

AGENDA
Nellie Hughes Stokes Elementary School
7:00 p.m. Regular Meeting
November 25, 2019
Administrative Items

I. Opening

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda
- D. Approval of Minutes – October 22, 2019, Regular Meeting Minutes

II. Presentations

- A. Presentation
 - 1. Nellie Hughes Stokes Elementary School
- B. Communications
 - 1. Superintendent
 - 2. School Board

III. Public Comments

Time has been allocated for individuals or groups to address the Board on scheduled action items or other issues they wish to bring before the Board. Persons wishing to make comments should sign up on the appropriate form. Each group should choose one representative to speak and comments should be limited to three minutes. Speakers will be recognized by the Board President in the order their names appear. If a large group of people sign up to speak, the Board President may at his/her discretion, limit the number of persons allowed to speak. The Board will not hear comments on issues pertaining to personnel. Issues pertaining to personnel are not part of the public comments. It is the intention of the Board to listen to public comments, but not to respond.

IV. Action Items

- A. Personnel Matters
 The following Personnel Matters are presented for Board approval:
 - 1. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Amanda Brown	DW	Educational Diagnostician	Appointment effective 11/12/2019.
Brianna Adams	SHE	Elementary	Temporary appointment effective 10/21/2019-6/30/2020.
Jennifer Walter	PMS	English	Temporary appointment effective 11/04/2019-6/30/2020.
Teresa Mellin	PMS	English	Temporary appointment effective 11/12/2019-6/30/2020.
Aaron Brown	NHS	English Language Learners	Temporary appointment effective 10/28/2019-6/30/2020.
Mallory Doddato	WRB	Elementary	Temporary appointment effective 11/25/2019-6/30/2020.
Amber Buck	WRB	Special Education	Temporary appointment effective 11/12/2019-6/30/2020.
Stephanie Walt	WRB	Special Education	Resignation effective 11/27/2019.
Samantha Fowler	WRB	Elementary	Resignation effective 11/23/2019.
Sarah Bieber	WRB	Special Education	Resignation effective 12/14/2019.
Gayle Williams	CRHS	Mathematics	Retirement effective 2/1/2020.

Miki Hartman	JSC	Life Skills	Retirement effective end of 2019-2020 SY.
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2. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Jason Andrews	ILC	Paraprofessional	Temporary appointment effective 11/12/2019-6/30/2020.
Derrick Daniels	JSC	Paraprofessional	Temporary appointment effective 10/29/2019-6/30/2020.
Anthony Zweidinger	JSC	Paraprofessional	Temporary appointment effective 10/28/2019-6/30/2020.
Nolan Jones	JSC	Paraprofessional	Temporary appointment effective 11/04/2019-6/30/2020.
Aaron Thompkins	JSC	Paraprofessional	Temporary appointment effective 11/04/2019-6/30/2020.
Donell Thomas	JSC	Paraprofessional	Temporary appointment effective 11/04/2019-6/30/2020.
Andrew Swaney	JSC	Paraprofessional	Temporary appointment effective 11/04/2019-6/30/2020.
Alyssia Bates	JSC	Paraprofessional	Temporary appointment effective 11/20/2019-6/30/2020.
Ashley Baer	MCI	Paraprofessional	Temporary appointment effective 11/04/2019-6/30/2020.
Raquel Peay- Brown	PMS	Paraprofessional	Temporary appointment effective 11/18/2019-6/30/2020.

3. Secretarial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Kimberly Summerfield	DO	Financial Secretary	Resignation effective 12/3/2019.

4. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Shyla McBride	CRHS	2 nd Shift Custodian	Appointment effective 11/04/2019.
Jimmy Jones	CRHS	2 nd Shift Custodian	Appointment effective 11/20/2019.

5. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Debra Petro	WBS	3.0hr Cafeteria Aide	Appointment effective 11/4/2019.
Charlene Kammer	AFE	3.0hr Cafeteria Aide	Appointment effective 11/12/2019.
Milarose Torres	NHS	3.0hr General Worker	Appointment effective 11/12/2019.
Nikki Holston	NHS	3.0hr General Worker	Resignation effective 10/11/2019.
Nikole Moore	MCI	4.0hr General Worker	Appointment to Floating Cook effective 10/28/19.
Prestina Crockett	WRB	3.0hr General Worker	Transfer to Cafeteria Aide at WBS effective 10/28/2019.
Rachel Brago	AFE	5.5hr General Worker	Transfer to CRHS effective 11/12/2019.
Kizzy James	CRHS	5.5hr General Worker	Transfer to PMS effective 11/12/2019.

6. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
Megan Bekka	CRHS	Class Sponsors	Sophomore Co-Sponsor	Recommendation for SY2019-2020.

Misty Yencer	CRHS	Class Sponsors	Sophomore Co-Sponsor	Recommendation for SY2019-2020.
Jennifer Heffernan	CRHS	Class Sponsors	Junior & Asst. Co-Sponsor	Recommendation for SY2019-2020.
Erlinda Colon	CRHS	Class Sponsors	Junior & Asst. Co-Sponsor	Recommendation for SY2019-2020.
Megan Loder	CRHS	Class Sponsors	Senior Co-Sponsor	Recommendation for SY2019-2020.
Shannon Knauss	CRHS	Class Sponsors	Senior Co-Sponsor	Recommendation for SY2019-2020.
Kayla Seacord	CRHS	Swimming	Volunteer Coach	Recommendation for Winter Sports 2019.
Cortney Porter	CRHS	Girls Basketball	Volunteer Coach	Recommendation for Winter Sports 2019.
Julia Gorman	CRHS	Swimming	Volunteer Coach	Recommendation for Winter Sports 2019.
Angel Merced	CRHS	Indoor Track	Volunteer Coach	Recommendation for Winter Sports 2019.
Raykeem Ward	CRHS	Winter Track	Head Coach	Recommendation for Winter Sports 2019.

Recommendation: That the Board approves Personnel Matters A.1 through A.6 as presented.

Board Action Needed: Yes

B. Routine Business

1. Student Travel

The following Student Travel is presented for Board approval:

Caesar Rodney High School

Event	Date	Location
Ridley High School- Boys Lacrosse	Saturday, 3/14/2020	Folsom, PA
Cambridge South Dorchester High School- Tennis	Saturday, 3/14/2020	Cambridge, MD
Manheim Township Academic Challenge- Academic Bowl Students	Saturday, 12/14/2019	Lancaster, PA
Kimmel Center Academy of Music- Chorus Students	Thursday, 3/19/2020	Philadelphia, PA
University of Pennsylvania- Speech and Debate Students	Wednesday, 3/26/2020- Saturday, 3/29/2020	Philadelphia, PA
Adventure Aquarium- Marine Biology Students	Wednesday, 5/13/2020	Camden, NJ
DCIAA Invitational (Prince Georges Sports Complex)- Indoor Track and Field	Saturday, 12/7/2019	Landover, MD
Worcester County Track Meet (Worcester County Rec. Center)- Indoor Track and Field	Wednesday, 12/11/2019	Snow Hill, MD
Worcester County Track Meet (Worcester County Rec. Center)- Indoor Track and Field	Wednesday, 12/18/2019	Snow Hill, MD
Ursinus HS Invitational (Ursinus College)- Indoor Track and Field	Saturday, 12/21/2019	Collegeville, PA
Douglas W. Wesner Memorial Invitational (Kutztown University)- Indoor Track and Field	Saturday, 1/11/2020	Kutztown, PA
Bear HS Invitational (Ursinus College)- Indoor Track and Field	Sunday, 1/19/2020	Collegeville, PA

John S. Charlton School

Event	Date	Location
Herr's Snack Factory Tour- JSC Students	Wednesday, 3/4/2020	Nottingham, PA

W.B. Simpson Elementary School

Event	Date	Location
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Wilmington Grand Playhouse- 1 st Grade Students	Tuesday, 12/3/2019	Wilmington, DE
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Major George S. Welch Elementary School

Event	Date	Location
Delaware's Children Museum- 1 st Grade Students	Tuesday, 12/17/2019	Wilmington, DE

Recommendation: That the Board approves Student Travel as presented.

