

**Regular Meeting
November 20, 2018**

Opening

Call to Order

At 7:02 p.m. School Board President Jessica Marelli called the November 20, 2018, Caesar Rodney School District regular meeting to order. President Marelli read a letter of resignation from William G. Bush IV.

Roll Call

Members present in addition to Mrs. Marelli were Vice-President Mr. Michael Marasco, Mr. Dave Failing, Base Liaison Major Goeke, and Executive Secretary Dr. Kevin R. Fitzgerald. Mr. P. Scott Wilson and Mr. William G. Bush IV were not present.

Adoption of Agenda

Mr. Marasco made a motion to adopt the November 20, 2018 Agenda as presented. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Failing, and Marasco).

Approval of Minutes – October 23, 2018, Regular Meeting Minutes

Mr. Marasco made a motion to approve the October 23, 2018, Regular Meeting Minutes as presented. Mr. Failing seconded the motion and the motion carried unanimously 3-0 (Marelli, Failing, and Marasco).

Mr. Scott Wilson was present.

President Marelli recessed the meeting for presentations at 7:13 p.m.

Presentation

Recognitions

Dr. Fitzgerald read a tribute to Tom Dawson stating his contributions to the Caesar Rodney School District and presented this to his family.

Mr. Jim Harvey was recognized for being named the 2018 National High School Boys Tennis Coach of the Year.

Mr. Robert Beron was recognized for being named Delaware's 2018 Athletic Director of the Year by the Delaware Association of Athletic Directors.

Presentation

There was a Rhombus Classrooms dedication for McIlvaine Early Childhood Center.

President Marelli reconvened the meeting at 7:26 p.m.

Communications

Superintendent

Dr. Fitzgerald communicated the following to the Board:

- On behalf of the district, Dr. Fitzgerald offered condolences to the Dawson family and congratulated Jim Harvey and Bob Beron for their awards.
- Dr. Fitzgerald expressed our condolences to the families of both Tom Kinkus and Bill Windett. Both have left lasting legacies as teachers and coaches.
- Dr. Fitzgerald congratulated Mr. Bush on his election to the Delaware House of Representatives!
- Dr. Fitzgerald congratulated the faculty, staff, and students of Nellie Hughes Stokes which has been named a 2018 Delaware Recognition School. They will receive \$8,000 to expand their programming.
- Dr. Fitzgerald congratulated the cast and crew of "A Christmas Story" for three great performances.
- Dr. Fitzgerald congratulated our fall sports teams and our marching band. They all competed and represented the high school and district well.
- Dr. Fitzgerald thanked the Delaware Association of Educational Office Professionals for recognizing him as the 2018 -19 Administrator of the Year.
- As we enter into the holiday season, Dr. Fitzgerald reminded the Board of wonderful activities and concerts at each of our schools.
- Dr. Fitzgerald shared an advertisement from our FFA. They are taking wreath orders starting next week.
- On December 4th there will be a Winter Parent Language Proficiency Night held at the high school. Grades K-2 will be from 5:30 to 6:15 p.m. and Grades 3-5 will be from 6:30-7:15 p.m.
- On December 11th at Postlethwait Middle School the Winter Middle School Parent Language Proficiency Information night will be from 5:30 to 6:30 p.m.
- Dr. Fitzgerald wished everyone a Happy Thanksgiving.

School Board

- President Marelli wished the best of luck to Mr. Bush and wished everyone a Happy Thanksgiving.
- Mr. Failing represented the Board at the Air Base Middle School's Veteran's Day Ceremony. He shared information on their guest speaker. The school staged an impromptu graduation ceremony for him.
- Dr. Fitzgerald added all schools did a wonderful job with their Veteran's Day events.

Public Comments

Mrs. Nandine Chance addressed the Board regarding an incident with her son. She felt as if she was brushed off. No one asked how her son is doing. She doesn't feel the nursing staff handled the situation correctly. She recommended the Board review their bullying policy. The Board should be more concerned about the victim and not protect the student who was at fault. It has been nineteen days since the incident and she still doesn't know what is going on.

Mr. Donald Baynard addressed the Board regarding the safety of the students. His son received a letter stating someone was going to kill his son. The principal brushed him off and he has not received a return call from Dr. Fitzgerald. No punishment has been given to the student that he is aware of.

President Marelli stopped Mr. Baynard after his time expired.

Mr. Joe Hartman, CREA Representative, addressed the Board regarding Mr. Bush's open seat on the Board. They would like to recommend Mr. William Victory for the vacancy. He reminded the Board of the last poll results for the most recent vacancy. He wished everyone a Happy Thanksgiving.

