SREB: Making School Work, Baltimore, MD 7/10-7/13/2019.
Sean Sealund	NHS	Teacher	To attend SREB: Making School Work, Baltimore, MD 7/10-7/13/2019.
Michelle Caulk	WRB	Teacher	To attend SREB: Making School Work, Baltimore, MD 7/10-7/13/2019.
Lauren Boulden	D.O.	Teacher	To attend ISTE, Philadelphia, PA 6/22-6/26/2019.
Carolyn Bush	D.O.	Teacher	To attend ISTE, Philadelphia, PA 6/22-6/26/2019.

Mr. Marasco made a motion to approve Personnel Matters A. 1- A. 7 as presented on the agenda and addendum. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

#### Routine Business

#### Student Travel

#### Caesar Rodney High School

Event	Date	Location
BPA National Leadership Conference- BPA Students	Wednesday, May 1, 2019- Sunday, May 5, 2019	Anaheim, CA
Longwood Gardens- AgriScience Students	Thursday, May 2, 2019	Kennett Square, PA
National Culinary Competition- ProStart Culinary Team	Wednesday, May 8, 2019- Saturday, May 11, 2019	Washington D.C

#### Fred Fifer III Middle School

Event	Date	Location
Delmarva Shorebirds Game- 6 <sup>th</sup> Grade Students	Thursday, May 9, 2019	Salisbury, MD

#### F. Niel Postlethwait Middle School

Event	Date	Location
BPA National Leadership Conference	Wednesday, May 1, 2019- Sunday, May 5, 2019	Anaheim, CA

**W. Reily Brown Elementary School**

Event	Date	Location
Independence Hall- 4 <sup>th</sup> Grade Spanish Immersion Students	Tuesday, May 28, 2019	Philadelphia, PA

**Kent Elementary ILC**

Event	Date	Location
Salisbury Zoo- ILC students	Friday, May 10, 2019.	Salisbury, MD

**Mcllvaine Early Childhood Center**

Event	Date	Location
Salisbury Zoo- Kindergarten Students	<b>Date Change:</b> Monday, May 6, 2019,/ Tuesday, May 7, 2019,/ Wednesday, May 8, 2019	Salisbury, MD

Mr. Marasco made a motion to approve Student Travel as presented on the agenda and addendum. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

Gifts to Schools

Mr. Marasco made a motion to approve Gifts to Schools as presented on the agenda. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

- a. F. Niel Postlethwait Middle School received a \$500 donation for their TSA Club from Indarajit & Shankar Lakhani.
- b. J. Ralph Mcllvaine Early Childhood Center received the following donations for their Dance-a-Thon:
  - 20- \$5 gift cards from Camden Applebee's
  - Ice cream cake from Camden Dairy Queen
  - Ten appetizers from Cheddar's
  - Two large pizzas from Camden Papa John's
  - \$75 gift card from Camden Walmart
  - Gift basket from Fifer Orchards
  - Silver party package and 100+ skating passes from Dover Skating Center
  - Four swim passes from the Boy's and Girl's Club of Milford
  - Free kid's meals from Texas Roadhouse
  - \$200 gift from Samantha Hansen
  - Two prize baskets (\$80) from Camden Chick-Fil-A
  - One week summer camp (\$195) from Dover YMCA
  - Kindle Fire/Headphones (\$125) from Ohline Appraisals

Policy Matters

2018-19 and 2019-2020 School Choice Recommendations

Mr. Marasco made a motion to approve 2018-19 and 2019-2020 School Choice Recommendations as presented. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

Regulation Review: Curriculum Development, Adoption, and Review Regulations Proposed Revision Policy IG-R

Dr. Fitzgerald stated this was to bring the District up to our current practice. Mr. Marasco made a motion to approve Curriculum Development, Adoption, and Review Regulations Revision Policy IG-R as presented. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

POLICY-1<sup>st</sup> Reading: Caesar Rodney School District Suicide Prevention Policy JLDBA

After review, Dr. Fitzgerald recommended this be a regulation instead of a policy. We currently have a Suicide Prevention Policy already in place. This would be added as regulation. Dr. Toles-Torain explained the program, flow chart, the plan for training, etc. President Marelli commended Dr. Toles-Torain on the hard work that went into creating this policy and plan. She asked about our District Mental Health Liaison. Dr. Toles-Torain confirmed we have Mr. Patrick Casey staffed in this position. Mr. Failing was also very supportive of the plan. Dr. Fitzgerald also commended Mr. Kevin Thompson and Mr. Casey with their work on this plan. He mentioned legislative support is required. Discussion took place on the details of the plan.