Board Action Needed: Yes

2. Gifts to Schools

The following donations are presented for Board approval:

- a. The District Office received the following for the 2019 Rider Pride Day door prizes:
 1. Bouncer Boys- Gift Certificate (\$150 value)
 2. CDI-Computer Dealers Inc.- 1 Acer Chromebook (\$399.99 value) 2 DELL Tablets (\$1049.99 and \$809.00 value)
 3. Dover Federal Credit Union- Four \$25.00 Visa Gift Cards
 4. Becker Morgan Group- Gift Basket (\$75+ value)
 5. Richard Y. Johnson & Son- Ten \$25 Walmart Gift Cards
 6. Scott's Embroidery- Spirit Wear Items (\$75 value)
 7. Texas Roadhouse- Dinner Coupons and Assorted Items
 8. Westside Car Wash- Five Full-Service Car Washes (\$60 value)

- b. F. Niel Postlethwait Middle School received a heavy-duty instrument stand from Herman Iron Works (\$500 value).

Recommendation: That the Board approves Gifts to Schools as presented.

Board Action Needed: Yes

C. Policy Matters

1. 2019-20 School Choice Recommendations

2019-20 School Choice Recommendations are included for the Board's review and approval.

Recommendation: That the Board approves 2019-20 School Choice Recommendations as presented.

Board Action Needed: Yes

2. 2020-2021 School Choice

Each year the Superintendent makes recommendations to the Board about potential school choice openings for the next school year based on each school's capacity and projected enrollment. 14 Del. C Chapter 4.b requires school districts to take action on school choice applications (approve/deny) no later than the last day in February of the school year preceding enrollment. For this reason, school choice openings this year will be based on a comparison of the school facility and program capacities as well as the projected enrollment for each District school as calculated on September 30, 2019.

Recommendation: That the Board closes all schools at 85% capacity to School Choice.

Board Action Needed: Yes

D. Fiscal Matters

1. Budget/Fiscal Reports

Budget/Fiscal reports are presented for Board acceptance.

Recommendation: That the Board accepts Budget/Fiscal Reports as presented.

Board Action Needed: Yes

E. Facilities Matters

1. Change Order: John S. Charlton School

The following change order for the John S. Charlton School is presented for Board approval:

Change Order #	Contractor	Amount/Increase	Amount/Decrease
#002- Remove and replace rubber treads on steps at edge of cafeteria, Connect new downspout to the existing storm drain, Floor patching and leveling, Furnish and install three additional signs, Provide power to door operators.	Kent Construction Company	\$13,142.51	

Recommendation: That the Board approves the John S. Charlton School Change Order from Kent Construction Company as presented.

Board Action Needed: Yes

2. Change Order: Nellie Hughes Stokes Elementary School

The following change order for the Nellie Hughes Stokes Elementary School is presented for Board approval:

Change Order #	Contractor	Amount/Increase	Amount/Decrease
#007- Temporary labor costs for moving furniture.	Bancroft Construction Co.	\$5,762.99	

Recommendation: That the Board approves the Nellie Hughes Stokes Elementary School Change Order from Bancroft Construction Company as presented.

Board Action Needed: Yes

V. **Discussion Items**

A. Directors' Reports

Directors' reports, which include their Supervisors' reports, are included for the Board's review.

VI. **Executive Session**

The Board will meet in Executive Session. The purpose of which is to discuss individual administrators' contract renewals/non-renewals and possible land acquisition.

Adjournment

Phone: (302) 698-4800.