Action Items

Personnel Matters

1. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Maryelizabeth Selg	SHE	Elementary Teacher	Temporary appointment effective 10/29/18-6/30/19
Virginia Gaschler	DW	COTA	Temporary appointment effective 11/1/18-6/30/19
Christine Shipengrover	SHE	Special Education Teacher	Resignation effective 11/23/18
Kyle Hill	DO	Special Education Resource Teacher	Appointment to be determined
Jamie Cummings	DW	Nurse	Appointment effective 11/14/18
Terianne Utley	JSC	Teacher	Temporary appointment effective 11/15/18

2. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Jarrett Cagle	JSC/ILC	Paraprofessional	Temporary appointment effective 10/22/18-6/30/19
Derrick Daniels	JSC	Paraprofessional	Temporary appointment effective 10/29/18-6/30/19
Donsha Castro	PMS	Paraprofessional	Temporary appointment effective 10/29/18-6/30/19
Holly Moore	SHE	Paraprofessional	Temporary appointment effective 10/29/18-6/30/19
Rebecca Garrison	NHS	Paraprofessional	Temporary appointment effective 11/01/18-6/30/19
Brandon Davis	JSC	Paraprofessional	Temporary appointment effective 11/05/18-6/30/19
Marshall Brown	JSC/ILC	Paraprofessional	Temporary appointment effective 11/13/18-6/30/19
Jamie Tonkin	JSC	Paraprofessional	Temporary appointment effective 11/14/18-6/30/19
Cassandra Briggs	JSC	Paraprofessional	Temporary appointment effective 11/19/18-6/30/19
Shannon Carney	JSC	Paraprofessional	Temporary appointment effective 10/29/18-6/30/19
Shannon Carney	JSC	Paraprofessional	Resignation effective 10/30/18
Mary Russell	JSC	Paraprofessional	Temporary appointment effective 11/14/18-6/30/19
Demetri Givens	FMS	Paraprofessional	Temporary appointment effective 11/19/18-6/30/19

3. Secretarial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Susan Foster	CRHS	Financial Secretary	Retirement effective 5/1/19

4. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Brian Smith McMillion	WRB	1st Shift Custodian	Transfer effective 11/1/18
Christopher Herman	CRHS	1st Shift Custodian	Transfer effective 11/1/18
Myrna Holder	FMS	2nd Shift Custodian	Appointment effective 11/1/18

Shayna Shugars	WRB	2 nd Shift Custodian	Appointment effective 11/26/18
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5. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Ajia Brown	MCI	3.0hr General Worker	Resignation Effective 10/05/2018
Patricia Wyatt	FMS	3hr General Worker	Resignation Effective 10/27/2018
Patricia Wyatt	FMS	3hr General Worker	Appointment Effective 10/25/2018
Aubrey Hunt	MCI	3hr General Worker	Appointment Effective 10/23/2018
Angela Kale	SHE	3hr General Worker	Appointment Effective 10/25/2018
Abigail Hall	PMS	3.5hr General Worker	Appointment Effective 10/23/2018
Susan Aird	CRHS	3hr General Worker	Appointment Effective 10/22/2018
Virginia Jankowski	MCI	3hr General Worker	Appointment Effective 10/17/2018
Susan Ferrari	SHE	3hr General Worker	Transfer to AFE Effective 10/15/2018
Jacquelyn Hill	AFE	3hr General Worker	Transfer to SHE Effective 10/22/2018
Ann Allen	CRHS	3.5hr General Worker	Transfer to 5hr GW Effective 10/29/2018
Marsha Karnes	CRHS	3hr General Worker	Transfer to 4hr GW Effective 10/29/2018
Paula Madsen	CRHS	3hr General Worker	Transfer to 3.5hr GW Effective 10/29/2018
Sharon Talley	ABM	Cafeteria Manager	Transfer to Training/Area Manager Effective 10/29/2018
Kimberly Hartnett	PMS	5.5hr General Worker	Transfer to ABM Cafeteria Manager Effective 10/29/2018
Margaret Truitt	ABM	3hr General Worker	Retirement Effective 11/1/2018

6. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
Kathleen Swierzbinski	CRHS	Winter Track	Assistant Coach	Recommendation for Winter Sports 2018-19
Raykeem Ward	CRHS	Track Indoor	Volunteer Coach	Recommendation for Winter Sports 2018-19
Darien Robinson	CRHS	Basketball - Boys	Volunteer Coach	Recommendation for Winter Sports 2018-19
Cortney Porter	CRHS	Basketball - Girls	Volunteer Coach	Recommendation for Winter Sports 2018-19
Tyrone Webster	ABM	Basketball/Girls	Head Coach	Recommendation for Winter Sports 2018-19
Amanda Purcell	AFE	Musical	Band Concert	Recommendation for Year-Round Activities SY18-19
Kane (Carroll) Mowrey	AFE	Musical	Chorus	Recommendation for Year-Round Activities SY18-19
Melissa Berman	AFE	Service Organizations	Co-Sponsor Student Council	Recommendation for Year-Round Activities SY18-19
Kasey Weyrauch	AFE	Service Organizations	Co-Sponsor Student Council	Recommendation for Year-Round Activities SY18-19
Laura Merkle	AFE	Service Organizations	Odyssey of the Mind	Recommendation for Year-Round Activities SY18-19
Amy Smith	AFE/Gr4	Service Organizations	Math League	Recommendation for Year-Round Activities SY18-19
Rayshaun Ward	AFE/Gr5	Service	Math League	Recommendation for Year-Round Activities SY18-19

		Organizations		SY18-19
Brandon Fisher	CRHS	Cheerleading	Volunteer Coach	Recommendation for Year-Round Activities SY18-19
Maxine Porter	CRHS	Class Sponsors	Senior Co-Sponsor	Recommendation for Year-Round Activities SY18-19
Alex Carter	JSC	Service Organizations	Special Olympics Co-Sponsor	Recommendation for Year-Round Activities SY18-19
Steve White	JSC	Service Organizations	Special Olympics Co-Sponsor	Recommendation for Year-Round Activities SY18-19
Paulette Brittingham-Stevens	NHS	Service Organizations	Student Council Co-Advisor	Recommendation for Year-Round Activities SY18-19
Laura Wright	NHS	Service Organizations	Student Council Co-Advisor	Recommendation for Year-Round Activities SY18-19
Diana Hanes	NHS	Service Organizations	Student Council Co-Advisor	Recommendation for Year-Round Activities SY18-19
Amanda Purcell	NHS	Musical	Band	Recommendation for Year-Round Activities SY18-19
Anisa Adkins	NHS	Musical	Chorus	Recommendation for Year-Round Activities SY18-19
Alexa Anthony	NHS	Service Organizations	Odyssey of the Mind	Recommendation for Year-Round Activities SY18-19
Sean Sealund	NHS/Gr4	Service Organizations	Math League	Recommendation for Year-Round Activities SY18-19
Jessica Raughley	NHS/Gr5	Service Organizations	Math League	Recommendation for Year-Round Activities SY18-19
Ashley Miclette	WBS/Gr4	Service Organizations	Math League	Recommendation for Year-Round Activities SY18-19
Ashley Miclette	WBS/Gr5	Service Organizations	Math League	Recommendation for Year-Round Activities SY18-19
Fern Persoleo	WBS	Service Organizations	Odyssey of the Mind	Recommendation for Year-Round Activities SY18-19
Bobby Stevenson	FMS	Wrestling	Assistant Coach	Recommendation for Winter Sports 2018-2019

Mr. Marasco made a motion accept Personnel Matters A.1 - A.6 as presented on the agenda and the addendum. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Wilson, and Marasco).

Routine Business

Student Travel

Caesar Rodney High School

Event	Date	Location
C.R. Cheerleading National Competition	March 27-April 1, 2019	Fort Walton Beach, FL
Advanced Art, French III & AP Classes	May 20, 2019	Philadelphia, PA
Indoor Track	December 15, 2019	The Armory Track and Field Center, Manhattan, NY

Air Base Middle School

Event	Date	Location
National Tree Lighting	November 28, 2018	Washington, D.C.

F. Niel Postlethwait Middle School

Event	Date	Location
TSA- Delaware Technical Community College	November 30, 2018	Dover, DE
Mr. Down's CARE Class- DE Blue Coats Education Day	December 3, 2018	Newark, DE
Gold 8- John Dickinson Plantation	November 30, 2018	Dover, DE

Welch Elementary School

Event	Date	Location
3 rd Grade Classes- Herr's Factory	December 11, 2018	Nottingham, PA
4 th Grade Classes- Constitution Center	March 4, 2019	Philadelphia, PA
5 th Grade Classes- National Mall	May 31, 2019	Washington, D.C.

Mr. Marasco made a motion to approve Student Travel as presented on the agenda and the addendum. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Wilson, and Marasco).