Mr. Marasco made a motion to move the first reading of the Caesar Rodney School District Suicide Prevention Regulation JLDBA to a second reading. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

#### Modification to the 2018-19 School Calendar

Dr. Fitzgerald shared there are three and a half school days to make-up for 10-month employees due to inclement weather. They will be offered five options for this make-up time. Students do not have to make-up any time due to the three days which were already built into the 2018-2019 calendar. The last student day will be June 6<sup>th</sup> and the last teacher day will be June 17<sup>th</sup> which will be a half day. Mr. Marasco made a motion to modify the 2018-2019 School Calendar as presented. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

#### Revision to the 2019-2020 District Calendar for April 28, 2020

Due to the Delaware Primary Election scheduled for April 28, 2020, the 2019-2020 District Calendar will now be modified to reflect April 28, 2020, as an In-Service Day. Mr. Marasco made a motion to revise the 2018-2019 School Calendar on April 28, 2020, as presented. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

#### Fiscal Matters

##### Budget/Fiscal Reports

Mr. Scott Kessel, Director of Business & Finance, explained the Budget/Fiscal Reports.

Mr. Marasco made a motion to accept the Budget/Fiscal reports as presented. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

##### Financial Report as of March 31, 2019

Mr. Scott Kessel, Director of Business & Finance, explained the Financial Report as of March 31, 2019.

Mr. Marasco made a motion to accept the Financial Report as of March 31, 2019, as presented. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

##### Change Order: Fifer Middle, Postlethwait Middle, Stokes Elementary & Star Hill Elementary Schools

Mr. Ken Starke, Supervisor of Facilities Management, explained the change order for Fifer Middle, Postlethwait Middle, Stokes Elementary & Star Hill Elementary Schools.

Mr. Marasco made a motion to approve the Fifer Middle, Postlethwait Middle, Stokes Elementary & Star Hill Elementary Schools Change Order #002 from Tetra Tech with the corrected amount of \$88,695 for: Pre-Design, Basic Services, Additional Bidding, Water Infiltration Investigation, Reimbursable Budget, NHS Building Envelope (credit), NHS Roof Replacement Additional. Fee as presented with the corrected amount on the addendum. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

At Dr. Fitzgerald's request, Mr. Starke gave the Board an update on all construction projects. The High School is about a month behind but is moving and should catch up weather pending. The walls/framing for the addition is now up. The CRHS secure lobby entry area is also coming along. The CRHS first floor will be done this year. There will be more work to be done this summer in several other schools. We are in some planning stages. The New Elementary School pre-construction meeting is tomorrow and he mentioned that the Board should select a date for the groundbreaking ceremony. Dr. Fitzgerald stated we should wait until the bond bill results are announced before we select a date. June 3<sup>rd</sup> is scheduled for the Air Base School groundbreaking.

##### Change Order: Caesar Rodney High School

Mr. Ken Starke, Supervisor of Facilities Management, explained the change order for Caesar Rodney High School.

Mr. Marasco made a motion to approve the Caesar Rodney High School Change Order #002 REV.1 from CTA Roofing & Waterproofing, Inc. REV. 1 (Closeout Reconciliation Credits) Overspray at Metal Siding Panels and Dented Panels, Skylight Interior Fascia Trim, Debris at Joists, CRSD Employee Time & Materials as presented. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

### Discussion Items

#### Directors' Reports

Directors' reports, which include their Supervisors' reports, were included for the Board's review.

### Executive Session

At 8: 21 pm. Mr. Marasco made a motion to go into Executive Session. The purpose of which was to discuss Personnel Matters and contract negotiations. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

At 11:00 pm. Mr. Marasco made a motion to come out of Executive Session. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

### Adjournment

At 11:01 p.m. Mr. Marasco made a motion to adjourn. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Marasco, and Failing).

  
Kevin R. Fitzgerald, Ed. D., Executive Secretary

5/24/15  
Date