Gifts to Schools

a. The District Office received the following for the 2018 Rider Pride Day door prizes:

1. Bouncer Boys \$200 gift certificate
2. CDI-Computer Dealers Inc.- 5 HP Chromebooks est.value of \$1105
3. Dover Federal Credit Union- 5 \$25.00 Visa Gift Cards
4. Grotto Pizza- 2 \$25.00 Grotto Gift Cards
5. Panera Bread- 1 coupon for a free loaf of bread each month "Bread for a Year" coupon valued at \$54.00
6. Wal-Mart of Camden Store # 5039- \$100 gift card
7. Wa-Wa Route 10- 1-gift basket with a reusable coffee mug, plastic cup, fleece blanket, lunch cooler, free hoagie, coffee, and ice tea coupon

b. The District Office received the following from the Hartly Ruritan Club to support students in need:

1. Thirteen cans of soda
2. Two cases of water
3. Three packs of boys underwear
4. Six packs of girls underwear
5. Ten packs of girls socks
6. Five packs of boys socks
7. Ten packs of feminine hygiene products
8. Two packs of disposable underwear
9. Ninety-eight packages of peanut butter crackers
10. Three bars of soap
11. Five packs of toothpaste
12. Thirty-three sticks of deodorant

c. Fred Fifer III Middle School received the following donations:

1. Jennifer Simmons \$50
2. Angela & James Mills \$200
3. Laurie Ferris/DBA Ferris Realty

d. Star Hill Elementary School received the following donations:

1. Gaffel Hippolyte \$80 for Thanksgiving Drive
2. Star Hill Staff \$83 for the GI GO Fund
3. Walmart Transportation \$2000

4. Exxon Mobile, Newark Fuel Partners LLC \$1000

Mr. Marasco made a motion to approve Gifts to Schools as presented on the agenda and addendum with correction. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Wilson, and Marasco).

Policy Matters

2018-2019 School Choice Recommendations

Mr. Marasco made a motion to approve the 2018-2019 School Choice Recommendations as presented. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Wilson, and Marasco).

2019-2020 School Choice

Mr. Marasco made a motion to close all schools at 85% capacity to school choice. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Wilson, and Marasco).

Social Media Policy GBEBD- 3rd and final reading

Dr. Tamara Toles-Torain shared the Social Media Policy GBEBD with the Board. Dr. Fitzgerald stated the policy has been reviewed by our lawyer and feels the policy will stand as written.

Mr. Marasco made a motion to move the Social Media Policy GBEBD-3rd and final reading as presented. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Wilson, and Marasco).

Fiscal Matters

Budget/Fiscal Reports

Mr. Scott Kessel, Director of Business and Finance/Support Services, explained the Budget/Fiscal Reports.

Mr. Marasco made a motion to accept the Budget/Fiscal Reports as presented. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Wilson, and Marasco).

Facilities Matters

Change Orders for Caesar Rodney High School

Mr. Ken Starke, Supervisor of Facilities Management, explained the Change Orders for Caesar Rodney High School. Discussion took place regarding four classroom locations during the transition period.

Mr. Marasco made a motion to approve the Change Orders for Caesar Rodney High School as presented. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Wilson, and Marasco).

Discussion Items

School Constables Feasibility

Mr. Scott Kessel presented two scenarios to the Board for consideration. Dr. Fitzgerald explained how Academic Excellence units are used. Sustainability is a concern between the schools.

Mr. Failing is concerned about the cost of security and if considered, he would want them to be a multi-tasker and do more than security.

Mr. Marasco asked about certification training for constables and Dr. Fitzgerald said there was training.

Dr. Fitzgerald will speak to the governor about funding/support for School Resource Officers and school safety.

Vacant Board Seat

We have five business days to notify the Department of Elections and the community of the vacancy. Dr. Fitzgerald reviewed the process to notify the public and gave examples of the application. He continued to explain how the appointment would work including the timeline. Mr. Failing wants to consider their own questions for the application. He asked the Board to move forward in considering whether or not to appoint someone. Dr. Fitzgerald will wait until the application is complete to post the vacancy. The interviews would be held during a special Board meeting.

Directors' Reports

Directors' reports, which include their Supervisors' reports, were included for the Board's review.

Mr. Marasco asked about the status of the building roofs. Mr. Starke responded they are doing ok with some repairs. Mr. Failing asked about heating. Mr. Starke stated they are just starting to come on now. They will address issues as needed. Mr. Failing would like to walk through the high school addition with Mr. Starke.

Executive Session

At 8:26 p.m. Mr. Marasco made a motion to go into Executive Session. The purpose of which was to discuss individual contract renewals/non-renewals. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Wilson, and Marasco).

At 9:23 p.m. Mr. Marasco made a motion to come out of Executive Session. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Wilson, and Marasco).

Adjournment

At 9:24 p.m. Mr. Marasco made a motion to adjourn. Mr. Failing seconded the motion and the motion carried unanimously 4-0 (Marelli, Failing, Wilson, and Marasco).


Kevin R. Fitzgerald, Ed. D., Executive Secretary
12/18/18
Date

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